

AGENDA
Lakeville Select Board and acting as the
Wage & Personnel Board as needed

Lakeville Police Station – 323 Bedford Street
July 11, 2022 – 6:00 PM

PLEASE ASK IF ANYONE IS RECORDING THE MEETING
AND ANNOUNCE CABLE TAPING (IF PRESENT)

1. Select Board Announcements
2. Town Administrator Announcements
3. 6:15 PM Meet with Finance Committee to discuss Departmental Transfers for FY22 and possible vote to approve transfers
4. Discuss Citizens' Petition received to call a Special Town Meeting and possible vote to schedule a Special Town Meeting on August 8, 2022
5. Discuss and possible vote on article for Special Town Meeting Warrant and vote to approve Warrant
6. Discuss and possible vote on Taunton Water Connection Application for 149 Bedford Street
7. Discuss and possible vote on annual Board, Committee and Commission reappointments (see attached list)
8. Discuss and possible vote on request from Town Clerk to appoint Election Officers
9. Discuss and possible vote to appoint Michael Smith to the Community Preservation Committee
10. Discussion on Facility Management issues and considerations
11. Discuss and possible vote to approve Job Description for Part Time Clerk for Inspectional Services
12. Discuss Select Board meeting schedule: August 15 & 29, September 12 & 26, October 11 & 24
13. New Business
14. Old Business
15. Any other business that may property come before the Select Board

Please be aware that this agenda is subject to change. If other issues requiring immediate attention of the Lakeville Select Board arise after the posting of this agenda, they may be addressed at this meeting.

**AGENDA ITEM #1
JULY 11, 2022**

SELECT BOARD ANNOUNCEMENTS

If you are interested in serving on a Town Board, Committee or Commission, there are vacancies on the following: Cable Advisory Committee, Open Space Committee, Capital Expenditures Committee, Master Plan Implementation Committee, Energy Advisory Committee, Park Commission and Zoning Board of Appeals.

If you would be interested in volunteering on any of these groups, please submit a letter of interest to the Select Board's office by mail or email.

AGENDA ITEM #2

JULY 11, 2022

TOWN ADMINISTRATOR ANNOUNCEMENTS

**AGENDA ITEM #3
JULY 11, 2022**

**MEET WITH FINANCE COMMITTEE TO DISCUSS
DEPARTMENTAL TRANSFERS FOR FY22 AND POSSIBLE VOTE
TO APPROVE TRANSFERS**

Attached are the transfers being requested.

TOWN OF LAKEVILLE

Transfer of Appropriations


Fiscal Year 2022

Transfer From		Amount
Account#	DEPARTMENT/Description	Amount
65430100-512000	SOLID WASTE SALARIES - LABORERS	\$ 7,000.00
65430100-516500	SOLID WASTE SALARIES - GROUP INS	4,000.00
		\$ 11,000.00

Transfer To		Amount
Account#	DEPARTMENT/Description	Amount
65430200-529500	SOLID WASTE EXPENSES - BULKY WASTE	\$ 11,000.00
		\$ 11,000.00

Explanation:

1) Disposal costs due to increased construction-related materials


 Franklin Moniz, DPW Director

Board of Selectmen

Finance Committee

Chair, Board of Selectmen

Chair, Finance Committee

Date

Date

Massachusetts General Laws, Chapter 44, section 33B:

(b) A town may, by majority vote at any meeting duly held, transfer any amount previously appropriated to any other use authorized by law. Alternatively, the selectmen, with the concurrence of the finance committee or other entity established under section 16 of chapter 39, may transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year to apply to the previous fiscal year, any amount appropriated, other than for the use of a municipal light department or a school department, to any other appropriation.

TOWN OF LAKEVILLE
Transfer of Appropriations


Fiscal Year 2022

Transfer From		Amount
Account#	DEPARTMENT/Description	
01241100-514000	INSPECTION/SALARIES - LONGEVITY	\$ 2,625.00
		\$ 2,625.00

Transfer To		Amount
Account#	DEPARTMENT/Description	
01292100-511000	ANIMAL CONTROL /SALARIES - ACO SALARY	\$ 2,625.00
		\$ 2,625.00

Explanation:

1) Additional bi-weekly pay, to align earnings with fiscal year end, per State DOR/DLS recommended "best practices".



Ari Sky, Town Administrator

Board of Selectmen

Finance Committee

Chair, Board of Selectmen

Date

Chair, Finance Committee

Date

Massachusetts General Laws, Chapter 44, section 33B:

(b) A town may, by majority vote at any meeting duly held, transfer any amount previously appropriated to any other use authorized by law. Alternatively, the selectmen, with the concurrence of the finance committee or other entity established under section 16 of chapter 39, may transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year to apply to the previous fiscal year, any amount appropriated, other than for the use of a municipal light department or a school department, to any other appropriation.

**AGENDA ITEM #4
JULY 11, 2022**

**DISCUSS CITIZENS' PETITION RECEIVED TO CALL A SPECIAL
TOWN MEETING AND POSSIBLE VOTE TO SCHEDULE A
SPECIAL TOWN MEETING ON AUGUST 8, 2022**

Attached you will find a copy of the submitted petition with signatures and a timeline if the Board votes to schedule a Special Town Meeting on August 8, 2022.

Also attached are two (2) emails from Town Counsel regarding the petition.

Ari Sky

From: Gregg J. Corbo <GCorbo@k-plaw.com>
Sent: Tuesday, July 5, 2022 4:55 PM
To: Ari Sky; k.goodfellow@comcast.net; Kathryn Goodfellow
Cc: Lillian Drane, Town Clerk & Chief Elections Officer, CMC, Commissioner to Qualify & Burial Agent; Mark R. Reich
Subject: RE: CITIZEN PETITION: Recall- calling a Special Town Meeting

Dear Ari and Katie.

I am writing to follow-up on my opinion below relative to the request for special town meeting.

The petition for the special town meeting states that it is for the purpose of asking the voters to approve a bylaw establishing a recall procedure for elected officials. As stated below, it is my opinion that such a bylaw, if passed, will have no legal effect.

In my opinion, the proposal in the petition must be inserted into the warrant exactly in the form of the petition; meaning that the Select Board does not have the authority to correct the petition prior to execution of the warrant. Likewise, once a petition is certified with the required number of signatures, it cannot be amended or withdrawn. A petitioned article is, however, subject to changes within the scope of the original article either by motion or by amendment made at Town Meeting. Whether such a change is acceptable is a matter within the discretion of the Moderator.

Some Massachusetts municipalities have established recall procedures by special act of the Legislature. Such a special act must first be approved by the voters at Town Meeting and then enacted by the Legislature. Although a petition for a special act to adopt a recall procedure for the Town may be brought to Town Meeting by petition, the proposed warrant article does not include a request for special legislation, and it cannot reasonably be interpreted as including such a request because it does not comply with the requirements of Chapter II, Section 18 of the Town's General Bylaws, which states that:

By a recent bylaw amendment, no article appearing on a warrant for an Annual or Special Town Meeting, requesting a petition to the General Court to enact special legislation shall be in order for consideration by Town Meeting unless the text of the special legislation sought is included as part of the article or as an appendix to the warrant, or is on file with the Town Clerk at least fourteen (14) days prior to the date of a Special Town Meeting and seven (7) days prior to the date of an Annual Town Meeting at which it will be considered.

Therefore, because the Town does not have the authority to enact a bylaw establishing a recall procedure without also having a special act of the Legislature, and because the petitioned article does not include such a request for special legislation, it is my opinion that even if Town Meeting acts favorably on the petitioned article as written, the action will be unlawful and of no effect.

Please do not hesitate to contact me if there are any further questions in this regard.

-Gregg

Gregg J. Corbo, Esq.

KP | LAW

101 Arch Street, 12th Floor

Boston, MA 02110

O: (617) 654-1764

F: (617) 654 1735

gcorbo@k-plaw.com

www.k-plaw.com

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intended recipient, you are hereby notified that any dissemination of this communication is strictly prohibited. If you have received this communication in error, please delete all electronic copies of this message and attachments thereto, if any, and destroy any hard copies you may have created and notify me immediately.

From: Gregg J. Corbo
Sent: Friday, July 1, 2022 10:06 AM
To: 'Ari Sky' <asky@lakevillema.org>
Cc: Lillian Drane, Town Clerk & Chief Elections Officer, CMC, Commissioner to Qualify & Burial Agent <ldrane@lakevillema.org>; Mark R. Reich <MReich@k-plaw.com>
Subject: RE: CITIZEN PETITION: Recall- calling a Special Town Meeting

Dear Ari:

As we discussed, the Select Board is required to call a special town meeting upon receipt of a petition signed by at least 200 registered voters of the Town. G.L. c. 39, §10. Said meeting must be held within forty-five days of receipt of the petition and it must be called by a warrant signed by the Select Board and posted at least fourteen days prior to the meeting. Id.

The warrant must include the subject-matter of the petition in the exact wording used by the petitioner. Otherwise, the Town Meeting may proceed as any other town meeting, which means that there must be a quorum present to transact business, there must be a motion and a second on the article, and the main motion is subject to amendment and debate. In my opinion, the Select Board has the authority to also include in the warrant any other articles as it sees fit.

Please note that, although the Select Board is required to hold the requested Town Meeting, it is my opinion that the request set forth in the proposed warrant will have no legal effect if passed. Municipalities have no power to remove elected officials from office unless such an action is authorized by a state statute. Turner v. City of Boston, 462 Mass. 511, 516 (2012). There is no provision in the General Laws that allows for the recall of local elected officials and I have been informed that the Town of Lakeville does not have a special act of the Legislature authorizing such action. Therefore, it is my opinion that if Town Meeting acts favorably on the petitioned article, the action will be unlawful and of no effect.

Please feel free to contact me if you have any questions in this regard.

-Gregg

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From: Ari Sky <asky@lakevillema.org>
Sent: Thursday, June 30, 2022 4:44 PM
To: Gregg J. Corbo <GCorbo@k-plaw.com>
Cc: Lillian Drane, Town Clerk & Chief Elections Officer, CMC, Commissioner to Qualify & Burial Agent <ldrane@lakevillema.org>; Mark R. Reich <MReich@k-plaw.com>
Subject: Fwd: CITIZEN PETITION: Recall- calling a Special Town Meeting

Ari Sky

From: Gregg J. Corbo <GCorbo@k-plaw.com>
Sent: Thursday, July 7, 2022 12:47 PM
To: Ari Sky
Cc: Mark R. Reich; k.goodfellow@comcast.net; Lillian Drane, Town Clerk & Chief Elections Officer, CMC, Commissioner to Qualify & Burial Agent
Subject: RE: Frequency of Special Town Meetings?

Hi Ari.

In my opinion, there are no restrictions as to repetitive petitions to Town Meeting on any question, including the question of whether to implement a recall procedure. The only limitation that I am aware of is in G.L. c. 40A, §5, which only applies to zoning bylaw amendments and which prohibits consideration of a zoning bylaw amendment that was unfavorably acted on within two years of the unfavorable action unless the matter receives a positive recommendation of the planning board.

Please let me know if you would like to discuss.

-Gregg

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From: Ari Sky <asky@lakevillema.org>
Sent: Thursday, July 7, 2022 12:28 PM
To: Gregg J. Corbo <GCorbo@k-plaw.com>
Cc: Mark R. Reich <MReich@k-plaw.com>; k.goodfellow@comcast.net; Lillian Drane, Town Clerk & Chief Elections Officer, CMC, Commissioner to Qualify & Burial Agent <ldrane@lakevillema.org>
Subject: Frequency of Special Town Meetings?

Gregg –

One question that we'd like to clarify before next week: are there any restrictions on how frequently the recall question can be submitted by petition, bearing in mind that a second petition would presumably be intended to address the shortcomings of the first version?

Ari J. Sky, ICMA-CM
Town Administrator
Town of Lakeville
346 Bedford Street
Lakeville, Massachusetts 02347

**SPECIAL TOWN MEETING SCHEDULE
AUGUST 8, 2022**

<u>ACTION</u>	<u>DATES</u>
Schedule Special Town Meeting	July 11 th
Open Warrant	July 11 th
Warrant Closes	July 11 th
Vote on Articles	July 11 th
Send draft warrant to Town Counsel for review	Completed July 5 th
Vote on Final Warrant	July 11 th
Legal ad in Paper	July 19 th
Warrant Posting	July 19 th
Warrant Review	July 25 th
STM TO BE HELD	August 8th

PETITION FOR TOWN ACTION – SPECIAL TOWN MEETING

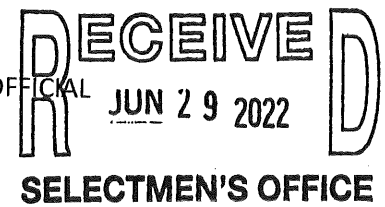
PETITION CONTACT PERSON: Roy Vetter
ADDRESS: 22 Reservoir Ave
PHONE NO. 774-294-1093
EMAIL: rlvetter@yahoo.com

Received
JUN 29 2022
Lakeville Town Clerk

WE, THE UNDERSIGNED RESIDENTS AND REGISTERED VOTERS OF THE TOWN OF LAKEVILLE, DO HEREBY PETITION THE SELECT BOARD TO CALL A SPECIAL TOWN MEET AND INCLUDE IN THE WARRANT FOR SAID MEETING THE FOLLOWING ARTICLE:

To see if the Town will vote to amend the General By-laws of Town of Lakeville by adding the attached By-law for the Recall of an Elected Official or take any action thereto.

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SELECTMEN'S OFFICE



Recall of an Elected Official

A. RECALL DESCRIPTION

1. Any holder of an elected office in the Town of Lakeville may be recalled therefrom by registered voters of the Town as hereinafter provided.
2. The recall of an elected official will consist of a 3-step process.
3. An initial recall affidavit shall not be filed against an officer within 3 months after the officer takes office or within the last 3 months of the term.

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JUN 29 2022

Lakeville Town Clerk

B. INITIATION OF THE RECALL AFFADAVIT - (Step one) The Affidavit

1. Any 100 registered voters of the Town of Lakeville may initiate a recall petition by filing an affidavit with the Town Clerk.
2. The Select Board may appoint a Temporary/ Interim Town Clerk to handle the recall process and Election should the Town Clerk be the Elected official subjected to the recall.

C. THE PETITION - (Step two) The Petition

1. If the affidavit process has been completed in compliance with the requirements of Section B of this Chapter, the Town Clerk shall provide a sufficient number of copies of petition blanks demanding such recall (printed forms of which shall be kept on hand) to the voters who made the affidavit. The blanks shall be issued by the Town Clerk and bear the Clerk's signature and Official Seal; they shall be dated and addressed to the Select Board and shall contain the names of all persons to whom issued, the number of blanks so issued, the name of the person sought to be recalled, and shall demand the election of a successor to such office.
2. Such blanks must be provided within five Town hall business days during regular business hours.
3. Said recall petition shall be returned and filed with the Town Clerk on the 28th day after the requesting voter receives the blank petitions from the Town Clerk.
4. In the event that the Town hall is not open on the 28th day, the petition may be filed during normal business hours on the next Town hall business day.
5. The petition, before being returned and filed, shall be signed by 200 qualified voters of the Town. Every signature must be accompanied by the signer's place of residence, giving the street and number.
6. Within 5 working days of receipt of the recall petition sheets, the town clerk shall submit the recall petition sheets to the board of registrars of voters and the board of registrars of voters shall verify the number of signatures which are names of registered voters of the town.

D. THE RECALL ELECTION - (Step three) The Recall Election

1. If the petition shall be found and certified by the Registrars of Voters to be sufficient, the Town Clerk shall forthwith submit it with the certificate to the Select Board. The Select Board

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JUN 29 2022

SELECTMEN'S OFFICE

shall forthwith give written notice to said official of the receipt of said certificate. If the official sought to be removed does not resign within seven calendar days, shall order an election to be held on a day fixed by them not less than 45 days nor more than 60 days after the date of the Town Clerk's certificate that a sufficient petition is filed. However, if any other Town election is to occur within 90 days after the date of said certificate the Select Board may, at their discretion, postpone the holding of the recall election to the date of such other election. If a vacancy occurs in said office after a recall election has been so ordered, the election shall nevertheless proceed as in this section provided.

Received
JUN 29 2022

Lakeville Town Clerk

2. The nomination of other candidates, the publication of the warrant for the recall election and the conduct of the nomination and publication, shall all be in accordance with the law relating to elections, unless otherwise provided in this act.

3. Ballots used in a recall election shall contain the following propositions:

FOR THE RECALL OF THE

[NAME OF OFFICER] ()

AGAINST THE RECALL OF THE

[NAME OF OFFICER] ()

Adjacent to each proposition, there shall be a place to mark a vote. Following the propositions shall appear the word "Candidates" with directions to voters as required by section 42 of chapter 54 of the General Laws. Beneath the word "Candidates" shall appear the names of candidates nominated as provided in this act. Adjacent to the name of each candidate shall be a place to mark a vote.

F. DUTIES OF THE INCUMBENT

1. The incumbent shall continue to perform the duties of his/her office until the recall election.
2. If the official is not recalled, he/she shall continue in the office for the remainder of his/her unexpired term, subject to recall as before, as provided in this act.

H. VOTING RESULTS

1. If a majority of the votes cast upon the question of recall are in favor of recall, the officer shall be recalled and the votes for the candidates shall be counted.
2. In that instance, the candidate receiving the highest number of votes shall be declared elected for the open office.
3. If less than a majority of the votes cast are in favor of recall, the votes for candidates shall not be counted.
4. If the official is recalled in the recall election, he/she shall be deemed removed upon the election of his/her successor, who shall hold office during the unexpired term.

SPECIAL TOWN MEETING PETITION –RECALL OF AN ELECTED OFFICIAL

5. If the successor fails to take office within five days after receiving notification of his/her election, the incumbent shall thereupon be deemed removed and the office vacant.

I. CANDIDATES TO SUCCEED THE ELECTED OFFICIAL

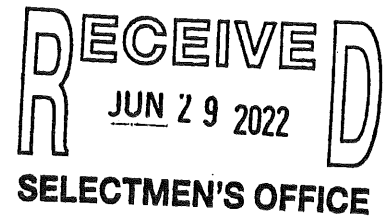
1. Any elected official sought to be recalled may not be a candidate to succeed himself/herself.
2. The nomination of candidates, the publication of the warrant for the recall election, and the conduct of the same shall all be in accordance with the provisions of law relating to elections unless otherwise provided by this act.

J. APPOINTMENT OF RECALLED OR RESIGNED OFFICIAL

1. Any person who has been removed from an office or who has resigned from office while recall proceedings were pending against him/her shall not be appointed to any Town office within 4 years after such removal or such resignation.
2. In the case of an officer subjected to a recall election and not recalled, a new recall affidavit shall not be filed against that officer until at least 3 months have elapsed after the election at which the previous recall was submitted to the voters of the town.

K. EFFECTIVE DATE

This act shall take effect upon its passage.



Received

JUN 29 2022

Lakeville Town Clerk

SPECIAL TOWN MEETING PETITION - RECALL OF AN ELECTED OFFICIAL

RECEIVED
JUN 29 2022
ADDRESS

PRINT NAME

SIGNATURE

SELECTMEN'S OFFICE

TOTAL Certified 236

- | | | | |
|-------|---------------------|------------------------------|-----------------------|
| ✓ 1. | Roy Vetter | <i>Roy Vetter</i> | 22 Reservoir Ave. P.3 |
| ✓ 2. | Bob Laykowsk! | <i>Bob Laykowsk!</i> | 5 Johnson Drive P.3 |
| ✓ 3. | CARL SCHIARONE | <i>Carl Schiarone</i> | 134 HOWARD ROAD P.1 |
| ✓ 4. | Peter Bourneau | <i>Peter Bourneau</i> | 22 Baker Ln P.1 |
| N 5. | Elaine Johnson | <i>Elaine M. Johnson</i> | one Indian Shire Rd |
| ✓ 6. | Henry Van Laarhoven | <i>Henry W Van Laarhoven</i> | 165 County St P.1 |
| ✓ 7. | Jo-Ellen Kenney | <i>Jo-Ellen Kenney</i> | 10 Bridge Street P.3 |
| ✓ 8. | Randall Kenney | <i>Randall Kenney</i> | 10 Bridge St P.3 |
| ✓ 9. | Bobby Barrack | <i>Bobby Barrack</i> | 1 Wyncott Road P.1 |
| ✓ 10. | Ted Skinner | <i>Ted Skinner</i> | 49 Pierce Ave P.1 |
| ✓ 11. | Andrew Pappas | <i>Andrew Pappas</i> | 62 Malbone St. P.1 |
| ✓ 12. | Michael Pappas | <i>Michael Pappas</i> | 62 Malbone St P.1 |
| ✓ 13. | Dario Menasse | <i>Dario Menasse</i> | 37 Cross St. P.3 |
| ✓ 14. | Michael Day | <i>Michael Day</i> | 34 Johnson Dr. P.3 |
| ✓ 15. | Peter Sedell | <i>Peter Sedell</i> | 40 Church St. P.1 |
| ✓ 16. | Arthur Conway | <i>Arthur Conway</i> | 33 Southworth St. P.3 |
| ✓ 17. | Robert Goff | <i>Robert Goff</i> | 26 Cross St. |
| ✓ 18. | John Harte | <i>John Harte</i> | 17 Brookstone Dr. P.1 |
| ✓ 19. | Harry Crossman | <i>Harry Crossman</i> | 1 Lemore Ave P.3 |
| ✓ 20. | Patricia Wrenn | <i>Patricia Wrenn</i> | 7 Taunton St. P.3 |
| ✓ 21. | Kyle Wrenn | <i>Kyle Wrenn</i> | 7 Taunton St. P.3 |

SPECIAL TOWN MEETING PETITION - RECALL OF AN ELECTED OFFICIAL

RECEIVED
JUN 29 2022

PRINT NAME

SIGNATURE

ADDRESS
TOWNSMEN'S OFFICE

- | | | | |
|-------|------------------------|------------------------|-----------------------------|
| ✓ 22. | Charles L. Gates | Charles L. Gates | 2 Apple House Rd. P1 |
| ✓ 23. | WENDY CHANDOURNE | Wendy Chandourne | 17 NELSON SHORE RD P2 |
| ✓ 24. | GEORGE ROBINSON | George Robinson | 206 BEDFORD ST P3 |
| ✓ 25. | JUDITH ROBINSON | Judith Robinson | 206 BEDFORD ST P3 |
| ✓ 26. | Ellen Iolli | Ellen Iolli | 15 Reservoir Ave P3 |
| ✓ 27. | Justin Varricchio | Justin Varricchio | 13 Reservoir Ave P3 |
| ✓ 28. | Jennifer Varricchio | Jennifer Varricchio | 13 Reservoir Ave P3 |
| ✓ 29. | Bryanna Donahue | Bryanna Donahue | 87 Crooked Lane P3 |
| ✓ 30. | Josephine Donahue | Josephine Donahue | 87 Crooked Lane P3 |
| ✓ 31. | Noelle Rilleau | Noelle Rilleau | 22 Reservoir Ave P3 |
| N 32. | Roy Vetter | Roy Vetter | 22 Reservoir Ave |
| ✓ 33. | Lisa Fedy | Lisa Fedy | 17 Reservoir Avenue P3 |
| ✓ 34. | Brian Fedy | Brian Fedy | 17 Reservoir Ave P3 |
| ✓ 35. | Michael Wright | Michael Wright | 1 Woodell Lane P3 |
| ✓ 36. | DAN E. THERRIEN | Dan E. Therrien | 3 BARTELHI ROAD. P2 |
| ✓ 37. | Melisa Turcotte | Melisa Turcotte | 1 Sammarc Way P3 |
| ✓ 38. | MARC TURCOTTE | Marc Turcotte | 1 SamMarc Way P3 |
| ✓ 39. | Robert MacIntyre | Robert MacIntyre | 4 Alden Rd P1 |
| ✓ 40. | Brian Beckma | Brian Beckma | 14 Lakeside Ave. P2 |
| ✓ 41. | Louisa Costello Coons | Louisa Costello Coons | 108 Pierce Ave. P1 |
| ✓ 42. | Charles Costello Coons | Charles Costello Coons | 108 Pierce Ave. P1 |
| ✓ 43. | Mary + Melts | Mary + Melts | 4 Joshua Ln. P1 |
| ✓ 44. | Rita A. Garbitt | Rita A. Garbitt | 102 Main Street P3 |

SPECIAL TOWN MEETING PETITION - RECALL OF AN ELECTED OFFICIAL

RECEIVED
JUN 29 2022

PRINT NAME

SIGNATURE

SELECTMEN'S OFFICE

✓ 45.	Kelly Hetenda	Kelly Hetenda	7 Halcyon Farm Rd	P1
✓ 46.	Thomas Dawicki	Thomas Dawicki	32 Reservoir Ave	P3
✓ 47.	Samantha Kiesel	Samantha Kiesel	9 Colleen Dr	P3
S 48.	William Kiesel	William Kiesel	9 Colleen Dr	P3
S 49.	Tim Kiesel	Tim Kiesel	9 Colleen Dr	P3
✓ 50.	Colleen Kiesel	Colleen Kiesel	9 Colleen Dr.	
✓ 51.	Karen Dawicki	Karen Dawicki	32 Reservoir Ave	P3
S 52.	Stephen Dawicki	Stephen Dawicki	32 Reservoir Ave	
S 53.	Rebecca Dawicki	Rebecca Dawicki	32 Reservoir Ave	
✓ 54.	Julie Gazard	Julie Gazard	117 Main Street	P3
S 55.	Kevin Gazard	Kevin Gazard	117 Main Street	
S 56.	Matthew GAZARD	Matthew Gazard	117 Main Street	
✓ 57.	Fernanda Duarte	Fernanda Duarte	121 MAIN Street	P3
✓ 58.	Jenna Duarte	Jenna Duarte	121 Main Street	P3
✓ 59.	Nichole MacEachern	Nichole MacEachern	99 County St	P1
✓ 60.	Susany Spierer	Susany Spierer	10 Valley Rd	P3
✓ 61.	Brian Helesan	Brian Helesan	9 Kenneth St	P3
✓ 62.	Erica Cumminge	Erica Cumminge	13 Vaughn St.	P3
/ 63.	JAMES E CORBETT, JR	James E Corbett	54 Mountcomery St	P2
✓ 64.	Peter Villeneuve	Peter Villeneuve	108 County St.	P1
/ 65.	CARIN CORNER	Carin Villeneuve	108 County St.	P1
/ 66.	Janice Hartigan	Janice Hartigan	7 Hemlock Shale Rd	P2
✓ 67.	Judy Cassaboom	Judy Cassaboom	8 Hemlock	P2

SPECIAL TOWN MEETING PETITION - RECALL OF AN ELECTED OFFICIAL

RECEIVED
JUN 29 2022

	<u>PRINT NAME</u>	<u>SIGNATURE</u>	<u>SUBJECT MEN'S OFFICE</u>
✓ 68.	Barbara Moncosky		17 Johnson Dr. P3
✓ 69.	Dorann Cohen		7 Carriage House P3 P3
✓ 70.	Jennifer Walker		5 Cranberry Ln P3
N 71.	Brendan Walker		5 Cranberry Lane
✓ 72.	Leanne Kendall		3 Cranberry Ln P3
✓ 73.	Angela Kendall		3 Cranberry Ln P3
✓ 74.	Shawna Walker		5 Cranberry Ln P3
✓ 75.	LAWRENCE COHEN		7 CARRIAGE HOUSE DR P3
N 76.	Francis Cohen		7 Carriage House Dr
✓ 77.	Chandler Marcasky		17 Johnson Dr. P3
✓ 78.	Amy Smith		11 Dunham Pond Rd P3
✓ 79.	Jen Patraude		20 Johnson Dr. P3
✓ 80.	Brian Patraude		20 Johnson DR P3
✓ 81.	JACOB D'ARISTOTE		17 W VAUGHEN ST P3
✓ 82.	Maria Angela Perrone-Martin		207 Cedar Dr P2
✓ 83.	Janet DeMorenville		10 Reservoir Ave. P3
✓ 84.	ROONEY RIXON		39 BAKER LANE P3
✓ 85.	Kevin Riordan		5 Bridge St Xing P3
✓ 86.	Dele A Kenny		18 Clark Rd P2
✓ 87.	William Welch		18 Clark Rd P2
✓ 88.	Wayne DeMorenville		10 Reser AV LaPorte P3
✓ 89.	Erin Duncan		7 Lemon Ave P3
✓ 90.	Tommy Saut		3 Panther Rd P3

SPECIAL TOWN MEETING PETITION - RECALL OF AN ELECTED OFFICIAL

RECEIVED
JUN 29 2022

PRINT NAME

SIGNATURE

AISELECTMEN'S OFFICE

- | | | | |
|--------|------------------------|------------------------|-------------------------|
| ✓ 91. | Diane Mastrangelo | Diane Mastrangelo | 26 Dunbar Rd. P1 |
| ✓ 92. | Delina Toal | Delina Toal | 80 Main St. P3 |
| ✓ 93. | Martha Schneider | Martha W. Schneider | 3 River Bend Dr. |
| ✓ 94. | Erin Morley | Erin Morley | 2 Crooked Ln P1 |
| ✓ 95. | John Sperry | John Sperry | 136 So Pickers P3 |
| ✓ 96. | Wm R. Perry | Wm R. Perry | 15 Rhod De Island Rd P3 |
| ✓ 97. | Tracy Chestnut | Tracy Chestnut | 7 Surrey Drive P3 |
| ✓ 98. | Claine Daversa | Claine Daversa | 7 Sunny Drive P3 |
| ✓ 99. | Kevin Vicente | Kevin Vicente | 47 Harcourt Ave P3 |
| ✓ 100. | Stacy | Stacy | 47 Harcourt Ave. P3 |
| ✓ 101. | Ryan Eaton | Ryan Eaton | 8 Rush Pond Road P3 |
| ✓ 102. | Stefani Gaston | Stefani Gaston | 8 Rush Pond Road P3 |
| ✓ 103. | Lois M. Neilson | Lois M. Neilson | 51 Harcourt Ave P3 |
| ✓ 104. | Bradford A. Neilson | Bradford A. Neilson | 51 Harcourt Ave. P3 |
| ✓ 105. | Michael H Locke | Michael H Locke | 26 Anacorde Drive P3 |
| ✓ 106. | SEAN SWEENEY | Sean Sweeney | 190 Rhode Island P3 |
| ✓ 107. | Amanda Cook | Amanda Cook | 8 Cedar Pond Rd. P2 |
| ✓ 108. | JOHN GREGORY | John Gregory | 8 BARTELLI RD P2 |
| ✓ 109. | Mark Kaye | Mark Kaye | 4 B. Drive P2 |
| ✓ 110. | CHRIS WUDSON | Chris Wudson | 1 JULIAS WAY P.1 |
| ✓ 111. | Carol M Perry | Carol M Perry | Dunbar P.1 |
| N 112. | Cosette Ayoub | Cosette Ayoub | 56 Harcourt Ave |
| ✓ 113. | Tressah Jakubaska | Tressah Jakubaska | 53 Harcourt Ave P3 |

SPECIAL TOWN MEETING PETITION - RECALL OF AN ELECTED OFFICIAL

RECEIVED
JUN 29 2022

	PRINT NAME	SIGNATURE	SELECTMEN'S OFFICE ADDRESS
✓ 114.	Heather Bodwell	Heather Bodwell	13 Rush Pond Rd Lakeville, MA 02347 P3
✓ 115.	Mark Bodwell	Mark Bodwell	13 Rush Pond Rd Lakeville MA 02347 P3
✓ 116.	Maggie Bodwell	Maggie Bodwell	13 Rush Pond Rd Lakeville, MA 02347 P3
✓ 117.	Thomas Cardran	Tom Cardran	141 Main St Lakeville MA 02347 P3
✓ 118.	Carol Sarkozy	Carol Sarkozy	141 Main St Lakeville P3
✓ 119.	Bela Sarkozy Jr	Bela Sarkozy	141 Main St. Lakeville MA 02347 P3
✓ 120.	Laurinda Ploma	Laurinda Ploma	143 Main St Lakeville MA 02347 P3
✓ 121.	Kimberly Cardran	Kim Cardran	141 Main St Lakeville MA P3
✓ 122.	Jen Benton	Jen Benton	6 Rush Pond Rd Lakeville, MA 02347 P3
✓ 123.	Ed Benton	Ed Benton	6 Rush Pond Rd P3
✓ 124.	Melissa Navega	Melissa Navega	8 Sherwood Lane P1
✓ 125.	Steve Navega II	Steve Navega	8 Sherwood Lane P1
✓ 126.	Steve Navega III	Steve Navega	8 Sherwood Lane P1
✓ 127.	Lauren Delaney	Lauren Delaney	54 Sherwood Lane P1
✓ 128.	Peter Delaney	Peter Delaney	54 Sherwood Lane P1
✓ 129.	ELIZABETH A. MATTHEW	Elizabeth Matthew	13 Sherwood Lane P1
✓ 130.	Megan Keif	Megan Keif	13 Sherwood Lane P1
✓ 131.	Michelle Hacht	Michelle Hacht	49 Baker Lane P1
✓ 132.	Steven Hacht	Steven Hacht	49 Baker Lane Lakeville MA 02347
✓ 133.	Patricia Whitman	Patricia Whitman	49 Baker Lane Lakeville MA 02347
✓ 134.	Kerin Towne	Kerin Towne	1 Diamond Ave Lakeville MA
✓ 135.	Michael Osakowicz	Michael Osakowicz	1 Diamond Ave Lakeville P3
✓ 136.	Scott Coen	Scott Coen	11 Rush Pond P3

SPECIAL TOWN MEETING PETITION - RECALL OF AN ELECTED OFFICIAL

	PRINT NAME	SIGNATURE	SELECTMEN'S OFFICE ADDRESS
✓	137. Elizabeth Bodwell	<i>Elizabeth Bodwell</i>	13 Rush Pond Rd, Lakeville P3
N	138. Sandy Anderson	Sandy Anderson	42 Sherwood Lane MA 0234
✓	139. Karen Arnold	<i>Karen Arnold</i>	26 Sherwood Lane P1
✓	140. Glenn Arnold	<i>Glenn Arnold</i>	26 Sherwood Lane P1
✓	141. Diana Murray	<i>Diana Murray</i>	10 Bartoli Rd P2
✓	142. James Murray	<i>James Murray</i>	10 Bartoli Rd P2
✓	143. Samantha Murray	<i>Samantha Murray</i>	10 Bartoli Rd P2
✓	144. Stacy Coen	<i>Stacy Coen</i>	11 Rush Rd P3
✓	145. Robert Chestnut	Robert Chestnut	1 Rush Pond Rd P3
✓	146. Robert Chestnut	<i>Robert Chestnut</i>	7 Surrey Dr P3
✓	147. Michael Levant	<i>Michael Levant</i>	140 County St Wrentham MA P1 02342
✓	148. ^{Trucchi} Nicole Buckley	<i>Nicole Buckley</i>	27 Baker Lane, Lakeville
✓	149. James Cobis	<i>James Cobis</i>	13 Village Road P2
✓	150. Julie Cobis	<i>Julie Cobis</i>	13 Village Rd Lakeville P2
✓	151. Matthew Buckley	<i>Matthew Buckley</i>	27 Baker Lane Lakeville P1
✓	152. Ricca Taylor	<i>Ricca Taylor</i>	127 Howland Rd P1
✓	153. Michelle Taylor	<i>Michelle Taylor</i>	127 Howland Rd. P1
✓	154. Justin Bradley	<i>Justin Bradley</i>	12 Village Rd P2
✓	155. Jess Bradley	<i>Jess Bradley</i>	12 Village Rd P2
✓	156. Summe Decker	<i>Summe Decker</i>	4 Village Rd. P2
✓	157. John Decker	<i>John Decker</i>	4 Village Rd P2
✓	158. Mehssa Pignano	<i>Mehssa Pignano</i>	501d Stonewall Rd P2
S	159. Anthony Pignano	<i>Anthony Pignano</i>	501d Stonewall Rd
✓	251. KENDRA LEVANT	<i>Kendra Levant</i>	140 County St P1
✓	252. Sarah Howell	<i>Sarah Howell</i>	7 Spring Brook Lane P2
S	253. Fred Howell	<i>Fred Howell</i>	7 Spring Brook Lane
✓	254. Riley Levant	<i>Riley Levant</i>	140 County St P1

over

SPECIAL TOWN MEETING PETITION - RECALL OF AN ELECTED OFFICIAL

RECEIVED
 JUN 29 2022
 ADDRESS
 SELECTMEN'S OFFICE

	<u>PRINT NAME</u>	<u>SIGNATURE</u>	<u>ADDRESS</u>
✓160.	Kolleen Carchio	Kolleen O. Carchio	8 Valley Rd. P3
✓161.	Abby Carchio	Abby Carchio	8 Valley Rd. P3
✓162.	John Carchio	John Carchio	8 Valley Rd. P3
✓163.	PETER D. DORR	Peter Dorr	7 W. Vaughan St. P3
✓164.	Judith Legato	Judith Legato	46 Hercourt Ave. P3
✓165.	Robert Stanghellini	Robert Stanghellini	10 Valley Rd. P3
S 166.	Lillian Craig	Lillian Craig	4 Blueberry #1
✓167.	Kathleen McGonigle	Kathleen McGonigle	27 Nelson Shore Rd. P2
✓168.	TIMOTHY I. MCGONIGLE	TIM McGonigle	27 NELSON SHORE RD. P2
✓169.	Amy McGonigle	Amy McGonigle	22 Panethieri Dr. P2
✓170.	PATRICK MCGONIGLE	Patrick McGonigle	22 PANETHIERI DR. P2
✓171.	Anthony Chiuppi	Anthony Chiuppi	18 VAUGHAN ST. P3
✓172.	B. Kennison Glidden	B. Kennison Glidden	17 W. Vaughan St. P3
✓173.	Donna L. Glidden	Donna L. Glidden	17. W. Vaughan St. P3
✓174.	BENJAMIN K. GLIDDEN III	Benjamin K. Glidden III	85 MAW ST. P3
✓175.	Steve Howe	Steve Howe	3 Myricks St. P2
✓176.	Janet Howe	Janet Howe	3 Myricks St. P3
✓177.	Donna Welch	Donna Welch	27 Cross St. P3
✓178.	Laurence A Welch	Laurence A Welch	27 Cross St. P3
✓179.	Shawn Banks	Shawn Banks	50 Pierce Ave. P1
✓180.	Joan Banks	Joan Banks	50 Pierce Ave. P1
✓181.	Annamarie Sherrick	Annamarie Sherrick	1 Sterling Ct. P3 P1
✓182.	Eileen Altieri	Eileen Altieri	43 Neetown St.

SPECIAL TOWN MEETING PETITION - RECALL OF AN ELECTED OFFICIAL

RECEIVED
JUN 29 2022

	<u>PRINT NAME</u>	<u>SIGNATURE</u>	<u>SELECTMEN'S OFFICE ADDRESS</u>
S 183.	Christopher Alu	Chas Alu	43 Newtown St
✓ 184.	Amy Bradford	[Signature]	17 Bells Brook P-1
✓ 185.	Sean Pillai	[Signature]	3 Hamilton Lane P-3
✓ 186.	Deborah Lucey	Deborah Lucey	43 Stetson St P-3
✓ 187.	John Lucey	John Lucey	43 STETSON ST P-3
N 188.	Tammy Rantala	Tammy Rantala	17 Leonard St.
✓ 189.	Kelly Kutchmanich	[Signature]	93 Crooked Lane P-3
✓ 190.	Anthony Katchmanich	[Signature]	93 Crooked Lane P-3
✓ 191.	David C. Lodge	David C. Lodge	21 Sandy Circle P-2
✓ 192.	Blair Lawrence	Blair Lawrence	21 Sandy Circle P-2
✓ 193.	Erene Sampson	Erene Sampson	26 LeBaron Blvd P-2
✓ 194.	GARY SIMMONS	[Signature]	28 LeBaron Blvd P-2
✓ 195.	Therese Simmons	Therese Simmons	28 LeBaron Blvd P-2
✓ 196.	[Signature]	Chris Burt	30 LeBaron Blvd P-2
✓ 197.	Adelaide Lincoln	[Signature]	30 LeBaron Blvd P-2
✓ 198.	Lisa Ekstrom	Lisa Ekstrom	21 West Vaughn St P-3
✓ 199.	Maria de Burs	Maria de Burs	6 Valley Rd Lakeville P-3
✓ 200.	Leurie Driscoll	Rabrie Driscoll	26 Galtre Road P-2
✓ 201.	RICHARD SCOTT	Richard Scott	9 Rush Pond Rd P-3
✓ 202.	Kataryna Berner	[Signature]	50 Rhode Island Rd P-3
✓ 203.	Julie A. Bettencourt	Julie A. Bett	9 Deerfield Lane P-3
✓ 204.	Janet L. Scott	Janet L. Scott	9 Rush Pond Rd. P-3
✓ 205.	Wayne S. Gateman	Wayne S. Gateman	2 Furlong Circle P-2

SPECIAL TOWN MEETING PETITION - RECALL OF AN ELECTED OFFICIAL

RECEIVED
JUN 29 2022

	<u>PRINT NAME</u>	<u>SIGNATURE</u>	<u>SELECTMEN'S OFFICE ADDRESS</u>
✓ 206.	Barbara Monaco	[Signature]	17 Johnson
✓ 207.	Jamietisches	[Signature]	9 Kenneth St. P3
✓ 208.	M. Linda Frawley	M. Linda Frawley	19 ANACONDA ST. P3
✓ 209.	Albert J. Frawley Sr.	Albert J. Frawley Sr.	19 ANACONDA ST. P3
✓ 210.	Mary Ann Lopez	Mary Ann Lopez	6 Shuckly Dr P3
✓ 211.	MARY E. RILEY	M. E. Riley	25 Precinct St P3
✓ 212.	Robert J. Caricchi	Robert J. Caricchi	5 Stetson P3
✓ 213.	Debra Caricchi	Debra Caricchi	5 Stetson St. P3
✓ 214.	Julie OBrien	[Signature]	52 Fuller Shores P2
✓ 215.	Jean DeMunck	Jean DeMunck	30 peckers ST P2
✓ 216.	John St. Bergeron	John St. Bergeron	30 Pickens ST P2
✓ 217.	Kelly Guaraldi	Kelly Guaraldi	17 Lincoln St P3
✓ 218.	E. Peter Guaraldi	E. Peter Guaraldi	17 Lincoln St P3
✓ 219.	Suzanne Sigman	Suzanne Sigman	12 Priscilla Dr P2
✓ 220.	DANIEL SIGMAN	Daniel Sigman	12 Priscilla Dr P2
✓ 221.	Carol Wagner	CAROL MAGNER	17 Hill St P1
✓ 222.	Colleen S. Silva	Colleen Silva	8 Anacanda Drive P3
✓ 223.	Joanna Hrenko	Joanna Hrenko	19 Old Powder House Rd P2
✓ 224.	Kenneth Piquette	Kenneth Piquette	76 Kingman St. P1
✓ 225.	Kerrie Slattery	Kerrie Slattery	50 Old Main St. P3
✓ 226.	Susan Donovan	[Signature]	25 Vaughan St P3
✓ 227.	Roberta Hoeg	Roberta Hoeg	13 Red Farm Rd P1
✓ 228.	BRIAN HOEG	Brian Hoeg	13 REED FARM RD P1

Over →
Over →

SPECIAL TOWN MEETING PETITION - RECALL OF AN ELECTED OFFICIAL

	<u>PRINT NAME</u>	<u>SIGNATURE</u>	<u>ADDRESS</u>
✓ 229.	Teri Peterson		21 N. Precinct St, Lakeville P3
✓ 230.	Barbara Standish		33 Bridge St P3
✓ 231.	Deborah Moriarty		14 Jamies Way P1
✓ 232.	Colleen S. Coscia		16 Lincoln St P3
✓ 233.	Joe Coscia		16 Lincoln St P3
✓ 234.	Marcia Groszold		212 Hemlocks P2
✓ 235.	Emily Jones		212 Hemlocks P2
✓ 236.	Leann Barkley		93 Vaughan St P3
✓ 237.	Adam Barkley		93 Vaughan St P3
✓ 238.	Deann Sams		6 Pine Hill Rd P2
✓ 239.	Sherry Maroney		5 Apponequet Dr P2
✓ 240.	Marlene Lee		237 Main St P3
✓ 241.	JoAnn Chiuppi		57 Montgomery St P2
✓ 242.	Peter Chiuppi		57 Montgomery St P2
✓ 243.	Ber Guilford-Schwab		7 Blueberry St P3
✓ 244.	Holly Meliski		1 Sunners Way P1
✓ 245.	Brenda Mulla		18 Highland Road P2
✓ 246.	Denise Mullen		18 Highland Rd P2
✓ 247.	Claire Lapointe		61 Main St P3
✓ 248.	Eva June White		19 Moulton St P1
✓ 249.	Colleen Garafalo		25 Heritage Hill Dr P2
✓ 250.	Lou Garafalo		25 Heritage Hill Dr P2

RECEIVED
JUN 29 2022
SELECTMEN'S OFFICE

**AGENDA ITEM #5
JULY 11, 2022**

**DISCUSS AND POSSIBLE VOTE ON ARTICLE FOR SPECIAL
TOWN MEETING WARRANT AND VOTE TO APPROVE
WARRANT**

Attached is the draft warrant for the August 8, 2022 Special Town Meeting.

The Board can either do 1 motion to place the article on the Special Town Meeting Warrant and approve the Special Town Meeting Warrant for August 8, 2022 or you can split the motion into 2.

Please note: the bylaw that was submitted included sections D, F & H, skipping over Sections E & G

COMMONWEALTH OF MASSACHUSETTS

Town of Lakeville

Special Town Meeting

Monday, August 8, 2022

To any of the Constables of the **TOWN OF LAKEVILLE**,

Greetings:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Town affairs to meet in the

**APPONEQUET REGIONAL HIGH SCHOOL GYMNASIUM
100 HOWLAND ROAD, LAKEVILLE, MA**

On Monday, August 8, 2022, at 6:30 PM, then and there to act on the following articles:

ARTICLE 1: To see if the Town will vote to amend the General By-laws of Town of Lakeville by adding the attached By-law for the Recall of an Elected Official or take any action thereto.

BY PETITION

Recall of an Elected Official

A. RECALL DESCRIPTION

1. Any holder of an elected office in the Town of Lakeville may be recalled therefrom by registered voters of the Town as hereinafter provided.
2. The recall of an elected official will consist of a 3-step process.
3. An initial recall affidavit shall not be filed against an officer within 3 months after the officer takes office or within the last 3 months of the term.

B. INITIATION OF THE RECALL AFFADAVIT - (Step one) The Affidavit

1. Any 100 registered voters of the Town of Lakeville may initiate a recall petition by filing an affidavit with the Town Clerk.

2. The Select Board may appoint a Temporary/ Interim Town Clerk to handle the recall process and Election should the Town Clerk be the Elected official subjected to the recall.

C. THE PETITION - (Step two) The Petition

1. If the affidavit process has been completed in compliance with the requirements of Section B of this Chapter, the Town Clerk shall provide a sufficient number of copies of petition blanks demanding such recall (printed forms of which shall be kept on hand) to the voters who made the affidavit. The blanks shall be issued by the Town Clerk and bear the Clerk's signature and Official Seal; they shall be dated and addressed to the Select Board and shall contain the names of all persons to whom issued, the number of blanks so issued, the name of the person sought to be recalled, and shall demand the election of a successor to such office.
2. Such blanks must be provided within five Town hall business days during regular business hours.
3. Said recall petition shall be returned and filed with the Town Clerk on the 28th day after the requesting voter receives the blank petitions from the Town Clerk.
4. In the event that the Town hall is not open on the 28th day, the petition may be filed during normal business hours on the next Town hall business day.
5. The petition, before being returned and filed, shall be signed by 200 qualified voters of the Town. Every signature must be accompanied by the signer's place of residence, giving the street and number.
6. Within 5 working days of receipt of the recall petition sheets, the town clerk shall submit the recall petition sheets to the board of registrars of voters and the board of registrars of voters shall verify the number of signatures which are names of registered voters of the town.

D. THE RECALL ELECTION - (Step three) The Recall Election

1. If the petition shall be found and certified by the Registrars of Voters to be sufficient, the Town Clerk shall forthwith submit it with the certificate to the Select Board. The Select Board shall forthwith give written notice to said official of the receipt of said certificate and, if the official sought to be removed does not resign within seven calendar days, shall order an election to be held on a day fixed by them not less than 45 days nor more than 60 days after the date of the Town Clerk's certificate that a sufficient petition is filed. However, if any other Town election is

to occur within 90 days after the date of said certificate the Select Board may, at their discretion, postpone the holding of the recall election to the date of such other election. If a vacancy occurs in said office after a recall election has been so ordered, the election shall nevertheless proceed as in this section provided.

2. The nomination of other candidates, the publication of the warrant for the recall election and the conduct of the nomination and publication, shall all be in accordance with the law relating to elections, unless otherwise provided in this act.
3. Ballots used in a recall election shall contain the following propositions:

FOR THE RECALL OF THE
[NAME OF OFFICER] ()

AGAINST THE RECALL OF THE
[NAME OF OFFICER] ()

Adjacent to each proposition, there shall be a place to mark a vote. Following the propositions shall appear the word "Candidates" with directions to voters as required by section 42 of chapter 54 of the General Laws. Beneath the word "Candidates" shall appear the names of candidates nominated as provided in this act. Adjacent to the name of each candidate shall be a place to mark a vote.

F. DUTIES OF THE INCUMBENT

1. The incumbent shall continue to perform the duties of his/her office until the recall election.
2. If the official is not recalled, he/she shall continue in the office for the remainder of his/her unexpired term, subject to recall as before, as provided in this act.

H. VOTING RESULTS

1. If a majority of the votes cast upon the question of recall are in favor of recall, the officer shall be recalled and the votes for the candidates shall be counted.
2. In that instance, the candidate receiving the highest number of votes shall be declared elected for the open office.
3. If less than a majority of the votes cast are in favor of recall, the votes for candidates shall not be counted.

4. If the official is recalled in the recall election, he/she shall be deemed removed upon the election of his/her successor, who shall hold office during the unexpired term.
5. If the successor fails to take office within five days after receiving notification of his/her election, the incumbent shall thereupon be deemed removed and the office vacant.

I. CANDIDATES TO SUCCEED THE ELECTED OFFICIAL

1. Any elected official sought to be recalled may not be a candidate to succeed himself/herself.
2. The nomination of candidates, the publication of the warrant for the recall election, and the conduct of the same shall all be in accordance with the provisions of law relating to elections unless otherwise provided by this act.

J. APPOINTMENT OF RECALLED OR RESIGNED OFFICIAL

1. Any person who has been removed from an office or who has resigned from office while recall proceedings were pending against him/her shall not be appointed to any Town office within 4 years after such removal or such resignation.
2. In the case of an officer subjected to a recall election and not recalled, a new recall affidavit shall not be filed against that officer until at least 3 months have elapsed after the election at which the previous recall was submitted to the voters of the town.

K. EFFECTIVE DATE

This act shall take effect upon its passage.

You are directed to serve this warrant by posting an attested copy hereof fourteen days at least before the day appointed for a Special Town Meeting and seven days at least before the day appointed for the Annual Town Meeting at the following places: Town Office Building, Baldie's Pizzeria, Fat Cousins, the Clark Shores Association Bulletin Board, Apponequet Regional High School, Lakeville Senior Center, and Assawompset Elementary School.

Hereof fail not and make return of this warrant with your doings hereon at the time and place of said meeting.

Given under our hands this 11th day of July, 2022.

Richard LaCamera, Chairman

Evagelia Fabian

Lorraine Carboni

LAKEVILLE SELECT BOARD

A true copy, Attest:

Constable
Lakeville, MA July ____, 2022

**AGENDA ITEM #6
JULY 11, 2022**

**DISCUSS AND POSSIBLE VOTE ON TAUNTON WATER
CONNECTION APPLICATION FOR 149 BEDFORD STREET**

Attached is an application to connect to Taunton Water for the property located at 149 Bedford Street.

They are requesting 255 gallons per day.

RECEIVED
JUN 24 2022

SELECTMEN'S OFFICE

CITY OF TAUNTON

15 Sumner Street * Taunton, MA, 02780 * Phone: 508.821.1045 * Fax: 508.821.1059

WATER CONNECTION APPLICATION

Application Date: 6-22-2022
Owners Name: Cedar Berry Holding, LLC
Mail Address: 139 Staple Shore Road
City/Town: Lakeville, MA Zip Code: 02347
Telephone No.: 508-243-0708 Cell No.: _____
Water connection request is for property located at:
Address: 149 Bedford Street Town: Lakeville
Applicants name & address (if different from owner): _____

Assessor's Map: 025 Lot: 0014003 Plot: _____

Received Taunton Water Department Specifications? YES NO

Street opening permit? YES NO State Road? YES NO NO

Intended use of water: Notable for commercial building

Residential

Maximum gallons per day: _____ Peak demand: _____ Size of service: _____

Commercial

Maximum gallons per day: 255 gpd Peak demand: _____ Size of service: 2"

Fire Service

Size: _____ Type of system: _____ Backflow device: _____

Irrigation system

Estimated gpm/zone: _____ No. of zones: _____ Backflow device: _____

This undersigned owner/applicant acknowledges and agrees to the following if the application is approved.
If usage is in excess of that approved, the City reserves the right to terminate the water connection.

Madelyn J. Maksy
City signature

Madelyn J. Maksy
Applicant's signature

Madelyn J. Maksy
Owners Name (Print)

Madelyn J. Maksy
Applicant's Name (Print)

City of Taunton Approval
9/15/2009

Lakeville Board of Selectmen (if applicable)

AGENDA ITEM #7 JULY 11, 2022

REVIEW AND VOTE ON ANNUAL REAPPOINTMENTS

The following appointments will expire on July 31, 2022:

Police Department

Chief Perkins is requesting the appointment of the following:

One year appointments – Terms to expire July 31, 2023

Robert Schiffer	Police Officer & Constable
Joseph Cowing	Police Officer & Constable
Alexander Malo	Police Officer & Constable
Weston Fazzino	Police Officer & Constable
Daryl Mackiewicz	Police Officer & Constable
Harold Marshall	Police Officer & Constable
Jared Taje	Police Officer & Constable
Zachary Mosher	Police Officer & Constable
Nicholas Wade	Reserve Police Officer & Constable
Anthony Keaney	Reserve Police Officer & Constable
Raymond Meleski	Reserve Police Officer & Constable
Lance Reed	Reserve Police Officer & Constable
Antonio Amaral	Special Police Officer
Patrick Curneen	Special Police Officer
John McGinn	Special Police Officer
Paul Hunt	Special Police Officer
John Vickery	Special Police Officer
Robert Stephanian	Special Police Officer
Bethia Dwyer	Special Police Officer
Jaunna Adesso	Special Police Officer
Rebekah Caylor	Special Police Officer
Jesse Drane	Special Police Officer
John Duggan	Special Police Officer
James Bowles	Special Police Officer
Juanna Adesso	Matron
Rebekah Caylor	Matron
Kristen J. Campbell	Matron
Robin Bellows	Matron
Karen Conway	Matron
Amanda Correia	Matron
Matthew Perkins	Keeper of the Lockup

Steven Leanues Surveyor of Wood, Bark & Lumber, Fence Viewer & Field Driver

Three year appointments – Terms to expire July 31, 2025

Matthew J. Perkins	Chief of Police
Michael J. Dwyer	Police Sergeant & Constable
Richard Pacheco	Police Sergeant & Constable
Eric McNeice	Police Sergeant & Constable
Valerie Bartholomew	Police Officer & Constable
Adam Swift	Police Officer & Constable

The following appointments expire July 31, 2022; please reappoint for the following terms:

175th Anniversary Committee

Brian Reynolds	July 31, 2023
Joan Morton	July 31, 2023
Geraldine Taylor	July 31, 2023
Delia Murphy	July 31, 2023
Nancy LaFave	July 31, 2023
Felicia Carter	July 31, 2023
Robert Barrack	July 31, 2023
Kathleen Barrack	July 31, 2023

ADA Coordinator

Ari Sky	July 31, 2023
---------	---------------

Alternate Building Inspector

Robert Whalen, Jr.	July 31, 2023
--------------------	---------------

Assistant Building Inspector

Brandon Maroney	July 31, 2023
-----------------	---------------

Agricultural Commission

Paul Hunt	Member	July 31, 2025
Henry Vanlaarhoven	Member	July 31, 2025
Tracie Treleavan	Associate Member	July 31, 2023

Assistant Board of Health Agents

John Ashley	July 31, 2023
-------------	---------------

Gail Joseph July 31, 2023

Assawompset Pond Complex Representative

Nancy Yeatts July 31, 2023

Board of Appeals

Chris Carmichael	Member	July 31, 2025
John Olivieri, Jr.	Member	July 31, 2025
Christopher Sheedy	Associate Member	July 31, 2023

Board of Registrars

Waltraud Kling	Registrar	July 31, 2025
David Morwick	Registrar	July 31, 2025

Cable Television Committee

Robert Marshall	Member	July 31, 2023
Frederick Beal	Member	July 31, 2023
Walter Healey, Jr.	Member	July 31, 2023
Thomas Cirignano	Member	July 31, 2023

This committee has a vacancy for a full member.

Capital Expenditures Committee

Richard LaCamera	Member	July 31, 2023
Darlene Donnelly	Member	July 31, 2023
Ari Sky	Member	July 31, 2023

Finance Committee will be talking about a representative to serve on CEC tonight. There is also a Moderator appointee vacancy.

Conservation Commission

Joshua Faherty	Member	July 31, 2025
Nancy Yeatts	Member	July 31, 2025
Joseph Chamberlain II	Member	July 31, 2025

Council on Aging

Paula Frodyma	Member	July 31, 2025
Charlene Montleon	Member	July 31, 2025
Paula Houle	Member	July 31, 2025
Deveney Reis-Boyadjian	Member	July 31, 2025

Bruce Baptiste	Member	July 31, 2025
Evajune White	Alternate Member	July 31, 2023

Economic Development Committee

Timothy Fletcher	Member	July 31, 2023
James F. Rogers, II	Member	July 31, 2023
Laurie Driscoll	Member	July 31, 2023
John Olivieri, Jr.	Member	July 31, 2023
Lorraine Carboni	Member	July 31, 2023

Emergency Planning Committee

Michael O'Brien	Member	July 31, 2023
Matthew Perkins	Member	July 31, 2023
Franklin Moniz	Member	July 31, 2023
Ari Sky	Member	July 31, 2023
Gregg Goodwin	Member	July 31, 2023
Nathan Darling	Member	July 31, 2023
Lori Fahey	Member	July 31, 2023
Richard Medeiros	Member	July 31, 2023
Jose Invencio	Member	July 31, 2023
Thomas Parenteau	Member	July 31, 2023
Lorraine Carboni	Member	July 31, 2023
Pamela Garrant	Member	July 31, 2023

Emergency Response Coordinator

Michael O'Brien	July 31, 2023
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Energy Advisory Committee

James Kenney	Member	July 31, 2023
Donald Foster	Member	July 31, 2023
Nathan Darling	Member	July 31, 2023
Richard Velez	Member	July 31, 2023
Joseph Chamberlain, II	Member	July 31, 2023
Lorraine Carboni	Member	July 31, 2023

This committee has a vacant position for an Open Space Member.

Middleborough Gas & Electric Commission Ad Hoc Representative

Lorraine Carboni	July 31, 2023
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Hazardous Waste Coordinator

Michael O'Brien July 31, 2023

Historical Commission

Felicia Carter Associate Member July 31, 2023

Inspector of Wires

C. Robert Canessa July 31, 2023
Mellio Gazza Assistant July 31, 2023
under M.G.L. Ch. 166, Sec. 32A

Lakeville Arts Council

Robin Fielding Member July 31, 2025
Gail Fish Member July 31, 2025
Rose Cuddemi Member July 31, 2025

LakeCAM

Jonathan Watkins Member July 31, 2023

Lakeville Emergency Management Agency

Michael O'Brien Director July 31, 2023
Pamela Garrant Deputy Director July 31, 2023

Master Plan Implementation Committee

Rita Garbitt Member July 31, 2023
Rodney Dixon Member July 31, 2023
John Lynch Member July 31, 2023
Ari Sky Member July 31, 2023
Patrick Marshall Member July 31, 2023
Joseph Chamberlain, II Member July 31, 2023

There is one vacancy on this committee. We have received a letter of interest which was forwarded to the MPIC.

Municipal Coordinator Right to Know

Michael O'Brien July 31, 2023

Municipal Hearings Officer

Matthew Perkins July 31, 2023

NIMS Coordinator

Michael O'Brien July 31, 2023

Old Colony Planning Council Area Agency on Aging Advisory Committee

Paula Frodyma July 31, 2023

Open Space Committee

Amy Knox	Member	July 31, 2023
Brian Reynolds	Member	July 31, 2023
Frederick Frodyma	Member	July 31, 2023
Elizabeth Nash	Member	July 31, 2023
Joan Morton	Member	July 31, 2023
Gary Flaherty	Member	July 31, 2023

There is one vacancy on this committee.

Plumbing and Gas Inspector

Jon Catalano July 31, 2023
Dennis Driscoll, Alternate July 31, 2023

Public Health Nurse

Lori Desmarais July 31, 2023

Rent Control Board

Evagelia Fabian	Member	July 31, 2023
Richard LaCamera	Member	July 31, 2023
Lorraine Carboni	Member	July 31, 2023

Sealer of Weights & Measures

David Enos Sealer July 31, 2023

Smart Growth Reporting Officer

Ari Sky July 31, 2023

Special Assistant Health Agents

James Romano	July 31, 2023
Nathan Darling	July 31, 2023

Storm Water Management Coordinator

Franklin Moniz	July 31, 2023
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Temporary Part Time Nurse

Jennifer Pombo	July 31, 2023
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Town Counsel

KP Law	July 31, 2023
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Town Forest Committee

Niles Carter	Member	July 31, 2025
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Tree Warden

Franklin Moniz	July 31, 2023
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Veterans' Agent/Graves Officer

Wilford Corey	April 30, 2023
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ZONING BOARD OF APPEALS 2022

<u>Members</u>	January	February	March	April	May	June
John Olivieri, Jr.	X	X	X	Absent	X	X
Jeff Youngquist	X	Absent	Absent	X	X	X
Nora Cline	X	Absent	Absent	Resigned	Resigned	Resigned
Gerald Noble	X	Absent	Absent	X	X	X
Chris Carmichael	X	X	X	X	X	X
Christopher Campeau, Assc	Absent	X	X	Absent	X	X
Christopher Sheedy, Assc	X	X	X	X	Absent	X

COUNCIL ON AGING

<u>Members</u>	January	February	March	April	May	June
	NO MEETING		NO MEETING			
Paula Frolyma		X		X	X	Absent
Donna Adams		X		X	X	X
Charlene Montleon		Absent		X	X	X
Hilary Wood		Absent		X	X	Absent
Paula Houle		X		Absent	X	X
Josephine Bowes		X		X	X	X
Angela Bourassa		X		X	X	X
Deveney Reis-Boydjian		X		X	Absent	X
Bruce Baptiste		Absent		X	X	Absent
Evajune White		Absent		X	X	X
Nancy Richmond appt. in June						X

LAKEVILLE ARTS COUNCIL

Members	January	February	March	April	May	June
	NO MEETING	NO MEETING				
Jackie Kennedy			X	Absent	X	Absent
Diane Wood- Faria			X	X	Absent	Absent
Joanne Corrieri-Upham			X	X	X	X
Rose Cuddemi			X	X	X	X
Robin Fielding			Absent	X	X	X
David Kraemer			X	X	X	X
Marcia Young			X	Absent	X	Absent
Michelle Darling			X	X	Absent	X

HISTORICAL COMMISSION

Members	January	February	March	April	May	June
	No meeting					
Brian Reynolds		X	X	X	X	X
Geraldine Taylor		X	X	X	X	X
Nancy LaFave		X	X	X	X	X
Joan Morton		X	X	X	X	X
Delia Murphy		X	X	Absent	X	X

CABLE TV ADVISORY COMMITTEE

Members	January	February	March	April 21	April 28	May	June
		No meeting	No meeting			No meeting	No meeting
Robert Marshall	X			X	X		
Walter Healey, Jr.	X			X	X		
Frederick Beal *	Absent			Absent	Absent		
Thomas Cirignano	X			X	X		

Bob Marshall has noted that Fred has health issues, but has a strong desire to remain a member. Bob is fine with him remaining as a member as Fred has a strong desire to be on the committee. It is not causing any quorum issues for them. He is requesting that the Board reappoint Fred.

MASTER PLAN IMPLEMENTATION COMMITTEE

<u>Members</u>	January	February	March	April	May	June
Rodney Dixon	X	X	No meeting	X	No meeting	No meeting
James F. Rogers, II	Absent	Absent		Absent		
Jack Lynch	X	X		X		
Rita Garbitt	X	X		X		
Patrick Marshall	X	X		Absent		
Joseph Chamberlain, II	X	X		X		
Ari Sky	X	X		X		

OPEN SPACE COMMITTEE

<u>Members</u>	January	February	March	April	May	June
Brian Reynolds	X	Absent	X	Absent	X	X
Martha Schroeder	X	X	X	X	X	X
Elizabeth Nash	X	X	X	X	X	X
Fred Frodyma	X	X	X	X	X	Absent
Joan Morton	Not apptd.	Not apptd.	X	X	X	X
Gary Flaherty	X	X	X	X	X	X
Amy Knox	Not apptd.	Not apptd.	Not apptd.	Not apptd.	Not apptd.	X
Adam Young	X	X	X	Resigned	Resigned	Resigned

**AGENDA ITEM #8
JULY 11, 2022**

**DISCUSS AND POSSIBLE VOTE REQUEST FROM TOWN CLERK
TO APPOINT ELECTION OFFICERS**

Attached is the list of election workers that the Town Clerk would like the Board to appoint.

The appointments would expire August 15, 2023.



TOWN OF LAKEVILLE

OFFICE OF THE TOWN CLERK

346 Bedford Street
Lakeville, Massachusetts 02347
508-946-8814

ldrane@lakevillema.org

RECEIVED
JUL - 5 2022

SELECTMEN'S OFFICE

FROM THE OFFICE OF
LILLIAN M. DRANE
MMC/CMMC

TO: Select Board
FROM: Lillian M. Drane, Town Clerk/Brd of Registrar
RE: Appointment of Election Workers
DATE: July 5, 2022

Pursuant to M.G.L. Chapter 54, §12, the Board of Registrars is requesting that the following registered voters be appointed as Election Officers until **August 15, 2023**:

1	Joseph A. Chamberlain, II	48 Highland Road, Lakeville
2	Joan M. Morton	72 Highland Road, Lakeville
3	Jean A. Douillette	17 Precinct Street, Lakeville
4	Beverly Ingraham	6 Haskell Circle, Lakeville
5	Kristen L. Main	51 Lakeside Avenue, Lakeville
6	Gary E. Mansfield	25 Forest Park Drive, Lakeville
7	Joanne L. Corrieri-Upham	9 Pine Haven Lane, Lakeville
8	Stephanie Annichiarico	34 Plympton St, New Bedford, MA 02745
9	Francis B. Kenney, IV	18 Clark Road, Lakeville
10	Judy J. Roberts	98 Main Street, Lakeville
11	Karen A. Keohane	41 Haskell Circle, Lakeville
12	JoAnn K. Chiuppi	57 Montgomery Street, Lakeville
13	Mary M. Fronzaglia	13 Parkhurst Drive, Lakeville
14	Donald J. Bernier, Jr.	61 Rhode Island Road, Lakeville
15	Robert W. Marshall	16 Barstow Street, Lakeville
16	Mary E. Sylvia	23 Beechwood Avenue, Lakeville
17	Maria A. Perrone-Martin	207 Cedar Drive, Lakeville
18	Peter Chiuppi	57 Montgomery Street, Lakeville
19	Barbara L. Hadsell	17 Keene Shores Road, Lakeville
20	Cynthia M. Sousa	13 Lincoln Street, Lakeville
21	Margaret Bethune	24 Lebaron Blvd, Lakeville
22	Karen L. Regas	69 Main Street, Lakeville
23	Melissa M. Fitzgerald	4 Shockley Drive, Lakeville
24	Cindy L. Barber	60 Highland Road, Lakeville
25	Richard Velez	80 Kingman Street, Lakeville
26	Karen A. Donnelly	6 Parkhurst Drive, Lakeville
27	Robin Marques	61 Rhode Island Road, Lakeville
28	Elizabeth L. Nash	53 Montgomery Street, Lakeville

29	Robert Bethune	24 Lebaron Blvd, Lakeville
30	Debra Kenney	18 Clark Road, Lakeville
31	Susan T. Dunn	18 Montgomery Street, Lakeville
32	Dale Horton	205 Main Street, Lakeville
33	Ryan Jenkins	4 Anaconda Drive, Lakeville
34	Paul McMeekin	30 Sherwood Lane, Lakeville
35	Janet M. Plonka	41 Baker Lane, Lakeville
36	Bonnie Tucker	187 Wood Street, Middleboro, MA 02346
37	Jessie R. Berry	885 Pine Street, Raynham, MA 02767

Should you have any questions, please do not hesitate to contact my office.

Thanking you in advance for your help in this matter.

**AGENDA ITEM #9
JULY 11, 2022**

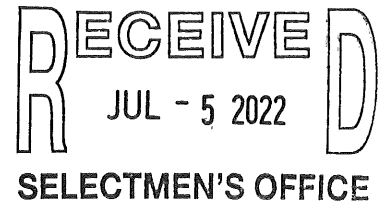
**DISCUSS AND POSSIBLE VOTE TO APPOINT MICHAEL SMITH
TO THE COMMUNITY PRESERVATION COMMITTEE**

The Park Commission has designated Michael Smith as their representative on the Community Preservation Committee.

If appointed, his term would be an initial term of 1 year (to expire July 31, 2023) with a 3-year term after the expiration of his initial term.

Tracie Craig-McGee

From: Scott Holmes <scott@bridgwoodbenoit.com>
Sent: Friday, July 1, 2022 12:28 PM
To: Lia Fabian; Richard LaCamera; Lorraine Carboni
Cc: Tracie Craig-McGee
Subject: parks CPC member



At our meeting last night we nominated Mike Smith to be our member for the CPC, pending Your approval.

Scott W. Holmes C.P.A.

Bridgwood Benoit & Co. PC CPA's
59 N. Main Street
Middleboro, Ma 02346
Office: 508-947-0522 x14
Fax: 508-947-6228

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**AGENDA ITEM #10
JULY 11, 2022**

**DISCUSSION ON FACILITY MANAGEMENT ISSUES AND
CONSIDERATIONS**

Attached is a list of pending projects and a copy of the Act Establishing the Department of Inspectional Services and Permitting in the Town of Lakeville.

Pending Projects Inventory

Capital Program (Project Lead)

Fire Station Renovation (Facilities)
Old Library Renovation Completion (Facilities)
Wheelchair ramp, front stairs repair, air conditioning unit
DPW Administration Building (OPM)
Town Hall/Fire Station Project (OPM)
Old Town Hall Roof Replacement (Facilities)
Assawompset ES MSBA Renovation Project (MSBA, OPM)
Ted Williams Camp Tennis Courts (Parks, DPW)
Jon Paun Park Building Demolition/Replacement (Parks, Facilities)
Clear Pond Park Guard Shack (Parks, Facilities)
Cybersecurity/IT Infrastructure (Green River)

Contracted Operation

Loon Pond Lodge (DPW, Facilities, Boston Tavern)

Existing Grant Funded Projects

Fiber Network Extension – State Fiber Grant (TMLP, Green River)
Disaster Recovery Site – Community Compact (Green River)
Senior Center Addition Study – Developer Contribution (OPM)
Outdoor Stage Cover – ARPA/Arts Council/Library Trustees (Facilities)
Parks & Facilities Utility Services Extension – ARPA (OPM)

Potential Grant Funded Projects

Green Communities (Various)
ADA Grant (Facilities, Planner)
Safe Streets - Speed Study (DPW, Police)
Community Compact - Continue Records Retention Project (Administration)
EV Chargers (MG&E)
Parks Grants (ARPA, PARC): Clear Pond, Betty's Neck (Parks, Planner, Facilities, DPW)

Acts (2017)

Chapter 88

AN ACT ESTABLISHING THE DEPARTMENT OF INSPECTIONAL SERVICES AND PERMITTING IN THE TOWN OF LAKEVILLE.

*Be it enacted by the Senate and House of Representatives in
General Court assembled, and by the authority of the same, as
follows:*

SECTION 1. (a) There shall be a department of inspectional services and permitting in the town of Lakeville. The department shall:

- (i) coordinate the inspection and permitting functions carried out by officers and employees under this act;
- (ii) maintain the records relating to inspections and permitting in a central place;
- (iii) coordinate enforcement actions for violations of the General Laws, the state building code, local general and zoning by-laws and the rules and regulations that are subject to enforcement by officers and employees of the town under this act;
- (iv) render advice, assistance and guidance to town offices and agencies in matters relating to town inspection and permitting services;
- (v) render advice, assistance and guidance to members of the

public in matters relating to town inspection and permitting services and develop user-friendly systems for the convenience of the public; and

(vi) perform other functions expressly delegated by the board of selectmen, conservation commission or board of health that the director of inspectional services and permitting has agreed to assume.

(b) The inspection and permitting services performed by or under the authority of the building inspector, board of health, inspector of gas piping and gas appliances, plumbing inspector, electrical inspector, zoning enforcement officer, conservation commission or any other local inspection that may be authorized by vote of the board of selectmen shall be coordinated through the department of inspectional services and permitting.

(c) There shall be a director of inspectional services and permitting who shall be the executive and administrative head of the department. The director shall be appointed by the board of selectmen and may be removed at the board's pleasure; provided, however, that the appointment shall be subject to the requirements for the appointment of an inspector of buildings or building commissioner under chapter 143 of the General Laws. The director shall possess the necessary qualifications, experience and certification required for an inspector of buildings or building commissioner pursuant to section 3 of said chapter 143.

(d) The director of inspectional services and permitting shall:

(i) establish a full and complete inventory of the inspection and permitting services performed by an officer of the town under this act;

(ii) establish common files by property address, reference to a map, block or lot reference or both that shall be accessible to a person

performing inspection and permitting services for the town and contain recordings of the inspections performed by an officer or employee under this act;

(iii) provide common services for personnel who perform inspection and permitting services and a centralized location for members of the public to obtain information concerning inspection and permitting services; provided, however, that the director of inspectional services and permitting shall be available to members of the public in order to assist them under this act;

(iv) serve as facilities manager for town buildings unless a separate facilities manager is designated by the board of selectmen;

(v) supervise, direct and manage personnel appointed or hired to perform inspection or permitting services under this act; and

(vi) supervise, direct and manage personnel appointed or hired to perform other permitting functions of the town, upon the request of a board, committee or commission with permitting authority, subject to the approval of the board of selectmen and the agreement of the director.

(e) The director of inspectional services and permitting may also serve as the building commissioner or inspector, the zoning enforcement officer or both; provided, however, that if the director is designated by the board of selectmen as the building commissioner or inspector, the zoning enforcement officer or both, the person holding the positions shall be considered to hold a single town position.

SECTION 2. An officer, employee, committee, commission, board or department in the town of Lakeville who is performing inspection or permitting functions outside of the scope of this act shall continue to perform those functions, unless the committee, commission, board

or department responsible for the functions votes to delegate the functions to the department of inspectional services and permitting and such delegation shall be approved by the board of selectmen in consultation with the director of inspectional services and permitting.

SECTION 3. All books, papers, documents, equipment, land and other property that is in the custody and control of an officer, employee, committee, commission, board or department affected by the consolidation under this act shall be transferred to the department of inspectional services and permitting, as necessary. A contract in force shall be continued in force until it expires or is otherwise cancelled. A judicial proceeding in which an officer, employee, committee, commission, board or department affected by the consolidation is a party shall not be affected by the consolidation.

SECTION 4. Notwithstanding any general or special law to the contrary, the board of selectmen of the town of Lakeville shall appoint, and may remove at its pleasure, any necessary gas, plumbing and electrical inspectors; provided, however, that such gas, plumbing and electrical inspectors shall possess the necessary qualifications, experience and certifications required under the General Laws.

SECTION 5. Notwithstanding any general or special law to the contrary, the board of selectmen of the town of Lakeville shall be the appointing authority for the personnel necessary to implement, execute and enforce the health laws and the regulations of the board of health including, but not limited to, the state sanitary code and section 40 of chapter 131 of the General Laws, local wetlands protection by-laws and the regulations of the department of environmental protection and the conservation commission. The board may fix the salaries or other compensation of such personnel, subject to an

applicable collective bargaining agreement. Nothing in this section shall affect the obligations, rights and responsibilities imposed pursuant to chapter 150E of the General Laws insofar as applicable.

SECTION 6. This act shall take effect upon its passage.

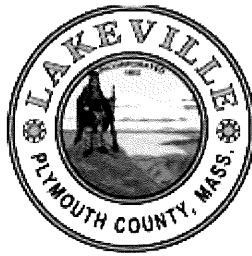
Approved, October 5, 2017

**AGENDA ITEM #11
JULY 11, 2022**

**DISCUSS AND POSSIBLE VOTE TO APPROVE JOB
DESCRIPTION FOR PART TIME CLERK FOR INSPECTIONAL
SERVICES**

Attached is a memo from the HR Director and a draft copy of the job description for Part Time Clerk for Inspectional Services for your review.

This item was tabled from your June 27th meeting.



MEMO

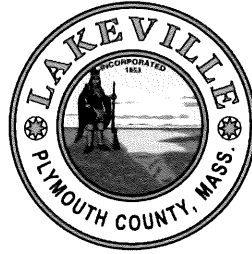
To: Lakeville Select Board
From: John Viarella, HR Director

Date: June 10, 2022
CC: Ari Sky, Town Administrator

Subject: New Job Description Part Time Clerk Inspectional Services

Summary:

Attached for your review is the draft job description for the position of Part Time Clerk Inspectional Services. This job description serves as a replacement for the work that was being done by Cathy Murphy prior to her transfer to the Planning Department. It has been created through a collaborative effort between management and human resources. The salary is in line with what has been presented as part of the budget for the upcoming fiscal year.



Job Title: Part Time Clerk
Department: Department of Inspectional Services and Permitting
Location: 241 Main Street Lakeville, MA 02347
Hours: Variable up to 19 hours per week
Salary: \$19.97 - \$23.32 per hour. This is a Non-Union position.
FLSA Status: Non-Exempt

Description:

Provide clerical support to the Building Commissioner/Director of Inspectional Services and Permitting/Facilities Director, and various boards and commissions as needed. Provide a wide and diverse variety of clerical duties to assist the Building Commissioner/Director of Inspectional Services and Permitting/Facilities Manager and various boards and commissions on an as-needed basis as determined by the supervisors, depending upon departmental needs. Fully cross-trained to support and provide coverage for all other clerical positions in the Department.

Essential Functions:

The essential functions or duties listed below are intended as illustrations of the various type of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or logically assigned to the position.

- Assist the Building Commissioner with the records management of the Green Communities Grants.
- Assist with processing Work Requests for repairs and projects for Town facilities, including scheduling, processing invoices and maintaining spreadsheets for expenses.
- Assist with record keeping for annual inspections of all Town facilities.
- Perform a wide range of operational support activities for the Department, including answering the telephone, taking messages, waiting on the public, distributing mail, typing, filing and maintaining files and records in a complete and orderly manner.
- Assist the general public/contractors/engineers, etc. with the completion of various permit and license applications for the Building Department, Board of Health, Conservation Commission and any other Department as required by the Building Commissioner.
- Prepare and type correspondence, permits, licenses or reports for the Department and any other related departments as determined by the Building Commissioner.
- Assist with Special Projects for the Building Commissioner, and any other Department as determined by the Building Commissioner, which falls under the same jurisdiction.

- Provide information to town officials, employees, residents, and other parties as directed.
- Act as liaison between other Town Departments and various Boards and Commissions.
- Performs other related duties as required.

Supervision Received:

Works under the direction of the Building Commissioner/Director of Inspectional Services.

Qualifications:

- At least two (2) years of general office experience preferably in a municipal environment or an equivalent combination of education, training and work experience that provides the requisite knowledge, skills and abilities for this position.
- Must have a high school diploma or equivalent.
- Must have a valid Massachusetts driver's license.
- Must be able to pass a drug screen test, background check and CORI check.

Knowledge, Skills and Abilities:

Knowledge:

- Working knowledge of office procedures, practices and equipment.
- Working knowledge of and a high level of proficiency with the Microsoft Office suite of products required.
- Working knowledge of Adobe Pro software and Microsoft Outlook email platform preferred.
- Knowledge of the process of local government preferred.

Skills:

- Excellent organizational and communication skills.
- Strong problem solving and interpersonal skills.
- Must be organized and detail-oriented and be able to work both independently and as part of a team.

Abilities:

- Ability to work both collaboratively and independently.
- Ability to exercise independent judgment.
- Ability to maintain confidentiality.
- Ability to handle complex tasks, as well as, follow complex written or oral instructions.
- Ability to work under pressure.
- Ability to provide excellent clerical skills, customer relations, both verbal and written, organizational skills and the ability to prioritize multiple responsibilities.
- Ability to create and maintain accurate records.

Work Environment:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions.

This is primarily an office-based job in a dynamic municipal setting. Minimal physical effort is required to perform clerical duties. Position requires the ability to operate a keyboard and standard office equipment at an efficient speed.

The employee is required to stand, walk, sit, speak, hear/listen, and use hands to operate equipment and lift furniture, equipment and supplies. Employee must be able to lift objects weighing up to 30 pounds. Vision requirements include the ability to read and analyze routine and complex documents and use a computer.

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of the person so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time as needed.

The Town of Lakeville provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, ancestry, disability status, genetics, pregnancy or pregnancy-related conditions, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal and state laws. Applicants with disabilities needing reasonable accommodation to participate in the job application or interview process, to perform essential job functions, and/or to receive other benefits and privileges of employment, please contact John Viarella, Human Resources Director, jviarella@lakevillema.org 508-946-8808.

Interested candidates should apply online at www.lakevillema.org/human-resources/pages/job-openings

**AGENDA ITEM #12
JULY 11, 2022**

**DISCUSS SELECT BOARD MEETING SCHEDULE: AUGUST 15 &
29; SEPTEMBER 12 & 26; and OCTOBER 11 & 24.**

At a previous meeting, the Board had scheduled only one (1) meeting in August for August 22, 2022. Rich has suggested to instead meet on August 15th and August 29th.

Suggested dates for September and October are:

September 12th and 26th

October 11th and 24th

**AGENDA ITEM #13
JULY 11, 2022**

NEW BUSINESS

AGENDA ITEM #14
JULY 11, 2022

OLD BUSINESS

AGENDA ITEM #15
JULY 11, 2022

**ANY OTHER BUSINESS THAT CAN PROPERLY COME
BEFORE THE SELECT BOARD**

OTHER ITEMS

1. Thank you letter from The Tuesday Club of Assonet
2. Letter from Comcast regarding programming changes



THE TUESDAY CLUB OF ASSONET
P O Box 251
ASSONET, MA 02702



June 27, 2022

RECEIVED
JUL - 5 2022
SELECTMEN'S OFFICE

Dear Friends of the Strawberry Festival,

The Tuesday Club of Assonet would like to express our appreciation to you for all of the help and assistance you provided to make the Strawberry Festival's 33rd year such a success especially under the circumstances we are all experiencing. It was a sell out!

Your help allows are club to fulfill our effort to raise money for the scholarships we award to Freetown graduates each year.

We look forward to working with you again next year!

Sincerely,

Cathy Oliveira
Corresponding Secretary
Email: ourtuesdayclub@aol.com
www.tuesdayclubofassonet.org



June 23, 2022

Board of Selectmen
Town of Lakeville
346 Bedford Street
Town Office Bldg.
Lakeville, MA 02347

Dear Chairman and Members of the Board:

As part of our ongoing commitment to keep you and our customers informed about changes to Xfinity TV services, we maintain an updated website (<https://www.xfinity.com/programmingchanges>) that lists channels that may soon expire or terminate. On June 9, 2022 we added ShopHQ to that website as unfortunately, due to contract violations, the programming might cease on July 12, 2022.

Should you have any questions, please do not hesitate to contact me at **Michael_Galla@comcast.com**.

Very truly yours,

Michael Galla

Michael Galla, Sr. Manager
Government Affairs