



# TOWN OF LAKEVILLE MEETING POSTING & AGENDA

Town Clerk's Time Stamp  
received & posted:

48-hr notice effective  
when time stamped

Notice of every meeting of a local public body must be filed and time-stamped with the Town Clerk's Office at least 48 hours prior to such meeting (excluding Saturdays, Sundays and legal holidays) and **posted thereafter in accordance with the provisions of the Open Meeting Law, MGL 30A §18-22 (Ch. 28-2009)**. Such notice shall contain a listing of topics the Chair reasonably anticipates will be discussed at the meeting.

Name of Board or Committee:	<u>Select Board</u>
Date & Time of Meeting:	<u>Monday, April 10, 2023 @ 6:00 PM</u>
Location of Meeting:	<u>Lakeville Police Station</u> <u>323 Bedford Street, Lakeville, MA</u>
Clerk/Board Member posting notice:	<u>Tracie Craig-McGee</u>

Cancelled/Postponed to: \_\_\_\_\_ (circle one)

Clerk/Board Member Cancelling/Postponing: \_\_\_\_\_

## A G E N D A

1. Reorganization of the Select Board
2. Select Board Announcements
3. Town Administrator Announcements
4. 6:15 PM Meet with Town Moderator to reappoint Gary Mansfield to the Old Colony Regional School District Committee
5. 6:30 PM Liquor License Hearing for Alteration of Premises – The Back Nine Club
6. 6:45 PM Joint meeting with the Finance Committee to discuss and possible vote to approve the FY24 Operating Budget and Capital Plan
7. 7:15 PM Joint Meeting with the Planning Board to discuss the MBTA Communities Program
8. Review and vote to approve Warrant Articles for Special Town Meeting and vote to approve Final Warrant for Special Town Meeting – May 8, 2023
9. Review and vote to approve Warrant Articles for Annual Town Meeting and vote to approve Final Warrant for Annual Town Meeting – May 8, 2023
10. Discuss and possible vote to approve Transfer Station Fee increases
11. Discuss and possible vote to approve Senior Center Addition Feasibility Scope of Work
12. Discuss possible Animal Shelter repairs and renovations
13. Discuss and possible approval of job description for Part Time Clerk for Inspectional Services
14. Discuss and possible approval of job description for Part-Time Animal Inspector for Inspectional Services
15. Discuss and possible vote to appoint Select Board Member as SRPEDD Commissioner
16. Discuss and possible approval of Taunton Water application for 415 Millennium Circle
17. Revisit Host Community Agreement FY 23 Charitable Contribution Proposals
18. Discuss and possible vote on request from Council on Aging Board of Directors to appoint Nancy Richmond as a member of the Council on Aging Board of Directors
19. Discuss and possible vote to approve Public Way License Applications for Sun Multisport Events, LLC to hold Cranberry Trifest on August 20, 2023 and Patriot Half Triathlon on June 17, 2023

20. Discuss and possible vote on request from Lakeville Arts Council to place an A-frame sign on Town Property to advertise Spring Fling Event – April 29, 2023
21. Discuss and possible vote to ratify the Board's vote of March 27, 2023 regarding Richard LaCamera proclamation
22. Discuss possible Select Board Meeting dates for May, June and July
23. Discuss and possible approval of Select Board Meeting Minutes of February 6, 2023 and March 13, 2023
24. New Business
25. Old Business
26. Correspondence

**Please be aware that this agenda is subject to change. If other issues requiring immediate attention of the Select Board arise after the posting of this agenda, they may be addressed at this meeting.**

**AGENDA ITEM # 1  
APRIL 10, 2023**

**REORGANIZATION SELECT BOARD**

The following positions are the ones typically voted on for reorganization:

Position	Expires	Current Person
Chairman		
Vice Chairman		Lia
Director of Veterans Services		Lorraine
Representative- Plymouth County Advisory Board		Lia
Parking Clerk		Lorraine

The following are the current designated point persons:

Budget FY24		
School Department Liaison		Lorraine
COA Liaison		Lia
Park Commission Liaison		Lia
Regional Finance Committee		Lorraine
Union Negotiations		

These are the other positions/boards that the Selectmen are appointed to for the Board's consideration. **As they have expiration dates of July 31, 2024, you can wait and do these with the rest of the Annual Reappointments or do them tonight.**

Capital Expenditures Committee		Lia
Economic Development Committee		Lorraine
Emergency Planning Committee		Lorraine
Energy Advisory Committee		Lorraine
Middleboro G&E Commission Ad Hoc Member		Lorraine
DEP Subcommittee: Pond Level & Dam Management		Lia
Rent Control Board		Entire Board

**AGENDA ITEM #2**  
**APRIL 10, 2023**

**SELECT BOARD ANNOUNCEMENTS**

The Lakeville Public Library will be hosting Mini-Golf at the Library on Sunday, April 23<sup>rd</sup> from 12 to 4 PM.

Also, on Sunday, April 23<sup>rd</sup> from 1 PM to 4 PM, there will be a celebration of Earth Day at Betty's Neck. Activities will include an opportunity for your kids to plant some seeds to take home and watch them grow. We will also be giving away free Pin Oak tree seedlings while supplies last. Aaron Best from Mass Fisheries and Wildlife will be present to let kids try out their archery skills. There will be nature hikes and some kid friendly activities also.

The Lakeville Arts Council will be hosting the Spring Craft FLING event on April 29, 2023 from 12 PM to 8 PM at the Loon Pond Lodge at Ted Williams Camp.

There will be crafters and artisans with one-of-a-kind handmade items for purchase to give as a Mother's Day or Father's Day gift, for a special someone with a spring birthday or perhaps for yourself. There will also be 4 Adult workshops, as well as a cash bar and a food offering (for a fee by Loon Pond Lodge) So check our website for additional information as we get closer to the date: [LakevilleArtsCouncilMA.org](https://LakevilleArtsCouncilMA.org).

**AGENDA ITEM #3  
APRIL 10, 2023**

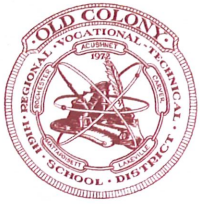
**TOWN ADMINISTRATOR ANNOUNCEMENTS**

**AGENDA ITEM #4  
APRIL 10, 2023**

**MEET WITH TOWN MODERATOR TO REAPPOINT GARY  
MANSFIELD TO THE OLD COLONY REGIONAL SCHOOL  
DISTRICT COMMITTEE**

Gary Mansfield's appointment to the Old Colony Regional Vocational Technical High School District Committee expires on May 1, 2023. Mr. Mansfield has indicated that he wishes to be reappointed to the position. His new appointment expiration date will be May 1, 2026 (see attached letter).

The appointment committee is comprised of the Town Moderator, who acts as the Chairperson, Board of Selectmen and the Lakeville Members of the F/L Regional School Committee. I have received confirmation from the Town Moderator and a few of the F/L School Committee Members that they will be in attendance so we will have a quorum.



# OLD COLONY

REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT  
476 NORTH AVENUE, ROCHESTER, MASSACHUSETTS 02770-1899

Telephone: 508-763-8011 • Fax: 508-763-9821



Gary Linehan  
Assistant Principal

Aaron L. Polansky  
Superintendent-Director

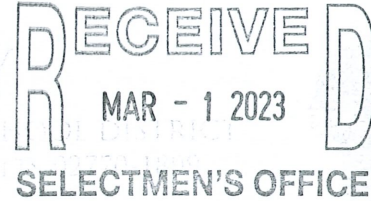
J. Michael Parker  
Principal

Sarah Griffith  
Business Manager

Krystla Fay  
Special Services Coordinator

Bethany Botelho  
CVTE Coordinator

Carmen Amaral  
Academic Coordinator



February 27, 2023

**Town of Lakeville  
Board of Selectmen  
Town Moderator  
Town Clerk  
346 Bedford Street  
Lakeville, MA 02347**

**RE: Old Colony Regional Vocational Technical  
High School District Agreement Section 1  
Paragraph C (As Amended)**

**Enclosed please find a Notice relative to the appointment of school committee members by  
the member towns of the District, which pursuant to the District Agreement, must be made  
on or before May 1, 2023.**

Sincerely,

**Aaron L. Polansky  
Superintendent-Director**

ALP:jc

Enclosure

**cc: Mrs. Shirley Bourque, Chairman, O.C.R.V.T.H.S. District Committee  
Mr. Gary Mansfield**

**MEMORANDUM:                    CONCERNING THE APPOINTMENT OF MEMBERS TO  
SERVE ON THE OLD COLONY REGIONAL  
VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT  
COMMITTEE**

**The Agreement between the Towns of Acushnet, Carver, Lakeville, Mattapoisett, and Rochester, Massachusetts with respect to the establishment of a regional vocational high school district provides that on or before May 1st of the year next following the year in which the regional district school has enrolled pupils, each member town shall appoint three (3) members to serve on the district school committee, one for a term of one year, one for a term of two years, and one for a term of three years. Thereafter in every year in which the term of office of a member expires, the member town involved shall appoint one member to serve on the committee for a term of three years from May of the year in which the appointment is required to be made.**

**Further, the Agreement provides that all appointments to the committee as outlined above shall be made by an appointing Committee; consisting of three (3) members of the Board of Selectmen; three (3) members of the Local School Committee and the Town Moderator, who shall be the Chairperson. The Board of Selectmen and the Local School Committee shall designate the members of their respective Boards who will serve on the appointing Committee. If a member town has no local school committee because it is a member of a kindergarten through twelve regional school district, the appointments and filling of vacancies to be made by such town shall be made by the joint action of the Board of Selectmen, the members from the town's membership on a kindergarten through grade twelve regional district school committee and the Town Moderator, who shall be the Chairman. All members of the Committee shall serve until their successors are appointed and qualified.**

**NOTE: LAKEVILLE                    GARY MANSFIELD                    TERM EXPIRES - 2023**

**Reference**

**DISTRICT AGREEMENT -**

- (A) SECTION 1 PARAGRAPH A. COMPOSITION**
- (B) SECTION 1 PARAGRAPH B. INITIAL COMMITTEE**
- (C) SECTION 1 PARAGRAPH C. PERMANENT COMMITTEE**



**AGENDA ITEM #5  
APRIL 10, 2023**

**LIQUOR LICENSE HEARING FOR ALTERATION OF PREMISES –  
THE BACK NINE CLUB**

**NOTE:**

The Back Nine Club at 17 Heritage Hill Road is requesting an alteration of premises for their liquor license to include the serving of alcohol under the tent presently on their premises. The tent is 40' by 60' in size.

**PROCEDURE FOR THE HEARING IS AS FOLLOWS:**

Read legal notice published in the paper;

Motion to open the hearing;

Ask if anyone will be testifying and swear them in;

Explain procedure of the hearing (i.e. speaker needs to be recognized by Chair before speaking; all comments are to be addressed to the Chair).

Ask applicant to speak to the application. Ask if anyone else has any testimony or questions

**CLOSE THE HEARING**

SELECTMEN TO HOLD DISCUSSION

SELECTMEN TO MAKE A MOTION ON THEIR DECISION

**Proposed Motion:** to approve the requested alteration of licensed premises in regards to the serving of alcoholic beverages for the Back Nine Club located at 17 Heritage Hill Drive, Lakeville, MA.

## CLASSIFIEDS

right-of-way is necessary for  
visions in fee and permanent  
assessments may be required.  
wealth of Massachusetts is  
acquiring all needed rights  
public lands. MassDOT's policy  
acquisitions will be presented in

written statements and other  
the proposed undertaking may  
Carrie E. Lavallee, P.E., Chief  
mail to [massdotmajorprojects@](mailto:massdotmajorprojects@mass.gov)  
r via US Mail to Suite 7210, 10  
on, MA 02116, Attention: Major  
File No. 613005. Statements  
ded for inclusion in the public  
must be emailed or postmarked  
(10) business days after the  
to the MassDOT website listed

accessible to people with  
isDOT provides reasonable  
and/or language assistance  
on request (e.g interpreters in  
language and languages other  
captioning, videos, assistive  
and alternate material formats),  
r accommodation or language  
se contact MassDOT's Chief  
l Rights Officer by phone (857-  
TY at (857) 266-0603, fax (857)  
email ([MassDOT.CivilRights@](mailto:MassDOT.CivilRights@mass.gov)  
Requests should be made as  
and prior to the hearing, and  
to arrange services including  
ART or language translation or  
uests should be made at least  
before the hearing.

Design Public Hearing or a  
uncement will be hosted on  
[www.mass.gov/massdot-highway-](http://www.mass.gov/massdot-highway-ings)  
[ings](http://www.mass.gov/massdot-highway-ings).

DIVISION  
DIRECTOR  
LEE, P.E.

Agreement no later than 30 days after the date of  
award. Documents may be obtained beginning on  
March 15, 2023 at 8:00 AM in the Town Manager's  
Office or via email to [surettee@middleboroughma.](mailto:surettee@middleboroughma.gov)  
[gov](mailto:surettee@middleboroughma.gov).

All inquiries may be forwarded to the Town  
Manager's office at (508) 947-0928 or by email to  
[surettee@middleboroughma.gov](mailto:surettee@middleboroughma.gov).

Nemasket Week  
March 23, 2023 and March 30, 2023  
Also posted on [masspublicnotices.org](http://masspublicnotices.org)



### TOWN OF LAKEVILLE SELECT BOARD

Pursuant to Chapter 138 of the General Laws,  
the Lakeville Select Board, acting as the Local  
Licensing Authority, will conduct a public hearing  
at 6:30 PM on Monday, April 10, 2023 on the  
application of The Back Nine Club, LLC for an  
Alteration of Premises for their Common Victualler  
License to sell all alcoholic beverages at 17  
Heritage Hill Road, Lakeville, Massachusetts.

Said hearing will be held at the Lakeville Police  
Station Meeting Room located at 323 Bedford  
Street, Lakeville, Massachusetts.

Evagelia Fabian, Vice Chair  
Richard LaCamera  
Lorraine Carboni  
Lakeville Select Board

Town of Lakeville  
ZONING BOARD OF APPEALS  
346 Bedford Street  
Lakeville, MA 02347

The LAKEVILLE ZONING BOARD OF APPEALS,  
acting in accordance with MASS GENERAL  
LAWS CHAPTER 40A, as amended, will conduct  
a public hearing on Thursday, March 30, 2023, at  
7:00 P.M. in the LAKEVILLE PUBLIC LIBRARY, 4



## From Our Members

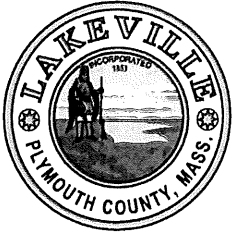
*Nemasket Week gives businesses and non-  
profit organizations the opportunity to become  
online Affiliate Members of NemasketWeekToday.  
com and post news and information directly to  
our homepage. The following items have been  
excerpted from recent posts to our site.*

### New mission at PCT

PCT Federal Credit Union in West  
Wareham has announced a new mission  
statement, redefining its commitment  
to community service through active  
inclusion. The credit union recently held  
its first "Community Connector" meeting,  
hosting representatives from Baystate  
Community Resource Center, Turning  
Point, Father Bill's & Mainspring, Damien's  
Place Food Pantry, SEMAP, Wareham High  
School, Wareham Police Department,  
Coastal Food Shed, & Brockton High  
School. To learn more about PCT's mission,  
connect with PCTFederalCreditUnion on  
Facebook.

### Cranberry Country news

The Cranberry Country Chamber of  
Commerce held its 44th Annual Meeting on  
March 8. The Chamber honored its Business  
of the Year, BAMSI, an organization that  
is in the business of bringing people and  
services together, and working to enrich the  
lives of children, families, and individuals.  
Headquartered in Brockton, they have  
service locations in many towns including  
Lakeville and Middleboro. Business Person  
of the year chosen is Bryan Parrish of  
Bryan Parrish Home Inspections located in  
Bridgewater. Voted as Volunteer of the Year  
is Kevin "Quack" Quackenbush of American



# TOWN OF LAKEVILLE

## SELECT BOARD OFFICE

346 Bedford Street  
Lakeville, Massachusetts 02347  
Telephone 508-946-8803

March 17, 2023

Karen Donahue, Manager  
The Back Nine Club  
17 Heritage Hill Drive  
Lakeville, MA 02347

RE: Application for Alteration of Premises  
All Alcohol Victualler License  
The Back Nine Club, LLC

Dear Karen:

The Select Board has scheduled a public hearing on the above petition for 6:30 PM on Monday, April 10, 2023 at the Lakeville Police Station Meeting Room located at 323 Bedford Street, Lakeville, MA.

A legal advertisement of the hearing will be published in the March 23, 2023 edition of the Nemasket Week. Within three (3) days after publication of the legal advertisement, you are required to send a copy of the published notice by registered mail, return receipt requested, to each of the persons appearing on the Assessors' most recent valuation list as the owners of the property directly abutting 17 Heritage Hill Drive, Lakeville, Massachusetts. I have enclosed the abutters' list.

Please have a representative that can speak to application present at the April 10, 2023 hearing. The green return receipts from the mailings to abutters must be presented at that meeting to the Select Board. Also, please submit a check, made payable to the Town of Lakeville, in the amount of \$75.00 to cover the expense of the legal advertisement.

Sincerely,

Tracie Craig-McGee  
Executive Assistant to the Select  
Board & Town Administrator

## Payment Confirmation

YOUR PAYMENT HAS PROCESSED AND THIS IS YOUR RECEIPT

Your account has been billed for the following transaction. You will receive a receipt via email and via text message.



Transaction Processed Successfully.

INVOICE #: 7e259555-a37d-4cf0-8fbb-efc4c67ceb65

Description	Applicant, License or Registration Number	Amount
FILING FEES-RETAIL	The Back Nine Club	\$200.00
		<b>\$200.00</b>

Total Convenience Fee: **\$4.70**

Date Paid: **3/7/2023 9:55:00 AM EDT**

Total Amount Paid: **\$204.70**

### Payment On Behalf Of

**License Number or Business Name:**  
The Back Nine Club

**Fee Type:**  
FILING FEES-RETAIL

### Billing Information

**First Name:**  
Karen

**Last Name:**  
Donahue

**Address:**  
17 Heritage Hill

**City:**  
Mobile

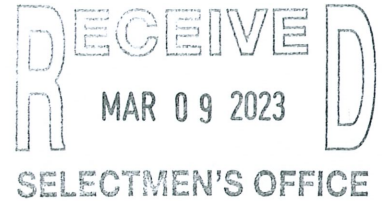
**State:**  
MA

**Zip Code:**  
02347

**Email Address:**  
kdonahue@thebacknineclub.com



The Commonwealth of Massachusetts  
 Alcoholic Beverages Control Commission  
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358  
 www.mass.gov/abcc



RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION  
 MONETARY TRANSMITTAL FORM

**AMENDMENT-Change or Alteration of Premises Information**

**APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.**

ECRT CODE: RETA

Please make \$200.00 payment here: [ABCC PAYMENT WEBSITE](#)

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE PAYMENT RECEIPT

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

ENTITY/ LICENSEE NAME

ADDRESS

CITY/TOWN  STATE  ZIP CODE

For the following transactions (Check all that apply):

- New License
- Change Corporate Name
- Change of Class (i.e. Annual / Seasonal)
- Change Corporate Structure (i.e. Corp / LLC)
- Transfer of License
- Change of DBA
- Change of License Type (i.e. club / restaurant)
- Change of Hours
- Change of Manager
- Alteration of Licensed Premises
- Change of Category (i.e. All Alcohol/Wine, Malt)
- Pledge of Collateral (i.e. License/Stock)
- Change of Officers/Directors
- Change of Location
- Issuance/Transfer of Stock/New Stockholder
- Management/Operating Agreement
- Change of Ownership Interest
- Other

**THE LOCAL LICENSING AUTHORITY MUST SUBMIT THIS APPLICATION ONCE APPROVED VIA THE ePLACE PORTAL**

Alcoholic Beverages Control Commission  
 95 Fourth Street, Suite 3  
 Chelsea, MA 02150-2358



*The Commonwealth of Massachusetts*  
**Alcoholic Beverages Control Commission**  
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358  
 www.mass.gov/abcc

**AMENDMENT-Change or Alteration of Premises Information**

**Change of Location**

- Payment Receipt
- Monetary Transmittal Form
- Chg of Location/Alteration of Premises Application
- Financial Statement
- Vote of the Entity
- Supporting financial records
- Legal Right to Occupy
- Floor Plan
- Abutter's Notification
- Advertisement

**Alteration of Premises**

- Payment Receipt
- Monetary Transmittal Form
- Chg of Location/Alteration of Premises Application
- Financial Statement
- Vote of the Entity
- Supporting financial records
- Legal Right to Occupy
- Floor Plan
- Abutter's Notification
- Advertisement

**1. BUSINESS ENTITY INFORMATION**

Entity Name	Municipality	ABCC License Number
The Back Nine Club	Lakeville	00024-RS-0584

Please provide a narrative overview of the transaction(s) being applied for. Attach additional pages, if necessary.

The outdoor tent which is 40 by 60 ft to be allowed to use for outdoor alcohol consumption during the allowed hours of operation and during climate weather.

**APPLICATION CONTACT**

The application contact is the person who should be contacted with any questions regarding this application.

Name	Title	Email	Phone
Karen Donahue	General Manager	kdonahue@thebacknineclub.com	508-813-4487

**2. ALTERATION OF PREMISES**

**2A. DESCRIPTION OF ALTERATIONS**

Please summarize the details of the alterations and highlight any specific changes from the last-approved premises.

The tent is located on the property next to the main building and patio. It is a 40 by 60 foot structure consisting of a metal frame and with a fire retardant top. There are no side panels it consists of an open concept.

**2B. PROPOSED DESCRIPTION OF PREMISES**

Please provide a complete description of the proposed premises, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. You must also submit a floor plan.

Total Sq. Footage	2400	Seating Capacity	100	Occupancy Number	100
Number of Entrances	4	Number of Exits	4	Number of Floors	1

## AMENDMENT-Change or Alteration of Premises Information

### **3. CHANGE OF LOCATION**

#### **3A. PREMISES LOCATION**

Last-Approved Street Address	<input type="text" value="n/a"/>
Proposed Street Address	<input type="text" value="n/a"/>

#### **3B. DESCRIPTION OF PREMISES**

Please provide a complete description of the premises to be licensed, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. You must also submit a floor plan.

Total Sq. Footage	<input type="text"/>	Seating Capacity	<input type="text"/>	Occupancy Number	<input type="text"/>
Number of Entrances	<input type="text"/>	Number of Exits	<input type="text"/>	Number of Floors	<input type="text"/>

#### **3C. OCCUPANCY OF PREMISES**

Please complete all fields in this section. Please provide proof of legal occupancy of the premises. (E.g. Deed, lease, letter of intent)

Please indicate by what means the applicant has to occupy the premises

Landlord Name

Landlord Phone

Landlord Email

Landlord Address

Lease Beginning Date

Rent per Month

Lease Ending Date

Rent per Year

Will the Landlord receive revenue based on percentage of alcohol sales?  Yes  No

#### 4. FINANCIAL DISCLOSURE

Associated Cost(s): (i.e. Costs associated with License Transaction including but not limited to: Property price, Business Assets, Renovations costs, Construction costs, Initial Start-up costs, Inventory costs, or specify other costs):

Associated Cost(s): 

--

#### SOURCE OF CASH CONTRIBUTION

Please provide documentation of available funds. (E.g. Bank or other Financial institution Statements, Bank Letter, etc.)

Name of Contributor	Amount of Contribution
Total:	

#### SOURCE OF FINANCING

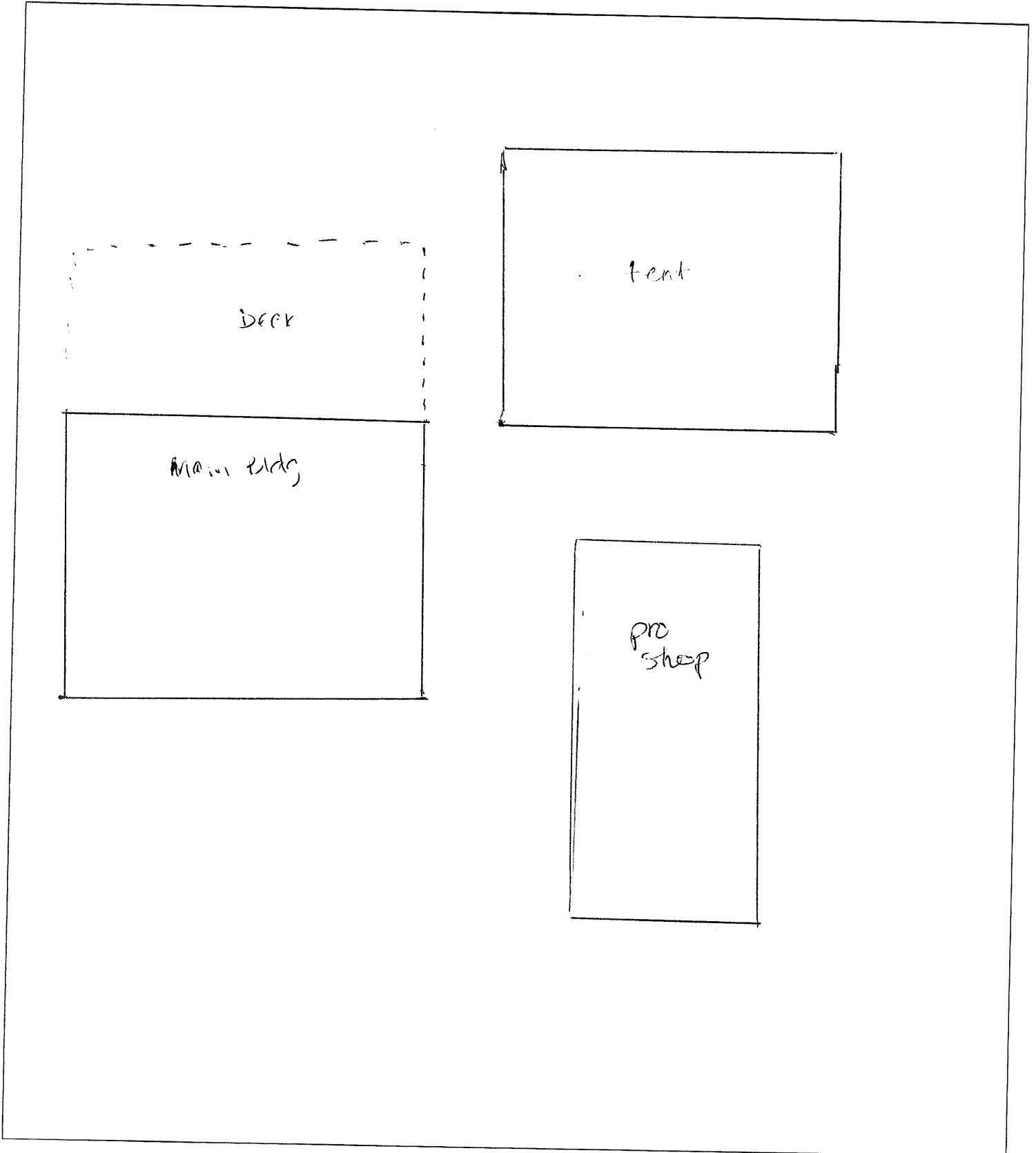
Please provide signed financing documentation.

Name of Lender	Amount	Type of Financing	Is the lender a licensee pursuant to M.G.L. Ch. 138.
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No



## ADDITIONAL INFORMATION

Please utilize this space to provide any additional information that will support your application or to clarify any answers provided above.



**APPLICANT'S STATEMENT**

*See attached Entity Vote*

I, Karen Donahue the:  sole proprietor;  partner;  corporate principal;  LLC/LLP manager  
Authorized Signatory

of The Back Nine Club  
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature: Karen Donahue

Date: 3/1/2023

Title: General Manager

**ENTITY VOTE**

The Board of Directors or LLC Managers of  Entity Name

duly voted to apply to the Licensing Authority of  and the  
City/Town

Commonwealth of Massachusetts Alcoholic Beverages Control Commission on  Date of Meeting

For the following transactions (Check all that apply):

- Alteration of Licensed Premises
- Change of Location
- Other

“VOTED: To authorize  Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted.”

A true copy attest,

Karen Donahue  
Corporate Officer /LLC Manager Signature

Karen Donahue  
(Print Name)

For Corporations ONLY

A true copy attest,

\_\_\_\_\_  
Corporation Clerk's Signature

\_\_\_\_\_  
(Print Name)

**AGENDA ITEM #6  
APRIL 10, 2023**

**JOINT MEETING WITH THE FINANCE COMMITTEE TO DISCUSS  
AND POSSIBLE VOTE TO APPROVE THE FY24 OPERATING  
BUDGET AND CAPITAL PLAN**

Attached is the FY24 budget and Capital Plan to be approved.

**Town of Lakeville**  
**SOURCES & USES - FY2024 BUDGET**

	FY2020	FY2021	FY2022	Tax Recap FY2023	3/27/2023 FY2024
	Final Budget	Final Budget	Final Budget	Original Budget	Preliminary
Levy Base	22,656,022	23,627,168	24,667,773	25,918,179	27,106,892
Amended prior year growth					
2 1/2% increase	566,401	590,679	616,694	647,954	677,672
New Growth	404,745	449,926	633,712	540,758	350,000
Overrides	0	0	0	0	0
Debt Exclusions	929,617	927,300	897,999	913,163	923,007
L-F RSD Exclusions	315,548	298,607	281,159	285,691	161,380
Capital Exclusions	0	0	0	0	0
Unused Levy	(6,357)	(19,970)	(14,885)	(160,717)	
<b>Property Tax Levy</b>	<b>24,865,976</b>	<b>25,873,710</b>	<b>27,082,453</b>	<b>28,145,029</b>	<b>29,218,951</b>
Cherry Sheet Receipts	1,637,279	1,560,992	1,637,942	1,878,609	1,819,585
Local Receipts	3,399,004	3,575,000	3,789,886	3,983,500	3,769,000
<b>Subtotal, Revenues</b>	<b>29,902,259</b>	<b>31,009,702</b>	<b>32,510,281</b>	<b>34,007,138</b>	<b>34,807,536</b>
<b>Add: Additional Sources</b>					
Free Cash - operating	183,655	294,000	203,639	0	0
Free Cash - capital/other	0	802,602	864,362	2,086,975	1,395,045
Overlay Surplus	0	230,000	0	0	0
Stabilization	0	0	0	0	0
Debt Service Stabilization	0	0	0	0	0
Other	1,008,715	148,178	44,340	50,000	59,687
<b>Subtotal, Additional Sources</b>	<b>1,192,370</b>	<b>1,474,780</b>	<b>1,112,341</b>	<b>2,136,975</b>	<b>1,454,732</b>
<b>Less:</b>					
Overlay	(46,132)	(270,166)	(285,989)	(290,669)	(250,000)
Overlay deficits	0	0	0	0	0
Cherry sheet offsets	(18,060)	(18,818)	(24,009)	(28,928)	(29,980)
Snow & Ice deficit	0	0	0	0	0
Cherry Sheet charges	(190,049)	(193,051)	(199,591)	(201,309)	(209,400)
Other deficits raised	(2,972)	0	0	(30,411)	0
Park Enterprise subsidy	0	(50,000)	0	(17,500)	(17,500)
Landfill Enterprise subsidy	(90,000)	(100,000)	(95,000)	(95,000)	(102,500)
Water Enterprise subsidy	0	0	0	0	0
<b>Subtotal</b>	<b>(347,213)</b>	<b>(632,035)</b>	<b>(604,589)</b>	<b>(663,817)</b>	<b>(609,380)</b>
<b>Net available for Appropriation</b>	<b>30,747,416</b>	<b>31,852,447</b>	<b>33,018,032</b>	<b>35,480,297</b>	<b>35,652,888</b>
<b>Expenditures By Category:</b>					REQUESTED
Fixed Costs	4,609,198	4,644,562	4,803,999	4,817,511	5,096,638
General Government	2,216,616	2,235,272	2,414,480	2,680,182	2,736,108
Public Safety	4,031,447	4,156,058	4,317,227	4,515,139	4,745,592
Public Works	913,306	1,104,932	1,248,535	1,241,447	1,277,548
Human Services	532,460	545,964	565,080	552,532	563,561
Culture & Recreation	376,195	394,577	397,485	400,828	409,776
Education	17,064,894	17,610,827	18,328,225	19,185,682	19,426,422
<b>Subtotal, Operating Budget</b>	<b>29,744,116</b>	<b>30,692,192</b>	<b>32,075,031</b>	<b>33,393,321</b>	<b>34,255,645</b>
Articles - non-capital	25,000	14,714	8,001	11,975	0
Articles - capital	978,300	1,095,542	685,000	1,065,000	835,045
Transfer to OPEB Fund	0	50,000	0	310,000	310,000
Transfer to Stabilization Fund(s)	0	0	250,000	700,000	250,000
<b>Total Expenditures/Uses</b>	<b>30,747,416</b>	<b>31,852,447</b>	<b>33,018,032</b>	<b>35,480,296</b>	<b>35,650,690</b>
<b>Surplus (Shortfall)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,198</b>

<b>Surplus/ (Shortfall) 02/13/2023</b>	<b>27,440</b>
<b>SOURCES OF FUNDS:</b>	
New Growth	-
Debt Exclusion: Interest	3,507
State Aid	(104,021)
Local Receipts	(295,000)
State Assessments	(3,059)
State Offsets	(1,052)
<i>Subtotal, Sources</i>	<u>(399,625)</u>
<b>USES OF FUNDS:</b>	
300 F-L RSD - SC approved assessment	239,283
350 Old Colony - approved assessment	98,940
360 Bristol County Agricultural	38,160
543 Veterans Benefits - grave markers	(2,000)
<i>Subtotal, Uses</i>	<u>374,383</u>
<b>Net Change (from v1) 03/27/2023</b>	<b><u>2,198</u></b>
<b>PENDING:</b>	
State Aid (SmartGrowth)	

TOWN OF LAKEVILLE

General Fund - Fiscal Year 2024

Line #		FY2021 ACTUAL	FY2022 ACTUAL	FY2023 BUDGET	Fiscal Year 2024 TA Recommends	Funding source(s)
<b>GENERAL GOVERNMENT:</b>						
122 SELECTMEN/ADMINISTRATION						
1	Salaries	259,697	379,598	331,180	340,547	Taxation
2	Expenses	68,817	72,960	76,100	69,100	Taxation
131 FINANCE COMMITTEE						
3	Expenses	180	180	400	600	Taxation
4	Reserve Fund (budget)	150,000	150,000	150,000	150,000	Taxation
135 ACCOUNTANT						
5	Salaries	57,270	58,410	61,685	63,866	Taxation
6	Expenses	80,915	81,088	83,955	85,125	Taxation
141 ASSESSORS						
7	Salaries	83,743	85,238	91,040	91,598	Taxation
8	Expenses	103,548	109,125	109,800	116,960	Taxation
145 TREASURER/COLLECTOR						
9	Salaries	135,811	158,369	189,006	195,476	Taxation
10	Expenses	106,266	85,635	53,750	55,000	Taxation
151 LEGAL SERVICES						
11	Expenses	91,934	54,357	75,000	75,000	Taxation
152 HUMAN RESOURCES & PAYROLL						
12	Salaries	146,929	148,556	185,820	188,124	Taxation
13	Expenses	17,048	24,465	57,640	35,460	Taxation
14	Compensation Reserve	-	-	-	-	
155 INFORMATION TECHNOLOGY						
15	Salaries	51,603	-	-	-	Taxation
16	Expenses	298,360	326,640	424,638	428,990	Taxation
161 TOWN CLERK						
17	Salaries	136,418	128,181	148,978	155,800	Taxation
18	Expenses	10,516	7,728	14,000	14,100	Taxation
162 ELECTIONS						
19	Expenses	24,518	14,048	28,200	28,700	Taxation
163 BOARD OF REGISTRARS						
20	Expenses	12,017	11,016	19,000	19,400	Taxation
171 CONSERVATION COMMISSION						
21	Salaries	17,671	16,323	29,911	30,687	Taxation
22	Expenses	851	1,031	3,100	3,100	Taxation
175 PLANNING BOARD						
23	Salaries	-	-	130,730	137,294	
24	Expenses	107	201	3,500	3,500	Taxation
176 APPEALS BOARD						
24	Expenses	92	92	150	150	Taxation
191 HISTORIC TOWN HOUSE						
25	Expenses	248	507	-	-	Taxation
192 TOWN OFFICE/FIRE STATION						
26	Expenses	71,885	78,547	120,600	121,225	Taxation
193 TOWN FACILITIES						
27	Salaries	102,668	93,561	173,199	207,506	Taxation
28	Expenses	70,871	80,365	110,000	110,000	Taxation
195 TOWN REPORT						
29	Expenses	-	-	800	800	Taxation
198 CABLE TV ADVISORY COMMITTEE						
30	Expenses	8,432	6,969	8,000	8,000	Taxation
199 OTHER GENERAL GOVERNMENT						
31	Expenses	16,149	9,475	-	-	Taxation
<b>Subtotal, GENERAL GOVERNMENT</b>		<b>2,124,564</b>	<b>2,182,665</b>	<b>2,680,182</b>	<b>2,736,108</b>	
				<b>11.00%</b>	<b>2.09%</b>	

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For Discussion Purposes

Line #		FY2021 ACTUAL	FY2022 ACTUAL	FY2023 BUDGET	Fiscal Year 2024 TA Recommend	Funding source(s)
<b>PUBLIC SAFETY:</b>						
210 POLICE						
32	Salaries	1,956,626	2,032,424	2,226,680	2,351,654	Taxation
33	Expenses	191,763	205,183	219,270	224,270	Taxation
220 FIRE & AMBULANCE						
34	Salaries	1,378,808	1,594,605	1,421,410	1,510,465	Taxation
35	Expenses	117,823	139,933	158,085	158,085	Taxation
241 BUILDING INSPECTION						
36	Salaries	258,258	261,275	262,969	270,062	Taxation
37	Expenses	817	2,928	4,000	4,000	Taxation
242 P-T INSPECTORS						
38	Salaries	84,318	87,040	83,300	83,600	Taxation
291 EMERGENCY MANAGEMENT						
39	Salaries	2,500	2,500	2,500	2,500	Taxation
40	Expenses	2,214	5,356	5,480	5,480	Taxation
292 ANIMAL CONTROL						
41	Salaries	101,832	109,732	111,995	115,201	Taxation
42	Expenses	15,368	17,180	19,450	20,275	Taxation
<b>Subtotal, PUBLIC SAFETY</b>		<b>4,110,327</b>	<b>4,458,156</b>	<b>4,515,139</b>	<b>4,745,592</b>	
				<b>4.58%</b>	<b>5.10%</b>	
<b>EDUCATION:</b>						
300 FREETOWN-LAKEVILLE REGIONAL						
43	School Committee-Stipends	6,500	6,500	6,500	6,500	Taxation
44	Operating Assessment	15,319,922	15,758,683	15,655,724	16,050,986	Taxation
	Transportation			354,089	269,731	Taxation
	NonExcluded Debt			-	-	Taxation
	Excluded Debt			285,691	161,380	Taxation
				16,295,504	16,482,097	
45	350 OLD COLONY REGIONAL VOC-TECH	1,988,835	2,210,455	2,494,913	2,496,060	Taxation
46	360 BRISTOL AGRICULTURAL	265,948	277,072	388,765	441,765	Taxation
<b>Subtotal, EDUCATION</b>		<b>17,581,205</b>	<b>18,252,710</b>	<b>19,185,682</b>	<b>19,426,422</b>	
				<b>4.68%</b>	<b>1.25%</b>	
<b>PUBLIC WORKS:</b>						
420 HIGHWAY						
47	Salaries	592,486	655,195	798,097	831,198	Taxation
48	Expenses	170,433	227,762	268,350	271,350	Taxation
423 SNOW & ICE						
49	Salaries	32,241	41,868	35,000	35,000	Taxation
50	Expenses	154,429	164,989	100,000	100,000	Taxation
424 STREET LIGHTING						
51	Expenses	15,597	21,134	25,000	25,000	Taxation
491 CEMETERY						
52	Expenses	10,394	16,298	15,000	15,000	Taxation
<b>Subtotal, PUBLIC WORKS</b>		<b>975,580</b>	<b>1,127,246</b>	<b>1,241,447</b>	<b>1,277,548</b>	
				<b>8.09%</b>	<b>2.91%</b>	



Line #		FY2021 ACTUAL	FY2022 ACTUAL	FY2023 BUDGET	Fiscal Year 2024 TA Recommend	Funding source(s)
<b>HUMAN SERVICES:</b>						
511 BOARD OF HEALTH						
53	Salaries	105,454	112,350	114,809	117,029	Taxation
54	Expenses	2,420	5,058	9,000	13,050	Taxation
55	VNA Services	4,000	5,493	5,000	5,000	Taxation
541 COUNCIL ON AGING						
56	Salaries	179,042	191,232	214,114	212,491	Taxation
57	Expenses	24,608	30,088	31,000	32,860	Taxation
543 VETERANS						
58	Salaries	19,128	19,144	19,719	20,311	Taxation
59	Expenses	117,849	127,440	158,890	162,820	Taxation
<b>Subtotal, HUMAN SERVICES</b>		<b>452,501</b>	<b>490,805</b>	<b>552,532</b>	<b>563,561</b>	
				<b>-2.22%</b>	<b>2.00%</b>	
<b>CULTURE &amp; RECREATION:</b>						
610 LIBRARY						
60	Salaries	270,843	268,057	284,258	299,331	Taxation
61	Expenses	101,577	105,511	116,070	109,945	Taxation
660 HISTORIC LIBRARY						
62	Expenses	6,629	5,972	-	-	Taxation
63	691 HISTORICAL COMMISSION	339	491	500	500	Taxation
<b>Subtotal, CULTURE &amp; RECREATION</b>		<b>379,388</b>	<b>380,031</b>	<b>400,828</b>	<b>409,776</b>	
				<b>0.84%</b>	<b>2.23%</b>	
<b>DEBT SERVICE:</b>						
710 DEBT SERVICE						
64	Principal	858,492	908,128	828,293	877,293	
65	Interest	277,126	250,628	224,959	220,788	1,183,332 Taxation
66	Short-Term Interest	22,386	13,393	22,350	144,938	59,687 Septic Program
<b>Subtotal, DEBT SERVICE</b>		<b>1,158,004</b>	<b>1,172,149</b>	<b>1,075,602</b>	<b>1,243,019</b>	
				<b>-8.29%</b>	<b>15.56%</b>	
<b>INTERGOVERNMENTAL:</b>						
830 COUNTY						
67	Plymouth County Coop Ext.	-	-	-	-	Taxation
850 REGIONAL						
68	Regional Planning	2,036	2,086	2,325	2,440	Taxation
<b>Subtotal, INTERGOVERNMENTAL</b>		<b>2,036</b>	<b>2,086</b>	<b>2,325</b>	<b>2,440</b>	
				<b>-10.13%</b>	<b>4.95%</b>	
<b>FIXED COSTS:</b>						
69	911 PLYMOUTH COUNTY RETIREMENT	1,134,278	1,277,423	1,377,667	1,500,803	Taxation
70	913 UNEMPLOYMENT COMPENSATION	16,373	1,110	10,000	5,000	Taxation
71	914 GROUP INSURANCE	1,867,494	1,799,027	2,059,142	2,035,026	Taxation
72	945 RISK MANAGEMENT	263,509	263,544	292,775	310,350	Taxation
<b>Subtotal, FIXED COSTS</b>		<b>3,281,654</b>	<b>3,341,104</b>	<b>3,739,584</b>	<b>3,851,179</b>	
				<b>3.06%</b>	<b>2.98%</b>	
<b>SUBTOTAL, GENERAL FUND</b>		<b>\$ 30,065,259</b>	<b>\$ 31,406,952</b>	<b>\$ 33,393,321</b>	<b>\$ 34,255,645</b>	
				<b>4.44%</b>	<b>2.58%</b>	

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For Discussion Purposes

<u>Line #</u>	<u>FY2021 ACTUAL</u>	<u>FY2022 ACTUAL</u>	<u>FY2023 BUDGET</u>	<u>Fiscal Year 2024 TA Recommend</u>	<u>Funding source(s)</u>
<b>PARK:</b>					
Salaries	66,797	93,960	125,365	137,279	\$119,779 Program Revenue \$17,500 Taxation
Expenses	69,946	70,255	88,855	88,610	
<b>Subtotal, PARK</b>	<b>136,743</b>	<b>164,215</b>	<b>214,220</b>	<b>225,889</b>	Program Revenue
			<b>8.42%</b>	<b>5.45%</b>	
<b>WATER:</b>					
Expenses	-	-	-	-	
Capital/Debt Service	-	-	-	-	
<b>Subtotal, WATER</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>SOLID WASTE:</b>					
Salaries	183,932	187,429	206,007	216,639	Program Revenue \$126,492 Program Revenue \$102,500 Taxation
Expenses	193,831	207,531	203,517	228,992	
<b>Subtotal, SOLID WASTE</b>	<b>377,763</b>	<b>394,960</b>	<b>409,524</b>	<b>445,631</b>	
			<b>3.00%</b>	<b>8.82%</b>	
<b>TOTAL - ALL BUDGETS</b>	<b>\$ 30,579,765</b>	<b>\$ 31,966,127</b>	<b>\$ 34,017,065</b>	<b>\$ 34,927,165</b>	
			<b>4.44%</b>	<b>2.68%</b>	

# TOWN OF LAKEVILLE

## Capital Plan FY2024-FY2028

Capital Committee approved 03/02/2023

	BUDGET FY2023	5-YEAR PLAN				
		FY2024	FY2025	FY2026	FY2027	FY2028
<b>SELECT BOARD</b>						
(2) Design/Construct - Fire Station	220,000.00	1,000,000.00	15,000,000.00			
Technology Improvements	75,000.00	-	100,000.00	100,000.00	125,000.00	125,000.00
<b>FACILITIES</b>						
(1) Security Improvements		41,000.00				
(2) Peach Barn Weatherization/Stabilization		75,000.00				
Library Roof replacement			250,000.00			
Library Heating System replacement				100,000.00		
<b>POLICE</b>						
Cruisers replacement w/equip	100,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00
Unmarked replacement w/equip			50,000.00			
Firearms replacement	30,000.00					
<b>FIRE-EMA</b>						
(-) Ladder Truck (lease-purchase)	1,400,000.00	175,000.00	175,000.00	175,000.00	175,000.00	175,000.00
(1) Thermal Imaging/Firefighter Tracking		25,000.00				
(1) Pump Operations Equipment/Valves		20,000.00				
Ambulance replacement			375,000.00			400,000.00
Engine replacement					750,000.00	
<b>PUBLIC WORKS</b>						
Roadway Improvements	375,000.00	375,000.00	375,000.00	400,000.00	400,000.00	425,000.00
Front End Loader w/equipment	215,000.00					
Replace Sander & Body Work		35,045.00				
Storage Shed w/staging & electrical		60,000.00				
4x4 Pickup Truck w/equipment		70,000.00			70,000.00	
1 Riding & 1 Zero turn Mowers w/eqp			25,000.00			25,000.00
Bud Permit Material Removal			25,000.00	25,000.00	25,000.00	
1 Ton Dump Truck w/equip		75,000.00				75,000.00
Pave DPW Lot & Install Drainage		200,000.00				
Sidewalk Plow w/equipment				75,000.00		
Cab & Chassis w/Dump & Salt Equipment				150,000.00		
(2) DPW Facility Improvements (placeholder)		(TBD)				150,000.00

	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028
<b>SOLID WASTE/TRANSFER STATION</b>						
Crackseal & sealcoat parking lot	25,000.00		200,000.00			
Rolloff Truck w/equipment						
<b>CEMETERIES</b>						
Historic Posts (54) - Thompson Cemetery			50,000.00			
<b>COUNCIL ON AGING</b>						
(2) Addition to Senior Center	40,000.00	60,000.00	500,000.00			
<b>PARK</b>						
Jon Paun Park Building Demolition	50,000.00					
Replace Clear Pond Park Guard Shack	25,000.00					
TWC Skatepark Improvements		25,000.00				
Clear Pond Bathhouse			30,000.00			
Repairs to Snack Bar				20,000.00		
Clear Pond Basketball Courts					30,000.00	
Clear Pond Playground Equipment						50,000.00
<b>TOTALS</b>	<b>\$ 2,555,000.00</b>	<b>\$ 2,081,045.00</b>	<b>\$ 17,500,000.00</b>	<b>\$ 1,115,000.00</b>	<b>\$ 1,795,000.00</b>	<b>\$ 1,545,000.00</b>

(1) May 2023 Special Town Meeting

(2) November 2023 Special Town Meeting

Borrowing	\$ 1,400,000.00	\$ 1,000,000.00	\$ 15,375,000.00	\$ -	\$ 750,000.00	\$ 400,000.00
Free Cash	1,065,000.00	910,045.00	1,095,000.00	1,070,000.00	990,000.00	1,070,000.00
Retained Earnings	50,000.00	25,000.00	230,000.00	20,000.00	30,000.00	50,000.00
Debt/Capital Stabilization	-	-	250,000.00	-	-	-
Other/Old Capital	40,000.00	105,000.00	500,000.00	-	-	-
Overlay Surplus	-	41,000.00	50,000.00	25,000.00	25,000.00	25,000.00
<b>TOTALS</b>	<b>\$ 2,555,000.00</b>	<b>\$ 2,081,045.00</b>	<b>\$ 17,500,000.00</b>	<b>\$ 1,115,000.00</b>	<b>\$ 1,795,000.00</b>	<b>\$ 1,545,000.00</b>

**NOTE:** 1) does not include Education requests F-L RSD requires no local funding for FY2024

2) Old Colony Vocational School Feasibility Study will be presented to ATM under a separate Article. Lakeville's share estimated at \$135k, to be paid via debt assessment in future years starting in FY2025.

3) ARPA Capital Projects require Select Board and (if required) Plymouth County approval. To-date approved projects include:

Ted Williams Camp tennis courts (\$44,785, Town);

Gamache Playground restoration (\$170,000, County);

Outdoor Stage Pavilion (\$20,000 Town); and

Water/Septic Facilities to Town Facilities & Parks (\$14,800 Town, \$516,500 County).

**AGENDA ITEM #7  
APRIL 10, 2023**

**JOINT MEETING WITH THE PLANNING BOARD TO DISCUSS  
THE MBTA COMMUNITIES PROGRAM**

The Town Planner and Planning Board will be present.

**AGENDA ITEM #8  
APRIL 10, 2023**

**REVIEW AND VOTE TO APPROVE WARRANT ARTICLES FOR  
SPECIAL TOWN MEETING AND VOTE TO APPROVE FINAL  
WARRANT FOR SPECIAL TOWN MEETING – MAY 8, 2023**

Attached is a list of the articles and the articles for the Board to vote to place on the May 8, 2023 Special Town Meeting Warrant.

Also attached is the final warrant for the Board to vote to approve for the Special Town Meeting on May 8, 2023.

## May 8, 2023, Town Meeting Articles

### Special Town Meeting

1. Prior-Year Bills
2. Unused Capital Projects Balances (General)
3. Unused Capital Projects Balance (Parks)

### Annual Town Meeting

1. Officials' Salaries & Budget
2. Park Enterprise Fund
3. Landfill Enterprise Fund
4. Capital Budget
5. Stabilization Fund
6. OPEB Trust
7. CPA Reserves
8. Old Colony Feasibility Study
9. Community Septic Management Program
10. Tax Collector Demand Fee
11. Town Moderator Term
12. General By-Laws Recodification
13. Zoning By-Laws Recodification
14. Citizens' Petition – Recall of Officials
15. Citizens' Petition – Zoning By-Law Sub-Section 4.1.2 (Retail, Office or Storage)

COMMONWEALTH OF MASSACHUSETTS  
**Town of Lakeville**  
**Special Town Meeting**  
Monday, May 8, 2023

**WARRANT ARTICLES**

**ARTICLE 1:** To see if the Town will vote to transfer the sum of \$832.88 from Free Cash, \$53,817.00 from FY2023 Freetown-Lakeville Regional Schools operating assessment budget, \$71.24 from Park Enterprise Retained Earnings, and \$1,886.12 from Landfill Retained Earnings for the following unpaid bills from prior fiscal years; or take any other action in relation thereto.

Unpaid Bill No.	Department	Vendor	Amount	Purpose
1	Human Resources	Tristan Medical	150.00	Pre-employment Physical Exam
2	Town Buildings	M.D. Communications	647.95	Phone System service
3	Education	Bristol County Agricultural	53,817.00	Debt Assessment new facility (per pupil)
4	DPW/Highway	Crystal Rock	34.93	Water Cooler Rental
5	Parks	WIN Waste Innovations	71.24	Solid Waste Disposal services
6	Solid Waste	Waste Zero	1,886.12	Bags & Tags
	<b>Total</b>		<b>\$57,607.24</b>	

Proposed by the Select Board

**ARTICLE 2:** To see if the Town will vote to transfer from the unused balances of the capital projects identified below the sum of \$45,000.00 for the capital projects stated below and anything incidental or related thereto, including but not limited to the purchase and installation of furniture, equipment and supplies; or take any other action in relation thereto.

*Unused Capital Projects balances (to close/transfer):*



<b>Department</b>	<b>Project/Purpose</b>	<b>Town Meeting</b>	<b>Amount</b>
Select Board	Copier/Plotter	STM 06/2019, Art 3	\$1,933.47
Technology	Permitting Software	ATM 06/2017, Art 1	10,000.00
Police	Cruisers replacement	ATM 06/2019, Art 5	1,885.65
Police	Cruisers replacement	ATM 06/2020, Art 4	2,535.20
Fire	Inflatable Boat	ATM 05/2021, Art 4	645.68
Public Works	Used Street Sweeper	ATM 06/2020, Art 4	25,000.00
Public Works	Skid Steer w/Equipment	ATM 05/2021, Art 4	3,000.00
		<b>TOTAL</b> (close/transfer)	<b>\$45,000.00</b>

*And Transfer the Unused Funds to the Following FY2023 Capital Projects:*

<b>Line</b>	<b>Department</b>	<b>Item</b>	<b>Amount</b>
<b>1</b>	<b>Fire</b>	Thermal Imaging/FF Tracking	\$25,000.00
<b>2</b>	<b>Fire</b>	Pump Operations Equipment	20,000.00
		<b>TOTAL</b>	<b>\$45,000.00</b>

Proposed by the Select Board

**ARTICLE 3:** To see if the Town will vote to transfer \$28,000.00 from Annual Town Meeting 05/10/2021 Article 4 “Repair/Paint Tennis Courts” project to Parks Repairs & Equipment; or take any other action in relation thereto.

Proposed by the Parks Commission

COMMONWEALTH OF MASSACHUSETTS

**Town of Lakeville**

**Special Town Meeting**

Monday, May 8, 2023

To any of the Constables of the TOWN OF LAKEVILLE,

Greetings:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Town affairs to meet in the

**APPONEQUET REGIONAL HIGH SCHOOL AUDITORIUM  
100 HOWLAND ROAD, LAKEVILLE, MA**

On Monday, May 8, 2023, at 6:30 PM, then and there to act on the following articles:

**ARTICLE 1:** To see if the Town will vote to transfer the sum of \$832.88 from Free Cash, \$53,817.00 from FY2023 Freetown-Lakeville Regional Schools operating assessment budget, \$71.24 from Park Enterprise Retained Earnings, and \$1,886.12 from Landfill Retained Earnings for the following unpaid bills from prior fiscal years; or take any other action in relation thereto.

<b>Unpaid Bill No.</b>	<b>Department</b>	<b>Vendor</b>	<b>Amount</b>	<b>Purpose</b>
1	Human Resources	Tristan Medical	150.00	Pre-employment Physical Exam
2	Town Buildings	M.D. Communications	647.95	Phone System service
3	Education	Bristol County Agricultural	53,817.00	Debt Assessment new facility (per pupil)
4	DPW/Highway	Crystal Rock	34.93	Water Cooler Rental
5	Parks	WIN Waste Innovations	71.24	Solid Waste Disposal services
6	Solid Waste	Waste Zero	1,886.12	Bags & Tags
	<b>Total</b>		<b>\$57,607.24</b>	

Proposed by the Select Board

**ARTICLE 2:** To see if the Town will vote to transfer from the unused balances of the capital projects identified below the sum of \$45,000.00 for the capital projects stated below and anything incidental or related thereto, including but not limited to the purchase and installation of furniture, equipment and supplies; or take any other action in relation thereto.

*Unused Capital Projects balances (to close/transfer):*

<b>Department</b>	<b>Project/Purpose</b>	<b>Town Meeting</b>	<b>Amount</b>
Select Board	Copier/Plotter	STM 06/2019, Art 3	\$1,933.47
Technology	Permitting Software	ATM 06/2017, Art 1	10,000.00
Police	Cruisers replacement	ATM 06/2019, Art 5	1,885.65
Police	Cruisers replacement	ATM 06/2020, Art 4	2,535.20
Fire	Inflatable Boat	ATM 05/2021, Art 4	645.68
Public Works	Used Street Sweeper	ATM 06/2020, Art 4	25,000.00
Public Works	Skid Steer w/Equipment	ATM 05/2021, Art 4	3,000.00
		<b>TOTAL</b> (close/transfer)	<b>\$45,000.00</b>

*And Transfer the Unused Funds to the Following FY2023 Capital Projects:*

<b>Line</b>	<b>Department</b>	<b>Item</b>	<b>Amount</b>
<b>1</b>	<b>Fire</b>	Thermal Imaging/FF Tracking	\$25,000.00
<b>2</b>	<b>Fire</b>	Pump Operations Equipment	20,000.00
		<b>TOTAL</b>	<b>\$45,000.00</b>

Proposed by the Select Board

**ARTICLE 3:** To see if the Town will vote to transfer \$28,000.00 from Annual Town Meeting 05/10/2021 Article 4 “Repair/Paint Tennis Courts” project to Parks Repairs & Equipment; or take any other action in relation thereto.

Proposed by the Parks Commission

You are directed to serve this warrant by posting an attested copy hereof fourteen days at least before the day appointed for a Special Town Meeting and seven days at least before the day appointed for the Annual Town Meeting at the following places: Town Office Building, Baldie's Pizzeria, Fat Cousins, the Clark Shores Association Bulletin Board, Apponequet Regional High School, Lakeville Senior Center, and Assawompset Elementary School.

Hereof fail not and make return of this warrant with your doings hereon at the time and place of said meeting.

Given under our hands this 10<sup>th</sup> day of April, 2023.

\_\_\_\_\_  
Evagelia Fabian

A true copy, Attest:

\_\_\_\_\_  
Lorraine Carboni

\_\_\_\_\_  
Constable  
Lakeville, MA April 2023

\_\_\_\_\_  
Brian Day

**LAKEVILLE SELECT BOARD**

**AGENDA ITEM #9  
APRIL 10, 2023**

**REVIEW AND VOTE TO APPROVE WARRANT ARTICLES FOR  
ANNUAL TOWN MEETING AND VOTE TO APPROVE FINAL  
WARRANT FOR ANNUAL TOWN MEETING – MAY 8, 2023**

Attached is a list of the articles and the articles for the Board to vote to place on the May 8, 2023 Annual Town Meeting Warrant.

Also attached is the final warrant for the Board to vote to approve for the Annual Town Meeting on May 8, 2023.

Also attached is an email from Old Colony regarding the vote that was taken at the Regional District School Committee on March 29<sup>th</sup> regarding the feasibility study.

## **May 8, 2023, Town Meeting Articles**

### Special Town Meeting

1. Prior-Year Bills
2. Unused Capital Projects Balances (General)
3. Unused Capital Projects Balance (Parks)

### Annual Town Meeting

1. Officials' Salaries & Budget
2. Park Enterprise Fund
3. Landfill Enterprise Fund
4. Capital Budget
5. Stabilization Fund
6. OPEB Trust
7. CPA Reserves
8. Old Colony Feasibility Study
9. Community Septic Management Program
10. Tax Collector Demand Fee
11. Town Moderator Term
12. General By-Laws Recodification
13. Zoning By-Laws Recodification
14. Citizens' Petition – Recall of Officials
15. Citizens' Petition – Zoning By-Law Sub-Section 4.1.2 (Retail, Office or Storage)

## Tracie Craig-McGee

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**From:** Jolene Costa <jcosta@oldcolony.us>  
**Sent:** Wednesday, April 5, 2023 12:53 PM  
**To:** Ari Sky; Brian Day; Lorraine Carboni; Lia Fabian  
**Cc:** Tracie Craig-McGee; Old Colony RVTHS  
**Subject:** Notification of Vote

Dear Mr. Sky, Mr. Day, Ms. Carboni, and Ms. Fabian,

Pursuant to the agreement establishing the Old Colony Regional Vocational Technical High School District and the provisions of G.L. c. 71, §16(d), I hereby notify you that the following is a true copy of the vote passed by the Regional District School Committee at a meeting held on March 29, 2023:

Voted: That the Old Colony Regional Vocational-Technical High School District hereby appropriates the amount of one million dollars (\$1,000,000) for the purpose of paying costs of a feasibility study relating to the possible renovation and/or construction of the District High School, located at 476 North Avenue, Rochester, Massachusetts, including all costs incidental and related thereto (the "Study") said amount to be expended under the direction of the School Committee. To meet this appropriation, \$500,000 shall be transferred from available funds of the District, and \$500,000 is authorized to be borrowed by the District under and pursuant to G.L. c. 71, §16(d), and the District Agreement, as amended, or pursuant to any other enabling authority. The District acknowledges that the Massachusetts School Building Authority's ("MSBA's") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District; provided further, that the amount appropriated by this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the District and the MSBA.

For your reference, Section VC Apportionment of Capital Costs and Debt from the Regional District Agreement has been included below:

Capital costs shall be apportioned to the member towns annually for the ensuing year in the following manner. Each member town's share of ninety (90) percent of the capital costs for each fiscal year shall be determined by computing the ratio, which the town's pupil enrollment in the regional district school on October 1 of the fiscal year next preceding the fiscal year for which the apportionment is determined, bears to the total pupil enrollment from all the member towns on the said date. In the event that there is no enrollment in Old Colony Regional Vocational Technical High School from all the member towns on October 1 of any such year, the said ninety (90) percent of capital costs for the ensuing fiscal year shall be apportioned on the basis of the enrollment in all public, private, and parochial schools wherever located of pupils in all the grades from the kindergarten through grade twelve residing in each member town on October 1<sup>st</sup>. Each member town's share of the other ten (10) percent of the capital costs for each fiscal year shall be apportioned on the basis of the enrollment in all public, private, and parochial schools wherever located of pupils in all grades from kindergarten through grade twelve residing in each member town on October 1 of the fiscal year preceding the fiscal year for which the apportionment is determined. Capital costs represented by debt service shall be apportioned as a capital cost of the fiscal year in which the debt service falls due.

Thank you for your continued support.

Jolene Costa  
Administrative Assistant to the Superintendent  
District School Committee Secretary  
Old Colony Regional Vocational Technical High School  
476 North Avenue  
Rochester, MA 02770  
P: (508) 763-8011 ext.116  
F: (508) 763-9821

*When writing or responding, please remember that the Secretary of State's Office has determined that email is public record.*



COMMONWEALTH OF MASSACHUSETTS

Town of Lakeville  
Annual Town Meeting  
Monday, May 8, 2023

**WARRANT ARTICLES**

**ARTICLE 1:** To see if the Town will vote to determine the salaries of all elected officers and to raise and appropriate and/or transfer from available funds such sums of money as may be necessary to defray Town expenses for the fiscal period July 1, 2023 to June 30, 2024 inclusive, said sums to be allocated in accordance with the budget document to be presented at Town Meeting, and to make appropriation, or take any other action relative thereto.

Proposed by Select Board

**ARTICLE 2:** To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be necessary to operate the Park Department for the fiscal period July 1, 2023 to June 30, 2024, inclusive, and to make appropriation, or take any other action relative thereto.

Proposed by Select Board

**ARTICLE 3:** To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be necessary to operate the Landfill/Transfer Station for the fiscal period July 1, 2023 to June 30, 2024, inclusive, and to make appropriation, or take any other action relative thereto.

Proposed by Select Board

**ARTICLE 4:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum of money for capital improvements and equipment and all costs incidental or related thereto, and to authorize Town Officials to take such action and execute all documents as may be necessary to effectuate the purposes of this vote, or take any action relative thereto.

<b>Line</b>	<b>Department</b>	<b>Item</b>	<b>Amount</b>	<b>Funding Source</b>
<b>1</b>	<b>Facilities</b>	Security Improvements (Town Buildings)	\$41,000.00	Overlay Surplus
<b>2</b>	<b>Police</b>	Cruiser replacements	120,000.00	Free Cash
<b>3</b>	<b>Fire</b>	Ladder Truck lease payment #1	175,000.00	Free Cash
<b>4</b>	<b>Public Works</b>	Roadway Improvements	375,000.00	Free Cash
<b>5</b>	<b>Public Works</b>	Replace Sander and related Body Work	35,045.00	Free Cash
<b>6</b>	<b>Public Works</b>	Storage Shed w/staging and electrical	60,000.00	Free Cash
<b>7</b>	<b>Public Works</b>	4X4 Pickup Truck w/equipment	70,000.00	Free Cash
<b>8</b>	<b>Parks</b>	TWC Skatepark Improvements	25,000.00	Park Retained Earnings
		<b>TOTAL</b>	<b>\$901,045.00</b>	

Proposed by Select Board

**ARTICLE 5:** To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of money for the purpose of adding to the Stabilization Fund pursuant to the provisions of M.G.L. Chapter 40, Section 5B, or take any action relative thereto.

Proposed by Select Board

**ARTICLE 6:** To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of money for the purpose of adding to the Other Post Employment Benefits Trust (OPEB), or take any action relative thereto.

Proposed by Select Board

**ARTICLE 7:** To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2024, as shown below, with each item to be considered a separate appropriation:

<u>Appropriations:</u>	<u>Reserves:</u>
From FY2024 estimated revenues for Community Administrative Expenses	\$12,275
From FY2024 estimated revenues for Historic Resources Reserve	\$24,550
From FY2024 estimated revenues for Community Housing Reserve	\$24,550
From FY2024 estimated revenues for Open Space Reserve	\$24,550
From FY2024 estimated revenues for Budgeted Reserve	\$159,575

Or take any other action relative thereto.

Proposed by the Community Preservation Committee

**ARTICLE 8:** To see if the Town will vote to approve the \$500,000 indebtedness authorized by the Regional District School Committee of the Old Colony Regional Vocational-Technical High School District to pay costs of a feasibility study relating to the possible renovation and/or construction of the District High School, located at 476 North Avenue, Rochester, Massachusetts, including all costs incidental and related thereto, the total amount appropriated by the District for this purpose is \$1,000,000, which

will be reduced to the extent of any grants received by the District from the Massachusetts School Building Authority; or take any action relative thereto.

Proposed by Old Colony Regional Vocational School District  
Committee

**ARTICLE 9:** To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sum of money for purposes of financing the following water pollution abatement facility projects: repair, replacement and/or upgrade of septic systems, pursuant to agreements between the Board of Health and residential property owners for repayment of project and financing costs by such property owners; including without limitation, the payment of all costs thereof as defined in Section 1 of Chapter 29C of the Massachusetts General Laws; and to meet with appropriation the Treasurer, with the approval of the Select Board is authorized to borrow such sum or sums of money under G.L. c. 44 or any other enabling authority, which amount may be borrowed through the Massachusetts Water Pollution Abatement Trust Community Septic Management Program offered through the Clean Water Trust, or otherwise, and further to authorize the Select Board to take any other action necessary to carry out this project; or take any action relative thereto.

Proposed by Board of Health

**ARTICLE 10:** To see if the Town will vote to charge for each written demand issued by the Tax Collector a fee of Twenty Dollars (\$20.00) to be added and collected as part of the tax, as authorized by MGL Chapter 60 Section 15, effective as of July 1, 2023, or take any action relative thereto.

Proposed by Treasurer/Collector

**ARTICLE 11:** To see if the Town will vote to amend Chapter II, Section 8 of the Town's general bylaws, Moderator, to increase the Moderator's term from one to three years as shown below, with additions in **bold** and deletions in ~~strikethrough~~, said change to take effect for the 2024 Annual Town Election, or take any other action relative thereto.

## MODERATOR

Section 8: The Moderator shall be elected at the Annual Town Meeting, on the official ballot, for a term of ~~one~~ **three** (3) years.

Proposed by Town Clerk

**ARTICLE 12:** To see if the Town shall accept the renumbering and revision of the various General Bylaws of the Town from their original numbering or their numbering in the General Bylaws, as amended through the November 14, 2022 Special Town Meeting, to the numbering or codification, arrangement, sequence and captions and the comprehensive revisions to the text of the General Bylaws as set forth in the Final Draft of the Code of the Town of Lakeville, dated March 2023, a copy of which is on file at the Office of the Town Clerk and on the Town's website <https://www.lakevillema.org/>; said codification having been done under the direction of the Select Board, and said Code being a compilation and comprehensive revision of the present general bylaws of the Town. All bylaws of a general and permanent nature, as amended, heretofore in force and not included in the Code shall be repealed, except that such repeal shall not affect any suit or proceeding pending as the result of an existing law, and such repeal shall not apply to or affect any bylaw, order or article heretofore adopted accepting or adopting the provisions of any statute of the commonwealth. These bylaws shall be referred to as the "General and Zoning Bylaws of the Town of Lakeville, Massachusetts"; or take any other action relative thereto.

Proposed by Town Clerk

**ARTICLE 13:** To see if the Town shall accept the renumbering and revision of the Zoning Bylaw of the Town from its original numbering, as amended through the November 14, 2022 Special Town Meeting, to the numbering or codification, arrangement, sequence and captions and the comprehensive revisions to the text of the Zoning Bylaw as set forth in the Final Draft of the Code of the Town of Lakeville, dated March 2023, a copy of which is on file at the Office of the Town Clerk and on the Town's website <https://www.lakevillema.org/>; said codification of the Zoning Bylaw having been done under the direction of the Planning Board, and being a compilation and comprehensive revision of the present Zoning Bylaw, including amendments thereto. All Zoning Bylaws, as amended, heretofore in force shall be repealed, except that such repeal shall not affect any suit or proceeding pending as the result of an existing law. The Zoning Bylaw

shall be codified as Chapter 270 of the "General and Zoning Bylaws of the Town of Lakeville, Massachusetts;" or take any other action relative thereto.

Proposed by Planning Board

**ARTICLE 14:** To see if the town will vote to authorize the Select Board to petition the General Court for special legislation to provide for recall of officials elected solely by the voters of Lakeville, and, further, to authorize the General Court to make changes of form only to such legislation unless approved by Select Board prior to enactment, and, further to authorize the Board to approve such changes as are within the public purposes of this petition or take any other action relative thereto. Subject to the above-stated rights of the General Court and the Select Board to make certain changes, the proposed special legislation shall include the following provisions relative to the recall of elected Town officials:

#### Recall of an Elected Official

##### A. RECALL DESCRIPTION

1. Any holder of an elected office in the Town of Lakeville may be recalled therefrom by registered voters of the Town as hereinafter provided.
2. The recall of an elected official will consist of a 3-step process.
3. An initial recall affidavit shall not be filed against an officer within 6 months after the officer takes office or within the last 6 months of the term.

##### B. INITIATION OF THE RECALL AFFADAVIT - (Step one) The Affidavit

1. Any 300 registered voters of the Town of Lakeville may initiate a recall petition by filing an affidavit with the Town Clerk.
2. The Select Board may appoint a Temporary/ Interim Town Clerk to handle the recall process and Election should the Town Clerk be the Elected official subjected to the recall.

##### C. THE PETITION - (Step two) The Petition

1. If the affidavit process has been completed in compliance with the requirements of Section B of this Chapter, the Town Clerk shall provide a sufficient number of copies of petition blanks demanding such recall (printed forms of which shall be kept on hand) to the voters who made the affidavit. The blanks shall be issued by the Town Clerk and bear the Clerk's signature and Official Seal; they shall be dated and addressed to the Select Board and

shall contain the names of all persons to whom issued, the number of blanks so issued, the name of the person sought to be recalled, and shall demand the election of a successor to such office.

2. Such blanks must be provided within five Town hall business days during regular business hours.

3. Said recall petition shall be returned and filed with the Town Clerk on the 28th day after the requesting voter receives the blank petitions from the Town Clerk.

4. In the event that the Town hall is not open on the 28th day, the petition may be filed during normal business hours on the next Town hall business day.

5. The petition, before being returned and filed, shall be signed by 1000 qualified voters of the Town. Every signature must be accompanied by the signer's place of residence, giving the street and number.

6. Within 5 working days of receipt of the recall petition sheets, the town clerk shall submit the recall petition sheets to the board of registrars of voters and the board of registrars of voters shall verify the number of signatures which are names of registered voters of the town.

#### D. THE RECALL ELECTION - (Step three) The Recall Election

1. If the petition shall be found and certified by the Registrars of Voters to be sufficient, the Town Clerk shall forthwith submit it with the certificate to the Select Board. The Select Board shall forthwith give written notice to said official of the receipt of said certificate and, if the official sought to be removed does not resign within seven calendar days, shall order an election to be held on a day fixed by them not less than 45 days nor more than 60 days after the date of the Town Clerk's certificate that a sufficient petition is filed. However, if any other Town election is to occur within 90 days after the date of said certificate the Select Board may, at their discretion, postpone the holding of the recall election to the date of such other election. If a vacancy occurs in said office after a recall election has been so ordered, the election shall nevertheless proceed as in this section provided.

2. The nomination of other candidates, the publication of the warrant for the recall election and the conduct of the nomination and publication, shall all be in accordance with the law relating to elections, unless otherwise provided in this act.

3. Ballots used in a recall election shall contain the following propositions:

FOR THE RECALL OF THE  
[NAME OF OFFICER] ( )  
AGAINST THE RECALL OF THE

[NAME OF OFFICER] ( )

Adjacent to each proposition, there shall be a place to mark a vote. Following the propositions shall appear the word "Candidates" with directions to voters as required by section 42 of chapter 54 of the General Laws. Beneath the word "Candidates" shall appear the names of candidates nominated as provided in this act. Adjacent to the name of each candidate shall be a place to mark a vote.

#### E. DUTIES OF THE INCUMBENT

1. The incumbent shall continue to perform the duties of his/her office until the recall election.
2. If the official is not recalled, he/she shall continue in the office for the remainder of his/her unexpired term, subject to recall as before, as provided in this act.

#### F. VOTING RESULTS

1. If a majority of the votes cast upon the question of recall are in favor of recall, the officer shall be recalled and the votes for the candidates shall be counted.
2. In that instance, the candidate receiving the highest number of votes shall be declared elected for the open office.
3. If less than a majority of the votes cast are in favor of recall, the votes for candidates shall not be counted.
4. If the official is recalled in the recall election, he/she shall be deemed removed upon the election of his/her successor, who shall hold office during the unexpired term.
5. If the successor fails to take office within five days after receiving notification of his/her election, the incumbent shall thereupon be deemed removed and the office vacant.

#### G. CANDIDATES TO SUCCEED THE ELECTED OFFICIAL

1. Any elected official sought to be recalled may not be a candidate to succeed himself/herself.
2. The nomination of candidates, the publication of the warrant for the recall election, and the conduct of the same shall all be in accordance with the provisions of law relating to elections unless otherwise provided by this act.



H. APPOINTMENT OF RECALLED OR RESIGNED OFFICIAL

1. Any person who has been removed from an office or who has resigned from office while recall proceedings were pending against him/her shall not be appointed to any Town office within 2 years after such removal or such resignation.

2. In the case of an officer subjected to a recall election and not recalled, a new recall affidavit shall not be filed against that officer until at least 1 year has elapsed after the election at which the previous recall was submitted to the voters of the town.

I. EFFECTIVE DATE

This act shall take effect upon its passage.

Petition Article

**ARTICLE 15:** To see if the Town will vote to amend the Zoning By-Law relative to Business Uses as follows:

Amend Section 4.1 “Table of Uses Regulations” Sub-Section 4.1.2 “Business Uses,” to add new language as follows: Retail, office, or service business (minimum 1500 sq ft) with up to 7000 sq ft of associated storage and wholesale distribution. Per special permit by the Zoning Board of Appeals.

Petition Article

COMMONWEALTH OF MASSACHUSETTS  
Town of Lakeville  
Annual Town Meeting  
Monday, May 8, 2023

To any of the Constables of the **TOWN OF LAKEVILLE**,

Greetings:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Town affairs to meet in the

**APPONEQUET REGIONAL HIGH SCHOOL AUDITORIUM  
100 HOWLAND ROAD, LAKEVILLE, MA**

On Monday, May 8, 2023 at 7:00 PM, then and there to act on the following articles:

**ARTICLE 1:** To see if the Town will vote to determine the salaries of all elected officers and to raise and appropriate and/or transfer from available funds such sums of money as may be necessary to defray Town expenses for the fiscal period July 1, 2023 to June 30, 2024 inclusive, said sums to be allocated in accordance with the budget document to be presented at Town Meeting, and to make appropriation, or take any other action relative thereto.

Proposed by Select Board

**ARTICLE 2:** To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be necessary to operate the Park Department for the fiscal period July 1, 2023 to June 30, 2024, inclusive, and to make appropriation, or take any other action relative thereto.

Proposed by Select Board

**ARTICLE 3:** To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be necessary to operate the Landfill/Transfer Station for the fiscal period July 1, 2023 to June 30, 2024, inclusive, and to make appropriation, or take any other action relative thereto.

Proposed by Select Board

**ARTICLE 4:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum of money for capital improvements and equipment and all costs incidental or related thereto, and to authorize Town Officials to take such action and execute all documents as may be necessary to effectuate the purposes of this vote, or take any action relative thereto.

<b>Line</b>	<b>Department</b>	<b>Item</b>	<b>Amount</b>	<b>Funding Source</b>
<b>1</b>	<b>Facilities</b>	Security Improvements (Town Buildings)	\$41,000.00	Overlay Surplus
<b>2</b>	<b>Police</b>	Cruiser replacements	120,000.00	Free Cash
<b>3</b>	<b>Fire</b>	Ladder Truck lease payment #1	175,000.00	Free Cash
<b>4</b>	<b>Public Works</b>	Roadway Improvements	375,000.00	Free Cash
<b>5</b>	<b>Public Works</b>	Replace Sander and related Body Work	35,045.00	Free Cash
<b>6</b>	<b>Public Works</b>	Storage Shed w/staging and electrical	60,000.00	Free Cash
<b>7</b>	<b>Public Works</b>	4X4 Pickup Truck w/equipment	70,000.00	Free Cash
<b>8</b>	<b>Parks</b>	TWC Skatepark Improvements	25,000.00	Park Retained Earnings
		<b>TOTAL</b>	<b>\$901,045.00</b>	

Proposed by Select Board

**ARTICLE 5:** To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of money for the purpose of adding to the Stabilization Fund pursuant to the provisions of M.G.L. Chapter 40, Section 5B, or take any action relative thereto.

Proposed by Select Board

**ARTICLE 6:** To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of money for the purpose of adding to the Other Post Employment Benefits Trust (OPEB), or take any action relative thereto.

Proposed by Select Board

**ARTICLE 7:** To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2024, as shown below, with each item to be considered a separate appropriation:

<u>Appropriations:</u>	<u>Reserves:</u>
From FY2024 estimated revenues for Community Administrative Expenses	\$12,275
From FY2024 estimated revenues for Historic Resources Reserve	\$24,550
From FY2024 estimated revenues for Community Housing Reserve	\$24,550
From FY2024 estimated revenues for Open Space Reserve	\$24,550
From FY2024 estimated revenues for Budgeted Reserve	\$159,575

Or take any other action relative thereto.

Proposed by the Community Preservation Committee

**ARTICLE 8:** To see if the Town will vote to approve the \$500,000 indebtedness authorized by the Regional District School Committee of the Old Colony Regional Vocational-Technical High School District to pay costs of a feasibility study relating to the possible renovation and/or construction of the District High School, located at 476 North Avenue, Rochester, Massachusetts, including all costs incidental and related thereto, the total amount appropriated by the District for this purpose is \$1,000,000, which will be reduced to the extent of any grants received by the District from the Massachusetts School Building Authority; or take any action relative thereto.

Proposed by Old Colony Regional Vocational School District  
Committee

**ARTICLE 9:** To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sum of money for purposes of financing the following water pollution abatement facility projects: repair, replacement and/or upgrade of septic systems, pursuant to agreements between the Board of Health and residential property owners for repayment of project and financing costs by such property owners; including without limitation, the payment of all costs thereof as defined in Section 1 of Chapter 29C of the Massachusetts General Laws; and to meet with appropriation the Treasurer, with the approval of the Select Board is authorized to borrow such sum or sums of money under G.L. c. 44 or any other enabling authority, which amount may be borrowed through the Massachusetts Water Pollution Abatement Trust Community Septic Management Program offered through the Clean Water Trust, or otherwise, and further to authorize the Select Board to take any other action necessary to carry out this project; or take any action relative thereto.

Proposed by Board of Health

**ARTICLE 10:** To see if the Town will vote to charge for each written demand issued by the Tax Collector a fee of Twenty Dollars (\$20.00) to be added and collected as part of the tax, as authorized by MGL Chapter 60 Section 15, effective as of July 1, 2023, or take any action relative thereto.

Proposed by Treasurer/Collector

**ARTICLE 11:** To see if the Town will vote to amend Chapter II, Section 8 of the Town's general bylaws, Moderator, to increase the Moderator's term from one to three years as shown below, with additions in **bold** and deletions in ~~striketrough~~, said change to take effect for the 2024 Annual Town Election, or take any other action relative thereto.

MODERATOR

Section 8: The Moderator shall be elected at the Annual Town Meeting, on the official ballot, for a term of ~~one~~ **three** (3) years.

Proposed by Town Clerk

**ARTICLE 12:** To see if the Town shall accept the renumbering and revision of the various General Bylaws of the Town from their original numbering or their numbering in the General Bylaws, as amended through the November 14, 2022 Special Town Meeting, to the numbering or codification, arrangement, sequence and captions and the comprehensive revisions to the text of the General Bylaws as set forth in the Final Draft of the Code of the Town of Lakeville, dated March 2023, a copy of which is on file at the Office of the Town Clerk and on the Town's website <https://www.lakevillema.org/>; said codification having been done under the direction of the Select Board, and said Code being a compilation and comprehensive revision of the present general bylaws of the Town. All bylaws of a general and permanent nature, as amended, heretofore in force and not included in the Code shall be repealed, except that such repeal shall not affect any suit or proceeding pending as the result of an existing law, and such repeal shall not apply to or affect any bylaw, order or article heretofore adopted accepting or adopting the provisions of any statute of the commonwealth. These bylaws shall be referred to as the "General and Zoning Bylaws of the Town of Lakeville, Massachusetts;", or take any other action relative thereto.

Proposed by Town Clerk

**ARTICLE 13:** To see if the Town shall accept the renumbering and revision of the Zoning Bylaw of the Town from its original numbering, as amended through the November 14, 2022 Special Town Meeting, to the numbering or codification, arrangement, sequence and captions and the comprehensive revisions to the text of the Zoning Bylaw as set forth in the Final Draft of

the Code of the Town of Lakeville, dated March 2023, a copy of which is on file at the Office of the Town Clerk and on the Town's website <https://www.lakevillema.org/>; said codification of the Zoning Bylaw having been done under the direction of the Planning Board, and being a compilation and comprehensive revision of the present Zoning Bylaw, including amendments thereto. All Zoning Bylaws, as amended, heretofore in force shall be repealed, except that such repeal shall not affect any suit or proceeding pending as the result of an existing law. The Zoning Bylaw shall be codified as Chapter 270 of the "General and Zoning Bylaws of the Town of Lakeville, Massachusetts;" or take any other action relative thereto.

Proposed by Planning Board

**ARTICLE 14:** To see if the town will vote to authorize the Select Board to petition the General Court for special legislation to provide for recall of officials elected solely by the voters of Lakeville, and, further, to authorize the General Court to make changes of form only to such legislation unless approved by Select Board prior to enactment, and, further to authorize the Board to approve such changes as are within the public purposes of this petition or take any other action relative thereto. Subject to the above-stated rights of the General Court and the Select Board to make certain changes, the proposed special legislation shall include the following provisions relative to the recall of elected Town officials:

#### Recall of an Elected Official

##### A. RECALL DESCRIPTION

1. Any holder of an elected office in the Town of Lakeville may be recalled therefrom by registered voters of the Town as hereinafter provided.
2. The recall of an elected official will consist of a 3-step process.
3. An initial recall affidavit shall not be filed against an officer within 6 months after the officer takes office or within the last 6 months of the term.

##### B. INITIATION OF THE RECALL AFFADAVIT - (Step one) The Affidavit

1. Any 300 registered voters of the Town of Lakeville may initiate a recall petition by filing an affidavit with the Town Clerk.
2. The Select Board may appoint a Temporary/ Interim Town Clerk to handle the recall process and Election should the Town Clerk be the Elected official subjected to the recall.

### C. THE PETITION - (Step two) The Petition

1. If the affidavit process has been completed in compliance with the requirements of Section B of this Chapter, the Town Clerk shall provide a sufficient number of copies of petition blanks demanding such recall (printed forms of which shall be kept on hand) to the voters who made the affidavit. The blanks shall be issued by the Town Clerk and bear the Clerk's signature and Official Seal; they shall be dated and addressed to the Select Board and shall contain the names of all persons to whom issued, the number of blanks so issued, the name of the person sought to be recalled, and shall demand the election of a successor to such office.
2. Such blanks must be provided within five Town hall business days during regular business hours.
3. Said recall petition shall be returned and filed with the Town Clerk on the 28th day after the requesting voter receives the blank petitions from the Town Clerk.
4. In the event that the Town hall is not open on the 28th day, the petition may be filed during normal business hours on the next Town hall business day.
5. The petition, before being returned and filed, shall be signed by 1000 qualified voters of the Town. Every signature must be accompanied by the signer's place of residence, giving the street and number.
6. Within 5 working days of receipt of the recall petition sheets, the town clerk shall submit the recall petition sheets to the board of registrars of voters and the board of registrars of voters shall verify the number of signatures which are names of registered voters of the town.

### D. THE RECALL ELECTION - (Step three) The Recall Election

1. If the petition shall be found and certified by the Registrars of Voters to be sufficient, the Town Clerk shall forthwith submit it with the certificate to the Select Board. The Select Board shall forthwith give written notice to said official of the receipt of said certificate and, if the official sought to be removed does not resign within seven calendar days, shall order an election to be held on a day fixed by them not less than 45 days nor more than 60 days after the date of the Town Clerk's certificate that a sufficient petition is filed. However, if any other Town election is to occur within 90 days after the date of said certificate the Select Board may, at their discretion, postpone the holding of the recall election to the date of such other election. If a vacancy occurs in said office after a recall election has been so ordered, the election shall nevertheless proceed as in this section provided.



2. The nomination of other candidates, the publication of the warrant for the recall election and the conduct of the nomination and publication, shall all be in accordance with the law relating to elections, unless otherwise provided in this act.

3. Ballots used in a recall election shall contain the following propositions:

FOR THE RECALL OF THE  
[NAME OF OFFICER] ( )  
AGAINST THE RECALL OF THE  
[NAME OF OFFICER] ( )

Adjacent to each proposition, there shall be a place to mark a vote. Following the propositions shall appear the word "Candidates" with directions to voters as required by section 42 of chapter 54 of the General Laws. Beneath the word "Candidates" shall appear the names of candidates nominated as provided in this act. Adjacent to the name of each candidate shall be a place to mark a vote.

#### E. DUTIES OF THE INCUMBENT

1. The incumbent shall continue to perform the duties of his/her office until the recall election.

2. If the official is not recalled, he/she shall continue in the office for the remainder of his/her unexpired term, subject to recall as before, as provided in this act.

#### F. VOTING RESULTS

1. If a majority of the votes cast upon the question of recall are in favor of recall, the officer shall be recalled and the votes for the candidates shall be counted.

2. In that instance, the candidate receiving the highest number of votes shall be declared elected for the open office.

3. If less than a majority of the votes cast are in favor of recall, the votes for candidates shall not be counted.

4. If the official is recalled in the recall election, he/she shall be deemed removed upon the election of his/her successor, who shall hold office during the unexpired term.

5. If the successor fails to take office within five days after receiving notification of his/her election, the incumbent shall thereupon be deemed removed and the office vacant.

G. CANDIDATES TO SUCCEED THE ELECTED OFFICIAL

1. Any elected official sought to be recalled may not be a candidate to succeed himself/herself.
2. The nomination of candidates, the publication of the warrant for the recall election, and the conduct of the same shall all be in accordance with the provisions of law relating to elections unless otherwise provided by this act.

H. APPOINTMENT OF RECALLED OR RESIGNED OFFICIAL

1. Any person who has been removed from an office or who has resigned from office while recall proceedings were pending against him/her shall not be appointed to any Town office within 2 years after such removal or such resignation.
2. In the case of an officer subjected to a recall election and not recalled, a new recall affidavit shall not be filed against that officer until at least 1 year has elapsed after the election at which the previous recall was submitted to the voters of the town.

I. EFFECTIVE DATE

This act shall take effect upon its passage.

Petition Article

**ARTICLE 15:** To see if the Town will vote to amend the Zoning By-Law relative to Business Uses as follows:

Amend Section 4.1 "Table of Uses Regulations" Sub-Section 4.1.2 "Business Uses," to add new language as follows: Retail, office, or service business (minimum 1500 sq ft) with up to 7000 sq ft of associated storage and wholesale distribution. Per special permit by the Zoning Board of Appeals.

Petition Article

You are directed to serve this warrant by posting an attested copy hereof seven (7) days at least before the day appointed for the Annual Town Meeting at the following places: Town Office Building, Baldies Pizzeria, Fat Cousins, the Clark Shores Association Bulletin Board, Apponequet Regional High School, Lakeville Senior Center, and Assawompset Elementary School.

Hereof fail not and make return of the warrant with your doings hereon at the time and place of said meeting.

Given under our hands this 10<sup>th</sup> day of April, 2023.

\_\_\_\_\_  
Evagelia Fabian

\_\_\_\_\_  
Lorraine Carboni

\_\_\_\_\_  
Brian Day

**LAKEVILLE SELECT BOARD**

A true copy, Attest:

\_\_\_\_\_  
Constable

Lakeville, MA April \_\_\_\_\_, 2023

**AGENDA ITEM #10  
APRIL 10, 2023**

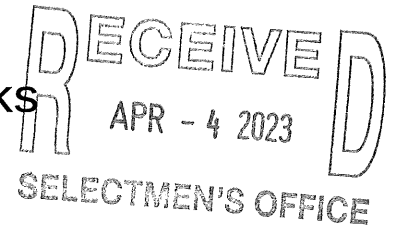
**DISCUSS AND POSSIBLE VOTE TO APPROVE TRANSFER  
STATION FEE INCREASES**

Attached is a letter from the Department of Public Works Director regarding his request that the Board approve an increase in fees at the Transfer Station.



**Town of Lakeville**  
**Department of Public Works**

*346 Bedford Street*  
*Lakeville, Massachusetts 02347*  
*(508) 947-9521*



**Franklin Moniz**  
**Director**  
**Department of Public Works**

April 3, 2023

Lakeville Select Board  
346 Bedford Street  
Lakeville, MA 02347

**Subject: Transfer Station Sticker, Bag, and Material Pricing**

This letter serves as a formal request for the Select Board to review and approve rate changes for Transfer Station. The current pricing was approved in November 2019, and has remained unchanged since that time. The facility has seen steadily increasing Municipal Solid Waste (MSW) rates from our corporate vendors and these rising prices directly impact both the facility's budget and operations.

Current Sticker Price: \$60.00  
(no rate change for additional vehicles)

Proposed Sticker Price: \$70.00  
On sale beginning 4/15/23

The Transfer Station recently renewed the contract for municipal trash bags. While this rate change was initiated by increased vendor pricing, the Transfer Station responded to the request of residents and has decided to offer a larger bag with increased capacity. These bags will be on sale after the current stock is depleted or on July 1, 2023, whichever comes first.

Current Bag Price:       \$12.50 large  
                                  \$8.00 small

Proposed Bag Price:    \$15.00 large  
                                  \$10.00 small

Due to the expenses associated with the disposal of bulky waste and non-recyclable mattresses, there are proposed increases for both categories, beginning July 1, 2023 (see attachment). Also beginning July 1, 2023, the facility will offer limited access to vehicles with commercial plates. These vehicles will only be able to dispose of MSW and recycling that is included with the purchase of the Transfer Station sticker. The facility has seen a large increase in the tonnage of bulky waste and brush due to the growing costs for disposal at private processing facilities.

Sincerely,

Franklin Moniz  
DPW Director  
Town of Lakeville

# TRANSFER STATION PRICES

**RESIDENTIAL USE ONLY**

**VEHICLES WITH COMMERCIAL PLATES LIMITED TO MSW AND RECYCLING**

**STICKERS:** \$60.00 \$ 70.00  
**\$70.00** for the initial vehicle, \$10.00 for each additional vehicle

- Required to Enter Facility
- Available for Purchase at the Transfer Station
- Year Runs From July 1 - June 30

Hours	
Sunday	Closed
Monday	Closed
Tuesday	Noon - 7:45 PM
Wednesday	Closed
Thursday	10:00 AM - 3:15 PM
Friday	7:00 AM - 3:15 PM
Saturday	7:00 AM - 3:15 PM

## WHITE GOODS

REFRIGERATORS	\$20.00
FREEZERS	\$20.00
WASHER/DRYER	\$10.00
DISHWASHER	\$10.00
STOVE	\$10.00
HOT WATER HEATER	\$10.00

## BATTERIES

LEAD ACID OR POWER WHEEL!	\$5.00
---------------------------	--------

## TIRES

CAR/PICKUP OFF RIM	\$5.00
CAR/PICKUP ON RIM	\$10.00
HEAVY TRUCK	\$15.00
FARM/IMPLEMENT	\$25.00

## FURNITURE

SOFA OR LOVE SEAT	\$20.00
SLEEP SOFA	\$25.00
CHAIR / OTTOMAN	\$15.00
RECLINER	\$20.00
10 X 10 CARPET	\$20.00
10 X 10 PADDING	\$15.00
RECYCLABLE MATTRESS / BOX	\$30.00
NONRECYCLABLE MATTRESS / BOX (per eac	\$125.00
SECTIONAL SOFA	\$25.00
ADDITIONAL PIECES (per each)	\$15.00

## BULKY WASTE

MINIMUM FEE	\$5.00	
RUBBISH BARREL	\$5.00	
CAR TRUNK LOAD**	\$5.00 - \$15.00	\$10 MIN.
PICK-UP TRUCK**	\$20.00 - \$100.00	\$25 MIN.
ONE TON DUMP TRUCK		
OR LARGE TRAILER**	\$50.00 - \$150.00	\$75 MIN.
ROOF SHINGLES	\$25.00 / SQUARE	
TOILET AND TANK	\$10.00	
POOL LINER - ABOVE GROUND	\$30.00	
POOL LINER - IN GROUND	\$40.00	
HOT TUB	\$75.00	

## AIR CONDITIONERS

HOUSEHOLD	
WINDOW /PORTABLE UNITS	\$20.00
DEHUMIDIFIERS	\$15.00
COMMERCIAL	
OUTDOOR UNITS	\$25.00

## BRUSH

PICKUP/ TRAILER LOAD	\$5.00
> 5' X 8' TRAILER	\$10.00 - \$20.00
DUMP TRUCK	\$30.00 - \$50.00

## PROPANE TANKS

20 LB.	\$10.00
30 LB.	\$15.00
100 LB.	\$30.00

## TVs, MONITORS, LAPTOPS

UP TO 19" OR LAPTOP	\$15.00
T.V.'s 19" - 32"	\$20.00
T.V.'s OVER 32"	\$25.00
PROJECTION TV	\$35.00
TUBE TELEVISION ADDITIONAL	\$10.00

NOTE: T.V.'S MUST BE FULLY INTACT AND NOT DISASSEMBLED IN ANY WAY

## TOWN TRASH BAGS

LARGE PACKAGE OF 5	\$12.50	\$15.00
SMALL PACKAGE OF 5	\$8.00	\$10.00

BAGS CAN BE PURCHASED AT:	
WINBERG'S	TRANSFER STATION
HANNAFORD	STAR LIQUOR MARKET
JOE'S GAS	TAMARACK LIQUORS
LAKEVILLE LIQUORS & MARKET	TRUCCHI'S
MUCKEY'S	WALGREENS

\*\*prices subject to adjustment by attendant\*\*

### NOTICE:

YOU ARE REQUIRED TO STOP AT THE ATTENDANT'S SHED PRIOR TO UNLOADING YOUR VEHICLE TO HAVE THE LOAD EXAMINED AND OBTAIN A RECEIPT.

ATTENDANTS HAVE THE RIGHT TO ADJUST PRICES ACCORDING TO CIRCUMSTANCES AT HAND.

Questions? Please Call 508-947-6599 or 508-947-9521

**AGENDA ITEM #11  
APRIL 10, 2023**

**DISCUSS AND POSSIBLE VOTE TO APPROVE SENIOR CENTER  
ADDITIONAL FEASIBILITY SCOPE OF WORK**

Attached is a memo from the Town Administrator regarding a Scope of Work for a study to assess the feasibility of an addition to the Senior Center and a proposal from RTA, one of the Town's Owner's Projects Managers, to do the work.




**TOWN OF LAKEVILLE**  
**Town Administrator's Office**

346 Bedford Street  
Lakeville, MA 02347  
(508) 946-8803

April 5, 2023

**TO:** Select Board

**FROM:** Ari J. Sky, Town Administrator 

**SUBJECT:** Senior Center Addition Feasibility Study – Scope of Work

The FY 2023 capital budget includes \$40,000 for a study to assess the feasibility of an addition to the Lakeville Senior Center. This project is funded by a combination of State funding and developer contributions. At its February 13, 2023, meeting, the Select Board deferred action on the draft scope of work pending the receipt of additional information, which was provided by email on February 14<sup>th</sup>.

Attached to this memorandum is a draft scope of work prepared by the Town's on-call project manager for the study. The proposal would cover programmatic and space needs assessments, a site analysis, development of schematic design documents, a statement of probable cost and accompanying presentations. The full study is estimated at \$36,000 through final presentation.

Thank you for your consideration and please let me know if you have any questions or suggestions.

*Attachment*

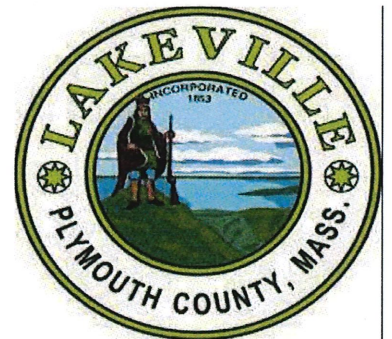


# PROPOSAL

FEBRUARY 6, 2023



## Town of Lakeville Senior Center 1 Dear Crossing, Lakeville MA. Feasibility Study



**ARCHITECTS + OWNER'S PROJECT MANAGERS**

**SOUTHCOAST OFFICE**  
12 CROSS NECK ROAD  
MARION, MA.02738  
508-726-0811

**WESTERN MA. OFFICE**  
245 SHEA AVENUE  
BELCHERTOWN, MA.01007  
413-241-4600



Date: February 6, 2023

**Ari Sky, Town Administrator  
Town of Lakeville  
346 Bedford Street  
Lakeville, MA 02347**

**RE: PROPOSAL FOR THE TOWN OF LAKEVILLE SENIOR CENTER FEASIBILITY STUDY**

Dear Mr. Sky,

We would like to thank you for allowing RT Architecture, Inc. (RTA) to submit a proposal for Professional Architectural, Engineering and Cost Estimating services for the above referenced project.

RTA along with our consultants shall provide Professional Architectural and Engineering Services as required to prepare a Feasibility Study Report for the Town of Lakeville Senior Center located at 1 Dear Crossing, Lakeville MA.

The scope of service shall be as follows:

**1. Project Background**

The project will be to determine the Town of Lakeville Senior Center current program needs and to evaluate the proposed future needs in order to accommodate the service required to meet the program requirement.

**2. Scope of Services**

- Function and Space Needs Analysis.
- Existing Facility Space Assessment.
- Site Analysis.
- The development of Schematic Design Drawings and Schematic Renderings through a Design Charrette.
- Statement of Probable Cost based on approved program.
- Presentations of Feasibility Study Deliverables.
- 

**Phase 1: Pre-Design**

- **Task #1 - Function and Space Needs Analysis**

RTA will review the Lakeville Senior Center and meet with Town of Lakeville and Senior Center staff to understand the current function and space needs. An analysis of the services and functions identified in the plan and through meetings with Town and Senior Center Staff, and other community members, will result in an assessment of the current space needs to implement the Senior Center strategic plan.

RTA, upon completion of the **Phase 1 Pre-Design** task, will prepare a written report that will identify the function and space needs of the Senior Center. The Written Report will include, but not be limited to: identifying space needs for assembly spaces, staff offices, meeting rooms, special purposes rooms; and an accounting of the square footage requirements based on current and projected usage needs.



- **Task #2 - Existing Facility Space Assessment**

RTA will work with the Town of Lakeville and the Senior Center staff, to assess the existing facility to determine current conditions but not limited to the following items

- utility services and efficiency
- square footage allocated for each use.
- current limitations to accommodating the current functions.
- barriers to inclusivity such as ADA accessibility
- acoustics
- space flexibility and expandability
- access to parking
- functional spatial relationships
- plumbing/mechanical/electrical systems placement and function
- architectural and engineering obstacles

- **Task #3 – Site Analysis**

In consultation with the Town of Lakeville and the Senior Center staff, RTA will conduct a site analysis identifying current conditions but not limited to zoning / planning parameters , parking, onsite septic disposal, wetlands. and the potential to use and improve external space for Center functions and to identify future needs and improvements.

### **Phase 2 - Schematic Design Drawings and Design Charrettes**

Upon completion of Tasks 1,2&3 RTA will prepare Schematic Design Drawings to illustrate the Center's overall program needs, but not be limited to, plan arrangements, specific space accommodations, features, equipment and furnishing with definitions of all systems serving the project. RTA will conduct one (1) Design Charrette to gather feedback from the Town and the Centers staff, stakeholders and the community on the proposed Schematic Design Drawings. Based on the feedback from the Design Charrette RTA will prepare one (1) final revised set of Schematic Design Drawings that will incorporate feedback gathered during the Design Charrette. The final Schematic Design document phase will also include written narratives detailing the proposed Mechanical, Electrical, Plumbing and Site improvement needs based on the Town and Senior Centers approved program. The findings will be in sufficient detail for use to prepare and Estimate on the projected Probable Project Cost .

**Schematic Design deliverables:** RTA will submit one (1) final set of all revised Schematic Design Drawings to scale (no smaller than 1/8 inch) in large format hard copies for presentation purposes and in digital pdfs. All CAD files will be provided in digital format. The Schematic Design Drawings will include Floor Plans to scale (no smaller than 1/8 inch), Exterior Schematic Renderings of recommended renovations consolidating all the information gathered in Phase 1 and Phase 2.

### **Phase 3 - Statement of Probable Cost**

RTA will provide a Professional Estimate of Probable Cost that shall include all anticipated costs related to implementing the Town of Lakeville Senior Center needs based on the final Schematic Design Drawings, Renderings and program as delivered in Phase2.



**Phase 4 - Completion and Presentation of Feasibility Study**

DESCRIPTION: Compile all materials developed in Phases 1-3. Create a presentation summarizing the Written Reports, Notes from Design Charrettes, revised Schematic Design Drawings, revised Renderings and Professional Opinion of Probable Cost.

**PROFESSIONAL FEES**

The Town of Lakeville will compensate RTA for the satisfactory performance of the above noted services.

Based on our Scope of Services contained herein, we propose a fixed fee in the amount of **Thirty-Six Thousand Dollars (\$36,000.00)**

The **\$36,000.00** amount breaks down as follows:

Phase 1: Pre-Design	\$ 6,500.00
Phase 2 Schematic Design	\$ 22,000.00
Phase 3 Statement of Probable Costs	\$ 3,500.00
Phase 4 Completion and Presentation of the Feasibility Study	\$ 4,000.00
<hr/>	
Total:	<b>\$ 36,000.00</b>

Invoices will be billed monthly for the percentage of work completed during that month.

**SERVICES NOT INCLUDED**

- Hazardous materials sampling, testing
- Title V Inspection or testing
- Destructive Field Investigation

**SCHEDULE**

The Schematic Design Study Report will be issued within three (3) months of the receipt of a signed copy of this proposal from the **City of Town of Lakeville**. The work will commence upon receipt of a signed copy of this proposal and Task Order

Upon acceptance of this proposal, please return one signed copy to RT Architecture, Inc. RTA will prepare the Town of Lakeville Task Order per the Master Service Agreement.

Should you have any questions or concerns please feel free to call me.  
Very truly yours,

Jorge Figueiredo, MCPPO  
Owner / Principal

\_\_\_\_\_  
**Acceptance: Owner**

\_\_\_\_\_  
**Date**

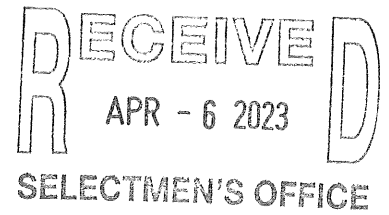


**AGENDA ITEM #12  
APRIL 10, 2023**

**DISCUSS POSSIBLE ANIMAL SHELTER REPAIRS AND  
RENOVATIONS**

Attached is a memo and estimated budget from the Facilities Manager regarding a proposed budget for repairs and upgrades to the Lakeville Animal Shelter.

Summary



Select Board Members,

Please find attached, a proposed budget for repairs and upgrades to the Lakeville Animal Shelter Complex. An inspection performed by the **Massachusetts Dept. of Agricultural Resources (MDAR)** on February 14 2023 found a number of concerning issues that are in need of being addressed.

We believe this budget and the work associated with the repairs will meet and or exceed expectations as well as comply with the **(MDAR)** findings. I've also included additional work to be performed thru the Facilities Dept. that I found to be prudent given the age and condition of the facility. The Animal Shelter is essential to the Town of Lakeville as well as many other surround Towns.

Thank you,

Paul Nee

Facilities Manager

## Lakeville Animal Shelter Project

### Renovation Budget

#### Projected Budget Funded Thru Donation Account:

- \$9,775- Refinish kennel concrete floors (Epoxy Finish)  
**\$9,775** Total projected budget

#### Misc. Work Performed thru Facilities Dept:

- \$ 450- R&R -(1) Ext. Door
- \$ 550- R&R -(1) Int. Door
- \$ 750- R&R -Window
- \$ 750- Paint new doors and trim
- \$1,800- R&R Gutters
- \$1,800- R&R (4) Ext. Door
- \$ 750- Paint new doors and trim
- \$1,551- Misc. Fencing and Gate Repairs **(completed 3/17/23)**.
- \$2,000- Upgrade existing lighting and rusted light switch boxes
- \$4,150- R&R Ext T1-11 Siding and Misc. Ext. Trim  
**\$14,551** Total projected budget

#### Contingency for unforeseen Conditions:

\$5,000 to be funded between Animal Shelter donation fund & Facilities budget.

#### Potential CIP projects for 2024

- \$27k-35,000- Animal Shelter Roof Replacement
- \$ 8k -13,000- HVAC furnace upgrades and venting  
**\$ 48k- 50k** Total projected budget

I have been in contact with all involved and the consensus is that we can start this project the 4<sup>th</sup> week in April and the estimated timeframe for completion is 3-4 weeks (May 1<sup>st</sup>). I will be in contact with David Frates (Animal Control Officer) before and during the project to coordinate the best possible plan to reduce stress and agitation for the shelter's residences.



Remove and Replace rotted trim boards and encapsulate with Aluminum Coil Trim. This will eliminate the need for future painting which in turn saves the Town money.







Gating and Fencing repairs were completed on 3/17/2023 by South East Fence Supply. These repairs were conducted to comply with an inspection conducted recently thru the Division of Animal and Health.





Remove and Replace (4) Exterior doors and trim with new. Remove and replace (1) casement window pictured above (right). Paint new doors and trim. Install new T1-11 siding on two gable ends of the shelter.





Strip concrete floors of old finish, sand and prepare concrete for a new Epoxy floor refinishing.

