



TOWN OF LAKEVILLE MEETING POSTING & AGENDA

Town Clerk's Time Stamp
received & posted:

48-hr notice effective
when time stamped

Notice of every meeting of a local public body must be filed and time-stamped with the Town Clerk's Office at least 48 hours prior to such meeting (excluding Saturdays, Sundays and legal holidays) and **posted thereafter in accordance with the provisions of the Open Meeting Law, MGL 30A §18-22 (Ch. 28-2009)**. Such notice shall contain a listing of topics the Chair reasonably anticipates will be discussed at the meeting.

Name of Board or Committee:	<u>Select Board</u>
Date & Time of Meeting:	<u>Monday, March 25, 2024 @ 5:30 PM</u>
Location of Meeting:	<u>Lakeville Police Station</u> <u>323 Bedford Street</u>
Clerk/Board Member posting notice:	<u>Tracie Craig-McGee</u>

Cancelled/Postponed to: _____ (circle one)

Clerk/Board Member Cancelling/Postponing: _____

PLEASE ASK IF ANYONE IS RECORDING THE MEETING AND ANNOUNCE THAT LAKECAM IS RECORDING

A G E N D A

1. Select Board announcements
2. Town Administrator announcements
3. Discuss and possible vote to approve Select Board Meeting Minutes of February 26, 2024 and March 11, 2024
4. Discussion and possible vote on American Rescue Plan Act Projects
5. Discuss and possible vote to accept the proposed Fire Station site location recommendation from the Fire Station Building Committee
6. Discuss and possible vote on request from the Fire Chief to adopt the Comprehensive Emergency Management Plan
7. Discuss and possible vote on request from Fire Chief to declare boat motor as surplus equipment
8. Discuss and possible vote on request from Fire Chief to receive ownership of an emergency response utility terrain vehicle from the Bristol County Fire Chiefs' Association
9. Discuss and possible vote on revising physical and drug testing hiring requirements
10. Discuss and possible vote to approve job description for Part-Time Office Assistant for Town Clerk/Select Board
11. Discuss and possible vote to approve job description for Part-Time Assessor Field Assistant
12. Discuss and possible vote to approve job description for Full-Time Assessor Office Assistant
13. Discuss and possible vote to appoint at-large member on Town Administrator Search Committee
14. Review proposals received from consultant firms for Town Administrator Search and possible vote on consultant
15. Revisit discussion on dog hearing for 40 Clark Shores Road – Alisha Tetreault
16. Revisit the revised Housing Production Plan and possible vote to approve

17. Update on information pertaining to a potential 40R sub-district encompassing some or all of 43 Main Street
18. Revisit potential disposal of surplus property – Cherry Street - 042-012-015A and possible vote on method of disposing of the property
19. Discuss and possible vote to approve and sign the Southeastern Regional Services Group Department of Public Works services contracts
20. Discuss and possible vote to comment on Definitive Subdivision Plan for Pinecrest Village
21. Discuss and possible vote to approve 1-day beer and wine license for The Bartending Service of New England, LLC – April 26, 2024 – 141 County Street
22. Building Committee Updates:
 - a. Senior Center Feasibility
 - b. Fire Station Building Committee
 - c. Old Colony Regional Vocational Technical Building Committee
23. New Business
24. Old Business
25. Correspondence
26. Possible Executive Session pursuant to M.G.L c.30A Sec. 21(a)(6) to consider the purchase, exchange, lease or value of real estate if the Chairman declares that an open meeting may have a detrimental effect on the negotiating position of the public body and not to return to Open Session.

Please be aware that this agenda is subject to change. If other issues requiring immediate attention of the Select Board arise after the posting of this agenda, they may be addressed at this meeting.

AGENDA ITEM # 1

MARCH 25, 2024

SELECT BOARD ANNOUNCEMENTS

The Town's Annual Election will be taking place on April 1st from 12:00 PM to 8:00 PM at the Loon Pond Lodge located at Ted Williams Camp.

The Town Clerk would like to remind residents of the following:

- All Vote by Mail and Absentee Ballots requested have been mailed as of March 15th.
- All ballots will need to be returned by April 1st by 8pm.
- All request for Vote by mail or Absentee ballots will need to be received by 5pm on March 25th.

Also, the second mailing of the Annual Town Census was mailed out March 19th.

There will be a Rabies Clinic to be held on Saturday, April 6th at the DPW Garage. Dogs must be leashed and will be from 1:30pm-3:00pm & Cats must be in a carrier and will be from 3:00pm- 3:30pm. Please visit the website for more information under News & Announcements.

A reminder that dog licenses are due by April 30th. If you no longer have your dog, please call the Town Clerk's Office to let them know.

**AGENDA ITEM #2
MARCH 25, 2024**

INTERIM TOWN ADMINISTRATOR ANNOUNCEMENTS

Please see attached.



TOWN OF LAKEVILLE
Town Administrator's Office
346 Bedford Street
Lakeville, MA 02347
(508) 946-8803

Interim Town Administrator's Report
March 11, 2024 – March 21, 2024

Meetings with Department Heads

- 1. Human Resources Director, Assistant to the TA**
 - a. Staffing
 - b. Work hours
- 2. Department Head Meeting**
 - a. FY25 Budget Overview
 - b. ARPA Funding/Projects
 - c. Health Insurance
 - d. Department Roundtable
- 3. Chairman of the SB Brian Day, Human Resources Director**
 - a. Personnel
- 4. Town Accountant**
 - a. ARPA Funds
 - b. FY25 Budget
 - c. Cell Tower
 - d. Capital Stabilization Fund
 - e. Cannabis Legal Fees
- 5. DPW Director**
 - a. ARPA projects
- 6. Building Commissioner**
 - a. Bedford Street/Ted Williams Camp
 - b. Fire Station
 - c. Land transfer
 - d. Legal opinion
- 7. Town Accountant, Treasurer/Collector**
 - a. Opioid Settlements
- 8. Town Accountant**
 - a. FY25 Budget
 - b. Norfolk County Agriculture High School tuition costs
 - c. ARPA
- 9. Treasurer/Collector, SB Member Lia Fabian**
 - a. Cherry Street parcel
 - b. Tax title properties

10. Facilities Manager

- a. Loon Pond Lodge
- b. Lodge projects
- c. ARPA projects

11. Building Commissioner, DPW Director

- a. Jon Paun Field
- b. Park improvements
- c. CPC funds/ ARPA funds

12. Select Board Member Lorraine Carboni

- a. Personnel

Health Insurance Committee Meetings

1. Health Insurance Advisory Committee

- a. Group Benefits
- b. Health Reimbursement Accounts
- c. Outreach to employees

2. Employee Roundtable

- a. Overview
- b. Deductibles
- c. Health Reimbursement Accounts
- d. Insurance Advisory Committee

Meetings with Town Personnel (Non-Department Heads)

None

Meetings/Telephone Calls/Zoom Meetings with Non-Town Personnel

1. Discussion on Ambulance billing with representatives of Comstar Ambulance Billing Services, Fire Chief O'Brien and Town Accountant Todd Hassert

- a. Ambulance runs
- b. Billing
- c. Reimbursement rates
- d. Fee schedule
- e. Collections
- f. Account balance

2. Discussion on the Snake River Culvert Replacement Project with representatives of SRPEDD, PARE Corporation, DPW Director Frank Moniz and SB member Lia Fabian

- a. Site investigation
- b. Project tasks
- c. Schedule
- d. Project deliverables
- e. Funding/State earmark

3. Discussion on filing a One Stop Regional (Freetown/Lakeville) Grant Application with representatives of SRPEDD, Police Chief Matt Perkins, Fire Chief Mike O'Brien and FLRSD Superintendent Alan Strauss

- a. Expression of Interest (EOI)
- b. Develop an Active Shooter Hostile Event Plan
- c. Training exercise

- d. Next steps
- 4. Discussion on 43 Main Street with Attorney Amy E. Kwesell of KP Law, SB Chairman Brian Day, Building Commissioner Nate Darling and PB Chairman Mark Knox**
 - a. Smart Growth Overlay District
 - b. Town Meeting
- 5. Discussion on the Deed for the Ted Williams Camp (Route 18 Bedford Street, possible site of a new fire station) with Attorney Shirin Everett of KP Law, SB Member Lorraine Carboni and Building Commissioner Nate Darling**
 - a. Overview of project
 - b. Article 97
 - c. Next steps
- 6. Chairperson of the Community Preservation Committee (CPC)**
 - a. CPC projects
 - b. Staffing/Communication between departments
 - c. Planning Department issues
- 7. Discussion on park improvements at the Jon Paul Field Complex with representatives of the Freetown/Lakeville Youth Softball Association**
 - a. Town meeting article approval
 - b. Design
 - c. Contract to proceed with design of park improvements
 - d. Next steps
- 8. Discussion on maintenance/repair of the Loon Pond Lodge Building with the owner of Boston Tavern and Facilities Manager Paul Nee**
 - a. Bridge
 - b. Gazebo
 - c. Siding on building

Building Committee

- 1. Fire Station Building Committee (3/13/24)**
 - a. Space needs
 - b. Floor plan concept
 - c. Site selection matrix
 - d. Select Board meeting/Town Meeting
 - e. Next steps
- 2. Fire Station Building Committee (3/19/24)**
 - a. Fire Station site location
- 3. Senior Center Addition Feasibility Study Committee**
 - a. Overview of Study
 - b. Discuss possible options
 - c. Food pantry Room
 - d. Next steps

Collective Bargaining Negotiations

None

**AGENDA ITEM #3
MARCH 25, 2024**

**DISCUSS AND POSSIBLE VOTE TO APPROVE SELECT
BOARD MEETING MINUTES OF FEBRUARY 26, 2024 AND
MARCH 11, 2024**

**TOWN OF LAKEVILLE
Select Board Meeting Minutes
February 26, 2024 – 5:30 PM**

**Lakeville Police Station Meeting Room
323 Bedford Street, Lakeville, MA**

On February 26, 2024 the Select Board held a meeting at 5:30 PM at the Lakeville Police Station Meeting Room. The meeting was called to order at 5:30 PM by Chairman Day. Members present were Chairman Day, Member Fabian and Member Carboni. Also present was Interim Town Administrator Robert Nunes. Tracie Craig-McGee, Executive Assistant to the Select Board and Town Administrator was attending remotely. LakeCAM was recording the meeting for broadcast.

Select Board announcements

Chairman Day read the Select Board announcements. He expressed condolences to the Lane Family in Middleborough and thanked the first responders that responded to the scene.

Town Administrator announcements

Mr. Nunes read the Town Administrator announcements. He summarized a meeting he held with Town Counsel regarding the history of the marijuana businesses in Town.

Discuss and possible vote on Select Board Meeting Minutes of February 12, 2024

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To approve the Select Board Meeting Minutes of February 12, 2024 as presented.
Unanimous in favor.

Public hearing-liquor license transfer – LeBaron Hills Country Club

Present for the hearing was Craig Medeiros, attorney for the applicant and Mark Rubicine, proposed manager. Chairman Day read the legal notice into the record.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To open the hearing for the transfer of the liquor license for LeBaron Hills Country Club.
Unanimous in favor.

Attorney Medeiros said the previous transfer application with Brian Conefrey did not come to fruition. Golf Blues, LLC consists of one of the previous owners, Alexis Dunn, who has been acting as general manager and will remain on. Mr. Rubicine already works at LeBaron, previously worked at The Chateau, and has been in this line of business for years. The day to day operation should not change for 2024. The shift of ownership requires this application. Member Carboni asked who is the current owner. Attorney Medeiros said the holder of the liquor license is LeBaron Operating Company, Inc. There was a pledge of the liquor license and Golf Blues, LLC foreclosed upon the golf course and liquor license, so this is an execution of that pledge. Member Fabian asked if the

previous application is wiped out. Attorney Medeiros said he submitted a withdrawal letter to the ABCC.

Upon a motion made Member Carboni and seconded by Member Fabian, it was:

VOTED: To close the hearing.
Unanimous in favor.

Upon a motion made Member Carboni and seconded by Member Fabian, it was:

VOTED: To approve the transfer of the On Premises Restaurant All Alcoholic Beverages License from Lebaron Operating Company, LLC, dba Lebaron Hills Country Club to Golf Blues, LLC, dba Lebaron Hills Country Club with an expiration date of December 31, 2024.
Unanimous in favor.

Public hearing regarding a complaint of vicious dog owned by Alisha Tetreault – 40 Clark Road

Present for the discussion is Alisha Tetreault, dog owner; Andrew Mathison of 17 Central Avenue; Douglas Carlson of 8 Beechwood Avenue; and James Almeida of 9 Laurel Street. Chairman Day said these hearings can be emotional, but we will do our best to stay professional and factual. All comments go through the Chairman. He read the letter notifying Ms. Tetreault of the hearing.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To open the hearing.
Unanimous in favor.

Chairman Day summarized M.G.L. C140, S157. He said there are two (2) similar sounding positions in Town: Animal Control Officer who responds to incidents and the Animal Inspector under the Board of Health with different duties. He swore in anyone who may want to speak at the hearing. Chairman Day read the complaint into the record filed by David Frates, Animal Control Officer. He then read the letter to the party that suffered the dog bite. Mr. Frates said he responded to a Police Call for a dog attacking a person around 40 Clark Road. The dog was back in the house, but he observed a young lady with a bruise on her arm. He noted that the dog bit someone in May of 2021. Mr. Frates said the fence needs to be fixed. Member Carboni asked if he responded to the incident in 2021. Mr. Frates said he did. Member Carboni asked was the fence in the same condition. Mr. Frates said he didn't know if the fence was the issue as the dog was running loose. Ms. Tetreault said that the dog went through the fence. The dog went past the boy and jumped on the girl. She didn't realize the dog had bit her, but asked the girl if she was okay and she said she was. The last time the dog bit was because that person was trying to steal the dog and taking it off the chain. The lady was trespassing on her property. The dog is her ears and alerts her to people outside or at the door. Member Carboni asked if the dog is normally outside during the day. Ms. Tetreault said no and she was not by herself; we were outside doing yardwork. She was on the chain, but her daughter let go of the chain to help her and the dog started barking going toward the fence. She was not fast

enough to catch the chain. She is normally not in the fenced area; she is on a runner in the back. Her daughter will take her on walks; they don't usually let her run in the yard. She only goes on the runner to go the bathroom and they watch from the door and then call her back in. Member Carboni asked if the whole back yard is fenced in. Ms. Tetreault said no. She has a 2-lot property and the area that she was in is mostly fenced in, but not completely. Member Carboni said we have pictures of the fence with the bar at the top. Ms. Tetreault said she has chickens and has some chicken wire up for them, but the dog went through that. Chairman Day said one (1) side is fenced and one is not. Was it the chicken wire she got through or the other fence? Ms. Tetreault said she has not had time yet to finish the fence. Member Fabian asked if it was her intention to repair the fence and put the dog in there. Ms. Tetreault said the dog will not be put out in the fenced in area because she does not want to jeopardize the dog. We are putting up the fence that we have. The neighbor has a portion of fence that has fallen down, but he doesn't plan on fixing it. She will be putting up chicken wire to keep the chickens in. Member Fabian asked so you don't intend to leave her out there. Ms. Tetreault said no.

Chairman Day said in 2021, how did the first person get access to the dog. Ms. Tetreault said she walked up the driveway into the backyard where the dog was on a runner. Member Fabian asked if she knew that person? Ms. Tetreault said no, she lives in Quincy. Mr. Frates said this is the first he heard of the attempt to steal the dog. Mr. Mathison said his daughter was walking in the center of the street with her brother when she was attacked. She sustained a decent bite mark with punctures which required an x-ray. To hear about the previous bite, he is shocked that someone else was attacked and the fence was not inspected. Chicken wire fencing is not adequate for a medium/large breed dog. It shouldn't have happened if this happened before. Adequate measures to follow up should have been done in 2021. Chairman Day asked Mr. Mathison if they have a reasonable solution. Mr. Mathison said he would like a follow up to make sure proper fencing is put up. Mr. Carlson said once a year his wife holds a training exercise for triathlons. The woman bit in the 2021 incident was running; she was not trying to steal the dog. The dog came up and attacked the lady and turned her calf into hamburger. She was admitted into the hospital for some time. His wife is now afraid to walk in that neighborhood. This should have been taken care of. Chairman Day asked Mr. Carlson if he was present for the incident in 2021? Mr. Carlson said no, but he received texts that it was his wife. We shouldn't be afraid to walk down a main road. You can't contain a large dog with chicken wire. There should have been a 6' fence in 2021. Why was the dog not quarantined for rabies like it was in 2021? Chairman Day asked if the dog was up to date on rabies. Mr. Frates said yes and the Animal Inspector quarantined the dog at home. Ms. Tetreault said regarding the incident in 2021, the lady stated to the Police that she didn't know anyone in Clark Shores and admitted to the Police that she tried to take the dog. Chairman Day said in the three (3) years since the initial incident, is there a reason why there was not a more proactive effort to move the run into the enclosed area. Ms. Tetreault said her lot is overgrown and she has been trying to clean it up. During COVID she was the only person employed. Her fence was taken down in the front and she has gotten that back up. She does not intend to have the dog walked in the neighborhood. She will be on a run and either her or her husband will put the dog out.

Member Carboni said the fenced in area would need to be completely fenced in. Ms. Tetreault said she planned on doing that. The dog is not going out there regardless of the fencing. She will be a house dog. Member Carboni asked how large is the dog. Mr. Frates said about 45-50 pounds. Chairman Day asked is there any kind of tools that can be utilized. Mr. Frates said if the whole

fence cannot be fixed, he would put in a kennel with blocks underneath so she can't get out. Chairman Day asked if Ms. Tetreault had any relatives in Town with fully fenced in yards who could take her while repairs are being made? Ms. Tetreault said no. Member Fabian said since this is a second incident, we have some responsibility. Ms. Tetreault said the dog will not be in the fenced area. Her daughter let the dog go. Even if she fixes the fence, she is not putting her out there. She will only be out to go the bathroom. Chairman Day said the first incident took place and there were no proper fortifications put in. How do know that there won't be an accident and there isn't anything to stop her from getting out. We need to make sure the dog and neighborhood are protected. He is struggling on what to do if we can't get a multi-layer protection. Ms. Tetreault said she would like to fence off the lot, but she cannot guarantee it. Mr. Frates said they can muzzle the dog when she goes outside and put it on in the house. They have muzzles that they can have on all the time. Mr. Almeida said he was notified about the incident in 2021 and he was at the scene shortly after. He was there when the dog was being removed from the house and that dog scared him. He was shocked when the dog was returned. The fence is in dire straits. People are in fear to walk anywhere by the home. He feels for the dog owner, but there are a lot of people that are scared about what had happened. People fear repercussions and have been threatened with the dog by the dog owner if they are too close to the property. The association knew that the triathlon group was going to be there to train. We want people to be safe and right now its not safe. To not be able to walk down a street because there is a homeowner that is aggressive with their dog is not right. He hopes something will be done this time. Member Carboni said maybe the area where the back porch is can get fenced in in case the dog gets out.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To close the hearing.
Unanimous in favor.

Board discussion: Member Carboni said the entire yard does not need to be fenced, but at least the area where the run is should have a 6' high fence. Chairman Day said he feels like the dog should be quarantined at the shelter until an appropriate structure can be put in place. The owner says she is going to make the best intentions of the dog not being outside, but animals can sneak by. He does not want to be here a third time. He asked if there is room in the shelter and can the owners visit? Mr. Frates said there is room, but visiting them makes them worse. Member Fabian said she is thinking about a behavioral analysis. To quarantine the dog at the shelter will stress the dog. Member Carboni said the owner has indicated that her child would not be the one taking the dog outside; it would be her or her husband. That would need to be maintained. Is the runner chain at the house or do you have to go outside? Ms. Tetreault said it is attached to a pole at the bottom of the porch. The dog can be attached to the runner chain while inside the house. Member Fabian asked if the dog uses a pinch collar. Ms. Tetreault said only while on walks, but she could put it on the runner. Member Carboni said she likes the idea of a fenced in area and the kennel. Mr. Frates said the kennel would stop the dog from getting it riled up. Lacey Marshall offered Ms. Tetreault a dog kennel that she is removing. Ms. Tetreault said she would take it. Member Fabian said she understands the need for a decision tonight so we won't have a third incident. We can assign a muzzle and pinch collar tonight when the dog is outside. Putting the animal at the shelter is going to stress it out. She has empathy for Ms. Tetreault's disability because the dog is her hearing and she doesn't want to make her life harder. Member Carboni said she would to have the muzzle by

tomorrow. Chairman Day asked who will enforce this. Member Fabian said we can have Mr. Frates do sporadic checks. Member Carboni said by Friday there is to be a kennel secured on the property. Member Fabian said we need to give them until Sunday to get it. If it goes a week or two (2) and there is no resolution, we will have to remove the dog. Chairman Day said she should consider a pitbull rescue because he does not want a third incident. He is not confident that the neighborhood will be confident walking by. It is an improvement, but does not solve the situation. A muzzle is good, but fencing in the entire property will be out of reach. Member Carboni said this is one of the most difficult decisions the Board has to make. Chairman Day asked Mr. Mathison if he had thoughts on what he had heard. Mr. Mathison said the muzzle and kennel is good. An electric fence can be installed around the house and is not very expensive. There has to be better things put in place. He made sure his lot was fenced in and he has a corner lot, but that is a pet owner's responsibility. The electric fence would give them time to get some fencing. He has a large dog that is on an electric fence and once trained, they won't go through.

Member Fabian asked to have the conditions summarized with dates. We should revisit this so that the homeowner will have time to assess their finances to see if it will be a fence around the house or another option. Chairman Day said he has no desire to remove the animal from the property or to destroy it. The dog will be muzzled immediately and a kennel needs to be installed within two (2) weeks from today (March 11th) with Mr. Frates approval. Mr. Frates said they can put up chain link fence like an alley to the kennel. A 4' fence would be okay. Chairman Day said so a 4' chain link fence to the kennel and the Board will revisit this at the March 25th meeting for a status update. Mr. Frates said leash walking only because runners can break with a pinch collar and muzzle. Chairman Day said muzzle when outside the house; only to be walked with a pinch collar preferable in the somewhat fenced in area; and a kennel by March 11th; a 4' fence that leads from the home to the kennel to keep the dog in an alley way in one (1) month and revisit March 25th. Ms. Craig-McGee asked how long do they have to get the fence to the kennel built. Chairman Day said one (1) month. Member Fabian said with periodic inspection by the Animal Control Officer. Chairman Day said the neighborhood is not on crime watch, but if you see anything egregious, please contact the Animal Control Officer .

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To require the dog wear a muzzle when outside of the house; to be walked with a pinch collar preferably in the somewhat fenced area; erect a chain link kennel by March 11, 2024; erect a 4' high chain link fence leading from the home to the kennel in one (1) month; periodic inspections by the Animal Control Officer and revisit this at the March 25, 2024 meeting.
Unanimous in favor.

Upon a motion made by Member Fabian and seconded by Member Carboni, it was:

VOTED: To continue the hearing until the March 25, 2024 meeting.
Unanimous in favor.

Meet with Kevin Paicos of National Financial Partners to discuss health insurance rate increases

Present for the discussion was Lacey Marshall, Human Resources Director and Kevin Paicos of National Financial Partners. Mr. Nunes said this is an informational meeting only. Mr. Paicos said the Town is a member of the Gateway Group, which is Lakeville, Carver and Old Rochester School. He gave a history of Lakeville joining Gateway. Rates can be cyclical based on rates of claims and always go up. On June 30, 2022 at the last audit of the trust, there was a surplus of \$2.4 million. There was more money in the trust than required, and the Board was interested in drawing that down. It is unfair to the taxpayers and employees to have too large of a surplus, so they set the rate at 2-3% below what the underwriters recommended. As of June 30, 2023, the surplus was about \$2.2 million. Chairman Day said they wanted to burn it down \$600,000. Mr. Paicos said yes, but claims were better than expected. In July of 2023, the Board did a 3% increase instead of a 6%, so that would draw down the balance about \$600,000. Claims started running way above what you were collecting. The working rate revenue was \$1,100,000, so there was a \$469,000 negative number for that month. Going forward for the first quarter, there was a \$1.2 million overrun and then in October things started to stabilize. That pattern is fairly normal. The single biggest driver of the claim number is pharmaceuticals. The demand for new cancer and diabetes/weight loss drugs has caused an incredible increase to the cost of health care and we also have a boom with respiratory illnesses. GIC is the largest insurer in the state and they just announced a 9% increase in their rates. The Massachusetts Insurance Agency announced a rate increase from 2-10.3%. This problem is everywhere. By the end of December, Gateway posted a \$1.7 million deficit. In addition, in response to very good claims for the prior fiscal year, the Board decided to offer a premium holiday where premium is not collected. You still have to pay claims for that month and use the trust fund. That holiday was in December of 2023. Unfortunately, we did not collect the \$1.1 million, plus the negative \$1.7 million wiped out the surplus and now the trust has about a \$1 million deficit. Deficits like these trust funds are normal and you are allowed to carry a deficit, but it must be addressed. On July 1, 2024, there was an indicated 17.5% rate increase based on two (2) years of claims. We know this is not going to work, so we started to work on the deficit and the 17.5% rate increase. The first thing is to reduce the rate increase to a reasonable number. He reviewed some ways to decrease the increase to try to bring the increase down to 9%. These are things that were voted by the Board of Directors. If you wish to stay in Gateway you have to do these. In order to get rid of the deficit, the Board voted to take the dollars not collected from the employers for the premium holiday and collect them. Employees will not pay a premium for December. The employer portion is already in your budget. The deficit will be mostly wiped out.

Chairman Day asked about claims? Mr. Paicos said January claims have dropped off sharply. You are paying about \$30,000 for a health insurance plan between the Town and Employee. If claims do not exceed that number per employee, the remaining amount goes into the surplus. For significant illnesses or injury, if they get to \$175,000 over the course of treatment, the trust stops paying and the stop gap insurance starts paying. Once the stop gap insurance starting paying, claims drop off. The first step is to bid ASO services. The second thing is the pharmacy management program are companies that come in, look at the high claims and file for the coupons from the manufacturers. The third thing is a Health Reimbursement Account (HRA). This allows you to change the co-pays and deductible up to and not exceeding what the GIC has. GIC has \$500/1,000 deductible on their plan, so the Board voted to have you increase your deductibles. You now have to do this. However, once you go down this road it is not negotiable with your employees. There is

a process you must go through with your employees and you must share 25% savings with the employees for the first year. Ms. Marshall said we do have some employees with a \$500 deductible, some in the \$2,000 deductible and some with no deductible. Mr. Paicos said this will drop your premium drastically, but you have to engage with your employees. You need to send an announcement letter and then have a hearing. You will be required to vote to invoke the provisions of that law. If you don't do it, you cannot continue with Gateway, and it is not an option at this point as no one will take you with these numbers. The law provides a time frame. From the day you notify the employees you are doing this you need to form a PEC, and they have 30 days to come back to you on how they want the 25% in savings. You take those savings and employees that occur deductibles will be reimbursed. Their premium will decrease and they will end up paying less. Ms. Marshall said if you have a \$15 co pay now, but they pay \$65 with this, they will get reimbursed \$45. Chairman Day said until the 25% percent runs out after the first year. Mr. Paicos said it typically takes two (2) to three (3) years; it is up to you if you want to continue after that. It is the PEC agreement that will provide for where than money goes. Most likely they will ask for the HRA. Beyond that point you have no obligation. We will be working with your staff to inform the Board of the different stops to take. The time frames were set tight so it will get done well prior to July 1st. If you can't reach an agreement with the PEC, you to appoint a second group. 40 days after you trigger the notice, its done and you will have an agreement. You have three (3) months to get this done. Old Rochester will be working on it and Carver has already done it.

Ms. Marshall said we already have the December payment in our budget. The ASO bidding will save us about 2.5% and instead of Blue Cross, it will be Harvard Pilgrim. Just a different person paying the bills and allows us to get the prescription savings, so that saves us 2.5%. The HRA saves us 3%, so that brings us down to 9%. It gives us time to see if we want to move somewhere else. Member Carboni asked how many members did Gateway have in FY23. Mr. Paicos said there were three (3). Marion and Mattapoissett withdrew and went to MIAA. Mattapoissett may be potentially readmitted. Member Fabian asked if anyone else did a premium holiday. Mr. Paicos said all three (3) members did it. Mr. Paicos said MIAA did one three (3) years ago; it is pretty common. Member Fabian said she had spoken to Mr. Sky about the holiday being risky. Mr. Paicos said we did not have the second quarter claims until January and the holiday was already done. Chairman Day said you keep saying we have to do this. We are hearing this number now and there is no way to get anything else done by July 1 and this is ridiculous. How solid are we on the 9% number? Mr. Paicos said if you do the HRA, the ASO bidding and the RX bidding, you will need to have favorable claims to get to 9%. Ms. Marshall said if the claims continue to go down, we could pay less, but the steps are guaranteed to get us to the 9%.

Chairman Day said employees are going to say this is a pay cut and this is a hard message to sell. How do we show them a model of this? Mr. Paicos said the HRA reimbursable will get them to where their deductible is now. The employees will save on premiums and will be made whole with the premium holiday. Chairman Day said that is not how they are going to take this discussion. We need to see some models to present to the employees. Mr. Paicos said we will generate material to show the employees if you don't do this, this is your rate versus if this is done. You are saving on the rate and getting reimbursed for the co-pays. Mr. Nunes said we do not want to be adversarial with our employees and will reach out and establish the PEC and reach out to the non-union employees and do our best to educate the employees and address their concerns. Mr. Paicos said this is not welcome news to anyone, but claims are claims and your premium goes up. We have not encountered hostility where we have done this; we have to do this. You have low enrollment on the

HSA plan. The Board voted to have a full education to introduce employees to go on the HSA plan and is better than the HRA plan. Chairman Day asked can you take that savings and put it into an HSA instead of an HRA. Mr. Paicos said the first year you are required to put those savings in an HRA. Member Fabian said if an agreement is not reached, we appoint a review panel. Since she is the union representative of the Board, she would be happy to help with this. Chairman Day said we can be moved to the GIC if we don't have an agreement. Mr. Paicos said the Board does not want to do that. Ms. Marshall said this gives her time to research what is out there. GIC is not giving premiums any better than ours. Right now, this is the best she can do. Mr. Paicos said this is the least intrusive option to reduce your premiums. Mr. Nunes said July 1st is right around the corner, but we do have the obligation to look at other options; perhaps hire a consultant to look at this. He is sure employees will ask about looking elsewhere for insurance.

Discussion/contemplation on organizational restructuring for some Town Departments

Chairman Day said Ms. Marshall had put together an organizational chart. Given the challenges that we are faced with, some empty positions and the class and compensation plan, should we take a look on how we are organized today. Is there any room for improvements; cross training and better utilization of resources. Looking at the chart, it is set up by appointing authority. There are a lot of people under the Town Administrator. Are there some Departments that would fit better with others? Member Carboni said it is a good idea to look at your infrastructure. Mr. Nunes said this is informational and we need to be careful because of the unions and cannot be done in this forum. Chairman Day said the Planner position is vacant; do we analyze and see if there are other roles that fit in another Department. Facilities is new; is that worth taking a look at. Is Animal Control in the right place or does it fit better under Public Safety. This is a wide organizational structure. Member Carboni said this is a great place to start.

Discussion on potential orientation seminar for newly elected Town Officials

Chairman Day said in relation to the seminars we mentioned before, is there any interest in holding a welcome to the team orientation seminar for newly elected Town Officials. Does this have value? Member Carboni said it is an excellent idea. This could be for all elected and appointed officials. Member Fabian said it can be tricky for new members to find training. This could be repetitive, but who would do the work? We can't force people to attend. Member Carboni said we put together a handbook recently and that is a good tool. Chairman Day said this could be a collaborative effort between us, the Town Clerk and Human Resources. Mr. Nunes asked if this would be a workshop? He can put something together and get back to the Board.

Discussion on expected decorum/behavior of Lakeville Boards, Committees and Commissions

Chairman Day said we have had a couple of meetings recently where things got a little hot. He reminded members to try to do their best to respectfully disagree and let people speak and not interrupt them. We have the Standards of Conduct that were enacted a few years ago. If you are on a large board with a lot of members, if other members come in for discussion and you form a quorum, you should post a meeting. We don't want problems with the Open Meeting Law. Member Carboni said Town Counsel gives us a schedule of different training opportunities. All appointed and elected Boards are required to take the training. We need to pay attention to the Open Meeting Law. Chairman Day said we have had some letters sent in that people were not pleased with some of the behavior they have seen. You represent the Town when serving on these boards.

Review proposed charge and possible members for the Town Administrator Search Committee with possible vote to appoint the members

Chairman Day said Ms. Marshall had provided a packet with the charge and protocol from KP Law for the Committee. Member Carboni said the charge hit upon everything. Member Fabian asked about the number of candidates to be brought forward; is it referenced in here? Ms. Marshall said from the last meeting notes, you had 46 candidates whittled down to 12. Member Fabian said then it was brought down to 6 based on the essay. Member Fabian said 6 were interviewed in Executive Session by the Search Committee, and we brought forward 4 names and 1 dropped out, so 3 were interviewed in public. Ms. Marshall said she did not put in any numbers; she took KP Law's protocol and she integrated it into a charge. Chairman Day spoke on Item #5. Member Carboni said you had said 7 members, but she counts 8 plus HR. Chairman Day suggested a few non-voting members. Member Fabian said she was okay with HR voting. Ms. Marshall said she needs to stay neutral. Chairman Day said at the last meeting it was said that 9 members seems to large. Member Fabian said interviewing 6 people in Executive Session is a long day with 9 members. Chairman Day said we can drop it down to 7. Member Carboni said 7 is a great number with HR as a non-voting member. Ms. Marshall said she would be taking minutes, etc. Chairman Day asked for any changes to the charge. Member Fabian said what happens if we lose too many candidates? Ms. Marshall said on the last page, it speaks if something were to happen, you could go back without having to reappoint the committee.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To adopt the charge for the Town Administrator Search Committee.
Unanimous in favor.

Chairman Day said we had indicated 7 members, so there are 2 spots for Select Board and 1 for Finance Committee. Member Fabian suggested the Building Commissioner and the Police Chief. Chairman Day said the Town Clerk had expressed interest. Chairman Day asked if the Board wanted an at large member. Member Fabian said she thought the Board should ask for letters of interest for an at large member. The deadline for letters of interest was set for March 6, 2024.

Upon a motion made by Member Fabian and seconded by Member Carboni, it was:

VOTED: That the Search Committee be comprised of one (1) Select Board Member now; one (1) Select Board Member after the election; Nate Darling, Building Commissioner, Police Chief Perkins, Town Clerk Lillian Drane, one (1) Finance Committee Member and a Member At Large.
Unanimous in favor.

Chairman Day said the Board needed to appoint a member now. Members Fabian and Carboni both expressed interest. Member Fabian said she would feel more comfortable with the Select Board member not up for election. Chairman Day said this could change also. Member Fabian is done with Senior Center right now, so he is okay with her being appointed.

Upon a motion made by Member Fabian and seconded by Member Carboni, it was:

VOTED: To appoint Member Fabian to the Town Administrator Search Committee as one of the Select Board spots.
Unanimous in favor.

Discussion and possible vote on the Housing Production Plan

Chairman Day said we just received the plan this afternoon. Member Fabian said should we table this? Chairman Day said SRPEDD is being asked to finalize other work from the State, however there has been no consideration to the operation of the Transfer Station. It has come to his attention that the landfill is a monitored site by DEP. Ms. Craig-McGee asked Town Counsel if we should put language in the plan regarding the Transfer Station Operation or should there be another level of diligence. If DEP comes back and says there is an Activity Use Limitation on the site, that could stop things anyway. Do we want to bring it back, reach out to DEP or let SRPEDD finish their work. Member Carboni said we don't have to vote at this time. SRPEDD hours are going to be used to finish the work. Chairman Day asked should we reach out to DEP now or wait for SRPEDD. Member Fabian said maybe we should reach out. Member Carboni said maybe SRPEDD is doing that. Chairman Day said we can ask Planning to ask SRPEDD to reach out to DEP.

Discuss and possible vote to appoint Shawn Robert as Police Department Sergeant

Present for the discussion was Matthew Perkins, Police Chief. Chief Perkins said there was a vacancy for a Sergeant in the Department. Last year a new promotional process was implemented. We had a company come in and conduct a written exam and an assessment center in December. There were six (6) applicants and the top candidate was Shawn Robert. He was hired last year and has 18 years of experience, 17 of which were in New Bedford. Chief Perkins said that Officer Roberts has leadership since he has been with the Department and requested he be promoted to Sergeant. Officer Robert spoke of working in the Department.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To approve the request of the Police Chief to appoint Shawn Robert to the rank of Sergeant with a one (1) year probation period for a term expiring February 26, 2025.
Unanimous in favor.

Building Committee Updates:

Senior Center Feasibility Study Committee

Rafal Toczko from RTA, Lori Fahey, Council on Aging Director and Nate Darling, Building Commissioner, were present for the discussion. Mr. Toczko reviewed the schedule and summarized the existing site conditions. The septic system would need to be increased if an addition was built and parking lot would need to be increased. The current space and programs were reviewed with the Committee to understand how the existing space and programs are being utilized and to identify new potential space and programs. He reviewed some of the identified deficiencies. The great room is used for different programs, but restricts the ability to provide dedicated space for a dedicated

program, like a gym area. The food pantry is in the custodian's storage room and does not provide proper food storage space. The brown bag program does not provide privacy for seniors using the program. The Veterans' Agent is sharing space with the Visiting Nurses' Office. The goal is to provide a private Veterans' Agent Office with an exterior access. The computer room provides space for two (2) individuals to use. It does not allow for large groups, furniture, an accessible area or technology. There is only one (1) ADA accessible restroom out of the six (6) restrooms.

Mr. Toczko reviewed the existing space assessment chart. They looked at either renovations, a small addition to the site or a larger addition to the rear. He showed Proposal 1 for the larger addition of 2,175 square feet which includes a renovated ADA restroom, new Veterans' Agent Office and a larger addition housing the great room, food pantry, computer room and storage. Proposal 2 was the smaller addition in the rear of 1,360 square feet which includes a great room, renovated restrooms and the Veterans' Agent Office. For renovations, the building is well maintained, but some systems are at the end of their life expectancy. We included items that would need to be addressed in the very near future, as well as, items within five (5) to ten (10) years. Some of the big-ticket items were replacing the HVAC which is mostly past its life expectancy; a sprinkler system, which is not required, but we were asked to see what the cost would be and a new dedicated 4" water line; updated electrical and lighting to LED; renovate restrooms; relocate the IT server and exterior improvements. The renovation cost was estimated at \$1.3 million for the total list. The estimated cost for the additions were \$1.15 million for the smaller one and \$1.89 million for the larger one.

Member Fabian said we had several meetings and one thing that we did focus on a lot was what we are not currently doing for our seniors. In a perfect world we would have the money to do the additions, but she doesn't see that as being viable right now or having the money in the operating budget to hire the staff to support a larger building with new space. It is nice to see the cost broken out to see what we have to do to keep the building in good condition. The HVAC system is 20 years old and has been requiring service. The Building Commissioner has suggested ways to perhaps put a boiler on the Capital Plan at each Town Meeting. Expanding the building opens it up to it being ADA compliant throughout, which is cost prohibitive right now. The Committee did not make a recommendation because it comes down to the Select Board to look at the options to either go to Town meeting or make sure the building will last another 20 years.

Member Fabian said the Council on Aging Director has been putting in a lot of time to offer programs that seniors want and need. The things that we are not offering is the food pantry. Ms. Fahey said the addition idea was brought forth by the previous director. Ms. Fahey said she initially was in favor of the larger addition. However, after the needs assessment and seeing the cost, we would need more staff. After speaking to the Building Commissioner, she had to decipher between needs and wants. The thing needed is a food pantry, which is nonexistent and not private. If people need food now, we shop on an as needed basis. Member Fabian said people using the food pantry need privacy. Mr. Fahey said the brown bag program is currently non-existent. We used to get our food from the Boston Food Bank and went to Taunton to pick up the bags. However, that location has closed. She would like to revisit with the Boston Food Bank about becoming a brown bag site. We were servicing 42 seniors. Our Meals on Wheels Program has been brought in house and we have 28 volunteers in that program. We are serving 52 seniors and that takes up a lot of space in one of our main rooms. We are trying to reconfigure programming so we can utilize all the space. The great room has a divider, but you can't have a movie in one side and bingo in the other. She

can look for grants for green energy and Chief O'Brien is looking for grants for a sprinkler system. Member Fabian said we looked at the feasibility study's ala-carte feature. We will need HVAC in there.

Chairman Day said the way this is presented, he does not see how we would do either proposal without doing some renovation. Mr. Toczko said the two (2) additions would be on top of the renovations. The renovations have more in there than is actually required. Chairman Day said the HVAC is \$215,000. Member Fabian said we would have to retrofit the original building. Mr. Darling said the State is opening up additional funding for heat pump systems. We are going to be doing Green Communities projects this year and can look at weatherization. Overall any proposal is going to have a trigger. If you do 1,000 square foot addition, you don't need a sprinkler system; if you do a 2,000 square foot addition it does. Its not just installing the system; the ceiling would need to be removed and replaced. The additional square footage needs additional parking and the septic system is in a Zone A so it may have to be moved. A lot of the pavement would need to be pulled up to bring in the water line. Chairman Day asked if the Fire Department was consulted regarding access around the addition as it would be closer to the tennis courts. Mr. Darling said it is a lot closer, but you would still have access. We would be dealing with Natural Heritage again on any addition.

Member Fabian said at this point, as far as the project manager is concerned, they have fulfilled their obligation. It is up to us to sit down and look at some of these things and bring options to the Select Board. It is her opinion, as much as she wishes we could do a debt exclusion for a million or two (2), she doesn't know where the extra money for the additional staff would come from. Maybe we could find some space to house some things, but it wouldn't get a private entrance for the Veterans' Agent. Mr. Darling said adding storage is not adding onto the load, so there is opportunity to do some storage areas. Member Fabian said we have to be concerned with costs on anything we do. Member Carboni asked have you asked how the great room can entirely be reconfigured? Member Fabian said that is what staff is looking at.

Fire Station Building Committee

Member Carboni said the committee is getting back together on March 13th to review the results of the sub-group that was put together to look at the needs for the facility.

Old Colony Regional Vocational Technical Building Committee

Chairman Day said there are no new updates. They are in the thick of the request for services process and it won't be until April or May until the next step.

New Business

There was no New Business discussed.

Old Business

Member Fabian said DPW Director Moniz gave the Board an update on Route 79. Chairman Day said he said there is movement even though we don't see much happening. BETA received comments on the 100% submission. The next submission is due the end of April. They hope to have an Order of Conditions in May or June of this year. There is an Intermunicipal Agreement that

needs to be put together with Taunton. We won't be seeing any work, but they estimate starting July or August of 2025. The cost estimates look like \$15 million, but the increase will be the State's burden

Correspondence

1. Notification to Abutters under the Massachusetts Wetlands Protection Act
2. Notification of Simplified License Application – Waterways Regulation Program for 1 Mona Street, Lakeville, MA

At 9:01 PM upon a motion made by Member Fabian and seconded by Member Carboni, it was:

VOTED: To enter into Executive Session pursuant to M.G.L c.30A Sec. 21(a)(3) to discuss strategy with respect to collective bargaining, specifically with the PBA Local 185 if an open meeting may have a detrimental effect on the bargaining position of the public body and the Chair so declares and not to return to open session.

Roll call: Member Carboni – aye; Member Fabian – aye and Chairman Day – aye.

List of documents provided at the Select Board Meeting of February 26, 2024

1. Agenda page
2. Agenda page; Town Administrator announcements
3. Agenda page; Select Board Meeting Minutes of February 12, 2024
4. Agenda page; ABCC transfer of license application and associated documents
5. Agenda page; complaint form; letter to dog owner; letter to party that was bit; police reports; bite reports; order of quarantine; call response log; MGL C140, S157
6. Agenda page; PowerPoint presentation
7. Agenda page; organizational chart
8. Agenda page
9. Agenda page
10. Agenda page; proposed charge; letters of interest; Town Counsel Search Committee protocol
11. Agenda page; draft Housing Production Plan
12. Agenda page; memo from Police Chief
13. Agenda page; Senior Center Feasibility Study Report
14. Agenda page
15. Agenda page
16. Agenda page; correspondence
17. Agenda page

TOWN OF LAKEVILLE
Select Board Meeting Minutes
March 11, 2024 – 5:30 PM

Lakeville Police Station Meeting Room
323 Bedford Street, Lakeville, MA

On March 11, 2024 the Select Board held a meeting at 5:30 PM at the Lakeville Police Station Meeting Room. The meeting was called to order at 5:30 PM by Chairman Day. Members present were Chairman Day, Member Fabian and Member Carboni. Also present were Interim Town Administrator Robert Nunes and Tracie Craig-McGee, Executive Assistant to the Select Board and Town Administrator. LakeCAM was recording the meeting for broadcast.

Select Board announcements

Member Fabian said she has been in contact with Senator Rodrigues and Representative Orrall on the pond level situation. The boards were pulled out on September 18th so it is not a question on when the boards will be pulled. January had over 9” of rain which started some of the problem, but February had less. Right now there is water flooding in places where it usually doesn’t have flooding. Quiticas seems low, but according to New Bedford, it is on its way up. This is the problem that the Town has been studying now for five (5) years and hopefully will have some word in the next couple of weeks on the river project cleaning weeds to help the water move quicker out of Assawompset. Everyone is aware that the water is getting high.

Chairman Day then read the Select Board announcements. All of the equipment to repair the playground has been received and the estimate is four (4) weeks to complete starting at March 18th. There will be an open house and clothing drive on March 16th at Assawompset School.

Town Administrator announcements

Mr. Nunes read the Town Administrator announcements.

Discuss and possible vote to sign the Memorandum of Agreement with New England Police Benevolent Association, Local 185

Mathew Perkins, Police Chief, was present for the discussion. Mr. Nunes said this has been ongoing for a while. We have come to an agreement subject to the approval by the Select Board. He met with the president of the union to iron out the agreement. The Memorandum of Agreement needs to be signed by the Select Board. Member Fabian asked what the dates that the agreement covers. Mr. Nunes said July 1, 2023 to June 30, 2026. We were going through mediation for JLMC which would have extended this into the next fiscal year, so it is good that we came to this agreement. Chief Perkins said everybody in the Department is happy to have an agreement and be under contract. Member Fabian said this could have gone on until the fall and we would have had to find money for time already worked that they were not getting paid for.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To enter in an agreement and sign the Memorandum of Agreement with the New England Police Benevolent Association, Local 185 for a period of July 1, 2023 to June 30, 2026.
Unanimous in favor.

Discuss and possible vote on recommendations on site plan – 210 Kenneth Welch Drive

Member Fabian said they make high end boats at this location. She is always concerned about parking, but that does not seem to be an issue here. Member Carboni said she is happy to see that their business is growing. They are not looking for a water allocation. Chairman Day said there is nothing regarding a new curb cut or water allocation which is under the Select Board.

Meet with Finance Committee for FY25 Budget Presentation

Present for the meeting from the Finance Committee were Maureen Candito; Lawrence Kostant; Katie Desrosiers and Christopher Plonka, Chairman. Darren Beals was attending remotely.

Finance Chairman Plonka said the Committee has the minutes of February 7, 2024 for approval.

Upon a motion made by Ms. Desrosiers and seconded by Mr. Kostant, it was:

VOTED: To approve the Finance Committee minutes of February 7, 2024.
Roll call vote: Ms. Candito – aye; Mr. Beals – aye; Ms. Desrosiers – aye; Mr. Kostant – aye and Chairman Plonka – aye.

Chairman Plonka said the next item is to nominate a Finance Committee Member to represent the Finance Committee on the Town Administrator Search Committee. After learning of the time commitment, he would be able to represent the Finance Committee.

Upon a motion made by Ms. Candito and seconded by Ms. Desrosiers, it was:

VOTED: To designate Chairman Plonka as the Finance Committee representative on the Town Administrator Search Committee.
Roll call vote: Ms. Desrosiers – aye; Mr. Kostant – aye; Ms. Candito – aye; Mr. Beals – aye; and Chairman Plonka – aye.

Mr. Nunes said the presentation tonight will make go through the budget process. We will have Department Head meetings in April when the new Select Board Members are in place. This is a level service budget with no employee layoffs; funds contractual and non-union personnel obligations; no enhancement requests were funded; employee upgrade requests were not funded and it is based on conservative revenue. The total tax levy accounts for 83% of the revenue, local receipts are 12% and State Aid is 5% for total revenue of \$36,434,781. The total operating revenue is tax levy is \$30,004,026, broken down as the tax levy of \$28,125,641; 2.5% increase at \$703,141; new growth is estimated at \$129,960; debt exclusions are \$890,963 and F/L Regional School District exclusions total \$154,321. Projected revenue is: State Aid is \$2,002,654; local receipts of \$4,250,000; free cash of \$120,000 to balance the budget; and the septic loan program of \$58,101 for

a total other revenue of \$6,430,755. Combining the levy revenue and projected revenue equals a total of \$36,434,781. He explained what the property tax levy is and what a debt exclusion is. There is debt exclusion revenue of \$1,045,284 for Route 79, the Police Station and removal and reconstruction of the George R. Austin School. New Growth is estimated at \$129,960 for FY25; it was \$341,078 for FY24; \$522,531 for FY23 and \$625,186 for FY22. The Town may not see much new growth in FY25 and hopefully it will be more and we can then adjust the budget in the fall. The Town will have significant growth most likely in FY27 with the hospital redevelopment, which will be built in phases. State Aid: the two (2) largest sources are unrestricted general aid and smart growth school reimbursement. FY25 State Aid is \$2,002,654 and Smart Growth Reimbursement is \$267,750, so there is a net increase of State Aid of \$296,043 from FY24. The Cherry Sheet for FY25 State Assessment is \$220,417. Local Receipts: Motor vehicle excise tax for FY25 is projected at \$2,260,000; projected in FY24 was \$2,000,000; FY23 actual was \$2,257,192 and FY22 actual was \$2,155,242. Ambulance/EMS fees FY25 is projected at \$1,025,000; FY24 was \$1,000,000; FY23 was \$1,102,128 and FY22 was \$1,010,955. Cannabis revenue is not projected in the budget; there are five (5) host community agreements in Town. Legislative changes to the cannabis law has an impact on the host community and development agreements and legal issues are ongoing. Free Cash for FY24 actual certified as of 7/1/23 is \$3,911,500; the balance as of March 4, 2024 is \$1,587,375; FY23 was \$4,480,687.71 and FY22 actual is \$4,680,88.69. Free Cash will be used to fund capital projects and fund enterprise funds for the Transfer Station and Park Department. The Transfer Station offset will be \$102,500 and Parks Department offset is \$17,500. The Stabilization Fund's current balance is \$2,062,191.

Mr. Nunes said the FY25 General Fund appropriation is \$35,872,184 and is broken down as 57% education; 14% public safety; 7% General Government; 12% Fixed Costs; Debt Service 4%, Culture & Recreation – 1%; Human Services – 1% and Public Works – 4%. He summarized the total operating expenditures. There is an increase of 4.5% over FY24. Fixed costs include unemployment; group insurance and risk management. We are a member of Gateway Health Group and it is self-insured. The trust is facing a \$1.7 million deficit in claims. In order to reduce the 17% premium increase, the Town will pay \$109,182 for the December premium holiday in December of 2023. Employees will not be required to pay back the premium holiday. We are optimistic that claims for remainder of FY24 will move in a positive direction. Gateway will bid and procure Administrative Service Offices and we will initiate Chapter 32B Sections 21-23 and reconvene the Insurance Advisory Committee and the Public Employee Committee. Department Heads will be met with tomorrow and we will speak about the health insurance. We will be meeting with representatives from the unions serving on IAC and PEC. The health insurance appropriation is \$2,208,003, an 8.5% increase over FY24. Our goal is to get below the 8.5% increase. There are 56 active employees, 14 retirees and 111 retirees on Medicare supplemental plan. It is his recommendation that we procure the services of a Health Care consultant to review claims and see other health care options for FY26 and beyond. There are other joint purchasing groups out there for health insurance. We should explore those. It will be a discussion that the Town needs to have moving forward. He likes the premium base as it is easier to budget and explain to employees.

Mr. Nunes said Lakeville is a member of Plymouth County Retirement Association. The appropriation for FY25 is \$1,631,268, which is an increase of 8.5% over FY24 and a 27.5% increase since FY22. The goal of the county is to have the fund fully funded by June 30, 2028. Other Post-Employment Benefits Trust Account has a current balance of \$2,872,700 and it is his understanding

that there will be an Annual Town Meeting Article for \$310,000. Projects reflected in the Debt Appropriation of \$1,341,823 are the State revolving fund sewer projects; septic program; police station; Route 79 project; new ambulance and Assawompset window and door project. Under Public Safety the budget maintains current staffing for Police and Fire. It does not fund the four (4) firefighters hired with ARPA funding. He recommends funding the four (4) firefighters with ARPA funding in FY25. The Chief is looking for a grant to continue funding these positions. Under Education, he is recommending an appropriation for the F/L Regional School District of \$17,144,035 for FY25, which is a reduction of \$387,582 from their original request of \$17,531,617. There will not be a Proposition 2 ½% override or cuts to services needed if this proposal stands. Lakeville has 1,506 students in the Region. He had a meeting with the Freetown Town Administrator and Superintendent Strauss and the Business Manager and we spoke of the challenges to both communities. We are optimistic that if the School Committee goes along, we will get the reduction. Lakeville is a member of Old Colony Regional Vocational Technical High School and their FY25 appropriation request is \$2,735,738 for 152 Lakeville students. They are in a planning phase for future renovation of the high school or new construction. Chairman Day is a member of the Building Committee for Old Colony and there are three (3) members on the Old Colony School Committee from Lakeville. They are going through their budget process and he is not sure if it will be adjusted downward. We also send 13 students to Bristol County Agricultural School and their appropriation is \$449,980 for 13 students including transport. We have 1 student that attends Norfolk County Agricultural School and that appropriation is \$110,000 including transportation.

Mr. Nunes said the Park Enterprise Fund has a balance of retained earnings of \$28,434 and the Transfer Station is at \$172,633. Because the Town is subsidizing the funds, they technically are not Enterprise Funds, but MGL allows for the subsidizing.

Mr. Nunes said under Capital Planning, we are in the process of scheduling a meeting. The Capital Stabilization Fund balance is \$3,539,251. It is his understanding that this fund was established for the potential funding for partial costs of funding of design, engineering costs, etc. for a new Fire Station. He reviewed the items that are in the capital plan for the various Departments.

Mr. Nunes said the Town received two (2) allocations of ARPA funds: one from Plymouth County and one from the Federal Government. Plymouth County was \$2,077,295. The monies used so far is the water project - \$332,800; new ambulance - \$572,403; old Town Hall restroom - \$183,700; Gamache playground - \$170,000. There is an available balance of \$818,391. There was a revenue replacement of \$353,700. The Town received \$1,210,073 of ARPA Federal monies. These monies were used for the water feasibility study; COVID 19 testing; outdoor stage cover; Ted Williams Camp tennis courts, new fields project and a new fields supplement, firefighter staffing and investment earnings. There is an available balance of \$745,112. The balance will be higher because some of the funds were not completely expended. We should move forward to spend the balance. We need to commit the funding by June 30th and have the projects completed by June 30, 2025. We should meet with the Finance Committee and Department Heads to come up with a plan to spend the remaining balance.

Mr. Nunes said the presentation will be posted on the Town's website.

Member Fabian asked how much of the Federal allocation do we need to keep on standby for firefighters. Mr. Nunes said it will get us through June of 2025. Chairman Day said if we are awarded a SAFER grant it would kick in on September of 2024. Mr. Nunes said he was not sure as

the guidelines and application have not come out yet. It is a three (3) year program with no match. Member Fabian asked about the money from the cell tower lease. Chairman Day said it was moved into the Reserve Fund. Member Fabian said we were a bit concerned about losing the \$40,000 annual payment and we could use it this year. How do we access it at Town Meeting if we need it? Member Carboni said it is in the Capital Stabilization Fund. Chairman Day said the former Town Administrator had his eye on potentially using some of that for the Fire Station design. Member Fabian said we got the lump sum payment for 20 years in lieu of a \$40,000 annual payment. Ms. Candito said when we structured that article we put it into a Capital Stabilization Fund and the interest stays with that. Is there another fund we can use to put it in there and put the interest into the operational budget? Mr. Nunes said the investment income would have to stay in the fund. Member Carboni said she will ask the Accountant what the interest was before we transferred the \$2,000,000 in there. Chairman Day said if we pulled out the interest we would be giving up compound interest. Ms. Candito asked if the Cherry Sheet smart growth number is predicated on the 1/1 when calculating what the bonus money is. Mr. Nunes said he was not sure. The Town Accountant said that number has changed in the past; this is based on the Governor's budget.

Chairman Day said when we started on the budget there was a \$750,000 to a \$1,000,000 gap. Mr. Nunes said there was a \$1,154,130 gap to start. They used budget cuts, free cash, and a reduction in the school budget to close the gap. There is not much to cut without impacting services. A few things have come up since we finished the budget and it may need to be tweaked. Member Fabian said looking back at new growth numbers in 2022 and 2023, we are only hovering at \$130,000 now. Even when we at \$625,000 like in 2022, we would still have had to make cuts. Mr. Nunes said regarding the Capital Plan, we are going to spend Free Cash down, which he is a bit concerned about. Chairman Day said the last few years have been level service budgets. It shows how razor thin we are and fixed costs are outpacing what we can raise in our levy. We may not be far away from an override going forward as fixed costs increase. 57% of our budget goes to the schools. Member Fabian said she wants a great education system, but we still have to pay for everything else. She agrees with what Chairman Day is saying that an override may not be far off. Health insurance costs is a big reason why.

Upon a motion made by Ms. Desrosiers and seconded by Ms. Candito, it was:

VOTED: To adjourn the Finance Committee Meeting at 6:32 PM.

Roll call vote: Ms. Desrosiers – aye; Mr. Kostant – aye; Ms. Candito – aye; Mr. Beals – aye; and Chairman Plonka – aye.

Discuss and vote whether to engage in the process to change health insurance benefits under M.G.L. c.32B, s21-23

Lacey Marshall, Human Resources Director and Edd Byrnes, underwriter for NFB was present for the discussion. Mr. Nunes said we will be reaching out to the unions. We don't want to get into specific plans tonight; we want to just present some facts. Ms. Marshall said we were at a 17% increase for health insurance, but it has been brought down to 12%. The Board's vote tonight would bring us down to 8.5%. If claims continue as they have, we could decrease more. Section 21-23 gives the municipality the power to say we are changing the health plans without collective bargaining. We would create a Health Reimbursement Account (HRA) with the first-year savings of 25% being given back to the employees through that account. The HRA savings could last two

(2) to three (3) years. If an employee had a \$250 deductible it would go up to \$500 and the HRA would pay the difference. Single plans with a \$0 deductible the HRA would pay up to \$500. Ms. Marshall said this is our best action to get to 8.5% and gives her a year to look at what is out there.

Member Fabian said after we vote tonight, then we have to appoint a retiree to the committee. Ms. Marshall said the IAC consists of members of the collective bargaining units, a nonunion employee and a retiree. The IAC receives the 52.03 document prepared by Mr. Byrnes which will show what the Town is currently paying, what it would pay, and what they will pay if this is implemented. The IAC looks it over and moves forward with a Public Employee Committee (PEC), which is pretty much the same type of people, but there is no non-union participation. That is when the agreements come into play. Mr. Byrnes said it would be the leadership of the individual unions. The retiree is appointed by the Massachusetts Retiree Association for the PEC and there is the lack of a non-union employee on the PEC. Chairman Day said the hope is to impact employees as little as possible. 25% of the savings is put in a pot and paid to employees for expenses. Mr. Byrnes said it is coupled with a reduction in their premium. This fund will help reimburse them for increased costs. Chairman Day said is it a reduction in the premium they have now or if we didn't do anything. Mr. Byrnes said if we didn't do anything. Gateway has not set the FY25 rates yet. Member Carboni asked about a timeframe for the reimbursement request. Ms. Marshall said there would be a third party to submit claims to get the reimbursement paid. Mr. Byrnes said the goal is to make the reimbursement quickly. Ms. Marshall said she and Mr. Nunes will meet with the unions to go over the cost savings. She would like to hold a meeting where every employee is invited to see the costs and how it will impact them. Member Fabian said she would like that to happen because we are changing everything for them. This is going to affect a lot of people. Mr. Nunes said we want this to be a collaborative approach. This budget is a moving target and a lot needs to happen between now and June 30th. The 25% will go in an HRA; we may have to make an appropriation to put the money into an HRA at Town Meeting. He has budgeted for an 8.5% increase.

Member Fabian asked does this affect all the retirees? Ms. Marshall said we have 14 retirees on an active plan because they have not hit the age for Medicare. Member Fabian asked will everyone be notified in writing of the change? Ms. Marshall said once the PEC and Select Board come to an agreement, she sends out a letter with details. Member Fabian asked will we be inviting the retirees to come and ask questions. Ms. Marshall said yes. Mr. Nunes said there is an opt out for employees and they will receive an incentive for as long as they are employed with the Town. Ms. Marshall said every employee will go to the \$500 individual/\$1,000 family plan. We have three (3) that are in the high deductible and that will not affect them. Most of our employees are in the \$250/\$750 plan; some are in the no deductible plan which will go to the \$500/\$1,000 deductible. If a new employee comes in, they will be told this is the plan we have and these are the rates. We only have 70 employees that contribute to health insurance. To see savings, you need to be at about 1,000 to get the benefits. Lakeville doesn't have a significant high claim rate, so our rates will be based on our claims, not the bundled rates. Mr. Nunes asked if open enrollment is done by Gateway. Mr. Byrnes said each of the member units select the time period. Chairman Day said the deductible numbers are way lower than the last conversation. Ms. Marshall said the \$2,000 deductible plans are not affected, but everyone else is at the \$500/\$1,000. Chairman Day asked if the Town offers an individual plus one. Ms. Marshall said no. Mr. Byrnes said it is more common to have the single and family rates. If you give a break to a 2-person group, it makes the family rate go up.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: For the Town of Lakeville to engage in the process to change health insurance benefits under Massachusetts General Laws Chapter 32B, Sections 21-23.
Unanimous in favor.

Discuss and possible vote to appoint a Town retiree to the Insurance Advisory Committee

Lacey Marshall, Human Resources Director, was present for the discussion. Ms. Marshall said that is for the IAC. She is getting clarification from Town Counsel. The letters are requesting a name by March 14th. She needs 60 days to notify all persons affected once agreed upon. The PEC gets 30 days to review this. She will reach out to the active retirees to see if anyone is interested in sitting on the committee. Once the PEC is formed, that person is determined by the Massachusetts Retiree Association. Member Fabian asked are we notifying retirees to see if they want to participate. Ms. Marshall said she will call them if they are local to see if they are interested. She will need an emergency meeting to appoint the retiree. The PEC is the one that does the real review. IAC is an advisory committee; the PEC gets into the numbers. Member Fabian said we should post a remote meeting. Member Fabian said we should probably post a meeting for Friday.

Chairman Day had to leave the meeting at 7:03 PM and turned the meeting over to Vice Chairman Carboni.

Discuss and possible vote to sign the Memorandum of Agreement with New England Police Benevolent Association, Local 185

Mathew Perkins, Police Chief, was present for the discussion. Mr. Nunes said this has been ongoing for a while. We have come to an agreement subject to the approval by the Select Board. He met with the president of the union to iron out the agreement. The Memorandum of Agreement needs to be signed by the Select Board. Member Fabian asked what the dates that the agreement covers. Mr. Nunes said July 1, 2023 to June 30, 2026. We were going through mediation for JLMC which would have extended this into the next fiscal year, so it is good that we came to this agreement. Chief Perkins said everybody in the Department is happy to have an agreement and be under contract. Member Fabian said this could have gone on until the fall and we would have had to find money for time already worked that they were not getting paid for.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To enter in an agreement and sign the Memorandum of Agreement with the New England Police Benevolent Association, Local 185 for a period of July 1, 2023 to June 30, 2026.
Unanimous in favor.

Discuss and possible vote on recommendations on site plan – 210 Kenneth Welch Drive

Member Fabian said they make high end boats at this location. She is always concerned about parking, but that does not seem to be an issue here. Member Carboni said she is happy to see that their business is growing. They are not looking for a water allocation. Chairman Day said there is nothing regarding a new curb cut or water allocation which is under the Select Board.

Discuss potential disposal of surplus property – Cherry Street - 042-012-015A and possible vote on method of disposing of the property

Member Fabian said the Treasurer would request to either auction or put out to bid a piece of property typically. There is a lot of history on this property. She is not ready to declare it as surplus property. Member Carboni said the Town took this for back taxes in June of 2004. At the time they were discussing using it for a pump house location if New Bedford ever brought water into Clark Shores. There is an abutter interested in purchasing the property. Member Fabian said she questioned if it was taken for back taxes and the Treasurer said it was not. We need more information. In the past we have accepted properties, but then there were bills that came up owed. Before we declare it as surplus, do we want to get into the selling of property. If so, who decides if we want to. This is coming out of the proposed abutters policy. We have a land bank where we can bank it. We need more information on this property before we can declare it surplus. Member Carboni said we will table this for discussion. Member Fabian said there was a purchase price of \$2,000, but there may be an error there.

Member Carboni said maybe we should revisit the abutters policy in some point, but there is more information needed to be collected. This item was tabled for the future. Mark Knox said there may be an interest in the property. If you put it up for auction, it could potentially create easement issues. Does it make more sense to divide it between the two (2) abutters? Member Fabian said the Board was not willing to approve the abutters policy the way it was presented. Most of the time we acquire properties through tax title, but we don't have a committee to discuss if we want to hold onto land or divide the property between abutters. Would a policy say in the case of people that have difficulty getting a new septic system or well, would that trigger the sale of a Town owned property. This property has some issues that we need to figure out. Member Carboni said Mr. Knox presented an option that she did not think of. Mr. Knox said if you divided it, the area would become part of their lot. Member Fabian said and that would go into their tax base. Mr. Knox said an auction could be a last resort. Member Fabian said a property value over \$35,000 over triggers an auction. Member Carboni said you must solicit proposals if it is \$35,000 or over. Member Fabian said she would like to get the Treasurer's opinion on what property to sell. You would want to have the Board of Health and Building Commissioner weigh in.

Discuss letters of interest received to serve as At Large Member on the Town Administrator Search Committee and possible vote to appoint the At Large Member and discuss meeting times

Member Carboni said we received six (6) letters. She would prefer to have a full Board to discuss this. She requested that all the people that submitted a letter be notified that the Board will be discussing this at our next meeting so that they could attend. Member Fabian said she knows all but one (1) of the people that submitted a letter and they would all be good. The only reason she wanted to do this was to have an introductory meeting and get the members sworn in. If we are not going to fill the at large one, we should wait. This item was tabled to the March 25th meeting.

Discuss and possible vote on stipend for Planning Board Clerk Cathy Murray

Lacey Marshall, Human Resources Director was present for the discussion. Ms. Marshall said based on the union contract, if a person is working outside of their step for more than 10 days they should be considered for a step increase. She said that we were not sure if we were hiring a planner

right away, so we could we do a stipend instead. Ms. Murray has been stepping in for the Town Planner from January 8th through March 18th and conducting the daily business. She used the hourly rate of the previous Town Planner minus Ms. Murray's hourly rate and then cut it in half to determine the stipend amount which equals \$3,600. On March 15th she will then begin again as the Inspectional Services Clerk and work under the Building Commissioner and will stay within her step and grade. Member Fabian said we need to figure out what we are doing with that other position.

Upon a motion made by Member Fabian and seconded by Vice Chairman Carboni, it was:

VOTED: To approve a \$3,600 stipend for Cathy Murray.
Unanimous in favor.

Mr. Knox said a few months ago the Planning Board asked the Select Board to give the Planning Board a few months to figure out the Town Planner position. He asked if they could meet with the Select Board the first meeting after the election to discuss the Town Planner position.

Discuss and possible vote to approve Public Way License for Patriot Half Triathlon – June 15, 2024

Vice Chair Carboni said we have received an application for a Public Way License for the Patriot Half Triathlon that begins at Camp Cathedral in Freetown. All the necessary signatures and paperwork is included. Member Fabian asked is the same organization that does the Cranberry Trifest Event. Ms. Craig-McGee said it was. Member Fabian explained the history on the Public Way License. We can request that they send out a post card like the previous group.

Upon a motion made by Member Fabian and seconded by Vice Chair Carboni, it was:

VOTED: To approve the Public Way License for the Patriot Half Triathlon on June 15, 2024 from 7:00 AM to 9:00 AM.
Unanimous in favor.

Discuss and possible vote to approve Public Way License for Cranberry Trifest – August 25, 2024

Vice Chair Carboni said this has gone before the Park Commission and was approved. We have all the necessary paperwork. Member Fabian asked if they were making a donation like previous years. Ms. Craig-McGee said they are paying a fee to the Park Department per person. Member Fabian said we can request that they send out postcard notice along the route.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To approve the Public Way License for Cranberry Trifest on August 25, 2024 from 7:30 AM to 12:30 PM.
Unanimous in favor.

Discuss and possible vote to approve Public Way License for 5K Honor Thy Mother Race – May 4, 2024

Vice Chair Carboni said we have the license application and necessary paperwork and signatures.

Upon a motion made by Member Fabian and seconded by Vice Chair Carboni, it was:

VOTED: To approve the Public Way License for the 5K Honor Thy Mother Race on May 4, 2024 beginning at 9:00 AM.
Unanimous in favor.

Discuss setting dates to hold FY25 budget meetings with Department Heads

Ms. Craig-McGee noted that one (1) of the Finance Committee members cannot make the April 16th budget meeting, but he can meet on the 24th or 25th. Vice Chair Carboni said the 25th. The meetings were set for April 17, 18 and 25 at 5:30 PM.

Discuss scheduling Select Board meeting dates for May, June and July

Vice Chair Carboni reviewed the Select Board suggested meeting dates. It was decided to meet on May 6th and 20th and June 3rd and June 24th. Member Fabian said we may need July 15th to meet to discuss the Interim Town Administrator situation. Vice Chair Carboni said they would hold off on the July meetings.

Building Committee Updates:

Senior Center Feasibility Study Committee

Member Fabian said the Committee is re-evaluating some things. We will convene the Committee to get everyone up to speed.

Fire Station Building Committee

Vice Chair Carboni said the Committee is meeting this Wednesday at 6:30 PM at the Police Station to review the proposed Fire Station layout and site location.

Old Colony Regional Vocational Technical Building Committee

There was no update.

New Business

There was no New Business discussed.

Old Business

Mr. Nunes said he received an email regarding the dog hearing for 40 Clark Road. He asked the Animal Control Officer to inspect the site today as it appears that nothing has been done. The owners were not at home today, so he did not have an opportunity to speak to them. Member Fabian asked if the muzzle is being used. Mr. Nunes said the Animal Control Officer went to the property the day after the hearing and the dog was muzzled, but it did jump at him. Member Carboni said we had very specific dates. Ms. Craig-McGee said the Board had asked for the kennel within two (2) weeks of the hearing. The kennel is on the premises, but leaving against the fence. The date for the kennel was today. The letter did say erect a chain link kennel by March 11th. Vice Chair Carboni asked that a letter be sent immediately. Member Fabian said the letter should speak to upon inspection by

the Animal Control Officer, the kennel was not erected as instructed at the hearing and that they must have the kennel erected by Saturday, March 16, 2024.

Upon a motion made by Member Fabian and seconded by Vice Chairman Carboni, it was:

VOTED: To send a reminder letter to the owners of Xena at 40 Clark Shore Road that they are past the deadline to erect the kennel and must have the kennel in place by March 16th and must inform the Animal Control Officer when you will have it completed for inspection. If the kennel is not up, we may have to discuss removing the dog from the property until the conditions have been met.
Unanimous in favor.

Correspondence

1. Letter from Cape Rail-
2. Letter from Comcast regarding 2023 license fee payment and changes to Xfinity TV

At 7:50 PM upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To enter into Executive Session to discuss strategy with respect to litigation (Bountiful Farms v. Town of Lakeville, Plymouth Superior Court CIVIL ACTION NO. 2283CV00230) if an open meeting may have a detrimental effect on the litigating position of the public body and the Chair so declares, and votes may be taken and not to return to Open Session.

Roll call: Member Fabian – aye and Vice Chair Carboni – aye.

List of documents provided at the Select Board Meeting of March 11, 2024

1. Agenda page
2. Agenda page; Town Administrator report
3. Agenda page; FY25 proposed budget and presentation
4. Agenda page; article from Municipal Advocate; MGL C32B, S21-23
5. Agenda page; draft Memorandum of Understanding
6. Agenda page; information from 30B procurement manual; Assessors plot plan; Vision property card;
7. Agenda page; letters of interest
8. Agenda page; section of October 3, 2011 minutes
9. Agenda page; memo from Planning Board Clerk; site plans
10. Agenda page; memo from Human Resources director
11. Agenda page; public way use application; insurance certificate; map of route
12. Agenda page; public way use application; Park Commission request for event; route maps; insurance certificate
13. Agenda page; public way use application; route map; insurance certificate
14. Agenda page
15. Agenda page

16. Agenda page
17. Agenda page
18. Agenda page
19. Agenda page; letter from Cape Rail; letter from Xfinity
20. Agenda page

**AGENDA ITEM #4
MARCH 25, 2024**

**DISCUSSION AND POSSIBLE VOTE ON AMERICAN
RESCUE PLAN ACT PROJECTS**

Attached is a summary of ARPA projects so far and Capital Projects requests for ARPA funding.

LAKEVILLE - ARPA SUMMARY

	Plymouth County <u>ARPA</u>	<u>Approved</u>	<u>3/21/2024</u> <u>Expended</u>	<u>Available</u>
Allocation (Phases 1, 2, & 4)	1,714,965.78	(905,203.49)		809,762.29
Water Project		332,800.00	34,077.00	
Ambulance		572,403.49	56,948.00	
Revenue Replacement (Ph 3)	362,329.00	(353,700.00)		8,629.00
Old Town Hall restroom		183,700.00	-	
Gamache Playground		170,000.00	152,069.64	
				<u><u>818,384.00</u></u>

	Direct Funding <u>ARPA</u>	<u>Approved</u>	<u>3/21/2024</u> <u>Expended</u>	<u>Available</u>
Allocation (Tranches 1 & 2)	1,210,073.16	(501,793.00)		708,280.16
Water Feasibility Study		14,800.00	17,400.00	
Covid-19 Vaccination/Testing		100,000.00	-	100,000.00
Outdoor Stage Cover		20,000.00	10,213.16	
TW Tennis Courts		44,785.00	44,785.00	
New Fields Project		120,000.00	52,480.00	
New Fields supplement		30,000.00	-	
Firefighter Staffing (4)	FY2024	172,208.00	26,778.23	
Firefighter Staffing (4)	FY2025	<u>Pending</u> 344,675		(344,675)
Investment earnings to-date	40,155.15			40,155.15
				<u><u>503,760.31</u></u>

Capital Project Requests - ARPA Funding

Council on Aging	
Addition for food pantry	250,000.00
FACILITIES	
Town Hall Roof (2 small sections)	10,000.00
Old Library Window Upgrade	TBD
Fire Department	
Transport Trailer for UTV	TBD
SCBA Fill Station	100,167.00
Prefabricated Training Building	250,000.00
Parks	
Repair and renovate the existing skate park	150,000.00
Replace the beach playground at Clear Pond Park	TBD
Replace the basketball courts at Clear Pond	TBD
Sealing & lining the courts	TBD
Build a volleyball court	TBD
Renovate and add to the playground at Jon Paul Park	TBD
Fix the miniature golf course at Clear Pond	TBD
Public Works	
Resurface Howland Road	713,000.00
Resurface Southworth Street & Leonard Street	207,333.00
Crack Sealing	60,250.00
Irrigation Well at Police Station	30,000.00
Irrigation Well at Library	30,000.00

DESCRIPTION	FY2025	FY2026	FY2027	FY2028	FY2029
SELECT BOARD					
(2) Design/Construct - Fire Station Technology Improvements	TBD \$0	\$100,000	\$100,000	\$125,000	\$125,000
FACILITIES					
Security Improvements					
Peach Barn Weatherization/Stabilization					
Town Hall Security					
COA Furnace		\$50,000			
Library Roof replacement		\$250,000			
Library Heating System replacement			\$100,000		
POLICE					
Cruisers replacement w/equip	\$182,000	\$122,000	\$122,000	\$124,000	\$124,000
Boat motor replacement					
(1) Tasers replacement	\$15,000				
FIRE-EMA					
Ladder Truck (lease-purchase)	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000
Ambulance replacement				\$400,000	
Engine replacement			\$800,000		
Cardiac Monitor		\$58,000			
ANIMAL CONTROL					
(1) Truck replacement	\$35,000				
PUBLIC WORKS					
Roadway Improvements	\$250,000	\$375,000	\$375,000	\$375,000	\$375,000
Replace Sander & Body Work					
Storage Shed w/staging & electrical					
4x4 Pickup Truck w/equipment			\$80,000		
MS-4 Engineering					
(1) 1 Riding & 1 Zero turn Mowers w/eqp	\$25,000				\$25,000
Bud Permit Material Removal	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
1 Ton Dump Truck w/equip	\$95,000				\$95,000
Pave DPW Lot & Install Drainage	\$85,000				
Radio Repeater Relocate Equipment	\$25,000				
Sidewalk Plow w/equipment		\$100,000			
Cab & Chassis w/Dump & Salt Equipment		\$150,000		\$150,000	
SOLID WASTE/TRANSFER STATION					
Brush removal (Tub grinder/excavator)		\$30,000		\$30,000	
Rolloff Truck w/equipment	\$260,000				
3 Roll Off Containers		\$35,000		\$35,000	
COUNCIL ON AGING					
Addition to Senior Center		\$60,000	\$1,000,000		
PARK					
TWC Skatepark Improvements		\$100,000			\$50,000
North Fields - Water/Electric	\$15,000				
Clear Pond Basketball Courts			\$100,000		
Clear Pond Playground Equipment				\$150,000	
TOTALS	\$1,187,000	\$1,630,000	\$2,877,000	\$1,589,000	\$994,000

(1) June 2024 Special Town Meeting

(2) November 2024 Special Town Meeting

Capital Plan
FY 2025-FY2029

FY 2025 Proposed Budget

DESCRIPTION	FY2025	FY2026	FY2027	FY2028	FY2029
Borrowing	\$0	\$0	\$800,000	\$400,000	\$0
Free Cash	932,000	1,290,000	1,077,000	1,159,000	919,000
Retained Earnings	180,000	30,000	0	30,000	50,000
Debt/Capital Stabilization	0	250,000	0		
Other/Old Capital	50,000	60,000	1,000,000		
Overlay Surplus	25,000	0	0	0	25,000
	\$1,187,000	\$1,630,000	\$2,877,000	\$1,589,000	\$994,000

NOTES:

- 1) Does not include Education requests F-L RSD requires no local funding for FY2024.
- 2) Old Colony Vocational School Feasibility Study will be presented to ATM under a separate Article. Lakeville's share estimated at \$135k, to be paid via debt assessment in future years starting in FY2025.
- 3) ARPA Capital Projects require Select Board and (if required) Plymouth County approval. To-date approved projects include:
 - Ted Williams Camp tennis courts (\$44,785, Town);
 - Gamache Playground restoration (\$170,000, County);
 - Outdoor Stage Pavilion (\$20,000 Town); and
 - Water/Septic Facilities to Town Facilities & Parks (\$14,800 Town, \$516,500 County).



SPENDING ON GOVERNMENT SERVICES

Recipients can use SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the above approach. Government services generally include *any service* traditionally provided by a government, unless Treasury has stated otherwise. Here are some common examples, although this list is not exhaustive:

- ✓ Construction of schools and hospitals
- ✓ Road building and maintenance, and other infrastructure
- ✓ Health services
- ✓ General government administration, staff, and administrative facilities
- ✓ Environmental remediation
- ✓ Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)

Government services is the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements. Recipients should be mindful that certain restrictions, which are detailed further in the Restrictions on Use section and apply to all uses of funds, apply to government services as well.

**AGENDA ITEM #5
MARCH 25, 2024**

**DISCUSS AND POSSIBLE VOTE TO ACCEPT THE
PROPOSED FIRE STATION SITE LOCATION
RECOMMENDATION FROM THE FIRE STATION BUILDING
COMMITTEE**

Attached is a memo from the Town Administrator regarding the Fire Station Building Committees Site Selection Recommendation; a matrix of the 3 proposed sites and slides from the presentation showing the 3 options.



TOWN OF LAKEVILLE
Town Administrator's Office
346 Bedford Street
Lakeville, MA 02347
(508) 946-8803

RECEIVED
MAR 20 2024
SELECTMEN'S OFFICE

To: Lakeville Select Board
From: Robert Nunes, Interim Town Administrator
Date: March 20, 2024
Re: Lakeville Fire Station Building Committee Site Selection Recommendation

On behalf of the Lakeville Fire Station Building Committee, please accept this memo as the Committee's endorsement of Saccoccio and Associates Architects Bedford Street site recommendation. Accompanying this endorsement is the site selection matrix composed by Saccoccio and Associates which ranks each of the three sites identified in the feasibility study by category before being calculated to equal a total maximum value of 100. As you will see, the Bedford Street location ranked highest with a total score of 99.

The Fire Station Building Committee voted unanimously at their meeting on March 19, 2024 to support the recommendation of the architect.

The Owner's Project Manager for the Fire Station project, Pomroy Associates, will be available for questions at the Select Board meeting March 25, 2024.

As always, please don't hesitate to reach out with questions.

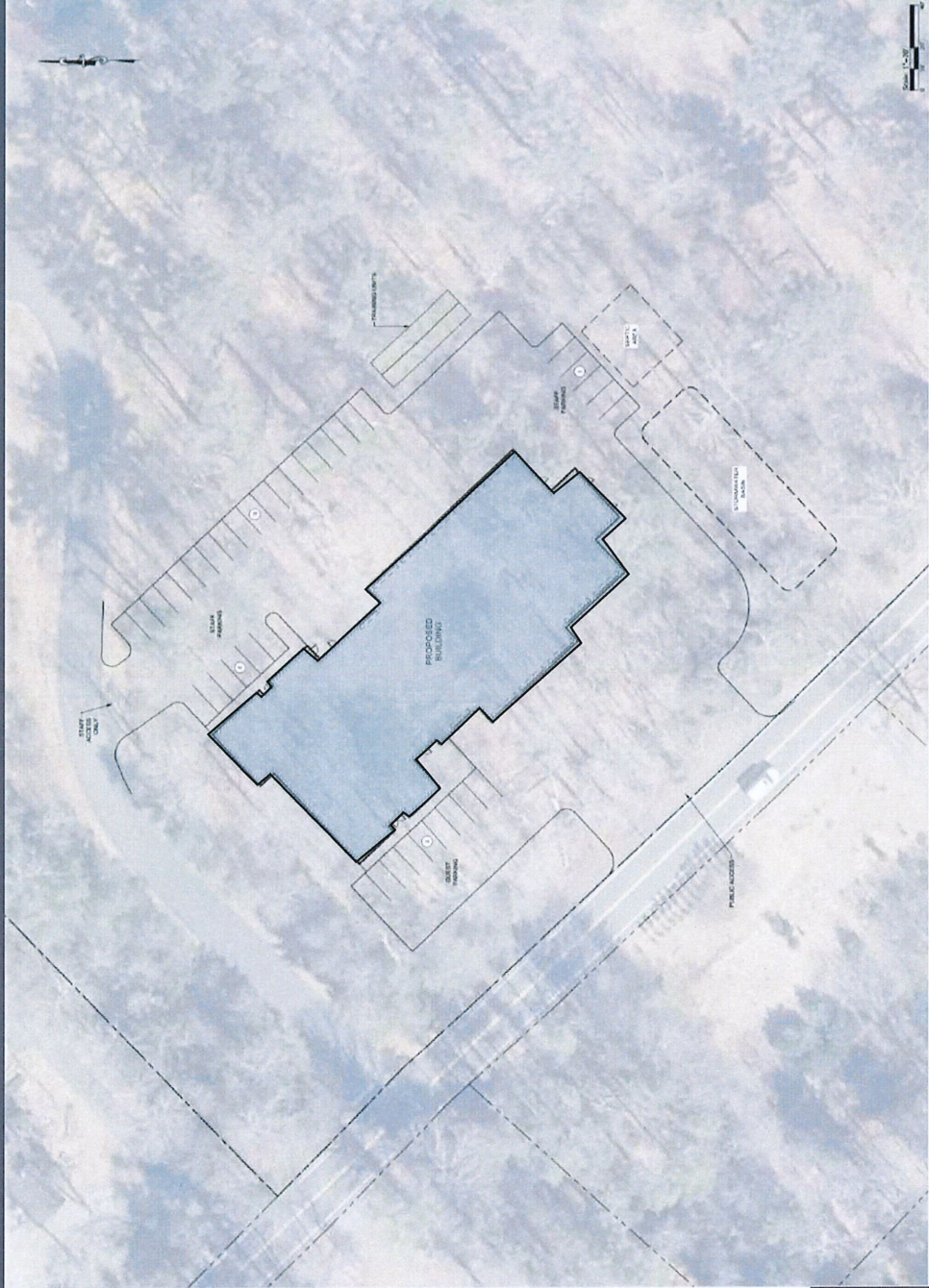
LAKEVILLE FIRE HEADQUARTERS SITE SELECTION MATRIX

031224 DRAFT

		Site A	Site B	Site C
LOCATION/DESCRIPTION		Precinct Street	Ted Williams Camp	Bedford St
SITE - LOT SIZE / PROGRAM FIT		the size of the site is appropriate	the size of the site is appropriate	the size of the site is appropriate
	MAX. VALUE: 12	12.00	12.00	12.00
SITE - BUILDABILITY (TOPO / SOILS / COST)		concerns with wetlands & Fill	fill topo, earthwork	
	MAX. VALUE: 10	4.00	8.00	10.00
SITE & BUILDING ACQUISITION / POTENTIAL DEMO (COSTS PRIMARILY)				
	MAX. VALUE: 10	10.00	10.00	10.00
LOCATION - RESPONSE TIME		Distance from main road access	concerns with access to Ted Williams vs, direct to Bedford, park traffic	direct access to Bedford St
	MAX. VALUE: 10	5.00	7.00	10.00
SITE - UTILITIES		distance from main utilities, drainage issues	extend from Police	extend from Police
	MAX. VALUE: 8	5.00	6.00	8.00
LOCATION - VEHICULAR INGRESS / EGRESS		off main road, two lane road	access onto Ted Williams is a concern	direct access to Bedford St.
	MAX. VALUE: 8	4.00	6.00	8.00
SITE - LAND ACQUISITION COSTS				
	MAX. VALUE: 8	8.00	8.00	8.00
TEMPORARY FACILITIES REQUIRED (ADDED COST)		none required	none required	none required
	MAX. VALUE: 8	8.00	8.00	8.00
LOCATION - NEIGHBORHOOD IMPACT		residential area		
	MAX. VALUE: 6	3.00	6.00	6.00
SITE - WETLANDS		site has wetlands that limit building site	none noted at this time	none noted at this time, PERMITTING
	MAX. VALUE: 6	3.00	6.00	5.00
LOCATION - VISIBILITY		off main road	off main road	on main road
	MAX. VALUE: 5	2.00	3.00	5.00
LOCATION - LOCAL TRAFFIC IMPACT		no direct access to main road	no direct access to main road	
	MAX. VALUE: 5	4.00	4.00	5.00
LOCATION - ZONING / SETBACKS		no concerns	no concerns	no concerns
	MAX. VALUE: 4	4.00	4.00	4.00
	TOTAL MAXIMUM VALUE: 100	72.00	88.00	99.00
TOTAL FOR EACH ARRANGEMENT:				

Site Options

Option "A"
Precinct Street:



Site Options

Option "B"
Ted Williams Camp:



