

**AGENDA ITEM #13  
APRIL 10, 2023**

**DISCUSS AND POSSIBLE APPROVAL OF JOB DESCRIPTION FOR  
PART TIME CLERK FOR INSPECTIONAL SERVICES**

Attached is a proposed job description for a Part Time Clerk for Inspectional Services.



**Job Title:** Part Time Clerk  
**Department:** Department of Inspectional Services and Permitting  
**Location:** 241 Main Street Lakeville, MA 02347  
**Hours:** Variable up to 19 hours per week  
**Salary:** \$19.97 - \$23.32 per hour. This is a Non-Union position.  
**FLSA Status:** Non-Exempt

**Description:**

Provide clerical support to the Building Commissioner/Director of Inspectional Services and Permitting/Facilities Director, and various boards and commissions as needed. Provide a wide and diverse variety of clerical duties to assist the Building Commissioner/Director of Inspectional Services and Permitting/Facilities Manager and various boards and commissions on an as-needed basis as determined by the supervisors, depending upon departmental needs. Fully cross-trained to support and provide coverage for all other clerical positions in the Department.

**Essential Functions:**

The essential functions or duties listed below are intended as illustrations of the various type of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or logically assigned to the position.

- Assist the Building Commissioner with the records management of the Green Communities Grants.
- Assist with processing Work Requests for repairs and projects for Town facilities, including scheduling, processing invoices and maintaining spreadsheets for expenses.
- Assist with record keeping for annual inspections of all Town facilities.
- Perform a wide range of operational support activities for the Department, including answering the telephone, taking messages, waiting on the public, distributing mail, typing, filing and maintaining files and records in a complete and orderly manner.
- Assist the general public/contractors/engineers, etc. with the completion of various permit and license applications for the Building Department, Board of Health, Conservation Commission and any other Department as required by the Building Commissioner.
- Prepare and type correspondence, permits, licenses or reports for the Department and any other related departments as determined by the Building Commissioner.
- Assist with Special Projects for the Building Commissioner, and any other Department as determined by the Building Commissioner, which falls under the same jurisdiction.

- Provide information to town officials, employees, residents, and other parties as directed.
- Act as liaison between other Town Departments and various Boards and Commissions.
- Performs other related duties as required.

**Supervision Received:**

Works under the direction of the Building Commissioner/Director of Inspectional Services.

**Qualifications:**

- At least two (2) years of general office experience preferably in a municipal environment or an equivalent combination of education, training and work experience that provides the requisite knowledge, skills and abilities for this position.
- Must have a high school diploma or equivalent.
- Must have a valid Massachusetts driver's license.
- Must be able to pass a drug screen test, background check and CORI check.

**Knowledge, Skills and Abilities:**

Knowledge:

- Working knowledge of office procedures, practices and equipment.
- Working knowledge of and a high level of proficiency with the Microsoft Office suite of products required.
- Working knowledge of Adobe Pro software and Microsoft Outlook email platform preferred.
- Knowledge of the process of local government preferred.

Skills:

- Excellent organizational and communication skills.
- Strong problem solving and interpersonal skills.
- Must be organized and detail-oriented and be able to work both independently and as part of a team.

Abilities:

- Ability to work both collaboratively and independently.
- Ability to exercise independent judgment.
- Ability to maintain confidentiality.
- Ability to handle complex tasks, as well as, follow complex written or oral instructions.
- Ability to work under pressure.
- Ability to provide excellent clerical skills, customer relations, both verbal and written, organizational skills and the ability to prioritize multiple responsibilities.
- Ability to create and maintain accurate records.

**Work Environment:**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions.*

This is primarily an office-based job in a dynamic municipal setting. Minimal physical effort is required to perform clerical duties. Position requires the ability to operate a keyboard and standard office equipment at an efficient speed.

The employee is required to stand, walk, sit, speak, hear/listen, and use hands to operate equipment and lift furniture, equipment and supplies. Employee must be able to lift objects weighing up to 30 pounds. Vision requirements include the ability to read and analyze routine and complex documents and use a computer.

**Disclaimer**

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of the person so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time as needed.

*The Town of Lakeville provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, ancestry, disability status, genetics, pregnancy or pregnancy-related conditions, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal and state laws. Applicants with disabilities needing reasonable accommodation to participate in the job application or interview process, to perform essential job functions, and/or to receive other benefits and privileges of employment, please contact John Viarella, Human Resources Director, [jviarella@lakevillema.org](mailto:jviarella@lakevillema.org) 508-946-8808.*

Interested candidates should apply online at [www.lakevillema.org/human-resources/pages/job-openings](http://www.lakevillema.org/human-resources/pages/job-openings)

**AGENDA ITEM #14**  
**APRIL 10, 2023**

**DISCUSS AND POSSIBLE APPROVAL OF JOB DESCRIPTION FOR  
PART-TIME ANIMAL INSPECTOR FOR INSPECTIONAL SERVICES**

Attached is a memo from the HR Director regarding a draft job description for a Part-time Animal Inspector.



RECEIVED  
APR - 6 2023  
SELECTMEN'S OFFICE

**MEMO**

To: Lakeville Select Board  
From: John Viarella

Date: April 4, 2023  
CC: Ari Sky, Town Administrator

Subject: New Job Description Animal  
Inspector

Attached please find a draft job description for the position of Part Time on Call Animal Inspector. This role was previously performed by internal staff and was paid out as a stipend.

The department has decided to split out these responsibilities and conduct a search for an external candidate. Although this would add to departmental head count it would not have an impact on the budget.



**JOB POSTING  
TOWN OF LAKEVILLE  
Municipal Animal Inspector  
Part Time On Call**

**POSTING DATE:**

TBD

**POSITION:**

Working under the direction of the Senior Animal Inspector this person will be responsible for assisting the Town to control rabies outbreaks within the local domestic and wildlife population. All interested parties should apply in writing to John Viarella, Human Resources Director 346 Bedford Street, Lakeville MA 02347 [jviarella@lakevillema.org](mailto:jviarella@lakevillema.org) with your application attached. Full job description is attached to this posting and is also available in Human Resources.

**HOURS:**

On call to be determined by the Senior Animal Inspector and depending on various circumstances/needs, start and finish times could vary.

**WAGES:**

\$787.50 per fiscal quarter year.

**QUALIFICATIONS:**

- High school diploma or equivalent.
- Must have the availability to work the required hours.
- Must have a valid driver's license and transportation to and from work.
- Demonstrated experience in the care and handling of domestic livestock animals, husbandry, and in the handling and care of other domestic animals such as dogs and cats.

**POSTING CLOSING:**

TBD

**SUPERVISION RECEIVED:**

Direct supervision received from the Senior Animal Inspector.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

*The essential functions of duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position.*

- Control the spread of rabies in the domestic animal population
- Examine local domestic animal who have come into contact with rabies and assess the severity of risk they pose to humans and other animals.
- Make decisions with regard to quarantine or euthanasia.
- Quarantine domestic animals who are know to have bitten a human and assess their status.
- Test both wild and domestic animals for rabies as needed.
- Inspect local barns and conduct and animal census.
- Assess the health and welfare of local barn animals.
- Ensure that barn animals have adequate food and water.
- Follow all processes and procedures that relate to these tasks and ensure that all paperwork required by law is completed.
- Inspect ear tag numbers and dates for any cattle arriving from out of state and report the results to the Senior Animal Inspector.
- May assist with other domestic animal disease quarantines as required.
- Performs other related duties as required.

## **KNOWLEDGE, ABILITIES AND SKILLS:**

- Knowledgeable in the handling and care of other domestic animals such as dogs and cats.
- Knowledge and experience with common “urban wildlife” such as raccoons, skunks and bats that expose domestic animals and come under the jurisdiction of the MA Division of Fisheries and Wildlife.
- Knowledge of local ordinances (sanitary codes, zoning laws, etc.)
- Ability to work a flexible schedule.
- Ability to communicate effectively orally and in writing.
- Ability to develop working relationships with diverse personnel, public servants, citizens and commissioners.
- Proficiency with the use of automated systems including PC's, tablets, hand held devices and the Microsoft Office suite of products.

## **EXPERIENCE AND TRAINING:**

High school diploma or equivalent and/or vocational training. Must be at least 18 years of age. Oral interview and reference check. CORI evaluation and drug test are required.

## **PHYSICAL REQUIREMENTS:**

Frequent strenuous physical effort may be required. Required to perform job duties during outdoor weather conditions for long periods of time. Specific vision abilities required of the job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus. May be required to work in shifts greater than eight hours. Must have the physical abilities to restrain and move uncooperative animals.



**WORKING CONDITIONS:**

Working time may include weekends and depending on various circumstances/needs, start and finish times could vary. Work is generally performed outdoors under variable weather conditions.

*This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.*

*The Town of Lakeville provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, ancestry, disability status, genetics, pregnancy or pregnancy-related conditions, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal and state laws. Applicants with disabilities needing reasonable accommodation to participate in the job application or interview process, to perform essential job functions, and/or to receive other benefits and privileges of employment, please contact John Viarella, Human Resources Director, [jviarella@lakevillema.org](mailto:jviarella@lakevillema.org) 508-946-8808.*

**AGENDA ITEM #15  
APRIL 10, 2023**

**DISCUSS AND POSSIBLE VOTE TO APPOINT SELECT BOARD  
MEMBER AS A SRPEDD COMMISSIONER**

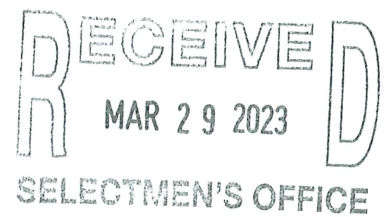
Attached is the annual notice from SRPEDD requesting that the Board appoint a representative on the SRPEDD Commission. Member Carboni is the current representative.

The term of the appointment would be from May 24, 2023 to May 22, 2024.



**SRPEDD**

Southeastern Regional Planning  
& Economic Development District



## 2023-2024 SRPEDD Commission Member Appointment Form

The **Southeastern Regional Planning and Economic Development District (SRPEDD)** was created by the Massachusetts Legislature, along with 12 other regional planning agencies across the state to undertake regional planning and deliver cost-effective planning-related technical assistance to the municipalities that they serve (in SRPEDD's case: four cities and 23 towns). The key to all such agencies' success and effectiveness in achieving those missions, is the **Regional Commission**, or body of **appointed representatives** from each member municipality. As one would expect, there is call and opportunity for such Commissioners to exercise leadership, share of their expertise, and help to advance their respective regions— be it through land use, transportation, economic development, environmental, or multiple other types of planning. Indeed, it is the Commissioners that define the agency, who through their commitment, dedication and engagement in the following, help to ensure that the region is most effectively served:

1. **Policy Setting** - Through your participation in Committee and at Commission meetings, you will be asked to vote on important policy matters affecting the region:
  - Regional development policies – adoption of plans and goals.
  - Regional priorities –assessment and establishment of priorities that help to determine and apportion federal and state funding for transportation and economic development projects.
  - Work program direction – deliberation on whether to apply for particular funding, and/or pursue identified projects in conjunction with the annual work program.
2. **Partnering with Member Municipalities** - As a liaison and key point of contact between your municipality and SRPEDD:
  - Provide timely information and updates to your municipality in regards to ongoing planning initiatives, upcoming funding and other opportunities; also, to fellow Commissioners about key planning issues in your community.
  - Help to represent your city/town's perspective in discussion of regional issues.
  - Help to educate and promote awareness of regional planning in your community.
3. **Agenda Setting** – Based on your understanding and familiarity with local and regional needs, help to set the organization's agenda by encouraging focus on prioritized planning issues important and beneficial to the region.

SRPEDD, 88 Broadway, Taunton, MA 02780

TEL: (508)824-1367 – FAX (508)823-1803 – Email: [info@srpedd.org](mailto:info@srpedd.org)

4. **Commission Governance** – Finally, in conjunction with fellow Commissioners and possible service as a SRPEDD officer or committee member, help to provide key oversight on personnel, budget and other areas related to day-to-day operations.

**2023-2024 SRPEDD COMMISSION MEMBER  
Appointment Form**

Please be advised that  has been appointed to

represent the (*check one*) Mayor [  ], Bd. of Selectmen [  ] Planning Bd. [  ] for the

City/Town of

on the SRPEDD Commission for the period:

**May 24, 2023 through May 22, 2024**

Signature: \_\_\_\_\_

Mayor or Chair, Board of Selectmen/Planning Board

Date: \_\_\_\_\_

\*\*\*\*\*

**Please provide SRPEDD Commissioner Appointee contact information**

Name: \_\_\_\_\_

Street: \_\_\_\_\_

City/Town: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Please return this form by: MAY 11, 2023**

**Via Email: [ssousa@srpedd.org](mailto:ssousa@srpedd.org), Fax: (508) 823-1803 or U.S. Mail**

SRPEDD, 88 Broadway, Taunton, MA 02780  
TEL: (508)824-1367 – FAX (508)823-1803 – Email: [info@srpedd.org](mailto:info@srpedd.org)

**AGENDA ITEM #16  
APRIL 10, 2023**

**DISCUSS AND POSSIBLE APPROVAL OF TAUNTON WATER  
APPLICATION FOR 415 MILLENNIUM CIRCLE**

Attached is an application to connect the property located at 415 Millennium Circle to Taunton water. They are requesting a daily allocation of 5,870 gallons per day.

I have also attached a copy of one sheet of the plan. I do have a full size set of plans if anyone would like to come in and view them.

# City of Taunton Water Connection Application



RECEIVED  
APR - 3 2023  
SELECTMEN'S OFFICE

Department of Public Works  
90 Ingell St  
Taunton, MA 02780  
Phone: 508-821-1045  
Fax: 508-821-1059

Application Date   
Owner's Name   
Mailing Address   
City/Town  Phone Number

Property Address for Connection

Applicants Name & Address  
(if different from owner)

Assessor's Map  Lot  Plot

Received Taunton Water Department Specifications?

Street Opening Permit  State Road

Intended Use of Water?

## Residential

Max Gallons Per Day  Peak Demand  Size of Service

## Commercial

Max Gallons Per Day  Peak Demand  Size of Service

## Fire Service

Max Gallons Per Day  Type of System  Backflow Device

## Irrigation System

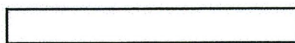
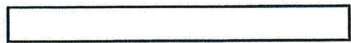
Estimated GPM/Zone  # of Zones  Backflow Device

The undersigned owner/applicant acknowledges and agrees to the following information stated above. If usage is in access of that approved. The City of Taunton Water Department reserves the right to terminate the water connection.

Applicant Name: DOMINICK DEMARTINO Signature: 

Owners Name: DOMINICK DEMARTINO Signature: 

Taunton Water Department Supervisor: Mike Arruda Signature: 

Lakeville Board of Selectman (If Applicable)  Signature: 

## Ari Sky

---

**From:** Jamie Bissonnette <jamie@zcellc.com>  
**Sent:** Tuesday, March 14, 2023 6:22 PM  
**To:** Ari Sky  
**Cc:** Tracie Craig-McGee  
**Subject:** RE: 415 Millennium Circle

Mr. Sky,

Thank you for reaching out regarding the proposed water consumption at 415 Millennium Circle in Lakeville. This was brought to our attention a week or two ago. Since that time, we have spoken with the property owner and asked about the difference. They believe that the 2,000 gallons per day was an estimate when they started the permitting and design process. Since that time, the owners and their design team have developed a state of the art process for the inside and are working to make improvements outside of the building as well. We asked the property owner and the design team to review the water consumption numbers to confirm the accuracy. Based on the information they provided, here are the projected flows:

At full operation, the plants will require approximately 3,250 gallons. This water will be filtered through a reverse osmosis unit (approximately 60% recovery) netting approximately 5,370 gallons per day for plant watering.

The balance of the usage is for the septic system. The system is designed for 1,500 gallons per day based upon title 5 flows and is sized for future expansion of the facility. This being said, the design team estimates that approximately 25 employees will be onsite daily and Title 5 uses 15 gallons per day per person without a cafeteria. Based upon these numbers the estimates flow would be approximately 375 gallons per day.

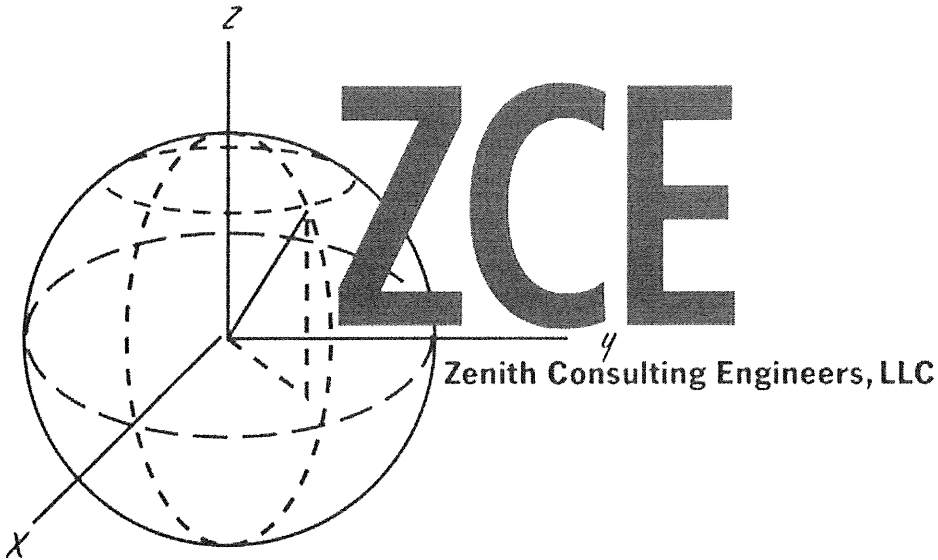
This puts our actual usage closer to 5,500 gallons per day than the peak design of 7,000 gallons per day.

We hope that this helps answer your question. Feel free to contact me with any other questions.

Sincerely,

Jamie L. Bissonnette, P.E.  
Manager  
Zenith Consulting Engineers, LLC.  
3 Main Street  
Lakeville, MA 02347  
(774)259-5525 (cell)  
(508)947-4208 (office)





**From:** Ari Sky <asky@lakevillema.org>  
**Sent:** Wednesday, March 8, 2023 10:08 AM  
**To:** Jamie Bissonnette <jamie@zcellc.com>  
**Cc:** Tracie Craig-McGee <tcraig-mcgee@lakevillema.org>  
**Subject:** 415 Millennium Circle

Jamie –

Thanks for providing the requested flow data for 415 Millennium Circle. As you know, subsequent to our initial request we realized that the special permit for the property cited water usage of 2,000 gpd (see #1 under “Findings specific to operations”); however, your water connection application, also attached, requests 7,000 gpd. This is a significant variance that will cause concern. Can you clarify?

**Ari J. Sky, ICMA-CM**  
Town Administrator  
Town of Lakeville  
346 Bedford Street  
Lakeville, Massachusetts 02347  
[asky@lakevillema.org](mailto:asky@lakevillema.org)  
(508) 946-8803





ZENITH CONSULTING ENGINEERS, LLC  
 3 MAIN STREET LAKEVILLE, MA 02347  
 PHONE: (508) 947-4208



REVISION	DATE	DESCRIPTION
1	11-3-2022	OVERFLOW PARKING
2	1/24/23	CONSTRUCTION NOTES

DATE	REVISION	DESCRIPTION
11-3-2022	1	OVERFLOW PARKING
1/24/23	2	CONSTRUCTION NOTES

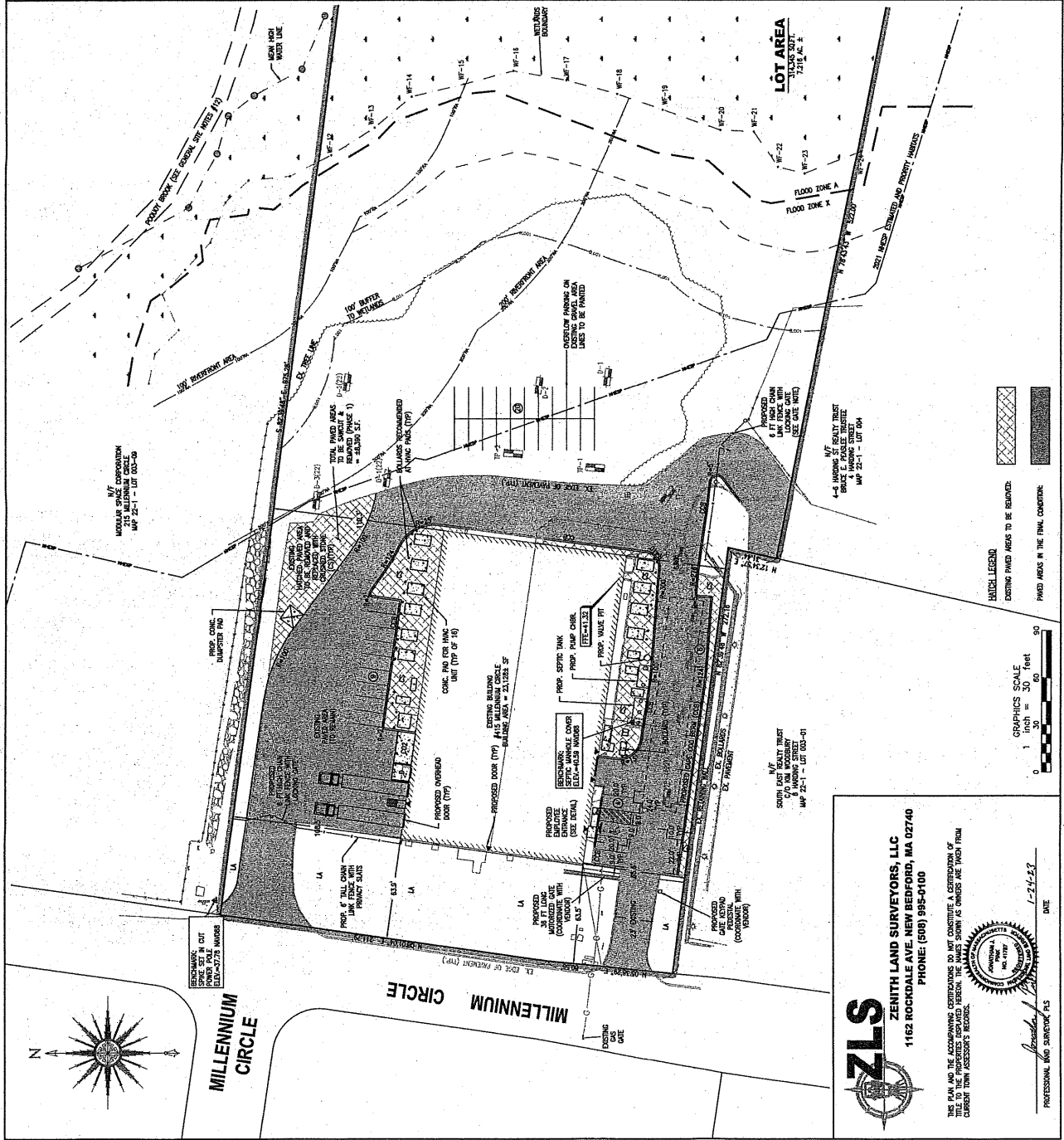
**LAKEVILLE PLANNING BOARD**  
 APPROVED: [Signature]  
 ENDORSED: [Signature]  
 DATE: [Signature]

**SITE NOTES:**  
 1. THIS PROJECT IS SITED ON THE TOWN OF LAKEVILLE, MASSACHUSETTS PROPERTY RECORD MAPS 25-1 LOT 00-06 AND 25-1 LOT 00-07.  
 2. THE TOWN OF LAKEVILLE, MASSACHUSETTS RECORD MAPS 25-1 LOT 00-06 AND 25-1 LOT 00-07 ARE PART OF THE 2018 REVISIONS TO THE TOWN OF LAKEVILLE ZONING REGULATIONS.  
 3. THE PROPOSED CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE TOWN OF LAKEVILLE ZONING REGULATIONS.  
 4. THE PROPOSED CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS ENVIRONMENTAL CONSTRUCTION ACT (M.E.C.A.).  
 5. THE PROPOSED CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS WETLANDS PROTECTION ACT (M.W.P.A.).  
 6. THE PROPOSED CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS WATER RESOURCES PROTECTION ACT (M.W.R.P.A.).  
 7. THE PROPOSED CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS WETLANDS RESTORATION ACT (M.W.R.A.).  
 8. THE PROPOSED CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS WETLANDS RESTORATION PLAN (M.W.R.P.).  
 9. THE PROPOSED CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS WETLANDS RESTORATION PLAN (M.W.R.P.).  
 10. THE PROPOSED CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS WETLANDS RESTORATION PLAN (M.W.R.P.).  
 11. THE PROPOSED CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS WETLANDS RESTORATION PLAN (M.W.R.P.).  
 12. THE PROPOSED CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS WETLANDS RESTORATION PLAN (M.W.R.P.).  
 13. THE PROPOSED CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS WETLANDS RESTORATION PLAN (M.W.R.P.).

**CONSTRUCTION NOTES:**  
 1. ALL WORK SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS ENVIRONMENTAL CONSTRUCTION ACT (M.E.C.A.).  
 2. ALL WORK SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS WETLANDS PROTECTION ACT (M.W.P.A.).  
 3. ALL WORK SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS WETLANDS RESTORATION PLAN (M.W.R.P.).  
 4. ALL WORK SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS WETLANDS RESTORATION PLAN (M.W.R.P.).  
 5. ALL WORK SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS WETLANDS RESTORATION PLAN (M.W.R.P.).  
 6. ALL WORK SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS WETLANDS RESTORATION PLAN (M.W.R.P.).  
 7. ALL WORK SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS WETLANDS RESTORATION PLAN (M.W.R.P.).  
 8. ALL WORK SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS WETLANDS RESTORATION PLAN (M.W.R.P.).  
 9. ALL WORK SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS WETLANDS RESTORATION PLAN (M.W.R.P.).  
 10. ALL WORK SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS WETLANDS RESTORATION PLAN (M.W.R.P.).  
 11. ALL WORK SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS WETLANDS RESTORATION PLAN (M.W.R.P.).  
 12. ALL WORK SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS WETLANDS RESTORATION PLAN (M.W.R.P.).  
 13. ALL WORK SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS WETLANDS RESTORATION PLAN (M.W.R.P.).

**PARKING REQUIREMENTS:**  
 FOR THE TOWN OF LAKEVILLE ZONING BYLAW SECTION 12.3.1.1.  
 REQUIRED:  
 1. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 2. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 3. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 4. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 5. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 6. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 7. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 8. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 9. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 10. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 11. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 12. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 13. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 14. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 15. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 16. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 17. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 18. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 19. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 20. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 21. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 22. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 23. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 24. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 25. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 26. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 27. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 28. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 29. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.  
 30. ONE SPACE PER 150 SQ. FT. OF GROUND COVER.

ITEM	REQUIRED	PROPOSED
LOT AREA	75,000 S.F. (2,083 SQ. YD.)	314,368 S.F.
FRONTAGE	175'	292.35'
FRONT SETBACK	40'	63.7'
FRONT YIELDING SETBACK	40'	63.7'
FRONT YIELDING SETBACK	40'	63.7'
FRONT YIELDING SETBACK	40'	63.7'
FRONT YIELDING SETBACK	40'	63.7'
FRONT YIELDING SETBACK	40'	63.7'
FRONT YIELDING SETBACK	40'	63.7'
FRONT YIELDING SETBACK	40'	63.7'



**ZLS**  
 ZENITH LAND SURVEYORS, LLC  
 1162 ROCKDALE AVE. NEW BEDFORD, MA 02740  
 PHONE: (508) 985-0100

**PROFESSIONAL SEAL**  
 ZENITH LAND SURVEYORS, LLC  
 1-24-23

THIS PLAN AND THE ACCOMPANYING CERTIFICATIONS DO NOT CONSTITUTE A CERTIFICATION OF TITLE TO THE PROPERTIES SHOWN HEREON. THE PLANS SHOWN AS OWNERS ARE TAKEN FROM COURTESY FROM RECORDS.

THE COMMONWEALTH OF MASSACHUSETTS  
LAKEVILLE  
CITY OR TOWN

\*\*\* Electronic Recording \*\*\*

Doc#: 00091578

Bk: 55463 Pg: 264 Page: 1 of 16

Recorded: 08/12/2021 10:10 AM

ATTEST: John R. Buckley, Jr. Register

Plymouth County Registry of Deeds

ZONING BOARD OF APPEALS

Date June 3, 2021

NOTICE OF SPECIAL PERMIT

(General Laws Chapter 40A, Section 15 as amended)

Notice is hereby given that a Special Permit has been granted

To Twisted Growers LLC

Owner or Petitioner

Address 415 Millennium Circle

City or Town Lakeville, MA 02347

Identify Land Affected

by the town of Lakeville Board of Appeals affecting the

rights of the owner with respect to the use of the premises on

415 Millennium Circle Lakeville

Street City or Town

the record title standing in the name of

D F C of Lakeville 415 LLC

whose address is 415 Millennium Circle Lakeville MA

Street City or Town State

by a deed duly recorded in the Plymouth County Registry of Deeds in

Book 45540, Page 112 Registry District of the Land Court

Certificate No. \_\_\_\_\_ Book \_\_\_\_\_ Page \_\_\_\_\_

The decision of said Board is on file with the papers in Decision or Case No. 21-13,

in the office of the Town Clerk Lillian M. Drane

Certified this 3<sup>rd</sup> day of June, 2021

THE APPEALS BOARD

 Chairman

 Clerk

\_\_\_\_\_ 19 \_\_\_\_\_ at \_\_\_\_\_ o'clock and \_\_\_\_\_ minutes \_\_\_\_\_ M.

Received and entered with the Registry of Deeds in the County of \_\_\_\_\_

Book \_\_\_\_\_ Page \_\_\_\_\_

Attest

\_\_\_\_\_  
Register of Deeds

Notice to be recorded by Land Owner.

F

Place as First page for Register of Deeds copy

21-13

TOWN OF LAKEVILLE  
MASSACHUSETTS

RECEIVED

ZONING BOARD OF APPEALS

JUN 03 2021

NOTICE OF DECISION

LAKEVILLE TOWN CLERK

ON A SPECIAL PERMIT

*Jean Berry, ATC*

(To be mailed forthwith to the petitioner, abutters, and owners of land within 300 feet of the property line, the Board of Selectman, Building Inspector, the planning boards of every abutting municipality and to every person present at the hearing who requested that notice be sent to him and stated the address to which such notice was to be sent, as provided pursuant to G.L. Chapter 40A.)

Applicant Twisted Growers LLC Date: June 3, 2021

Case No: 21-13

Owner D F C of Lakeville 415 LLC Address: 415 Millennium Circle

Lakeville, MA 02347

Premises Affected

415 Millennium Circle

Special Permit Application

Referring to the above application so as to permit

To operate a Tier 11 Marijuana Cultivation and Product Manufacturing Establishment

After a public hearing on April 15, 2021 and May 20, 2021  
the Appeals Board at its meeting on May 20, 2021

VOTED X in favor TO GRANT a Special Permit under Article 7.0-Special Regulations, Section 7.4.6  
Marijuana Uses of the Zoning By-law, subject to the following conditions, safeguards and limitation on  
time or use, if any.

The decision of the Board, together with a detailed record of its proceedings stating the reasons for the decision, shall be filed within 14 days after the hearing in the office of the Town Clerk. Decision filed with the Town Clerk on June 3, 2021.

**IMPORTANT** Any appeal from the decision of the Appeals Board can be made only to the Court and must be made pursuant to Section 17, Chapter 40A (G.L.) as amended, and must be filed within twenty (20) days after the date of the filing of the decision with the Town Clerk.

THE APPEALS BOARD

*[Signature]*  
Clerk

TOWN OF LAKEVILLE  
MASSACHUSETTS

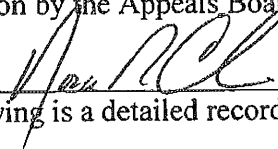
ZONING BOARD OF APPEALS

RECORD OF PROCEEDINGS

ON APPLICATION FOR A SPECIAL PERMIT

PETITION No. 21-06 DATE FILED March 1, 2021

(Copies of this Record of Proceedings with all attachments must be filed within 14 days of a decision by the Appeals Board in the Office of the Town Clerk.)

I, , Clerk of the Appeals Board hereby certify that the following is a detailed record of all its proceedings relative to the application of:

Twisted Growers LLC, 415 Millennium Circle, Lakeville, MA 02347  
(Name and address of Applicant)

for a Special Permit under Section 7.4.6 of the Zoning By-law for the siting of a Marijuana Cultivation and Product Manufacturing Establishment to be located at 415 Millennium Circle, Lakeville, MA within the Industrial District, in which use requires a Special Permit from the Appeals Board.

1. On March 1, 2021, an application of which a true copy marked "A" is made a part of this record was presented to the Appeals Board.
2. Thereupon, an advertisement, a true copy of which marked "B" is made a part of this record, was published in the Middleboro Gazette a newspaper published in Middleboro, MA on 4/1/21 and on 4/8/21.  
(Date) (Date)
3. Notice of the hearing, a copy of which marked "C" is made a part of this record, were mailed postpaid to the petitioner, abutter, and owners of the land within 300 feet of the property line, being the same persons named in the Assessors certificate which was a part of the petition heretofore referred to and marked "A", and to the Board of Selectmen, Building Inspector, and the planning boards of every abutting municipality.
4. On April 15, 2021 and May 20, 2021, a hearing was held pursuant to the Governor's Order Suspending Certain Provisions of the Open Meeting Law, c.30A, §20, relating to the 2020 novel Coronavirus outbreak emergency by Zoom – a virtual platform, at which opportunity was given to all those interested, those to be heard in favor or opposition to said petition, application, or appeal at which hearing:

Mr. Dominick DeMartino was present

Members present:	John Olivieri, Jr.	Chris Carmichael
	Jeffrey Youngquist	Christopher Campeau
	Nora Cline	Christopher Sheedy
	Gerry Noble	

5. Materials submitted as part of this application included the following:
  - a. Application package
  - b. Additional information in support of application dated 5/10/21
  - c. Additional information in support of application- Site Plan Schematic-dated 5/14/21
  
6. Following the hearing the Board made the following specific findings regarding the land in question and the proposed use.
  - a. Twister Growers, LLC obtained a Special Permit pursuant to the Lakeville Zoning Bylaw, Section 7.4.6 for the use as an Adult Use Marijuana Cultivator on January 16, 2020.
  - b. Twister Growers, now seeks to operate a Tier 11 Marijuana Cultivation Establishment and Product Manufacturing Establishment (the "Facility") within an existing structure at 415 Millennium Circle, Lakeville, Massachusetts (the "Property"). This Special Permit incorporates and supersedes the Special Permit issued on January 16, 2020.
  - c. Twisted Growers, Inc. entered into a Host Community Agreement with the Board of Selectmen in January of 2021.
  - d. The Property is located within the Industrial Zoning District.
  - e. The building on the Property consists of approximately 24,000 s.f.
  - f. The Planning Board issued a Site Plan Approval for the Facility on March 28, 2019.
  - g. Pursuant to Section 4.1.3 and 7.4.6 of the Zoning Bylaw, the use of the Property for an Adult Use Marijuana Cultivation and Product Manufacturing Establishment is permitted within the Industrial Zoning District by special permit.
  - h. Consistent with Section 7.4.6.B, the Board finds that the proposed Facility is not located within 500 feet of a public or private school providing education in kindergarten or grades 1-12.
  - i. Consistent with Section 7.4.6.D, the Board finds that the proposed Facility will be located within a fully enclosed structure.
  - j. The Board reviewed the Special Permit Criteria in Section 7.4.1.2 of the Bylaw and found as follows:
    - i. As conditioned below, the Facility will not be noxious, harmful or hazardous due to the location of the use within an existing industrial park that is not proximate to any residential properties or other sensitive land uses. The use will be highly secured with a security system designed and implemented in accordance with the Cannabis Control Commission regulations, subject to a review of the security system by the local Police Department consisting of a site visit as required by the Cannabis Control Commission.

- ii. The use, as conditioned below will be socially and economically desirable since it will bring revenue to the Town and will meet the desire of the majority of residents within the Town to allow for the commercial and/or industrial use of the Property in compliance with state law.
- iii. As conditioned, the proposed use will operate within a fully enclosed building that is in an industrial zone and is not in proximity to residential uses. The use will have adequate security, in the form of a state compliant security system and onsite security personnel. The use will bring jobs and tax revenue to the Town and the Board finds, for these reasons, that the benefit to the Town will outweigh any detrimental effects, and such detrimental effects on the neighborhood and the environment will not be greater than could be expected from development which could occur if the special permit were denied.
- iv. The Board finds that the proposed location within an industrial area is appropriate for this use and finds that there are no reasonable alternative locations available to accomplish this purpose in a manner more compatible with the character of the immediate neighborhood.
- v. The Board finds, based on Twisted Growers, Inc.'s detailed submissions, and the conditions imposed by the Board, that the proposal generally conforms to the principals of good engineering, sound planning, and correct land use, and that the applicant has demonstrated through its submissions the means to implement the proposal.
- vi. The use is not noxious, harmful or hazardous, is socially and economically desirable and will meet an existing or potential need.

**Findings specific to operations:**

1. Water usage will be controlled through micro-irrigation to avoid the production of water run-off and reduce the amount of the Facility's water consumption. The Facility will buy 2,000 gallons of water per day from the City of Taunton for the Facility's usage.
2. The Facility will not use harmful pesticides on the marijuana products.
3. The Facility will dispose of liquid waste in accordance with all applicable federal, state and local laws, regulations, rules and other requirements. A grease trap and industrial holding tank have been incorporated into the Project plans.
4. The Facility will dispose of product waste with an industrial chipper machine in accordance with the requirements of the Cannabis Control Commission.
5. Twisted Growers, LLC has proposed industry best management practices to minimize odor emissions by modifying the Facility to be as airtight as possible, placing carbon filtration systems in all building exhaust vents to reduce odor emitted from the facility; placing carbon filtration units at all entrance and exit doors; and replacing all carbon filters regularly to ensure adequate performance. Grow rooms are independent labs that are self-contained, air flow is continuous but contained within the grow-pod to control airborne microorganisms. The grow rooms will include carbon filter and machine called Photox to eliminate all pathogens and assist as back-up for odor control. To control the odor outside the grow rooms, within the Facility's hallways, an oxidative odor elimination process will be utilized.

6. The Facility will operate discretely and will not contain signage identifying its operations as a marijuana cultivator, thereby avoiding undesirable social impacts on the Town.
7. The Facility is not anticipated to produce much noise or traffic within the neighborhood.
8. The Facility will have positive economic and community impacts on the Town by hiring 25 full time, ideally local, employees; giving priority to local business/suppliers/contractors/builders/vendors for its renovation, maintenance and operations; and as part of the Host Community Agreement, Twisted Growers, LLC will provide charitable donations, impact fees and benefit payments to the Town.
9. The use will be highly secured with a security system designed and implemented in accordance with the Cannabis Control Commission regulations, subject to the review and approved by the local Police Department. Twisted Growers, LLC will also provide on-site security personnel to monitor operations with two security guards minimum 24 hours per day/ 7 days a week.
10. The Facility has purchased a natural gas generator, which will supply the electricity for one-third of the Facility's operations. Its main purpose will be for the Facility's security cameras and general lighting.



6. The Board voted at its meeting on May 20, 2021, as detailed below, to

DENY the application based on findings as recorded under item 5 herein for the following reasons:

GRANT the application subject to the following conditions, safeguards and limitations on time or use, if any:

**CONDITIONS:**

The Special Permit Granting Authority shall have the power to impose reasonable conditions and modifications, including limitations of time and use, as a condition of a Special Permit, and may secure compliance or performance by requiring the posting of a bond or other safeguards. The Board approves this Special Permit subject to the following conditions set forth below.

1. The findings and conditions of the Site Plan Approval received from the Planning Board on March 28, 2019 shall be incorporated into this Special Permit by reference.
2. Given the use of the Facility as a marijuana cultivator and product manufacturer and its location, the limited hours of operation as proscribed in Section 7.4.6.F, shall not apply to the Facility. The Facility may operate 24 hours per day, 7 days a week for adult use marijuana cultivation and product manufacturing.
3. There shall be no retail, on-site consumption or retail delivery operations of marijuana permitted.
4. The public shall not enter the cultivation/manufacturing area and any non-employee shall be required to enter into a secured entry vestibule prior to gaining access to the Facility.
5. The Facility is limited to 25 employees at any one time.
6. The Facility signage shall be compliant with Section 6.6 of the Bylaw and the Cannabis Control Commission.
7. All exterior lighting for the building and parking areas installed on behalf of Twisted Growers, Inc. shall be downward facing and night sky compliant.
8. The Facility shall have either trained security personnel or an employee assigned at all times to monitoring the parking lot to ensure that there are adequate spaces for employees and trucking operations.
9. The Facility shall not generate any outside odors from the cultivation of marijuana at the Facility and if for some reason the proposed HVAC systems are not capable of managing this, the permit holder must address ambient odors. Twisted Growers, LLC shall install and maintain at all times effective odor control technology to prevent the generation of outside odors from the cultivation of marijuana. Twisted Growers, LLC shall ensure proper operation and maintenance of all odor mitigation equipment to ensure maximum efficiency and effectiveness and shall repair and upgrade the air filtration systems, as necessary, to ensure the effectiveness of the odor control technology in meeting the

Zoning Bylaw standard for odor mitigation. The Zoning Enforcement Officer, in enforcing the conditions herein, may require additional odor investigation and/or odor mitigation measures or sound investigations and/or sound mitigation measures should concerns and complaints develop about plant odor or sound generation from the facility which are, in the opinion of the Building Commissioner his/her designee, legitimate in nature. Twisted Growers, LLC shall be required to address such issues with the Building Commissioner and the Board to its satisfaction.

10. The Security Plan shall be approved by the Cannabis Control Commission with an on-site review by the Lakeville Police Department prior to commencing operations. Emergency Procedures shall be approved by the Lakeville Fire Chief prior to commencing operations. The permit holder shall be required to certify to Police Chief and Fire Chief on an annual basis that there are no changes to the Security Plan and Emergency Procedures for the Facility.
11. Prior to the start of operations, there shall be a familiarization tour by a Police Department designee.
12. The Applicant shall fund 3<sup>rd</sup> Party Reviews for the Fire Department and the Building Department at the Request of each department.
13. The permit holder shall provide to the Zoning Enforcement Officer and Chief of the Police Department, the name, telephone number and electronic mail address of a contact person in the event that such person needs to be contacted after regular business hours to address an urgent issue. Such contact information shall be kept updated by the permit holder.
14. The permit holder shall undertake best efforts to employ energy efficient technologies to curb the Facility's energy consumption and provide for more energy efficient practices.
15. Twisted Growers, LLC shall provide an annual report of its operations to the Board and other Town officials no later than January 31st of each year, including a copy of all current state licenses and demonstrating continued compliance with the conditions of this special permit. Any change in ownership of Twisted Growers, LLC or change in management staff and individuals with key access to the Facility shall also be reported within 30 days of such change.
16. Smoking, burning and consumption of marijuana or marijuana infused products on the premises for personal or consumer use is prohibited.
17. The Facility may not operate until the permit holder has obtained all final license approvals from the Cannabis Control Commission.
18. The permit holder shall be required, at all times, to have a Host Community Agreement with the Town relative to this Facility.
19. A Special Permit granted under this Section shall have a term limited to the duration of the current applicant's ownership and use of the premises for the approved Marijuana Use. A Special Permit may be transferred only with written approval of the Zoning

Board of Appeals in the form of an amendment to the Special Permit conducted in accordance with G.L. c. 40A, § 11.

- 20. The Special Permit shall lapse upon the expiration or termination of the Applicant's license by the Cannabis Control Commission.
- 21. The permit holder shall notify the Zoning Enforcement Officer and Zoning Board of Appeals in writing within 48 hours of the cessation of operation, expiration or termination of the permit holder's license or certificate of registration with the Cannabis Control Commission for any Marijuana Use.
- 22. The Planning Board issued a Site Plan Approval based on a plan prepared by Zenith Consulting Engineers, LLC, dated February 26, 2019. Any deviations from that plan must be reviewed with the Building Commissioner to determine if new permits and approvals are required.

**VOTE:**

Motion by Jeffrey Youngquist to GRANT a Special Permit to Twisted Growers LLC for a Marijuana Cultivation and Product Manufacturing Establishment located at 415 Millennium Circle.

Motion seconded by: Chris Carmichael

Vote: John Olivieri, Jr.	Aye
Jeffrey Youngquist	Aye
Nora Cline	Aye
Gerry Noble	Aye
Chris Carmichael	Aye

Any person aggrieved by this decision may appeal to a court of competent jurisdiction with 20 days as provided by M.G.L. c. 40A, § 17.

**Zoning Board of Appeals of the Town of Lakeville**




---

Any appeal of a Special Permit granted by the Zoning Board of Appeals shall be made pursuant to Chapter 40A, Section 17 and shall be filed within twenty (20) days after the date of filing of such decision in the Office of the Town Clerk.

ZONING BOARD OF APPEALS

NOTICE FOR RECORDING IN THE REGISTRY  
OF A DECISION ON A SPECIAL PERMIT

Date: June 3, 2021

(A copy shall be sent to the applicant, and shall be filed with Town Clerk together with the Record of Proceedings and plans.)

Notice is hereby given that a Special Permit has been granted in compliance with statutory requirements as set forth in Chapter 40A as amended

TO Twisted Growers LLC  
Owner or Petitioner  
ADDRESS 415 Millennium Circle, Lakeville, MA 02347

By the Appeals Board, affecting the rights of the owner with respect to use of the premises on  
415 Millennium Circle  
Identity of Land Affected

The record title standing in the name of  
D F C of Lakeville 415 LLC

whose address is 415 Millennium Circle Lakeville MA  
Street City or Town State

by a deed duly received in the Plymouth District,

Registry of Deeds in Book 45540, Page 112.


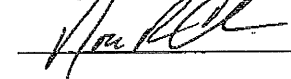
Registry District of Land Court, Certificate No. \_\_\_\_\_

Book \_\_\_\_\_, Page \_\_\_\_\_

The decision of said Board is on file with the papers and plans in the Office of the Town Clerk.

Signed and certified this 3<sup>rd</sup> day of June, 2021.

THE APPEALS BOARD

 Chairman  
 Clerk

CERTIFICATE BY THE TOWN CLERK FOR FILING OF THE DECISION IN THE REGISTRY

This is to certify that twenty (20) days have elapsed since filing of the above decision with this office and no appeal has been filed, or an appeal has been filed and denied in case.


  
Signature and seal of the Town Clerk 6/24/2021

EXHIBIT "A"



**Town of Lakeville**  
Zoning Board of Appeals  
346 Bedford Street  
Lakeville, MA 02347  
508-946-3473

**Special Permit Application  
Petition for hearing  
Marijuana Uses only**

Name of Petitioner: TWISTED GROWERS LLC

Mailing Address: 415 Millennium Circle, Lakeville, MA 02347

Name of Property Owner: D F C of Lakeville 415 LLC

Location of Property: 415 Millennium Circle, Lakeville, MA 02347

Registry of Deeds: Book No. 45540 Page No. 112

Map 022 Block 001 Lot 003-02

Petitioner is: \_\_\_\_\_ owner  tenant  licensee \_\_\_\_\_ prospective purchaser

**Marijuana Use(s) applying for: AMENDMENT TO EXISTING PERMIT**

- Marijuana Retailer
- Marijuana Research Facility
- Independent Testing Laboratory
- Marijuana Cultivator
- Registered Marijuana Dispensary (RMD)
- Craft Marijuana Cooperative
- Marijuana Product Manufacturer
- Craft Marijuana Cooperative
- Marijuana Transporter
- Microbusiness

\*(Must also complete Tiers of Marijuana Cultivator)

**Tiers of Marijuana Cultivator**

Each licensee (except a Craft Marijuana Cooperative) may have three licenses, but the total canopy authorized by the licenses added together may not exceed 100,000 square feet.

Please indicate all Tiers that are licensed (L) or are in process (✓) from the Cannabis Control Commission.

- Tier 1-up to 5,000 square feet
- Tier 2-5,001 to 10,000 sq. ft.
- Tier 3-10,001 to 20,000 sq. ft.
- Tier 4-20,001 to 30,000 sq. ft.
- Tier 5-30,001 to 40,000 sq. ft.
- Tier 6-40,001 to 50,000 sq. ft.
- Tier 7-50,001 to 60,000 sq. ft.
- Tier 8-60,001 to 70,000 sq. ft.
- Tier 9-70,001 to 80,000 sq. ft.
- Tier 10-80,001 to 90,000 sq. ft.
- Tier 11-90,001 to 100,000 sq. ft.

Please include a brief to the Board along with all documents required from the attached Special Permit Checklist with your application. Use additional paper if necessary.

\_\_\_\_\_  
Please see the enclosed letter and exhibits.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I HEREBY REQUEST A HEARING BEFORE THE ZONING BOARD OF APPEALS WITH REFERENCE TO THE ABOVE PETITION. ALL OF THE INFORMATION ON THIS PETITION, TO THE BEST OF MY KNOWLEDGE, IS COMPLETE AND ACCURATE AND CONFORMS TO THE REQUIREMENTS OF THE MARIJUANA USES SUBMITTAL CHECKLIST AND THE TOWN OF LAKEVILLE ZONING BY-LAW.

Petitioner: Dominick DeMartino as Manager of Twisted Growers ,LLC

Date: March 17, 2021

Signed: Dominick DeMartino

Telephone: 203-410-7649

Email: dominick@twistedgrowers.com

Owner Signature: Dominick DeMartino  
(If not petitioner) Dominick DeMartino as Manager of D F C of Lakeville 415 LLC

Owner Telephone: 203-410-7649

**WILL YOU HAVE A REPRESENTATIVE OTHER THAN YOURSELF?**

X Yes             No

Attorney Phil Silverman, Counsel, Vicente Sederberg LLP  
**Name and Title**

617-752-7878  
**Telephone**

philsilverman@vicentesederberg.com  
**Email**



The LAKEVILLE ZONING BOARD OF APPEALS, acting in accordance with MASS GENERAL LAWS CHAPTER 40A, as amended, will conduct a public hearing on THURSDAY, April 15, 2021, at 7:00 P.M. to hear the petition of Twisted Growers LLC. They request to modify their Special Permit under 7.4.6 (A) that was granted on January 16, 2020, and filed with the Town Clerk on February 7, 2020 to incorporate Adult Use Marijuana operations on the premises of 415 Millennium Circle, as provided by the Lakeville By-Laws. The property owner is D F C of Lakeville 415 LLC.

Pursuant to Governor Baker's emergency "Order Suspending Certain Provisions of the Open Meeting Law, G.L. c.30A, §20," issued on March 12, 2020, provided the State of Emergency is in effect, this will be a virtual meeting. The Agenda found on the Town of Lakeville Zoning Board of Appeals web page will include instructions on accessing the virtual meeting and documents related to it.

John Olivieri, Jr., Chairman  
April 1, 2021 & April 8, 2021  
The Middleboro Gazette Newspaper  
Notice also on [www.masspublicnotices.org](http://www.masspublicnotices.org)



The LAKEVILLE ZONING BOARD OF APPEALS, acting in accordance with MASS GENERAL LAWS CHAPTER 40A, as amended, will conduct a public hearing on THURSDAY, April 15, 2021, at 7:00 P.M. to hear the petition of Twisted Growers LLC. They request to modify their Special Permit under 7.4.6 (A) that was granted on January 16, 2020, and filed with the Town Clerk on February 7, 2020 to incorporate Adult Use Marijuana operations on the premises of 415 Millennium Circle, as provided by the Lakeville By-Laws. The property owner is D F C of Lakeville 415 LLC.

Pursuant to Governor Baker's emergency "Order Suspending Certain Provisions of the Open Meeting Law, G.L. c.30A, §20," issued on March 12, 2020, provided the State of Emergency is in effect, this will be a virtual meeting. The Agenda found on the Town of Lakeville Zoning Board of Appeals web page will include instructions on accessing the virtual meeting and documents related to it.

John Olivieri, Jr., Chairman  
April 1, 2021 & April 8, 2021  
The Middleboro Gazette Newspaper  
Notice also on [www.masspublicnotices.org](http://www.masspublicnotices.org)



Received & posted: K. Murray  
 Town Clerk **RECEIVED**  
 LAKEVILLE TOWN CLERK

# TOWN OF LAKEVILLE

## REMOTE MEETING NOTICE/ AGENDA

*Posted in accordance with the provisions of MGL Chapter 30A, §. 18-25*

MAY -6 PM 2: 23

Name of Board, Committee or Commission:	<b>Zoning Board of Appeals</b>
Date & Time of Meeting:	<b>Thursday, May 20, 2021 at 7:00 p.m.</b>
Location of Meeting:	<b>REMOTE MEETING</b>
Clerk/Board Member posting notice	<b>Cathy Murray</b>

### AGENDA

1. In accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G.L. c.30A, §20, relating to the 2020 novel Coronavirus outbreak emergency, the May 20, 2021, public meeting of the **Zoning Board of Appeals** shall be physically closed to the public to avoid group congregation. However, to view this meeting in progress, please go to [facebook.com/lakecam](https://www.facebook.com/lakecam) (you do not need a Facebook account to view the meeting). This meeting will be recorded and available to be viewed at a later date at <http://www.lakecam.tv/>
  
2. Petition hearings (Votes to be taken)
  - S & L Pizza, Inc. d/b/a Domino's Pizza hearing – 56 Main Street**– request for a Special Permit under 7.4. to allow a drive through/pick up window.
  
  - Twisted Growers LLC hearing, continued – 415 Millennium Circle** – request to modify a Special Permit granted on January 16, 2020, and filed with the Town Clerk on February 7, 2020, to incorporate Adult use marijuana product manufacturing operations.
  
3. **Approve Meeting Minutes for September 17, 2020, March 18, 2021, and April 15, 2021.**
4. **Old Business**
  - **Sign bylaw update**
5. **New Business**
6. **Next meeting. . . Thursday, June 17, 2021**

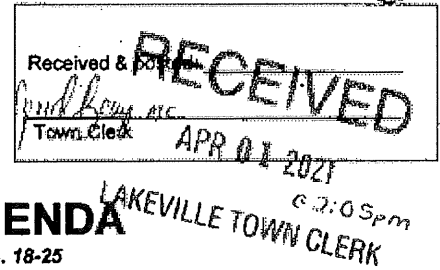
Please be aware that this agenda is subject to change. If other issues requiring immediate attention of the Zoning Board of Appeals arise after the posting of this agenda, they may be addressed at this meeting.





## TOWN OF LAKEVILLE REMOTE MEETING NOTICE/ AGENDA

*Posted In accordance with the provisions of MGL Chapter 30A, §. 18-25*



Name of Board, Committee or Commission:	<b>Zoning Board of Appeals</b>
Date & Time of Meeting:	<b>Thursday, April 15, 2021 at 7:00 p.m.</b>
Location of Meeting:	<b>REMOTE MEETING</b>
Clerk/Board Member posting notice	<b>Cathy Murray</b>

### AGENDA

1. In accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G.L. c.30A, §20, relating to the 2020 novel Coronavirus outbreak emergency, the April 15, 2021, public meeting of the **Zoning Board of Appeals** shall be physically closed to the public to avoid group congregation. **However, to view this meeting in progress, please go to facebook.com/lakecam (you do not need a Facebook account to view the meeting). This meeting will be recorded and available to be viewed at a later date at <http://www.lakecam.tv/>**
  
2. **Petition hearings (Votes to be taken)**
  - Boston Botanical, Inc. hearing, continued – 475 Kenneth W. Welch Drive** – request for a **Special Permit** under 7.4.6 to operate an adult use marijuana establishment as both a marijuana cultivator and marijuana product manufacturer.
  
  - Tetrault hearing – 7 Deneise Street** – request for a **Special Permit** under 6.3.2 and 7.4.6 to place a 30' x 40' garage on a pre-existing, non-conforming lot within the setback.
  
  - Moore hearing – 6 Sandy Point Road** – request for a **Special Permit** under 6.1.3 and 7.4.6 to raze rebuild a single-family dwelling on a pre-existing, non-conforming lot.
  
  - Lech-Goulart hearing – 11 Charbonneau Avenue** – request for **Special Permit** under 6.1.3 and 7.4.6 to connect an existing single-family home to an existing garage on a pre-existing, non-conforming lot.
  
  - Twisted Growers LLC hearing – 415 Millennium Circle** – request to modify a **Special Permit** granted on January 16, 2020, and filed with the Town Clerk on February 7, 2020, to incorporate Adult Use Marijuana operations.
  
3. **Approve Meeting Minutes for November 19, 2020, February 23, 2021, and March 18, 2021.**
  
4. **Old Business**
  - **Sign bylaw update**
5. **New Business**
6. **Next meeting. . . Thursday, May 20, 2021**

Please be aware that this agenda is subject to change. If other issues requiring immediate attention of the Zoning Board of Appeals arise after the posting of this agenda, they may be addressed at this meeting.



FROM THE OFFICE OF  
LILLIAN M. DRANE  
MMC/CMMC

**TOWN OF LAKEVILLE**  
**OFFICE OF THE TOWN CLERK**  
346 Bedford Street  
Lakeville, Massachusetts 02347  
508-946-8814  
ldrane@lakevillema.org

June 24, 2021

**ZBA PETITIONER:**

**TWISTED GROWERS, LLC.**

**ZBA CASE NO. 21-13**

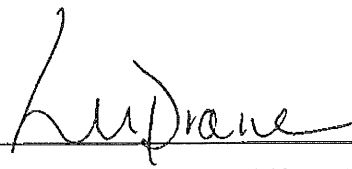
**SPECIAL PERMIT – Under  
Article 7.0- Special Regulations  
Section 7.4.6 Marijuana Uses of the  
Zoning By-law**

**DATE DECISION FILED:**

**JUNE 3, 2021**

To Whom It May Concern:

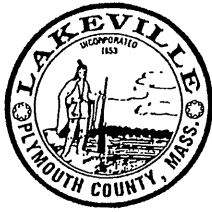
I do hereby certify under the seal of the Town of Lakeville that **NO** notice of appeal has been received by me during the twenty (20) days next, after the filing of this decision on JUN 3, 2021, in the name of **TWISTED GROWERS, LLC.** (Petitioner) for property located at **415 MILLENNIUM CIRCLE, LAKEVILLE, MA.**

Attest:   
Lillian M. Drane, MMC/CMMC  
Town Clerk

**AGENDA ITEM #17  
APRIL 10, 2023**

**REVISIT HOST COMMUNITY AGREEMENT FY23 CHARITABLE  
CONTRIBUTION PROPOSALS**

Attached is a memo from the Town Administrator regarding the Host Community Agreement FY23 charitable proposals, totaling \$22,947. The individual applications are also attached.



## TOWN OF LAKEVILLE

### Town Administrator's Office

346 Bedford Street  
Lakeville, MA 02347  
(508) 946-8803

January 18, 2023

**TO:** Select Board

**FROM:** Ari J. Sky, Town Administrator *AS*

**SUBJECT:** HCA FY 2023 Charitable Contribution Proposals

The two active cannabis concerns in Lakeville have provided a total of \$40,000, consisting of two annual contributions of \$10,000 from each company, for charitable activities. To date, the Select Board has approved distributions totaling \$15,519, leaving \$24,481 available for future allocations.

At its December 5, 2022, meeting the Select Board voted to authorize a new round of applications for use of the HCA proceeds. The Town received nine applications, totaling \$22,947. A summary of the FY 2023 proposals is listed below, and copies of the applications accompany this memorandum.

#### HCA Charitable Project Proposals - FY 2023

<b>Applicant</b>	<b>Project Description</b>	<b>Amount</b>
Arts Council	2023 Summer Concerts	\$1,800
Council on Aging	ADA Compliant Picnic Tables	2,500
Council on Aging	Christmas Holiday Luncheon	1,800
Council on Aging	St. Patrick's Holiday Luncheon	1,800
Library	Teen Gaming at the Library	1,000
Library	Wonderbooks & Vox Books	2,000
Library	Golf in the Library	925
Select Board Member LaCamera	Bedford Street Banners	9,122
Betty's Neck	Betty's Neck Events	2,000
Total:		\$22,947

Thank you for your consideration.

*Attachments*



**Town of Lakeville**  
 346 Bedford Street  
 Lakeville, MA 02347

Revised: December 6, 2022

**Charitable Contribution Application**

The Charitable Contribution program is funded by annual contributions from the Town's various host community agreements. Applications are reviewed on a periodic basis and approved by the Select Board.

*All recipients must be designated as nonprofit entities as determined by Federal regulations.*

**Section 1 - Request Summary/Contact Info.**

Organization Name Arts Council (LAC)	Primary Contact JL Corrieri-Upham	Phone # 508-965-1400	Email Address jlcu08@hotmail.com
Project Name 2023 Summer Concerts		Amount Requested \$1,800	
Applicant Signature JL Corrieri-Upham		Application Date December 14, 2022	

**Section 2 - Description of Proposal**

Please use this space to describe your proposal. Your request should include background on your organization, a description of the target audience and the anticipated outcome and benefits to the community. Attach additional pages and information as needed.

The Arts Council has been holding concerts in July since 2014 after "Center Stage" was built with Festival funds.

We hold 3 concerts each July on 3 Tuesday evenings between 6 and 8PM at no cost to the community. The target audience is the Lakeville community as well as our neighbors. We are happy to report that we have families, couples, and friends of all ages that attend. Sometimes the total attendance can be as small as 50 and other times as many as 250. But in general the crowds range between 100- 200. (The weather and the genre is a factor.) We try to find new bands each year. To date we have had no repeat bands. The community tells us that they look forward to the concerts and always thank us for the opportunity to hang out in their "own backyard" for an evening of community and music!

Festival Funds from the previous year pays the bands selected. Unfortunately these bands are getting more costly as time goes on. Getting assistance would be nice. We may even be able to hold 4 concerts with some additional funds.

Thank you for the opportunity and your consideration.

**Section 3 - Proposal Review/Disposition**

1. Town Administrator	2. Subcommittee Review	3. Board of Selectmen
-----------------------	------------------------	-----------------------

**Section 4 - Process/Comments**

IRS Nonprofit Status	Insurance Certificate (if applicable)	Additional Comments
----------------------	---------------------------------------	---------------------



Town of Lakeville  
 346 Bedford Street  
 Lakeville, MA 02347

Revised: December 6, 2022

**Charitable Contribution Application**

The Charitable Contribution program is funded by annual contributions from the Town's various host community agreements. Applications are reviewed on a periodic basis and approved by the Select Board.

*All recipients must be designated as nonprofit entities as determined by Federal regulations.*

**Section 1 - Request Summary/Contact Info.**

Organization Name <b>Council On Aging</b>	Primary Contact <b>Lori Fahey</b>	Phone # <b>508-947-7224</b>	Email Address <b>lfahey@lakevillema.org</b>
Project Name <b>2 ADA Compliant picnic tables w/umbrellas</b>	Amount Requested <b>\$2500.00</b>		
Applicant Signature <i>Lori A. Fahey</i>		Application Date <b>12/19/2022</b>	

**Section 2 - Description of Proposal**

Please use this space to describe your proposal. Your request should include background on your organization, a description of the target audience and the anticipated outcome and benefits to the community. Attach additional pages and information as needed.

The Lakeville COA would like to request Charitable Contribution funding to purchase 2 ADA compliant picnic tables, umbrellas & stands for the outdoor space at the COA. We would put an ADA picnic table in the front side yard area as well as one in the back where we have the patio with a beautiful water view. ADA picnic tables at the COA would help to promote inclusiveness to our facility. Facilities are required to provide reasonable accommodations for disabled members of the public, this includes the senior population. People may have disabilities under the definition in the ADA when age-related changes in function make it more difficult to get around at home, participate in their community, or go to work. Public places and activities owned and controlled by state or local government like streets, sidewalks, parks, and government buildings are required to be accessible and they must provide requested reasonable modifications. The Baby Boomers population is only growing, as they become older more of them will be more likely to become disabled. But, as we know, they still like to be active and participate. Making sure the COA is able to accommodate this population is a great reason to utilize these funds for this particular purpose.

**Section 3 - Proposal Review/Disposition**

1. Town Administrator	2. Subcommittee Review	3. Board of Selectmen
-----------------------	------------------------	-----------------------

**Section 4 - Process/Comments**

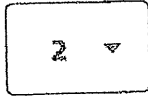
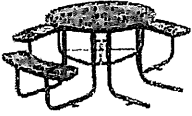
IRS Nonprofit Status	Insurance Certificate (if applicable)	Additional Comments
----------------------	---------------------------------------	---------------------



## Shopping Cart (2)

Global Industrial™ 46" Round Picnic Table, Wheelchair Accessible, Black

MODEL #: WB695290BK



**\$1,934.00**  
(\$967.00/unit)

Expected delivery on or before Fri, Dec 30

[Save for later](#)


[Remove](#)

### Your Cart Summary

Item Total	\$1,934.00
Subtotal	\$1,934.00
Est. Shipping ⓘ	\$323.90
Zipcode	02347
Shipping Method	Ground
<b>Total</b>	<b>\$2,257.90</b>

Taxes are calculated during checkout.

## Iori's Cart

Item	In Store	Qty	Item Total
 <u>Maypex 7.5 ft. Steel Crank</u> <u>Market Patio Umbrella in</u> <u>Aqua</u> Model #600071-A-V1 Store SKU #100431151	Aisle Bay	2	\$96.94
 <u>Westin Outdoor 20 in.</u> <u>Round Hard Plastic Free-</u> <u>Standing Patio Umbrella</u> <u>Base in Black</u> Model #9015102 Store SKU #1004310161	Aisle Bay	2	\$28.49
	Subtotal		\$153.92
	Shipping		\$0
	Sales Tax		\$0
	<b>Est. Total</b>		<b>\$153.92</b>





Town of Lakeville  
346 Bedford Street  
Lakeville, MA 02347

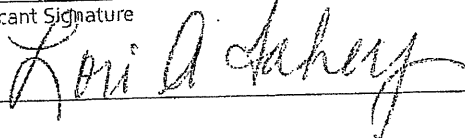
Revised: December 6, 2022

### Charitable Contribution Application

The Charitable Contribution program is funded by annual contributions from the Town's various host community agreements. Applications are reviewed on a periodic basis and approved by the Select Board.

*All recipients must be designated as nonprofit entities as determined by Federal regulations.*

#### Section 1 - Request Summary/Contact Info.

Organization Name	Primary Contact	Phone #	Email Address
Council on Aging	Lori Fahey	508-947-7224	lfahey@lakevillema.org
Project Name	Amount Requested		
Christma Holiday Luncheon meal	\$1800.00		
Applicant Signature	Application Date		
	12/22/2022		

#### Section 2 - Description of Proposal

Please use this space to describe your proposal. Your request should include background on your organization, a description of the target audience and the anticipated outcome and benefits to the community. Attach additional pages and information as needed.

The request I am making is for our Christmas Holiday Luncheon that was held at Loon Pond Lodge. It is a sit down 3 course, delicious meal catered by Boston Tavern. Every year the COA hosts a Holiday party, catered by a local restaurant. This year we were able to have our Luncheon off site, full capacity at Loon Pond Lodge. We always have entertainment and this year was no different. The entertainment was provided by the Tri County Symphonic Band quintet. This was paid for from our Gifts & Grants account. We charge our Seniors a very nominal fee for this event in hopes it is easy for all to be able to afford. We also provide transportation in our COA GATRA van for those who need it. This event was thoroughly enjoyed by all. Friends gathered for a meal, companionship, laughs and conversation. What better way to spend an afternoon right before the Holidays.

#### Section 3 - Proposal Review/Disposition

1. Town Administrator	2. Subcommittee Review	3. Board of Selectmen
-----------------------	------------------------	-----------------------

#### Section 4 - Process/Comments

IRS Nonprofit Status	Insurance Certificate (if applicable)	Additional Comments
----------------------	---------------------------------------	---------------------



# Loon Pond Lodge

26 Precinct St

Lakeville, MA 02347

Bill To: Council on Aging  
Address:

P: 508-947-1100

F: 508-690-0787

Phone:  
Fax:  
Email:

Email: LoonPondLodge@gmail.com

Website: Http://www.LoonPondLodge.com

Event Date: 12/20/2022

Invoice Date: 12/16/2022

Invoice For: Holiday Luncheon

Time Of Event:

Guests: 150  
Kids:

Item	Description	Qty	Unit Price	Discount	Price
Room Fee		3	\$ 200.00	\$ 200.00	\$
Cleaning Fee		1	\$ 100.00	\$ 100.00	\$
Entrée	Chicken Cordon Blue	150	\$ 20.00		\$ 3,000.00
					\$
					\$
					\$
Invoice Subtotal					\$ 3,000.00
Tax Rate					5.250%
Sales Tax					
Other					
Gratuity 18%					\$ 540.00
Deposit Received					
<b>TOTAL</b>					\$ 3,540.00

Make all checks payable to Boston Tavern. Accept all Major Credit Cards. Cash Also Accepted  
Total due 15 days Prior to event with final count. Deposit and Signed Contract needed to Guarantee Date of Event.

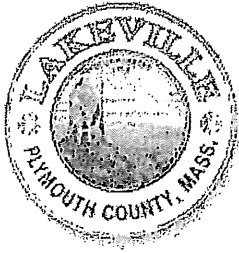
150 x \$10 = \$1500  
Estimated DDP.

3540.00  
- 1500.00 - Estimated Fee

2040.00  
- 1200.00 Charitable Contribution

240.00 - Balance  
Paid from  
Gifts & Grants  
Account

Entertainment \$300 -  
Paid from Gifts & Grants  
Account



## Town of Lakeville

346 Bedford Street  
Lakeville, MA 02347

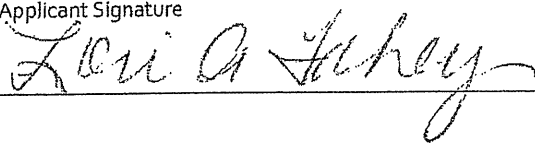
Revised: December 6, 2022

### Charitable Contribution Application

The Charitable Contribution program is funded by annual contributions from the Town's various host community agreements. Applications are reviewed on a periodic basis and approved by the Select Board.

*All recipients must be designated as nonprofit entities as determined by Federal regulations.*

#### Section 1 - Request Summary/Contact Info.

Organization Name	Primary Contact	Phone #	Email Address
Council on Aging	Lori Fahey	508-947-7224	lfahey@lakevillema.org
Project Name	Amount Requested		
St. Patrick's Holiday luncheon meal	\$1800.00		
Applicant Signature	Application Date		
	12/22/2022		

#### Section 2 - Description of Proposal

Please use this space to describe your proposal. Your request should include background on your organization, a description of the target audience and the anticipated outcome and benefits to the community. Attach additional pages and information as needed.

The request I am making is for our St. Patrick's Day Luncheon that will be held at Loon Pond Lodge. It is a sit down 3 course, delicious meal catered by Boston Tavern. Every year the COA hosts a St. Patty's Day party, catered by a local restaurant. This year we will be able to have our Luncheon off site, full capacity at Loon Pond Lodge. We always have entertainment and this year was no different. The entertainment will be provided by the The Old Colony Highlander Bagpipers. This will be paid for from our Lakeville Cultural Council Grant that we were just recently approved for. We will charge our Seniors a very nominal fee for this event in hopes it is easy for all to be able to afford. We also provide transportation in our COA GATRA van for those who need it. In the past this event has been a huge success, I am hoping this year will be no different. Friends will gather for a meal, companionship, laughs and conversation.

#### Section 3 - Proposal Review/Disposition

1. Town Administrator	2. Subcommittee Review	3. Board of Selectmen
-----------------------	------------------------	-----------------------

#### Section 4 - Process/Comments

IRS Nonprofit Status	Insurance Certificate (if applicable)	Additional Comments
----------------------	---------------------------------------	---------------------



# Loon Pond Lodge

28 Precinct St

P: 508-947-1100

Email: LoonPondLodge@gmail.com

Lakeville, MA 02347

F: 508-690-0787

Website: [Http://www.LoonPondLodge.com](http://www.LoonPondLodge.com)

Bill To: Council on Aging

Phone:

Event Date: 12/20/2022

Address:

Fax:

Invoice Date: 12/15/2022

*E 14/23*

Invoice For: *St. Pats Luncheon*  
Holiday Luncheon

Email:

Guests: 150  
Kids:

Item	Description	Qty	Unit Price	Discount	Price
Room Fee		1	\$ 200.00	\$ 200.00	\$
Cleaning Fee		1	\$ 100.00	\$ 100.00	\$
Entrée	<del>Chicken</del> <i>Roasted beef</i>	150	\$ 20.00		\$ 3,000.00
					\$
					\$
					\$
Invoice Subtotal					\$ 3,000.00
Tax Rate					6.75%
Sales Tax					
Other					
Gratuity 18%					\$ 540.00
Deposit Received					
<b>TOTAL</b>					<b>\$ 3,540.00</b>

Make all checks payable to Boston Tavern. Accept all Major Credit Cards. Cash Also Accepted  
Total due 15 days Prior to event with final count. Deposit and Signed Contract needed to Guarantee Date of Event.

Estimating Same Costs for St. Patrick's Luncheon

150 x \$10 = \$1500

3540

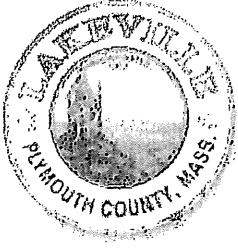
2140.00

1800.00

Intentional...  
old...  
\$350 →  
paid for... Grant!

2490

→  
...  
...  
...



**Town of Lakeville**  
 346 Bedford Street  
 Lakeville, MA 02347

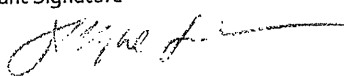
Revised: December 6, 2022

**Charitable Contribution Application**

The Charitable Contribution program is funded by annual contributions from the Town's various host community agreements. Applications are reviewed on a periodic basis and approved by the Select Board.

*All recipients must be designated as nonprofit entities as determined by Federal regulations.*

**Section 1 - Request Summary/Contact Info.**

Organization Name <b>Lakeville Public Library</b>	Primary Contact Jayme Viveiros, Library Director	Phone # 508-947-9028 x4	Email Address jviveiros@lakevillema.org
Project Name <b>Teen Gaming at the Library</b>		Amount Requested <b>\$1000.00</b>	
Applicant Signature 		Application Date <b>12/27/2022</b>	

**Section 2 - Description of Proposal**

Please use this space to describe your proposal. Your request should include background on your organization, a description of the target audience and the anticipated outcome and benefits to the community. Attach additional pages and information as needed.

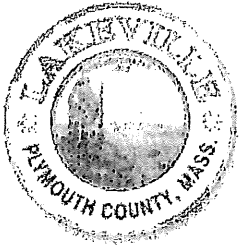
More than just books and banks of computers, modern public libraries are places where community members gather to explore and interact with one another. The Lakeville Public Library acts as a community center, developing programs and services that focus on building and maintaining strong community connections. In coordination with One Up Games, the library will host a Smash Bros Tournament, a Virtual Reality Tournament and two other gaming programs throughout the upcoming year. Gaming is popular among teens and tweens and hosting gaming events is a way to bring the greater community together. With their "On the Go" service, One Up Games comes to the library with full set-ups of each gaming system and other supplies to offer the community a unique and fun experience. This program will excite and inspire tween and teens to see the library as an important destination and helps to create a fun and enjoyable learning environment among friends in the community.

**Section 3 - Proposal Review/Disposition**

1. Town Administrator	2. Subcommittee Review	3. Board of Selectmen
-----------------------	------------------------	-----------------------

**Section 4 - Process/Comments**

IRS Nonprofit Status	Insurance Certificate (if applicable)	Additional Comments
----------------------	---------------------------------------	---------------------



**Town of Lakeville**  
346 Bedford Street  
Lakeville, MA 02347

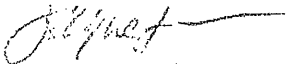
Revised: December 6, 2022

### Charitable Contribution Application

The Charitable Contribution program is funded by annual contributions from the Town's various host community agreements. Applications are reviewed on a periodic basis and approved by the Select Board.

*All recipients must be designated as nonprofit entities as determined by Federal regulations.*

#### **Section 1 - Request Summary/Contact Info.**

Organization Name	Primary Contact	Phone #	Email Address
Lakeville Public Library	Jayne Viveiros, Library Director	508-947-9028 x4	jviveiros@lakevillema.org
Project Name	Amount Requested		
Wonderbooks and Vox Books	\$2000.00		
Applicant Signature	Application Date		
	12/27/2022		

#### **Section 2 - Description of Proposal**

Please use this space to describe your proposal. Your request should include background on your organization, a description of the target audience and the anticipated outcome and benefits to the community. Attach additional pages and information as needed.

The Lakeville Public Library is a life-long learning center. Lifelong learning reflects a more holistic view on education and recognizes learning in and from many different environments.

Vox Books and Wonderbooks transform ordinary print books into a read-along experience. The all-in-one design means that these cutting-edge and immersive books are fully portable. No CDs, batteries, computer, device, or internet connection are required. Children simply push a button to listen and read. These unique books combine outstanding picture books, chapter books, and non-fiction titles with audio recordings that capture children's attention and make learning and literacy development fun. Research shows that hearing and seeing words at the same time can improve reading success rates. Vox Books and Wonderbooks give kids an edge with vocabulary development, phonics, and comprehension, plus encourages deeper engagement with every book.

With the support of the Charitable Contribution program funding, we would like to acquire a starter collection of Vox Books and Wonderbooks for the Lakeville Public Library. Purchasing these titles will help us support early readers, reach reluctant readers and provide a powerful tool for engaging children with books and developing the reading skills needed for success in school and in life.

#### **Section 3 - Proposal Review/Disposition**

1. Town Administrator	2. Subcommittee Review	3. Board of Selectmen
-----------------------	------------------------	-----------------------

#### **Section 4 - Process/Comments**

IRS Nonprofit Status	Insurance Certificate (if applicable)	Additional Comments
----------------------	---------------------------------------	---------------------



## Town of Lakeville

346 Bedford Street  
Lakeville, MA 02347

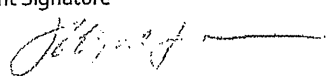
Revised: December 6, 2022

### Charitable Contribution Application

The Charitable Contribution program is funded by annual contributions from the Town's various host community agreements. Applications are reviewed on a periodic basis and approved by the Select Board.

*All recipients must be designated as nonprofit entities as determined by Federal regulations.*

#### Section 1 - Request Summary/Contact Info.

Organization Name	Primary Contact	Phone #	Email Address
Lakeville Public Library	Jayne Viveiros, Library Director	508-947-9028 x4	jviveiros@lakevillema.org
Project Name	Amount Requested		
Golf in the Library	\$925.00		
Applicant Signature	Application Date		
	12/27/2022		

#### Section 2 - Description of Proposal

Please use this space to describe your proposal. Your request should include background on your organization, a description of the target audience and the anticipated outcome and benefits to the community. Attach additional pages and information as needed.

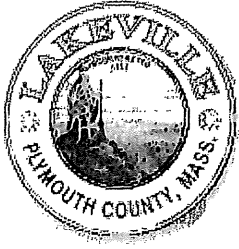
More than just books and banks of computers, modern public libraries are places where community members gather to explore and interact with one another. The Lakeville Public Library acts as a community center, developing programs and services that focus on building and maintaining strong community connections. We have hosted several successful Golf in the Library events in the past, with over 200 families passing through the doors to play the course set up throughout the building. With the help of the Charitable Contribution program and Mobile MiniGolf, LLC., the Lakeville Public Library will become an 18-hole miniature golf course for a day. We have traditionally offered this event during school vacation weeks, and would plan for April 2023, if this grant proposal is successful.

#### Section 3 - Proposal Review/Disposition

1. Town Administrator	2. Subcommittee Review	3. Board of Selectmen
-----------------------	------------------------	-----------------------

#### Section 4 - Process/Comments

IRS Nonprofit Status	Insurance Certificate (if applicable)	Additional Comments
----------------------	---------------------------------------	---------------------



**Town of Lakeville**  
 346 Bedford Street  
 Lakeville, MA 02347

Revised: December 6, 2022

**Charitable Contribution Application**

The Charitable Contribution program is funded by annual contributions from the Town's various host community agreements. Applications are reviewed on a periodic basis and approved by the Select Board.

*All recipients must be designated as nonprofit entities as determined by Federal regulations.*

**Section 1 - Request Summary/Contact Info.**

Organization Name <b>Select Board</b>	Primary Contact <b>Rich LaCamera</b>	Phone # <b>(508) 946-8800</b>	Email Address <b>rlacamera@lakevillema.org</b>
Project Name <b>Bedford Street Destination Signage</b>		Amount Requested <b>\$9,122</b>	
Applicant Signature		Application Date	

**Section 2 - Description of Proposal**

Please use this space to describe your proposal. Your request should include background on your organization, a description of the target audience and the anticipated outcome and benefits to the community. Attach additional pages and information as needed.

Install decorative signage to telephone poles along Bedford Street between Town Hall and the Police Station. Quote would provide for signage on 26 poles.

**Section 3 - Proposal Review/Disposition**

1. Town Administrator	2. Subcommittee Review	3. Board of Selectmen
-----------------------	------------------------	-----------------------

**Section 4 - Process/Comments**

IRS Nonprofit Status	Insurance Certificate (if applicable)	Additional Comments
----------------------	---------------------------------------	---------------------





**Town of Lakeville**  
 346 Bedford Street  
 Lakeville, MA 02347

Revised: December 6, 2022

**Charitable Contribution Application**

The Charitable Contribution program is funded by annual contributions from the Town's various host community agreements. Applications are reviewed on a periodic basis and approved by the Select Board.

*All recipients must be designated as nonprofit entities as determined by Federal regulations.*

**Section 1 - Request Summary/Contact Info.**

Organization Name <b>APC</b>	Primary Contact <b>Nancy Yeatts</b>	Phone # <b>508 498-4347</b>	Email Address <b>eaglelady27@gmail.com</b>
Project Name <b>Betty's Neck Events</b>		Amount Requested <b>\$2,000.00</b>	
Applicant Signature <i>Nancy Yeatts</i>		Application Date <i>1/3/22</i>	

**Section 2 - Description of Proposal**

Please use this space to describe your proposal. Your request should include background on your organization, a description of the target audience and the anticipated outcome and benefits to the community. Attach additional pages and information as needed.

Currently Betty's Neck does not have a budget to help finance events held there. We would like to hold an event in the spring and in the fall for 2023 at Betty's Neck. We have not met yet to discuss what the spring event would look like, but one of the possible activities being thought of would be to hold an archery and fishing program to introduce kids to those activities. Anticipated expense for that is \$500.

In the fall is the annual festival. For that event, we contract for some sort of nature show, i.e. reptiles, birds of prey, etc. which typically costs \$400 to \$500. We also like to provide food and drink offerings for sale and hopefully be able to provide some sort of arts and crafts for children attending.

As there are no restroom facilities, we would need to rent a portable restroom, which usually costs \$280-\$300 per event.

**Section 3 - Proposal Review/Disposition**

1. Town Administrator	2. Subcommittee Review	3. Board of Selectmen
-----------------------	------------------------	-----------------------

**Section 4 - Process/Comments**

IRS Nonprofit Status	Insurance Certificate (if applicable)	Additional Comments
----------------------	---------------------------------------	---------------------

**AGENDA ITEM #18**  
**APRIL 10, 2023**

**DISCUSS AND POSSIBLE VOTE ON REQUEST FROM COUNCIL ON  
AGING BOARD OF DIRECTORS TO APPOINT NANCY RICHMOND  
AS A MEMBER OF THE COUNCIL ON AGING BOARD OF  
DIRECTORS**

The Council on Aging Board of Directors has a vacancy. Attached is an email from the Council on Aging Board of Directors recommending that Nancy Richmond, who is currently an Alternate Member, be appointed as a full member.

If appointed, her term would expire July 31, 2023.

## Tracie Craig-McGee

---

**From:** Deveney Boyadjian  
**Sent:** Monday, March 27, 2023 11:41 AM  
**To:** Tracie Craig-McGee  
**Cc:** Ari Sky  
**Subject:** Revised Request

At our last Council on Aging Board meeting on March 1, 2023, the Chair made a motion to recommend to the Select Board that Nancy Richmond be appointed as a full member. The motion was seconded and approved by all board members.

Sadly, there is a vacancy on the COA Board due to the recent passing of one of our long-time board members.

Please place this matter on your next scheduled board meeting agenda.

Thank you.

*Deveney Reis Boyadjian*

RECEIVED  
MAR 27 2023  
SELECTMEN'S OFFICE

**AGENDA ITEM #19  
APRIL 10, 2023**

**DISCUSS AND POSSIBLE VOTE APPROVE PUBLIC WAY LICENSE  
APPLICATIONS FOR SUN MULTISPORT EVENTS, LLC TO HOLD  
CRANBERRY TRIFEST ON AUGUST 20, 2023 AND PATRIOT HALF  
TRIATHLON ON JUNE 17, 2023**

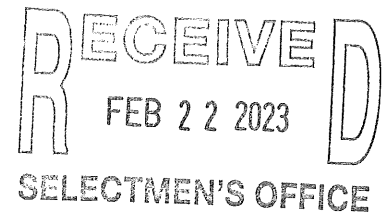
Attached are the Public Way License Applications for both events.

Also attached is the letter from Mark Walter of Sun Multisport Events. Mr. Walter is offering a \$1,500 donation to a non-profit organization (s) designated by the Town.

Last year, the donation was split between Town of Lakeville (for Betty's Neck 20<sup>th</sup> Anniversary Celebration); Friends of the Lakeville COA and Friends of the Lakeville Free Public Library.

January 11, 2023

Ms. Tracie Craig  
Lakeville Board of Selectman  
Lakeville Town Hall  
346 Bedford Street  
Lakeville, MA 02347



Hi Tracie,

I am writing to let you know the 17<sup>th</sup> annual Patriot Half triathlon will be Saturday, June 17, 2023 and the 22<sup>nd</sup> annual Cranberry Trifest will be Sunday August 20, 2023 and to request signatures of approval on the enclosed Event Notification Forms for these events. Note that I have already been in contact with the Lakeville Police and Fire Departments and they are both in support of these events.

### EVENT BASICS AND IMPACT

The Patriot Half and Cranberry Trifest are triathlons where athletes swim, bike and run. The table below summarizes the basic details related to these events and when athletes will be cycling or running on Lakeville roads.

EVENT	DATE	VENUE	RACE START	LAKEVILLE IMPACT	CHANGE FROM 2021
Patriot Half	Saturday 6/17/23	Cathedral Camp, E. Freetown	7:00AM	Athletes <b>cycling</b> on Lakeville roads 7:30am- 10:00am	No change from last year.
Cranberry Trifest – Sprint and Olympic races	Sunday 8/20/23	Ted Williams Camp, Lakeville	7:30AM	Athletes <b>cycling</b> on Lakeville roads 7:45am- 11:00am; athletes <b>running</b> on Lakeville roads 9:00am-12:30pm	No change from last year.

### THE EVENT BIKE AND RUN COURSES

Enclosed are the course maps showing the Lakeville roads that will be utilized during the Patriot Half and Cranberry Trifest races.

### SAFETY AND COMMUNICATION PLAN

Maintaining the highest standards of safety for athletes, pedestrians and motorists is a top priority of all of our events. Police details at the appropriate intersections will be requested of the Lakeville Police Department as the events draw closer. I will also be requesting EMT support from the Lakeville Fire Department for the Cranberry Trifest and have developed the plan below to help ensure cyclists obey the rules of the road and conduct themselves properly during the event. This plan has been shared with the Captain Joyce and Chief Perkins of the Lakeville Police and Ari Sky, Lakeville Town Administrator.

4/10

#### Pre-event

- Athletes will be required to comply with a statement of conduct when registering for the event.
- The statement of conduct will be added to the Cranberry Trifest website and to the Athlete Guide that is emailed to all registered participants the week of the event.
- Signage at packet pick-up will remind athletes of how they are expected to conduct themselves during the event.
- Pre-race announcements on the morning of the event by the Race Director will remind participants of how they are expected to conduct themselves.

#### Race day

- Signs will be placed along the bike route reminding cyclists to ride single file except when passing.
- USA Triathlon officials will be deployed on the course to monitor cyclists, enforce the rules of the event and record any infractions.
- Volunteers will be placed at selected intersections (e.g. Heritage Hill Rd & Highland Ave) where cyclists may be required to stop whose responsibility will be to record the number of any athlete whose response to being stopped violates the athlete conduct policy.

#### Post-race

- Any participant that is identified for violating the conduct policy will be banned from participation in future events for a period no less than 2 years.

#### REQUESTED SIGNATURES

Attached are the Event Notification Forms that I must submit to MASS DOT with signatures from the Lakeville Board of Selectman, Police and Fire in order to receive the appropriate permits for use of the state roads that are part of the courses for these events. **Please circulate these forms to these parties for signatures and return signed copies to me at the address below or you can scan and email them to me at [info@SunMultisportEvents.com](mailto:info@SunMultisportEvents.com).**

#### DONATION

We appreciate the opportunity to have the Patriot Half bike course utilize the roads of Lakeville and will again provide a \$1500 donation for a non-profit organization(s) designated by the town. Compensation to the town for the Cranberry Trifest will come from fees paid related to our use of the Ted Williams Camp.

Please let me know when discussion of these events will be added as an agenda item to an upcoming Lakeville Selectmen meeting. Thanks.

Sincerely,



Mark Walter  
USAT Certified Race Director  
Sun Multisport Events  
54 Beechnut Road  
Westwood, MA 02090  
Phone: 781-414-0437

2/10



**Town of Lakeville**  
 346 Bedford Street  
 Lakeville, MA 02347

**RECEIVED**  
 FEB 22 2023  
 Revised: Sept 20, 2021  
**SELECTMEN'S OFFICE**

**Public Way License Application**

*Must be Submitted No Less Than 60 Days Before Event*

This license application is for parties who wish to use public ways for private events. All license applications shall be subject to review and approval by the Board of Selectmen in its sole discretion.

Public Way License Fee: \$500. Fee is reduced to \$250 for nonprofit organizations providing proof of legal status.

Additional charges for Police details and EMS coverage may apply. All requesting organizations must provide a map of the impacted streets and evidence of insurance.

**Section 1 - Request Summary/Contact Info.**

Organization/Applicant <b>Sun Multisport Events</b>		Event/Project Name <b>Cranberry Trifest</b>		Event/Project Location See attached course map	
Primary Contact <b>Mark Walter</b>		Phone # <b>781-414-0437</b>	Email <b>info@SunMultisportEvents.com</b>		
Application Date <b>1/10/23</b>	Date(s) of Event <b>8/20/23</b>	Time(s) of Event 7:30am-12:30pm	Applicant Signature <b>Mark Walter</b>		

**Section 2 - Description of Request**

Please use this space to describe your request. Include an overview of anticipated activities and specific requirements (EMS coverage, Police detail, road maintenance, etc.) Attach additional pages and information as needed.

The Cranberry Trifest is a multisport event that has athletes swim, bike and run. Based at the Ted Williams Camp and now in it's 22nd year, Cranberry Trifest athletes swim in Loon Pond, then bike on roads in Lakeville and neighboring towns and then run on roads in Lakeville. Historically, this was a 2-day event with triathlons on both Saturday and Sunday, but the event was reduced to a 1-day event in 2022 and will be a 1-day event in 2023, too. Attached are course maps and the location of police details. The Lakeville Fire Dept provides EMT services on site for this event.

**Section 3 - Reviews (Date of Approval)**

1. Public Works FM 1/29	2. Inspectional Svcs ND 1/29	3. Police MP 2/21	4. Fire MO 2/10	5. Town Admin	6. Board of Selectmen	7. DOT Approval Required <input checked="" type="checkbox"/>
----------------------------	---------------------------------	----------------------	--------------------	---------------	-----------------------	--

**Section 4 - Process/Comments**

Evidence of Insurance (Date) 1/1/24	Payment Received (Amount/Date)) \$500 1/10/23	Additional Comments
--	--	---------------------

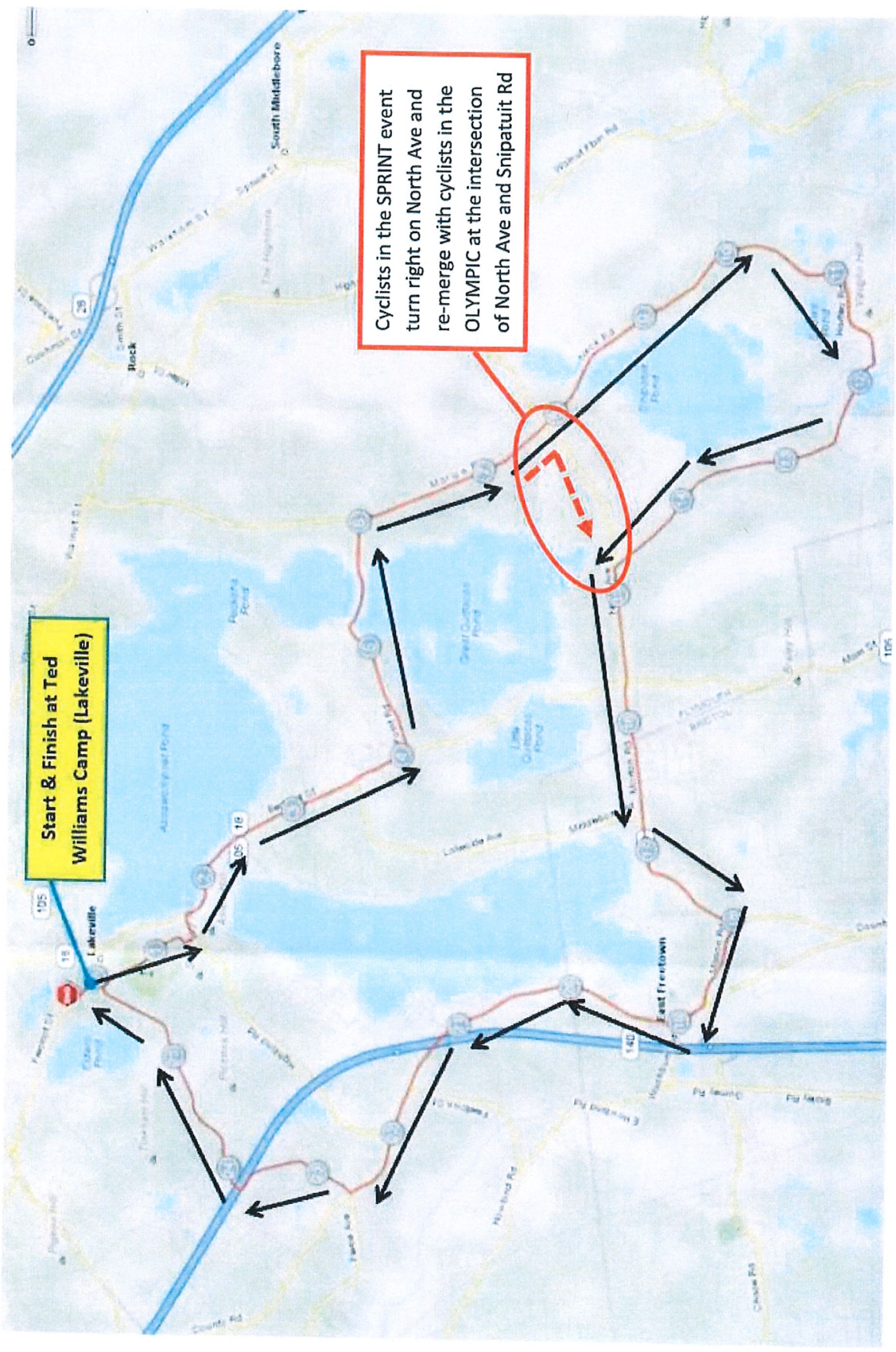
**Section 5 - Fee Estimates**

Base License Fee:	\$500
Police Detail:	\$6149
Fire/EMS Coverage:	\$1320
Other (Describe):	
<b>Total Estimate:</b>	<b>\$7969</b>

Other Fees Description:
-------------------------



# CRANBERRY TRIFEST SPRINT & OLYMPIC: Bike Course



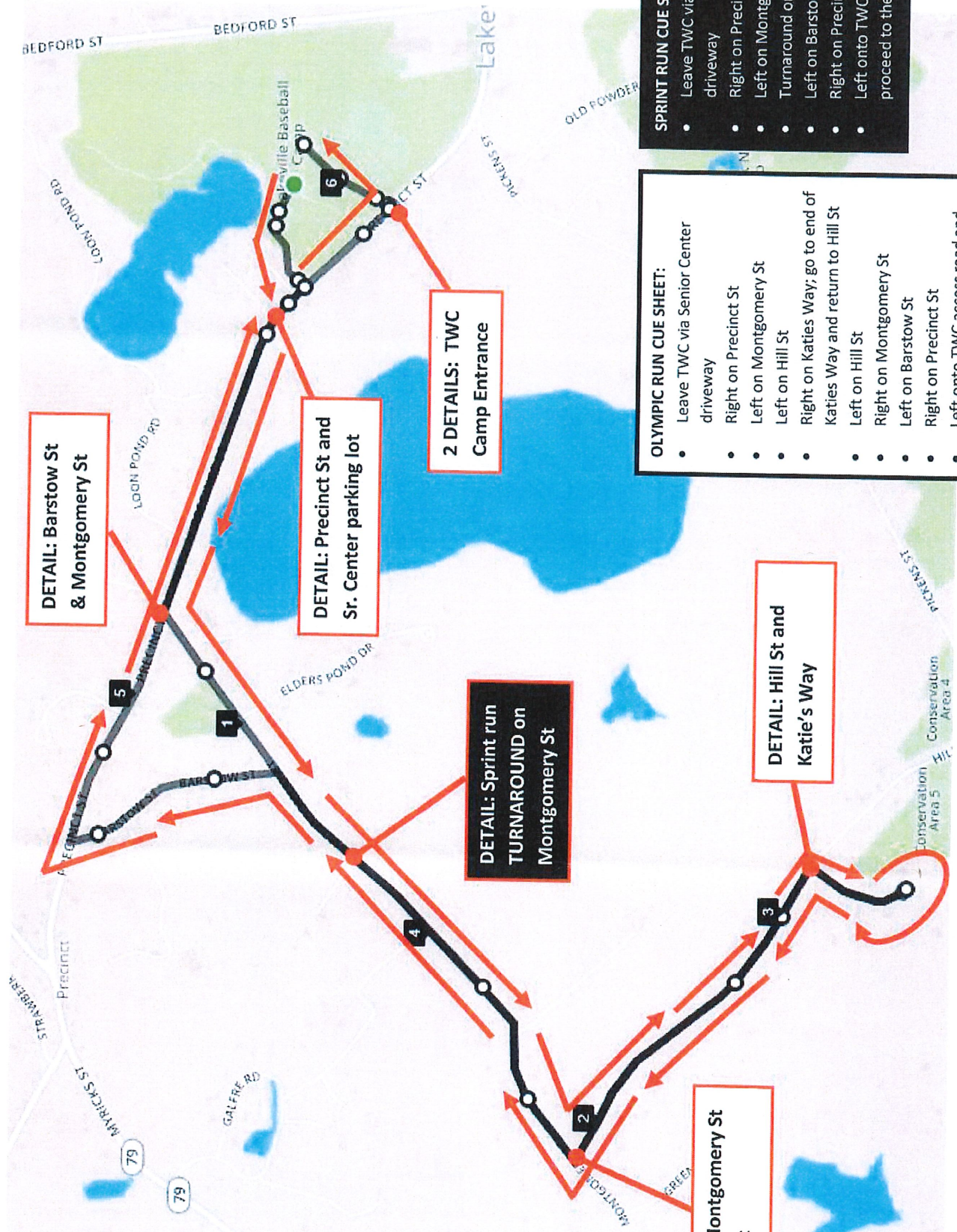


## CRANBERRY TRIFEST BIKE COURSE:

### Turn by turn directions for both the Olympic and Sprint distance events

0.0 mi	Start
0.14 mi	Turn left at Precinct St
0.39 mi	Turn right at Pickens St
0.48 mi	Turn left at Old Powder House Rd
1.33 mi	Turn left at Heritage Hill Dr
1.44 mi	Turn left at Highland Rd
1.65 mi	Turn right at MA-105 S/MA-18 S/Bedford St
4.08 mi	Turn left at Long Point Rd
6.11 mi	Turn right at Marion Rd
7.61 mi	Continue onto Neck Rd ( <b>Note:</b> Cyclists in the Sprint TURN RIGHT on North Ave while cyclists in the Olympic event CONTINUE STRAIGHT; cyclists in the Sprint re-merge with cyclists in the Olympic at the intersection of North Ave and Snipatuit Road)
10.98 mi	Bear right onto Hartley Rd
11.83 mi	Turn right at Snipatuit Rd
14.75 mi	Turn left at North Ave
15.6 mi	Stay straight on North Ave
16.1 mi	North Ave becomes Morton Rd
16.7 mi	Continue onto MA-18 S/Middleboro Rd
17.94 mi	Turn right at Mason Rd
18.67 mi	Turn right into Dunkin Donuts parking lot; then turn left onto Long Pond Road then right onto County Road
22.64 mi	Turn right at S Kingman St
23.73 mi	Turn right to stay on S Kingman St
23.92 mi	Turn right at Pickens St
26.17 mi	Turn left at Precinct St
26.30 mi	Turn right into Ted Williams Camp and <b>FINISH</b>

# RUN COURSE FOR THE CRANBERRY TRIFEST OLYMPIC & SPRINT RUN COURSES



**SPRINT RUN CUE SHEET:**

- Leave TWC via Senior Center driveway
- Right on Precinct St
- Left on Montgomery St
- Turnaround on Montgomery St
- Left on Barstow St
- Right on Precinct St
- Left onto TWC access road and proceed to the finish line

**OLYMPIC RUN CUE SHEET:**

- Leave TWC via Senior Center driveway
- Right on Precinct St
- Left on Montgomery St
- Left on Hill St
- Right on Katies Way; go to end of Katies Way and return to Hill St
- Left on Hill St
- Right on Montgomery St
- Left on Barstow St
- Right on Precinct St
- Left onto TWC access road and proceed to the finish line



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/20/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Insurance Office of America, Inc. 1855 West State Road 434 Longwood FL 32750	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: _____	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> License#: 0E67768 USATRIA-01 USA Triathlon of Colorado 5825 Delmonico Dr Colorado Springs CO 80919	<b>INSURER A:</b> Everest National Insurance Company NAIC # 10120	<b>NAIC #</b>
	<b>INSURER B:</b> United States Fire Insurance Company NAIC # 21113	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	

**COVERAGES** CERTIFICATE NUMBER: 1607366531 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD   WVP	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Event	Y Y	SI8ML02108-231	1/1/2023	1/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY 4077887933					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTIONS	Y Y	SI8EX01472-231	1/1/2023	1/1/2024	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Participant Accident		US1929842	1/1/2023	1/1/2024	Accident Medical 25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Coverage applies to the USA Triathlon sanctioned or approved event specified on this certificate.

The certificate holder is an additional insured, where required by written contract or agreement, but only with respect to the operations of the named insured, and subject to the provisions and limitations of form ECG20 600 - Additional Insured - Blanket when required by written contract, but only with respect to the USAT sanctioned or approved event specified on this certificate.

The General Liability policy is primary as per Form ECG24 520 (04/02) and the General Liability policy contains Form ECG24 522 (04/02): Waiver of Transfer of Rights of Recovery Against others to US, but only as required by written contract or agreement executed by the named insured prior to an occurrence resulting See Attached...

### CERTIFICATE HOLDER

### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*John Buckart*

Town of Lakeville  
346 Bedford St.  
Lakeville MA 02347

**EVENT NOTIFICATION FORM – LAKEVILLE, MA - CRANBERRY TRIFEST**

January 11, 2023

MASS DOT  
District 5  
1000 Country Street  
Taunton, MA 02780

To Whom it May Concern,

Please be advised that Sun Multisport Events LLC has notified the Lakeville MA Board of Selectmen, Police Department and Fire Department of it's plans to conduct the Cranberry Trifest triathlons on Sunday, August 20, 2023 which will include cyclists traveling on **Route 18, Route 105 and County Road** in Lakeville, MA. Roads will not be closed to local auto traffic during this time.

The following signatures reflect their support of this event and their understanding of the use of the state roads referenced above.

**POLICE DEPARTMENT**

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

**FIRE DEPARTMENT**

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

**BOARD OF SELECTMEN**

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

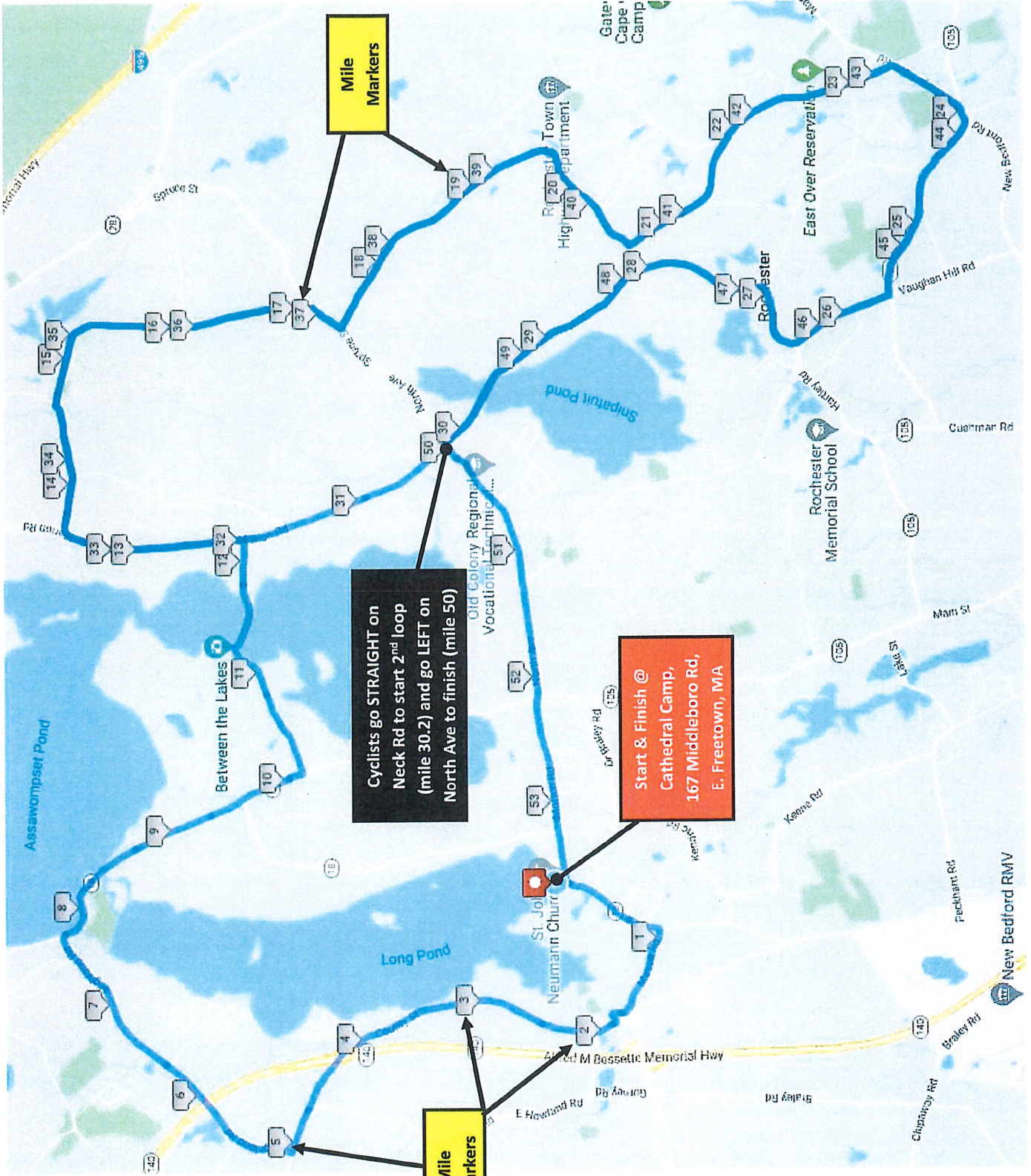
**Requested by:**

Mark Walter  
Sun Multisport Events LLC  
54 Beechnut Road  
Westwood, MA 02090  
Mobile: 781-414-0437

4/10

PATRIOT  
HALF  
BIKE  
COURSE  
SAT  
6/17/23

5/22/22



5/10

2023

~~2022~~ PATRIOT HALF TRIATHLON – BIKE COURSE CUE SHEET & MAP

TURN-BY-TURN DIRECTIONS

- 0.0 mi Start at Cathedral Camp, 167 Middleboro Road, East Freetown, MA
- 0.1 mi Turn right onto MA-18 S
- 0.9 mi Turn right onto Mason Rd
- 1.6 mi Turn right into Prime Express parking lot and go around building as directed
- 1.8 mi Turn left onto Long Pond Rd
- 1.9 mi Turn right onto County Rd/ Old Rte 140
- 5.1 mi Turn right onto Highland Rd
- 7.7 mi Turn right onto MA-105 S/ MA-18 S
- 10.1 mi Turn left onto Long Point Rd
- 12.1 mi Turn left onto Marion Rd
- 13.5 mi Slight right onto Perry St
- 14.1 mi Continue onto Miller St
- 14.6 mi Turn right onto Highland St
- 17.1 mi Turn right onto Spruce St
- 17.4 mi Turn left onto South St
- 17.8 mi Continue onto Walnut Plain Rd
- 19.7 mi Turn right onto Burgess Ave
- 20.5 mi Turn left onto Alley Rd
- 21.9 mi Turn right onto Walnut Plain Rd
- 23.3 mi Turn right onto Mary's Pond Rd
- 24.0 mi Turn right to merge onto MA-105 N
- 24.1 mi Stay right to stay on MA-105
- 25.6 mi Turn right onto Vaughan Hill Rd
- 26.5 mi At the fork stay right and then stay right onto Hartley Rd
- 27.1 mi Continue onto Neck Rd
- 30.2 mi Arrive at intersection of Neck Rd and North Ave – ON THE 1ST PASS THROUGH THIS INTERSECTION CYCLISTS GO STRAIGHT
- 33.4 mi Slight right onto Perry St
- 33.9 mi Continue onto Miller St
- 34.4 mi Turn right onto Highland St
- 36.9 mi Turn right onto Spruce St

6/10

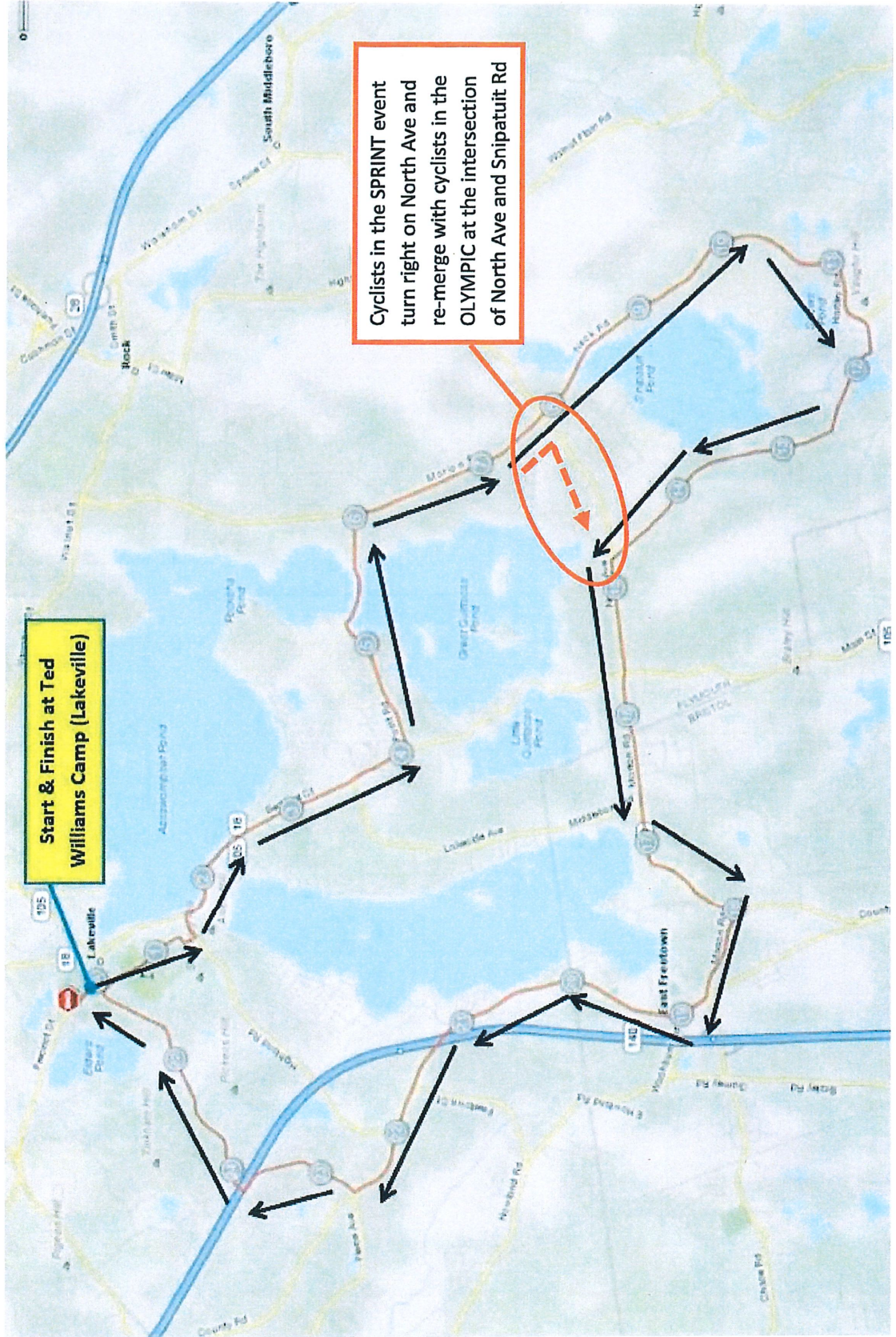
- 37.2 mi Turn left onto South St
- 37.6 mi Continue onto Walnut Plain Rd
- 39.5 mi Turn right onto Burgess Ave
- 40.5 mi Turn left onto Alley Rd
- 41.7 mi Turn right onto Walnut Plain Rd
- 43.1 mi Turn right onto Mary's Pond Rd
- 43.8 mi Turn right to merge onto MA-105 N
- 43.9 mi Stay right to stay on MA-105
- 45.4 mi Turn right onto Vaughan Hill Rd
- 46.3 mi At the fork stay right and then stay right onto Hartley Rd
- 46.9 mi Continue onto Neck Rd
- 50.0 mi Arrive at intersection of Neck Rd and North Ave -- ON THE 2ND PASS THROUGH THIS INTERSECTION CYCLISTS **TURN LEFT**
- 52.6 mi Cross over Rte 105/Braley Road and continue onto Morton Rd
- 53.3 mi Continue straight onto MA-18 N
- 53.6 mi Turn right onto access road at Cathedral Camp
- 53.7 mi Arrive at dismount line

\*\*\*\* ~~COURSE MAP ON NEXT PAGE~~ \*\*\*\*



# CRANBERRY TRIFEST SPRINT & OLYMPIC: Bike Course

SUN, 8/20/23





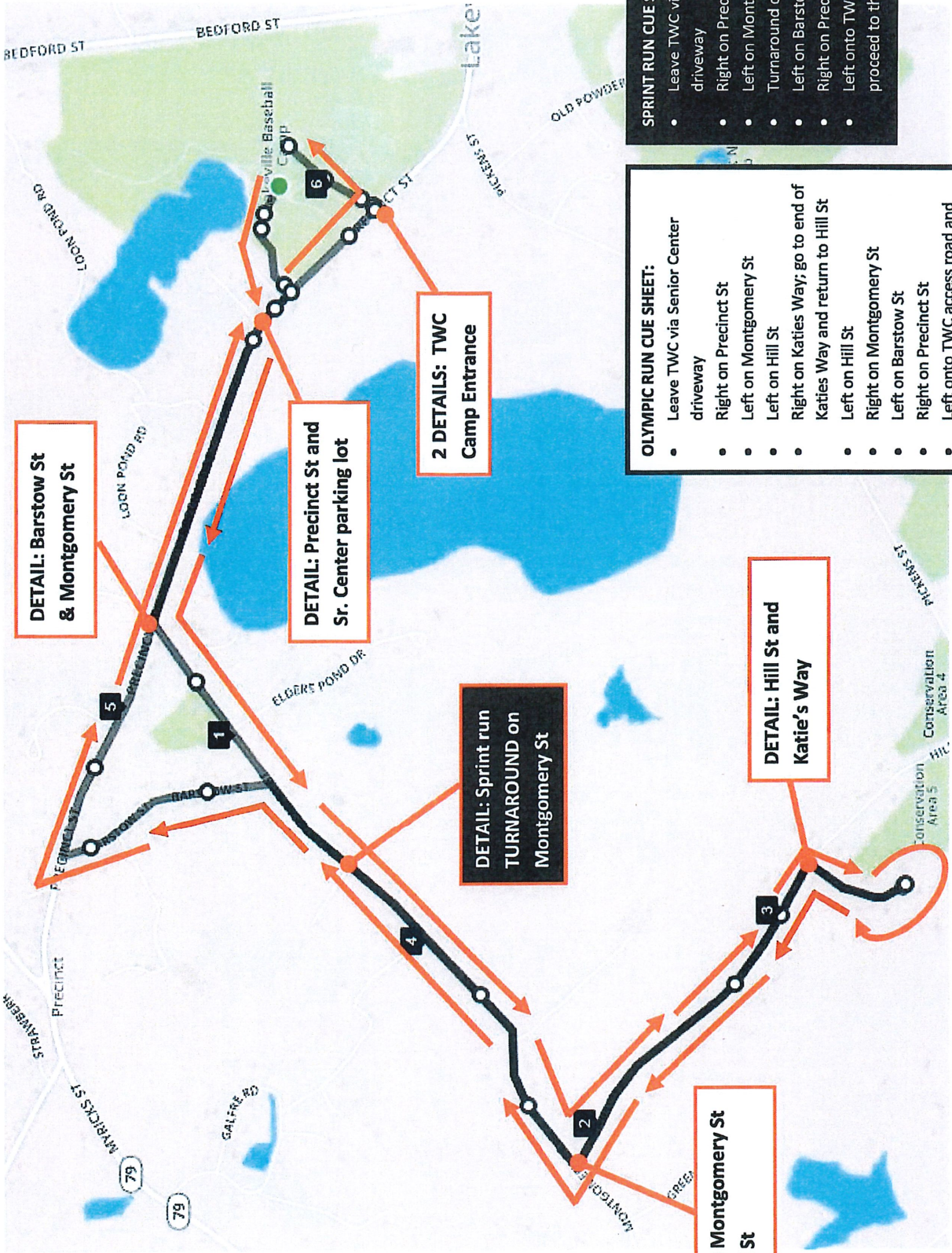
## CRANBERRY TRIFEST BIKE COURSE:

### Turn by turn directions for both the Olympic and Sprint distance events

0.0 mi	Start
0.14 mi	Turn left at Precinct St
0.39 mi	Turn right at Pickens St
0.48 mi	Turn left at Old Powder House Rd
1.33 mi	Turn left at Heritage Hill Dr
1.44 mi	Turn left at Highland Rd
1.65 mi	Turn right at MA-105 S/MA-18 S/Bedford St
4.08 mi	Turn left at Long Point Rd
6.11 mi	Turn right at Marion Rd
7.61 mi	Continue onto Neck Rd ( <b>Note:</b> Cyclists in the Sprint TURN RIGHT on North Ave while cyclists in the Olympic event CONTINUE STRAIGHT; cyclists in the Sprint re-merge with cyclists in the Olympic at the intersection of North Ave and Snipatuit Road)
10.98 mi	Bear right onto Hartley Rd
11.83 mi	Turn right at Snipatuit Rd
14.75 mi	Turn left at North Ave
15.6 mi	Stay straight on North Ave
16.1 mi	North Ave becomes Morton Rd
16.7 mi	Continue onto MA-18 S/Middleboro Rd
17.94 mi	Turn right at Mason Rd
18.67 mi	Turn right into Dunkin Donuts parking lot; then turn left onto Long Pond Road then right onto County Road
22.64 mi	Turn right at S Kingman St
23.73 mi	Turn right to stay on S Kingman St
23.92 mi	Turn right at Pickens St
26.17 mi	Turn left at Precinct St
26.30 mi	Turn right into Ted Williams Camp and FINISH

**RUN COURSE FOR THE CRANBERRY TRIFEST OLYMPIC & SPRINT RUN COURSES**

SUN, 8/20/23



**DETAIL: Barstow St & Montgomery St**

**DETAIL: Precinct St and Sr. Center parking lot**

**2 DETAILS: TWC Camp Entrance**

**DETAIL: Sprint run TURNAROUND on Montgomery St**

**DETAIL: Hill St and Katie's Way**

**DETAIL: Montgomery St and Hill St**

- OLYMPIC RUN CUE SHEET:**
- Leave TWC via Senior Center driveway
  - Right on Precinct St
  - Left on Montgomery St
  - Left on Hill St
  - Right on Katie's Way; go to end of Katie's Way and return to Hill St
  - Left on Hill St
  - Right on Montgomery St
  - Left on Barstow St
  - Right on Precinct St
  - Left onto TWC access road and proceed to the finish line

- SPRINT RUN CUE SHEET:**
- Leave TWC via Senior Center driveway
  - Right on Precinct St
  - Left on Montgomery St
  - Turnaround on Montgomery St
  - Left on Barstow St
  - Right on Precinct St
  - Left onto TWC access road and proceed to the finish line

10/10

AGENCY CUSTOMER ID: USATRIA-01

LOC #: \_\_\_\_\_



### ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Insurance Office of America, Inc.		NAMED INSURED USA Triathlon of Colorado 5825 Delmonico Dr Colorado Springs CO 80919	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

#### ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
 FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

in a loss or a claim.  
 Cranberry Trifest 2023 | 2023-08-20 | 2023-08-20 | Lakeville, MA 02347

THIS ENDORSEMENT CHANGES THE COVERAGE PART. PLEASE READ IT CAREFULLY.

## ADDITIONAL INSURED – AUTOMATIC STATUS WHEN REQUIRED IN A WRITTEN AGREEMENT WITH YOU

This endorsement modifies insurance provided under the following:

### COMMERCIAL GENERAL LIABILITY COVERAGE PART

- A. Section II – Who Is An Insured** is amended to include as an additional insured any person or organization with whom you have a written agreement that such person or organization be added as an additional insured on your Coverage Part. Such person or organization is an additional insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" but only to the extent caused, in whole or in part, by:
1. Your acts or omissions; or
  2. The acts or omissions of those acting on your behalf;
- in the performance of your operations for an additional insured.
- B.** The insurance afforded to an additional insured shall only include the insurance required by the terms of the written agreement and shall not be broader than the coverage provided within the terms of the Coverage Part.
- C.** The Limits of Insurance afforded to an additional insured shall be the lesser of the following:
1. The Limits of Insurance required by the written agreement between the parties; or
  2. The Limits of Insurance provided by this Coverage Part.
- D.** With respect to the insurance afforded to an additional insured, this insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of any act or omission of an additional insured or any of its employees.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US**

This endorsement modifies insurance provided under the following:  
COMMERCIAL GENERAL LIABILITY COVERAGE PART

### **SCHEDULE**

**Name of Person or Organization:**

ANY PERSON OR ORGANIZATION FOR WHOM THE NAMED INSURED HAS  
AGREED BY WRITTEN CONTRACT TO FURNISH THIS WAIVER.

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

The TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US Condition (Section IV – COMMERCIAL GENERAL LIABILITY CONDITIONS) is amended by the addition of the following:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your operations or "your work" done under a written agreement that requires you to waive your rights of recovery. The written agreement must be made prior to the date of the "occurrence". This waiver applies only to the person or organization shown in the Schedule above.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **AMENDMENT – OTHER INSURANCE (PRIMARY NONCONTRIBUTORY)**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**A. Paragraph a. Primary Insurance of 4. Other Insurance of SECTION IV COMMERCIAL GENERAL LIABILITY CONDITIONS** is replaced by the following:

**a. Primary Insurance**

This insurance is primary except when **b.** below applies. If this insurance is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in **c.** below, except that we will not seek contribution from any party with whom you have agreed in a written contract or agreement that this insurance will be primary and noncontributory, if the written contract or agreement was made prior to the subject "occurrence" or offense.



**Town of Lakeville**  
 346 Bedford Street  
 Lakeville, MA 02347

**RECEIVED**  
 FEB 22 2023  
 Revised: Sept 20, 2021  
**SELECTMEN'S OFFICE**

**Public Way License Application**

*Must be Submitted No Less Than 60 Days Before Event*

This license application is for parties who wish to use public ways for private events. All license applications shall be subject to review and approval by the Board of Selectmen in its sole discretion.

Public Way License Fee: \$500. Fee is reduced to \$250 for nonprofit organizations providing proof of legal status.

Additional charges for Police details and EMS coverage may apply. All requesting organizations must provide a map of the impacted streets and evidence of insurance.

**Section 1 - Request Summary/Contact Info.**

Organization/Applicant <b>Sun Multisport Events</b>		Event/Project Name <b>Patriot Half</b>		Event/Project Location See attached course map	
Primary Contact <b>Mark Walter</b>		Phone # <b>781-414-0437</b>	Email <b>info@SunMultisportEvents.com</b>		
Application Date <b>11/18/22</b>	Date(s) of Event <b>6/17/23</b>	Time(s) of Event <b>7:30am-10:00am</b>	Applicant Signature <b>Mark Walter</b>		

**Section 2 - Description of Request**

Please use this space to describe your request. Include an overview of anticipated activities and specific requirements (EMS coverage, Police detail, road maintenance, etc.) Attach additional pages and information as needed.

The Patriot Half is a triathlon that has athletes swim then bike and then run. The venue for this event is Cathedral Camp in East Freetown. Athletes in the event swim in Long Pond at Cathedral Camp and then ride their bikes. The bike course includes cyclists riding from East Freetown into Lakeville along County Road. Cyclists then turn right onto Highland Ave, right on Bedford St/Rte 18, left onto Long Point Road and then ride into Middleboro. An estimated 600 cyclists will be riding on these Lakeville roads between 7:30am and 10:00am. No other access to Lakeville roads is needed for this event. See attached course map and the list of intersections where police details that were in place for this event in 2022.

**Section 3 - Reviews (Date of Approval)**

1. Public Works FM 1/25	2. Inspectional Svcs ND 1/29	3. Police MP 2/21	4. Fire MO 1/25	5. Town Admin	6. Board of Selectmen	7. DOT Approval Required <input checked="" type="checkbox"/>
----------------------------	---------------------------------	----------------------	--------------------	---------------	-----------------------	--

**Section 4 - Process/Comments**

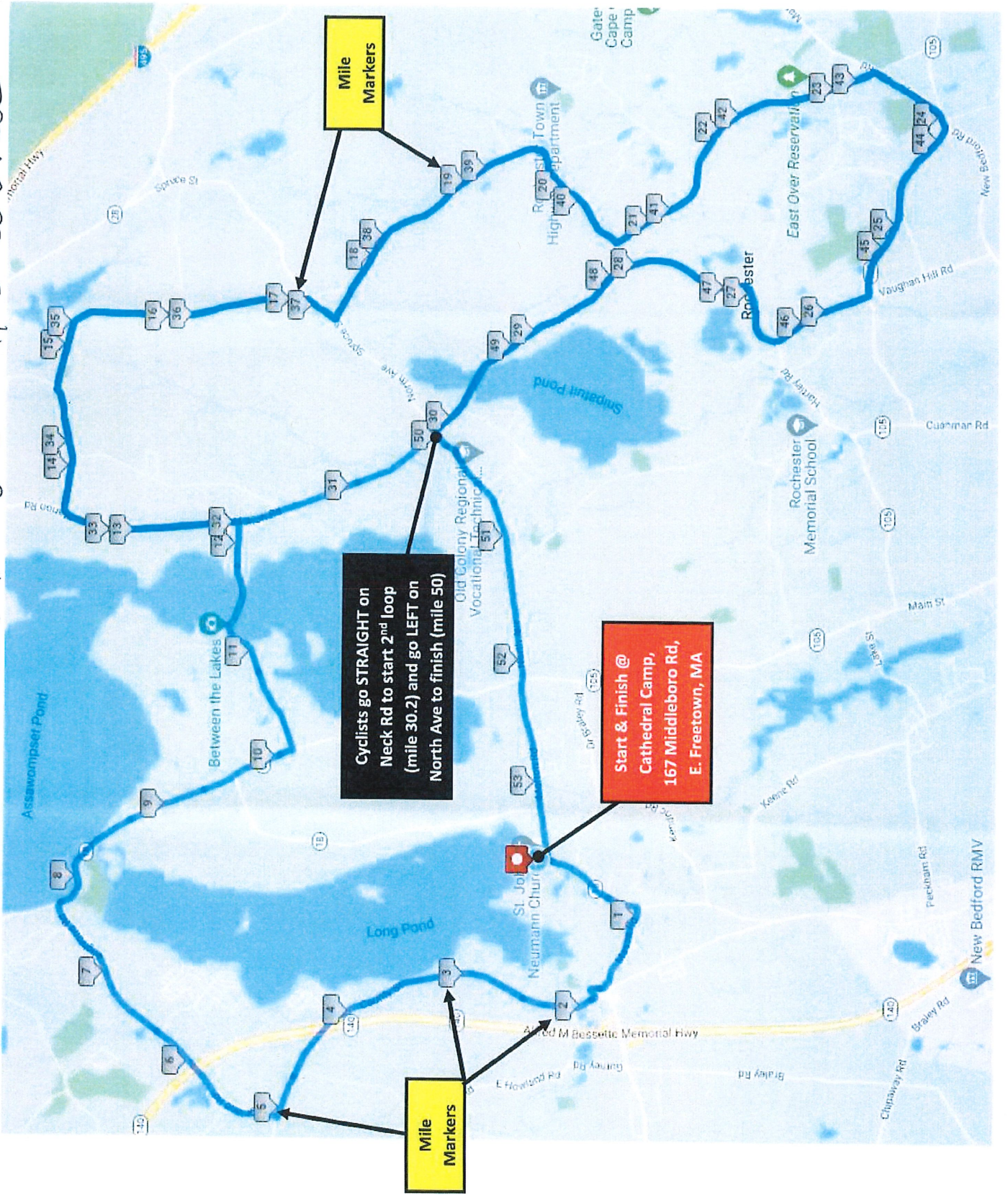
Evidence of Insurance (Date) 1/1/24	Payment Received (Amount/Date) \$500 1/10/23	Additional Comments
--	---	---------------------

**Section 5 - Fee Estimates**

Base License Fee:	\$500
Police Detail:	\$2002
Fire/EMS Coverage:	
Other (Describe):	
<b>Total Estimate:</b>	<b>\$2502</b>

Other Fees Description:
-------------------------

# PATRIOT HALF 2023 BIKE COURSE





2023

~~2022~~ PATRIOT HALF TRIATHLON – BIKE COURSE CUE SHEET & MAP

TURN-BY-TURN DIRECTIONS

- 0.0 mi Start at Cathedral Camp, 167 Middleboro Road, East Freetown, MA
- 0.1 mi Turn right onto MA-18 S
- 0.9 mi Turn right onto Mason Rd
- 1.6 mi Turn right into Prime Express parking lot and go around building as directed
- 1.8 mi Turn left onto Long Pond Rd
- 1.9 mi Turn right onto County Rd/ Old Rte 140
- 5.1 mi Turn right onto Highland Rd
- 7.7 mi Turn right onto MA-105 S/ MA-18 S
- 10.1 mi Turn left onto Long Point Rd
- 12.1 mi Turn left onto Marion Rd
- 13.5 mi Slight right onto Perry St
- 14.1 mi Continue onto Miller St
- 14.6 mi Turn right onto Highland St
- 17.1 mi Turn right onto Spruce St
- 17.4 mi Turn left onto South St
- 17.8 mi Continue onto Walnut Plain Rd
- 19.7 mi Turn right onto Burgess Ave
- 20.5 mi Turn left onto Alley Rd
- 21.9 mi Turn right onto Walnut Plain Rd
- 23.3 mi Turn right onto Mary's Pond Rd
- 24.0 mi Turn right to merge onto MA-105 N
- 24.1 mi Stay right to stay on MA-105
- 25.6 mi Turn right onto Vaughan Hill Rd
- 26.5 mi At the fork stay right and then stay right onto Hartley Rd
- 27.1 mi Continue onto Neck Rd
- 30.2 mi Arrive at intersection of Neck Rd and North Ave – ON THE 1ST PASS THROUGH THIS INTERSECTION CYCLISTS GO STRAIGHT
- 33.4 mi Slight right onto Perry St
- 33.9 mi Continue onto Miller St
- 34.4 mi Turn right onto Highland St
- 36.9 mi Turn right onto Spruce St

- 37.2 mi Turn left onto South St
- 37.6 mi Continue onto Walnut Plain Rd
- 39.5 mi Turn right onto Burgess Ave
- 40.5 mi Turn left onto Alley Rd
- 41.7 mi Turn right onto Walnut Plain Rd
- 43.1 mi Turn right onto Mary's Pond Rd
- 43.8 mi Turn right to merge onto MA-105 N
- 43.9 mi Stay right to stay on MA-105
- 45.4 mi Turn right onto Vaughan Hill Rd
- 46.3 mi At the fork stay right and then stay right onto Hartley Rd
- 46.9 mi Continue onto Neck Rd
- 50.0 mi Arrive at intersection of Neck Rd and North Ave -- ON THE 2ND PASS THROUGH THIS INTERSECTION CYCLISTS **TURN LEFT**
- 52.6 mi Cross over Rte 105/Braley Road and continue onto Morton Rd
- 53.3 mi Continue straight onto MA-18 N
- 53.6 mi Turn right onto access road at Cathedral Camp
- 53.7 mi Arrive at dismount line

\*\*\*\* COURSE MAP ON NEXT PAGE \*\*\*\*



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/20/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Insurance Office of America, Inc. 1855 West State Road 434 Longwood FL 32750		<b>CONTACT NAME:</b> _____ <b>PHONE (A/C, No, Ext):</b> _____ <b>FAX (A/C, No):</b> _____ <b>E-MAIL ADDRESS:</b> _____																						
<b>INSURED</b> USA Triathlon of Colorado 5825 Delmonico Dr Colorado Springs CO 80919		License#: 0E67768 USATRIA-01	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A :</td> <td>Everest National Insurance Company</td> <td>10120</td> </tr> <tr> <td>INSURER B :</td> <td>United States Fire Insurance Company</td> <td>21113</td> </tr> <tr> <td>INSURER C :</td> <td></td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A :	Everest National Insurance Company	10120	INSURER B :	United States Fire Insurance Company	21113	INSURER C :			INSURER D :			INSURER E :			INSURER F :		
INSURER(S) AFFORDING COVERAGE		NAIC #																						
INSURER A :	Everest National Insurance Company	10120																						
INSURER B :	United States Fire Insurance Company	21113																						
INSURER C :																								
INSURER D :																								
INSURER E :																								
INSURER F :																								

**COVERAGES**                      **CERTIFICATE NUMBER: 1191345739**                      **REVISION NUMBER:**

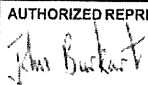
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Event	Y Y	SI8ML02108-231	1/1/2023	1/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY 4077887933					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y Y	SI8EX01472-231	1/1/2023	1/1/2024	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Participant Accident		US1929842	1/1/2023	1/1/2024	Accident Medical 25,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
Coverage applies to the USA Triathlon sanctioned or approved event specified on this certificate.

The certificate holder is an additional insured, where required by written contract or agreement, but only with respect to the operations of the named insured, and subject to the provisions and limitations of form ECG20 600 - Additional Insured - Blanket when required by written contract, but only with respect to the USAT sanctioned or approved event specified on this certificate.

The General Liability policy is primary as per Form ECG24 520 (04/02) and the General Liability policy contains Form ECG24 522 (04/02); Waiver of Transfer of Rights of Recovery Against others to US, but only as required by written contract or agreement executed by the named insured prior to an occurrence resulting See Attached...

<b>CERTIFICATE HOLDER</b>  Town of Lakeville 346 Bedford St Lakeville MA 02347	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	---

AGENCY CUSTOMER ID: USATRIA-01

LOC #: \_\_\_\_\_



### ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Insurance Office of America, Inc.		NAMED INSURED USA Triathlon of Colorado 5825 Delmonico Dr Colorado Springs CO 80919	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

#### ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

in a loss or a claim.  
Patriot Half 2023 | 2023-06-17 | 2023-06-17 | East Freetown, MA 02717

**THIS ENDORSEMENT CHANGES THE COVERAGE PART. PLEASE READ IT CAREFULLY.**

## **ADDITIONAL INSURED – AUTOMATIC STATUS WHEN REQUIRED IN A WRITTEN AGREEMENT WITH YOU**

This endorsement modifies insurance provided under the following:

### COMMERCIAL GENERAL LIABILITY COVERAGE PART

- A. Section II – Who Is An Insured** is amended to include as an additional insured any person or organization with whom you have a written agreement that such person or organization be added as an additional insured on your Coverage Part. Such person or organization is an additional insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" but only to the extent caused, in whole or in part, by:
1. Your acts or omissions; or
  2. The acts or omissions of those acting on your behalf;
- in the performance of your operations for an additional insured.
- B.** The insurance afforded to an additional insured shall only include the insurance required by the terms of the written agreement and shall not be broader than the coverage provided within the terms of the Coverage Part.
- C.** The Limits of Insurance afforded to an additional insured shall be the lesser of the following:
1. The Limits of Insurance required by the written agreement between the parties; or
  2. The Limits of Insurance provided by this Coverage Part.
- D.** With respect to the insurance afforded to an additional insured, this insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of any act or omission of an additional insured or any of its employees.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### **SCHEDULE**

**Name of Person or Organization:**

ANY PERSON OR ORGANIZATION FOR WHOM THE NAMED INSURED HAS  
AGREED BY WRITTEN CONTRACT TO FURNISH THIS WAIVER.

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

The TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US Condition (Section IV – COMMERCIAL GENERAL LIABILITY CONDITIONS) is amended by the addition of the following:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your operations or "your work" done under a written agreement that requires you to waive your rights of recovery. The written agreement must be made prior to the date of the "occurrence". This waiver applies only to the person or organization shown in the Schedule above.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **AMENDMENT – OTHER INSURANCE (PRIMARY NONCONTRIBUTORY)**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**A. Paragraph a. Primary Insurance of 4. Other Insurance of SECTION IV COMMERCIAL GENERAL LIABILITY CONDITIONS** is replaced by the following:

**a. Primary Insurance**

This insurance is primary except when **b.** below applies. If this insurance is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in **c.** below, except that we will not seek contribution from any party with whom you have agreed in a written contract or agreement that this insurance will be primary and noncontributory, if the written contract or agreement was made prior to the subject "occurrence" or offense.

**EVENT NOTIFICATION FORM – PATRIOT HALF 2023**

**January 11, 2023**

MASS DOT  
District 5  
1000 Country Street  
Taunton, MA 02780

To Whom It May Concern,

Please be advised that Sun Multisport Events LLC has notified the Lakeville MA Selectmen, Police Department and Fire Department of it's plans to conduct the Patriot Half triathlon on Saturday, June 17, 2023 which will include athletes cycling on **County Road, MA-105 and Rte 18** in Lakeville. Roads will not be closed to local auto traffic during this time and all course related signs and markers will be removed at the conclusion of the event.

The following signatures reflect their support of this event and understanding of the use of the state roads referenced above.

**POLICE DEPARTMENT**

**FIRE DEPARTMENT**

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

City/Town: \_\_\_\_\_

**BOARD OF SELECTMEN/CITY COUNCIL**

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

**Requested by:**

Mark Walter  
Sun Multisport Events LLC  
54 Beechnut Road  
Westwood, MA 02090  
Mobile: 781-414-0437

3/10



**AGENDA ITEM #20  
APRIL 10, 2023**

**DISCUSS AND POSSIBLE ON REQUEST FROM LAKEVILLE ARTS  
COUNCIL TO PLACE AN A-FRAME SIGN ON TOWN PROPERTY TO  
ADVERTISE SPRING FLING EVENT – APRIL 29, 2023**

Attached is a letter from the Lakeville Arts Council requesting to place an A-frame sign at the intersection of Precinct Street and Rhode Island Road to advertise the Spring Fling event.

April 5, 2023

Mr. Ari Sky

Town Administrator

Lakeville Town Offices

346 Bedford Street

Lakeville, MA 02347



Dear Ari,

I am writing for the Arts Council to request permission from the selectmen for two 2'x4' A-frame signs to be placed out one week before the our new spring event takes place on April 29. The event is being called "SPRING CRAFT FLING" and it will take place at Loon Pond Lodge/TWC.

We are asking to place them at the Lions Club (we have their approval) as well as on the island at the intersection of Precinct Street and Rte 79/Rhode Island Road. They will be removed by May 1 or sooner!

We would also like permission for the announcement of this event on the Community Board at least one week before the event takes place on April 29. I emailed specifics to Tracie Craig-McGee for the Community Board last week.

Please let me know if there is anything else required.

Thank you for your time.

*Joanne*

Joanne Corrieri-Upham  
Lakeville Arts Council member

c/o: Lakeville Town Offices . 346 Bedford Street . Lakeville MA 02347

Lakeville.Arts.Council@hotmail.com/LakevilleArtsCouncilMA.org

**AGENDA ITEM #21  
APRIL 10, 2023**

**DISCUSS AND POSSIBLE VOTE TO RATIFY THE BOARD'S VOTE  
OF MARCH 27, 2023 REGARDING RICHARD LACAMERA  
PROCLAMATION**

**AGENDA ITEM #22**  
**APRIL 10, 2023**

**DISCUSS POSSIBLE SELECT BOARD MEETING DATES FOR MAY,  
JUNE AND JULY**

Proposed meeting dates are:

May 8<sup>th</sup> (Town Meeting – we can meet earlier in case there is something that needs approval) and May 22

June 12 and 26

July 10 and 24

**AGENDA ITEM #23  
APRIL 10, 2023**

**REVIEW AND POSSIBLE VOTE TO APPROVE SELECT BOARD  
MEETING MINUTES OF FEBRUARY 6, 2023 AND MARCH 13, 2023**

**TOWN OF LAKEVILLE  
Select Board Meeting Minutes  
February 6, 2023 – 9:00 AM**

**Lakeville Police Station Meeting Room  
323 Bedford Street, Lakeville, MA**

On February 6, 2023, the Select Board held a meeting at the Lakeville Police Station Meeting Room. The meeting was called to order at 9:00 AM by Vice Chair Fabian. Members present were Vice Chair Fabian, Member LaCamera and Member Carboni. Also present was Ari Sky, Town Administrator and John Viarella, Human Resources Director. LakeCAM was recording the meeting for broadcast.

**Executive Session**

At 9:02 AM, upon a motion made by Member Carboni and seconded by Member LaCamera, it was:

VOTED: To enter Executive Session pursuant to M.G.L. c.30A, §21a (3) to discuss strategy with respect to collective bargaining, specifically with PBA Local 185, IAFF Local 3188 and Laborer’s International Union, pursuant to J.G.L. c.30A, 21a (2) to discuss strategy with respect to and to discuss strategy in preparation for negotiations with non-union personnel, specifically the Fire Chief if an open meeting may have a detrimental effect on the Board’s bargaining position and the Vice Chair so declares; approval of Executive Sessions Minutes for January 9, 2023, January 23, 2023 and January 27, 2023 and possible return to Open Session. Polled vote: Member Carboni – aye; Member LaCamera – aye and Vice Chair Fabian – aye.

At 10:10 AM, the Board returned to Open Session.

**Discuss and possible vote to approve Memorandum of Agreement with IAFF Local 3188**

Upon a motion made by Member Carboni and seconded by Member LaCamera, it was:

VOTED: To approve the Memorandum of Agreement with IAFF Local 3188.  
Unanimous in favor.

**Discuss and possible vote to approve Memorandum of Agreement with the Laborer’s International Union**

Upon a motion made by Member Carboni and seconded by Member LaCamera, it was:

VOTED: To approve the Memorandum of Agreement with the Laborer’s International Union.  
Unanimous in favor.

**Discuss and possible vote to approve renewal of Fire Chief’s contract**

Mr. Sky noted that references to the Board of Selectmen need to be changed to Select Board in the contract. Chief O’Brien thanked the Board for the opportunity to serve for another three (3) years.

Upon a motion made by Member Carboni and seconded by Member LaCamera, it was:

VOTED: To approve the renewal of the Fire Chief’s contract from July 1, 2023 through June 30, 2026.  
Unanimous in favor.

**Discuss possible modifications to Residences at LeBaron Hills Development Agreement**

Vice Chair Fabian said there have been some questions about the LeBaron Hills Development Agreement. The original Development Agreement done in 2003 with LeBaron had called for them to install a sidewalk from Fern Avenue down to the Senior Center. In 2018 that was changed. People have wondered why it was not done. Member Carboni said when we entered into the agreement, there was going to be an impact on resources in our municipality, so there was a conversation about mitigation. The sidewalk idea was pulled and now the agreement is coming back for discussion. This is all about mitigation and what is the best approach for the Town.

Member LaCamera read on page 7 of the Board of Appeals modification decision Item #8 that addressed the agreement. The Selectmen at that time discussed what the cost would be to put the sidewalk in. 20 years ago, it was \$350,000, but the estimated cost today is at least \$500,000. The reason they did not move forward with the sidewalk was because the Town would have to pay for the design, engineering fees, and moving utility poles, which would be a significant cost. We looked at moving the sidewalk on the other side, but it is even worse with the cost to put in drainage and we had just repaved Precinct Street a few years prior. There have been significant changes to the special permit over the years. The Zoning Board of Appeals (ZBA) lifted the 55 and over age requirement. The ZBA allowed the developer to build 70 houses on 10,000 square foot lots. The permit states that the ZBA has approved those changes and Phase 4 and 5.

Member LaCamera said we have been working on the Highway Office for three (3) years. We thought it would be \$500,000, but it is over \$1,000,000. We have been discussing with LeBaron of possibly building the Department of Works Office and donating it to the Town. We would not have to pay prevailing wages, which would be a significant savings. Mr. Sky said so far, we have set aside \$235,000 for the Highway office project. Member LaCamera said this is a perfect opportunity to ask them to approve this. Member Carboni said the LeBaron project increases the population in Town and increases traffic. Member LaCamera said the main Highway barn needs some renovation and we can take the money set aside for the office to make renovations there. Member Carboni said LeBaron is a huge project; Phase 4 and 5 were approved, but Phase 6 has not been approved. Member LaCamera said we shouldn’t have to wait for Phase 6 to be approved as it is not in the original agreement, but it is the original permit for the mitigation. Member Carboni said we went out and looked at costs to do the addition and it was way outside of what we had planned. Member LaCamera said the preliminary design is already done. Vice Chair Fabian

said she doesn't see any other projects that are as necessary right now. Member LaCamera said we would save at least 30% off the cost of a project. Vice Chair Fabian said this is a good idea. Member LaCamera said he will meet with the developer and get the agreement finalized and bring it back to the Board for a vote.

### **Adjournment**

Upon a motion made by Member Carboni and seconded by Member LaCamera, it was:

VOTED: To adjourn the Select Board Meeting at 10:30 AM.  
Unanimous in favor.

### **List of documents provided at the Select Board Meeting of February 6, 2023**

1. Agenda page
2. Agenda page
3. Agenda page
4. Agenda page
5. Agenda page; draft Donation Agreement



**TOWN OF LAKEVILLE**  
**Select Board Meeting Minutes**  
**March 13, 2023 – 6:00 PM**

**Lakeville Police Station Meeting Room**  
**323 Bedford Street, Lakeville, MA**

On March 13, 2023, the Select Board held a meeting at 6:00 PM at the Lakeville Police Station Meeting Room. The meeting was called to order at 6:00 PM by Vice Chair Fabian. Members present were Vice Chair Fabian, Member LaCamera and Member Carboni. Also present was Ari Sky, Town Administrator. LakeCAM was recording the meeting for broadcast.

**Select Board Announcements**

Vice Chair Fabian read the Select Board announcements.

**Town Administrator Announcements**

Mr. Sky read the Town Administrator announcements.

**Public hearing to review and possibly vote to sign the Cable Television Renewal License granted to Verizon New England, Inc.**

*Members of the Cable Advisory Committee (CAC) included Robert Marshall, Chairman; Thomas Cirignano and Walter Healey, Jr. CAC Chairman Marshall opened the CAC meeting at 6:15 PM. Vice Chair Fabian read the legal notice in the record.*

Upon a motion made by Member Carboni and seconded by Member LaCamera, it was:

VOTED: To open the Verizon New England, Inc. Cable Television Renewal License hearing.  
Unanimous in favor.

CAC Chairman Marshall said that the proposed Verizon renewal is not perfect, but we think it is the best we can get at this time. PEG Grant Funding is the largest amount of money that the cable companies pay to the Town. Comcast is paying 4.5% to the Town, but Verizon is paying 4.75%. LakeCAM is funded through the contributions from the cable companies. The Comcast license is a ten (10) year license and we have always wanted Verizon to do the same, but they would not hear of it for the last renewal or for this one. Attorney August said that is true nationally. CAC Chairman Marshall said capital funding has decreased; it was \$82,500 over five (5) years and is now \$62,500 over three (3) years, but they will pay in four (4) earlier installments. The decrease is due to subscriber loss. Definitions were changed; the major one was we used to refer to LakeCAM as the access corporation; now it is the access designee. Section 2.4 under termination: allows Verizon to terminate the license within three (3) years if they give six (6) months' notice. Their rationale is that technology is changing rapidly and they want the flexibility to change with it. We were unsuccessful in getting them to change it. Item #6 is the studio and Police Station interconnection; we were able to strengthen and clarify the language regarding the

connection between the studio and Police Station regarding the equipment they are obligated to provide, as well as, the process of how it will be connected. Item #7 - customer service office: we spent a great bit of time discussing how residents can access a person instead of a computer. We were given some tips on how to reach a person, and they will be on file with the Select Board's office and posted. We spent a long time talking about having a location where people can return equipment. They said the Middleborough store near Trucchi's is likely to stay, but they would not commit to it absolutely. CAC Chairman Marshall said the Town can request a proprietary copy of the service area, which is supposed to be the entire Town. He recommends that the Board make that request. If we don't have a map that shows clearly where all of the service is being provided, we can't tell for sure if that person is in that area.

CAC Chairman Marshall said this next item bothered the committee. There was language that Verizon proposed that the Town would have to indemnify Verizon for any damages due to Lakeville's willful misconduct or negligence. We said no. The next item was a typo regarding the performance bond. The bond in the existing license was \$100,000. They had written in \$50,000 so they changed it to \$100,000. Regarding Public rights of way: we discussed Verizon's obligation to provide cable television service. Their position is that they are only obligated to provide services to public ways and not to private ways. LeBaron Hills is a private development and we discussed this a great deal. They are clear on our position that you have to provide service to the entire Town, regardless of the roadway being private or public. They would not consider it. We think it is critical that all builders, developers and homebuyers know that in a private development they may not be able to get Verizon television. Because of the help we received from Chief O'Brien, Kevin McMenamy and Niall O'Connor from Verizon, we are told by Verizon that the wiring required has now been done in LeBaron Hills. Residents there can now get Verizon cable television service. Section 2.7: we were unable to get them to keep our old language that said that any language in our existing license would continue if the State or Federal laws changed, which can happen. The language is now whatever State or Federal Law says, that is what they go with. The Department of Telecommunications and Cable (DTC) has a requirement that requires bargaining between the Town and cable companies three (3) years prior to the contract expiration. Verizon was absolutely unwilling to start until one (1) year prior to the expiration. We could have gone to DTC, but Attorney August recommended not doing that. Having only one (1) year made the time frame too compressed and more anxious than it should have been.

CAC Marshall said at their February 16, 2023 meeting, the CAC voted to recommend to the Select Board to accept and sign the renewal license with Verizon. He noted that there are vacancies on the CAC and asked for residents interested to join.

Member LaCamera said this contract is only for cable and not for internet. CAC Chairman Marshall said we have no jurisdiction over them providing internet service. Member LaCamera asked if Comcast provides service for private ways? CAC Chairman Marshall said there have been no examples of Comcast not providing service. Comcast was in LeBaron Hills as soon as it was built wiring and connecting units. Vice Chair Fabian asked about Item #9. CAC Chairman Marshall said Verizon wanted to include language which would force the Town to indemnify Verizon due to the Town's willful conduct or negligence. There was no need to include that language and it is not there. Member Carboni asked what the three (3) year opt out clause meant. CAC Chairman Marshall said if Verizon wants to terminate the license, they would have to give

us notice of termination 2.5 years in. Attorney August said we have checked every single Verizon license over the last four (4) years since they started that policy. No one has got Verizon to back off that, but they have never exercised it. Member Carboni asked has any municipality asked for the same opportunity to terminate the contract at the 2.5-year mark. Attorney August said that is not in our contract and he is not aware of any municipality seeking that. The general position of the Town is wanting competition for the subscribers. However, we have the power in the license to revoke it. There may be situations where we would want to terminate, but it would have to be based on non-compliance of terms of the license. They kept the language that they will indemnify the Town for anything and everything arising under the license, and there is language that their only remedy against the Town is seeking conjunctive relief. They are prohibited from seeking monetary damages from the Town, which is very favorable to the Town.

A motion was made by Member Carboni and seconded by Member LaCamera to close the Verizon New England, Inc. Cable Television Renewal License hearing.

*Discussion:* Mr. Cirignano said CAC Chairman Marshall is adamant about public meeting coverage by LakeCAM and it is important to keep that funded. Member Carboni said it is not a requirement that meetings be broadcast, but people rely on that. CAC Chairman Marshall said that happens because we have a license that funds that. Mr. Cirignano asked if internet is not under the umbrella of cable service, is there a contract in place that keeps certain standards in place for internet service. Mr. Sky said Federal communication law does not allow us to regulate internet service. Attorney August said internet service is mostly deregulated by Federal law. It is like a 20-year model from when internet first came on the scene. That is why there is chaos about social media. The items that Niall Connors and Paul Trane could not move on were not their choice; that came out of New York. The things that they could move on they brought back to the CAC.

The vote on the previous motion was unanimous in favor.

Upon a motion made by Vice Chair Fabian and seconded by Member Carboni, it was:

VOTED: Finding that the cable franchise renewal proposal of Verizon of New England (Verizon) reasonably meets the franchise and cable-related renewal needs and interests of the public and Town of Lakeville, and, finding that Verizon's financial and technical qualifications and local programming channels, facilities, and services are reasonable to meet Town cable franchise needs,

And, in accordance with the recommendation of the Town of Lakeville Cable Advisory Committee in favor of approval of the Verizon Renewal License on February 16, 2023,

I move that the Select Board, as Issuing Authority for the Town, vote to accept and approve the Renewal License agreement with Verizon effective May 5, 2023 and execute the renewal license.

Unanimous in favor.

Upon a motion made by Mr. Healey and seconded by Mr. Cirignano, it was:

VOTED: To adjourn the Cable Advisory Committee Meeting at 7:13 PM.

Polled vote: Mr. Healey – aye; Mr. Cirignano – aye and CAC Chairman Marshall – aye.

### **Facilities Projects Update**

*Paul Nee, Facilities Director and Nathan Darling, Building Commissioner were present for the discussion.* Vice Chair Fabian said there were a lot of projects going on and not a lot of bandwidth to get them all done. We realized we needed someone to help out Mr. Darling. Since Mr. Nee has been here, some of these projects have been moved ahead and completed. She wanted to get an update on the status of the projects.

Mr. Nee said he prepared a project overview touching on all the projects and current status. Member Carboni said the list is well put together. Member LaCamera said the Veterans' Memorial sign at the Town House needs to be rebuilt. Mr. Darling said he spoke to Joan Morton about that today. Member LaCamera said we put together a procedure to follow to fill out forms for work orders. We need to continue following that. He felt that the Board should get a report monthly on the project list. Mr. Sky said the wheelchair ramp for the Historic Library Building is not on here. The Owner's Project Manager is working on that. Member LaCamera said now that we know what the ramp will look like, we can schedule the work on the stairs. It would be a good idea to ask the Historical Commission for their thoughts. Mr. Sky said there is more work to be done on the Town House inside and out, including the roof which we have applied for grant funds. Member Carboni said the Veterans sign could be a nice Eagle Scout project. Member LaCamera said the framework could be done, but the lettering is unique. Member Carboni asked Mr. Nee to keep the Scouts in mind for potential projects. Vice Chair Fabian said there was some internal work done at the Senior Center. Mr. Nee said some trim work needs to be replaced and some painting done. Vice Chair Fabian said the Fire Station restroom looks much better, but is not finished yet. There is work being done on the second floor upstairs, which is being converted into offices. Mr. Nee said the bid for the demolition of the fieldhouse at John Paun Park has been awarded to Francesco Demolition. Member LaCamera asked if the Park Commission know the fields cannot be used the day of demolition. Mr. Nee said the schedule is not final yet. Vice Chair Fabian said there has been a lot of work on the lighting at John Paun Park due to a pole falling. Mr. Nee said hopefully all the poles will be up next week. Vice Chair Fabian said we had a large area that Accounting and Human Resources were sharing. Now the Human Resources office area is enclosed and that project is completed. For the Clear Pond Park Shed Project, Mr. Sky said that was in the Capital Plan for FY23. The specifications are being worked on.

Vice Chair Fabian said the Town Planner is looking for grant money for the repairs for the Betty's Neck Peach Barn. Mr. Resnick has spoken to Fisheries and Wildlife, who hold a conservation restriction on the property. Mr. Nee said we gained access today at the Peach Barn to the back area and we will draw up some plans. Joan Pierce from Fisheries and Wildlife was there last week and they spoke about the renovations, including the restroom, some electricity and about doing work to the road up to the Peach Barn. Mr. Sky said the bid came in high for the Town House Pavillion, so we are looking at some adjustments to see if we can get the bid down.

Vice Chair Fabian said there was an inspection done by the State at the Animal Shelter and there were some things identified to do. Mr. Sky said they are mostly small things. We will come back to the Board when we have a plan. There is a large amount of money in the donation account that can fund some of that. We will have to come back to the Board for the roof and possibly the HVAC system, but there may be some Green Communities funding for that. Member Carboni asked if this inspection is done annually. Mr. Sky said it was an unannounced inspection. Member Carboni asked when did they come out. Mr. Sky said two (2) or three (3) weeks ago. Mr. Sky said he wanted to come back to the Board with solutions, not just problems. Member Carboni said it would have been nice to know that the inspection took place. Mr. Sky said he would have made sure the Board knew if it was a functional issue.

Vice Chair Fabian reviewed a few other miscellaneous issues at various buildings. She would like to see a proactive schedule once the projects get caught up for preventative maintenance. Member Carboni asked if there is an issue with sediment for the restrooms? Mr. Darling said the Senior Center and Police Station are on Taunton municipal water. Taunton had flushed the hydrants and the toilets clogged. The Police Station is located on a dead end waterline with no loop. It might be prudent to put sediment filters in to be proactive.

**Discuss and possible vote to schedule a Special Town Meeting to occur commensurate with the Annual Town Meeting on May 8, 2023 and to open the Warrant**

Vice Chair Fabian said the Board needs to schedule a Special Town Meeting for May 8<sup>th</sup> and open the warrant. Mr. Sky said since we gave you the calendar for the Annual Town Meeting, the Town Accountant has identified some issues.

Upon a motion made by Member Carboni and seconded by Member LaCamera, it was:

VOTED: To schedule a Special Town Meeting for May 8, 2023 at 6:30 PM at Apponequet High School and open the warrant to close on March 27, 2023 at 4:00 PM.  
Unanimous in favor.

Vice Chair Fabian said for the Annual Town Meeting, there are six (6) budget articles; Community Preservation Committee budget reserves; community septic management program; the Old Colony Vocational feasibility study; an article to make the Town Moderator a three (3) year term; an article to increase the demand fee from \$15 to 20 from the Treasurer/Tax Collector; a recodification of the Town's by-laws; a citizens petition article for a zoning change; and a citizens recall petition that was delivered today at the Town Clerk's Office. Mr. Sky said Town Counsel is reviewing the petition.

**Discuss and possible vote to approve Stipulation Agreement with Bristol County Agricultural School**

Vice Chair Fabian said we have previously discussed this. Mr. Sky said it has been a very frustrating process, and we still don't have the information to determine the validity of their assessment. He had forwarded to the Board the latest information late this afternoon, which provided an estimate for what the assessment would look like per pupil, but it did not do what we

needed it to do. He would recommend that the Board sign the Stipulation Agreement, which would allow us to pay for now, but retains the right for us to object and dig into this. He has spoken to the other jurisdictions that we are working with and they feel the same way. This is a problem when a School District is allowed to develop an assessment without running it through the Department of Elementary and Secondary Education (DESE) and having it properly certified. Member LaCamera said this is regarding Bristol County Agricultural School. Mr. Sky said we are not a member of the School District, but we have students that attend that we pay tuition for. Usually the tuition is approved by the State, but they developed a capital assessment that was not approved or run through the State, so we are looking for some transparency. Vice Chair Fabian read the first paragraph of the letter to Bristol County Agricultural School.

A motion was made by Member Carboni and seconded by Member LaCamera, to approve the Stipulation Agreement with Bristol County Agricultural School.

*Discussion:* Member LaCamera said we are paying the \$65,000 for last year with no backup documentation. Why should we sign this with no documentation? He is not happy with the letter from the Superintendent threatening to remove our students. The email received today is not a proper document. They used a debt chart from the State; they should have an actual debt chart because they have to borrow the money. Member Carboni asked is there any legal standing for the current students. Member LaCamera said they can't throw them out. Vice Chair Fabian said they wouldn't let new students in. Member LaCamera said they cannot discriminate if someone applies. The Towns have stood firm on about not having any input or vote and now you are charging an assessment with no backup. Member Carboni asked what is Town Counsel's take on this. Mr. Sky said we were working with Rochester's Town Counsel on this and we are figuring out what the next steps would be. Mr. Sky said until the threat came from the School, we were continuing to fight. If they are going to deny our students entry, do we want continue to fight. The consensus is not to hold the students hostage, but to continue the fight. The Towns he has been speaking with agree that Bristol Agricultural's approach lacks transparency and merit. We went to DESE and the Department of Revenue about this, but didn't get much resolution. DESE said they can do this, but it should be part of the tuition assessment. Member LaCamera said the State sets the tuition. Mr. Sky said they are supposed to certify this number, but DESE doesn't seem to be worried about it. Member Carboni asked what if we just paid the tuition. Mr. Sky said we have been doing that all along. It came to a head when the Superintendent decided to send the letter. Vice Chair Fabian said she doesn't approve of using kids as leverage; that is disgraceful. Member Carboni said if we are continuing to pay the tuition for our students and they gave us the information we are requesting to identify the assessment, we could prorate the assessment back. We are not a community that is not paying our bill.

Vice Chair Fabian said the Board doesn't have to approve the agreement. Mr. Sky said approving this agreement puts us in a position to legally push forward. Vice Chair Fabian said if it is determined that the number was wrong, they would have to reimburse us. Mr. Sky said the payment has already happened as we had no choice.

The vote on the previous motion was unanimous in favor.

**Discuss and possible vote to approve the Park Commission’s Public Way License Application for Lakeville Day – March 26, 2023**

*Melisa Turcotte, member of the Park Commission, was present for the discussion.* Vice Chair Fabian said this is an application for a Public Way License from the Park Commission for Lakeville Day.

Upon a motion made by Member Carboni and seconded by Member LaCamera, it was:

VOTED: To approve the Park Commission’s request for a Public Way License for Lakeville Day.  
Unanimous in favor.

**Discuss and possible vote to approve Outdoor Entertainment Permits for The Back Nine Club, 17 Heritage Hill Drive, on May 7, 2023 and May 29, 2023**

Vice Chair Fabian said the Board had applications for Outdoor Entertainment Permits for the Back Nine Club on May 7, 2023 from 1:00 to 4:00 PM for a birthday party and May 29, 2023 from 12:00 to 3:00 PM for a beer tasting.

Upon a motion made by Member Carboni and seconded by Member LaCamera, it was:

VOTED: To approve the Outdoor Entertainment Permits for the Back Nine Club for May 7, 2023 and May 29, 2023.  
Unanimous in favor.

**Discuss and possible scheduling of April 2023 Select Board Meetings for April 10, 2023 and April 24, 2023**

Vice Chair Fabian asked if the proposed meeting dates would be good for Member Carboni. She responded yes. Mr. Sky said we will schedule further out from those meetings when the new member is elected.

**Review and possible vote to approve Select Board Meeting Minutes of February 28, 2023**

Member Carboni said on page 1, there are three (3) different spots where the word “Vice” needs to be inserted in front of Chair Fabian. On page 2, second paragraph, ¾’s of the way down, where it says Jamie Bissonnette, she requested to add the business name. On page 2, last paragraph under Site Plan Review for 13 Main Street, Mr. Sky said it would be Middleborough water. She said that Member LaCamera had noted it was Taunton Water. She asked for it to be reflected in the minutes.

Upon a motion made by Member Carboni and seconded by Member LaCamera, it was:

VOTED: To approve the Select Board Meeting Minutes of February 28, 2023 as amended.  
Unanimous in favor.

## **New Business**

Member Carboni said the Fire Station Building Committee held their first meeting. Mr. Sky is preparing a Request for Qualifications to go out for an Owner's Project Manager. We will be meeting again May 10, 2023.

## **Old Business-FY24 Budget Update**

Mr. Sky said we are meeting March 16<sup>th</sup>. He believes he shared the latest numbers for the Schools. Member LaCamera said he will be attending the public hearing for their budget.

## **Correspondence**

1. Letter from Governor Healey's Office regarding FY24 Chapter 90 Allocation
2. Letter from Comcast regarding increase in fees for HBO and HBO Max

## **Adjournment**

Upon a motion made by Member Carboni and seconded by Member LaCamera, it was:

VOTED: To adjourn the Select Board Meeting at 7:48 PM.  
Unanimous in favor.

## **List of documents provided at the Select Board Meeting of March 13, 2023**

1. Agenda page
2. Agenda page
3. Agenda page; legal ad; proposed draft of renewal license with Verizon
4. Agenda page; memo from Town Administrator; summary of projects since December 5, 2022
5. Agenda page; draft Special Town Meeting timeline
6. Agenda page; letter from Town Administrator to Bristol County Agricultural High School; Stipulation Agreement with Bristol County Agricultural School
7. Agenda page; public way license application
8. Agenda page; application for outdoor entertainment permits
9. Agenda page
10. Agenda page; Select Board Meeting Minutes of February 28, 2023
11. Agenda page
12. Agenda page
13. Agenda page; letter regarding FY24 Chapter 90 Allocation; letter from Comcast regarding HBO increases



**AGENDA ITEM #24**  
**APRIL 10, 2023**

**NEW BUSINESS**

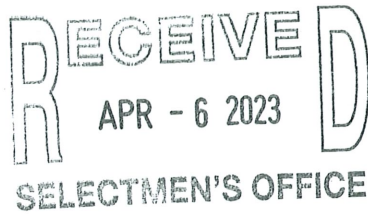
**AGENDA ITEM #25**  
**APRIL 10, 2023**

**OLD BUSINESS**

**AGENDA ITEM #26**  
**APRIL 10, 2023**

**CORRESPONDENCE**

1. Letter from Comcast regarding changes to Xfinity TV services



April 3, 2023

Board of Selectmen  
Town of Lakeville  
346 Bedford Street  
Town Office Bldg.  
Lakeville, MA 02347

Dear Chairman and Members of the Board:

We are committed to keeping you and our customers informed about changes to Xfinity TV services. Accordingly, please note the following change to the Xfinity channel lineup provided in your community:

- *Effective May 12, 2023, ShopHQ will no longer be available with Xfinity.*

Customers are receiving notice of this change in their bill. Please do not hesitate to contact me with any questions at [Michael\\_Galla@comcast.com](mailto:Michael_Galla@comcast.com).

Very truly yours,

*Michael Galla*

Michael Galla, Sr. Manager  
Government Affairs