



## BOARD OF REGISTRARS

July 22, 2021 @ 2:00pm- Police Station Meeting Room, 323 Bedford Street

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### AGENDA

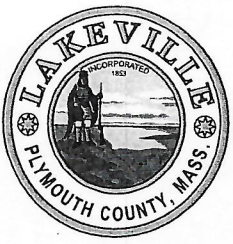
#### Roll Call

1. Re-Organization of the Board
2. Authorization to sign bills, payrolls and invoices
3. Authorization of Board's Facsimile Stamps (950 CMR 55.02)
4. Policies: Absentee Ballot Voting/ Early Voting
5. Recommendation to Board of Selectmen: Yearly Appointment of Election Officers, due by August 15<sup>th</sup> per MGL, c54, §12

#### Town Clerk's Report

6. Poll Pads- usage for Check-In/Out at Elections and Town Meetings-starting 2022
7. Possible 4th Precinct due to 2020 Federal Census
8. Hourly Wages
9. Early Voting Dates & Location
10. Yearly- Election & Town Meeting Calendars
11. Annual Election Training from Secretary of State
12. Local Option Statue: Acceptance of MGL c41 §110A
13. Massachusetts Town Clerks' Association (MTCA) recommendations on Election Laws for Year 2022
14. Old Business N/A
15. New Business N/A

Any other business that may properly come before the meeting.




# TOWN OF LAKEVILLE

## OFFICE OF THE TOWN CLERK

346 Bedford Street  
Lakeville, Massachusetts 02347  
508-946-8814  
ldrane@lakevillema.org

FROM THE OFFICE OF  
**LILLIAN M. DRANE**  
MMC/CMMC

TO: Board of Selectmen  
FROM: Lillian M. Drane, Town Clerk/Brd of Registrar   
RE: Appointment of Election Workers  
DATE: July 22, 2021

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Pursuant to M.G.L. Chapter 54, §12, the Board of Registrars is requesting that the following registered voters be appointed as Election Officers until **August 15, 2022**:

1	<b>Joseph A. Chamberlain, II</b>	48 Highland Road, Lakeville
2	<b>Joan M. Morton</b>	72 Highland Road, Lakeville
3	<b>Jean A. Douillette</b>	17 Precinct Street, Lakeville
4	<b>Beverly Ingraham</b>	6 Haskell Circle, Lakeville
5	<b>Kristen L. Main</b>	51 Lakeside Avenue, Lakeville
6	<b>Joan E. Newcomb</b>	8 Cicero Drive, Apt 1, Lakeville
7	<b>Gary E. Mansfield</b>	25 Forest Park Drive, Lakeville
8	<b>Debra L. Martin</b>	42 Taunton Street, Lakeville
9	<b>Patrick R. Fitzgerald</b>	4 Shockley Drive, Lakeville
10	<b>Joanne L. Corrieri-Upham</b>	9 Pine Haven Lane, Lakeville
11	<b>Stephanie Annichiarico</b>	34 Plympton Street, New Bedford, MA 02745
12	<b>Gail A. Evers</b>	41 South Kingman Street, Lakeville
13	<b>Francis B. Kenney, IV</b>	18 Clark Road, Lakeville
14	<b>Judy J. Roberts</b>	98 Main Street, Lakeville
15	<b>Karen A. Keohane</b>	41 Haskell Circle, Lakeville
16	<b>JoAnn K. Chiuppi</b>	57 Montgomery Street, Lakeville
17	<b>Evelyn C. Bumpus</b>	51 Haskell Circle, Lakeville

18 **Mary M. Fronzaglia**  
19 **Donald J. Bernier, Jr.**  
20 **Robert W. Marshall**  
21 **Mary E. Sylvia**  
22 **Maria A. Perrone-Martin**  
23 **Peter Chiuppi**  
24 **Barbara L. Hadsell**  
25 **Cynthia M. Sousa**  
26 **Margaret D. Bethune**  
27 **Kathleen L. Fuller**  
28 **Karen L. Regas**  
29 **Melissa M. Fitzgerald**  
30 **Cindy L. Barber**  
31 **Richard Velez**  
32 **Karen A. Donnelly**  
33 **Robin Marques**  
34 **Elizabeth L. Nash**  
35 **Robert Bethune**  
36 **Debra Kenney**  
37 **Susan T. Dunn**  
38 **Dale Horton**  
39 **Ryan Jenkins**

13 Parkhurst Drive, Lakeville  
61 Rhode Island Road, Lakeville  
16 Barstow Street, Lakeville  
23 Beechwood Avenue, Lakeville  
207 Cedar Drive, Lakeville  
57 Montgomery Street, Lakeville  
17 Keene Shores Road, Lakeville  
13 Lincoln Street, Lakeville  
24 Lebaron Blvd, Lakeville  
304 Bedford Street, Lakeville  
69 Main Street, Lakeville  
4 Shockley Drive, Lakeville  
60 Highland Road, Lakeville  
80 Kingman Street, Lakeville  
6 Parkhurst Drive, Lakeville  
61 Rhode Island Road, Lakeville  
53 Montgomery Street, Lakeville  
24 Lebaron Blvd, Lakeville  
18 Clark Road, Lakeville  
18 Montgomery Street, Lakeville  
205 Main Street, Lakeville  
4 Anaconda Drive, Lakeville

Should you have any questions, please do not hesitate to contact my office.

Thanking you in advance for your help in this matter.



meet the

# POLL PAD<sup>®</sup>

POWERED BY  **knowink**

PROVIDED BY 

The nation's leading electronic poll book from New England's leading election services company.

The Poll Pad<sup>®</sup> e-poll book for paperless voter check-in replaces the outdated paper model that is often the cause of long lines at the polls and inefficient election record keeping.



## VOTER

An average voter check-in time of about

**15 SECONDS**

means shorter wait times and, ultimately, increased voter turnout.



## POLL WORKER

Locate voters faster and easier using

**MANUAL ENTRY OR ID SCAN**

methods. Also, electronically-recorded totals means no counting and tallying voters per page on a paper list.



## CLERK

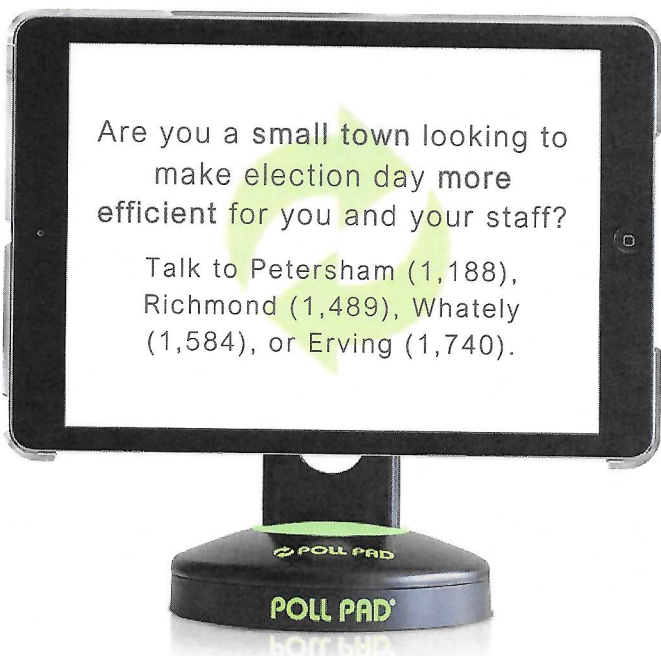
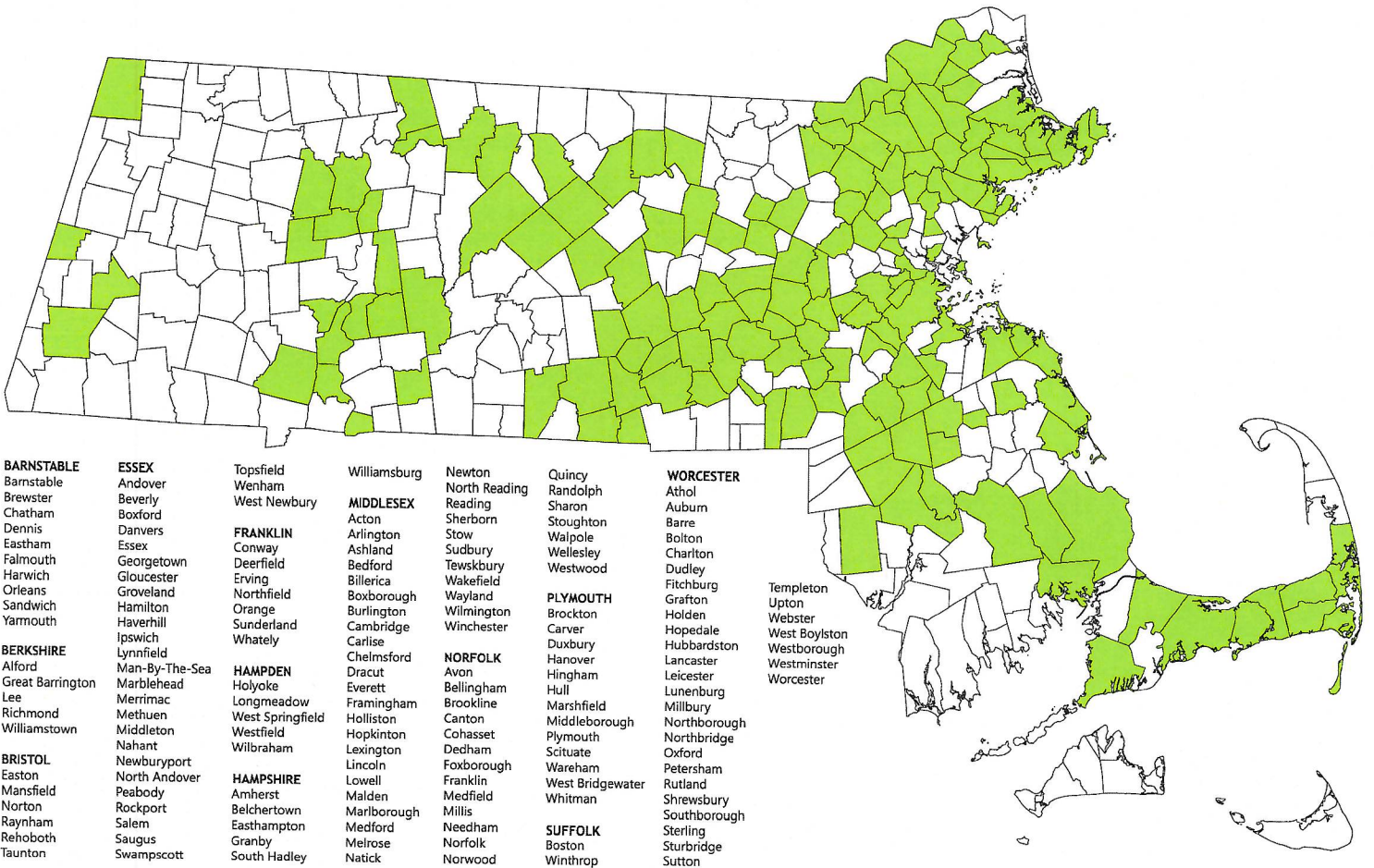
Load Voter History into the VR system post-election in

**MINUTES INSTEAD OF DAYS**

Also, get streamlined access to check-in totals, turnout data, and reports from the administrative dashboard.

**MODERNIZE YOUR ELECTIONS**

# WHERE IN THE COMMONWEALTH IS THE POLL PAD®?



Whatever the need, the Poll Pad® by KNOWiNK is there for you

# ANY LINE, ANY TIME

# WHAT ARE CLERKS SAYING ABOUT THE POLL PAD®?

In May of 2016, my town had a historical turnout for the Annual Town Meeting. We had over 1,500 Registered Voters check-in using our paper Voter Lists. It was a daunting task, so in learning about the Poll Pads, I asked for a demonstration. At that time, I learned that we could also use them for our first-ever In-Person Early Voting in October/November of 2016. So, I purchased 1. Our Voters and Election workers were so pleased that in May of 2017, I put a Town Meeting Article before our Voters to purchase 4 more. I made the compelling statement that we don't want to be in the same situation of checking voters in, ever again. My Article passed and we used our 5 Poll Pads to check Voters in for the 2017 Fall Special Town Meeting. I heard nothing but positive comments from the Election Workers and Voters on the ease of checking in. *At that point, we needed that big red button that said "that was easy".* We now use them for all Town Meetings and checking voters in for Elections.



Terri Bunce  
Town Clerk  
Dennis, MA

From the first time Poll Pads were allowed and used for early voting at the 2016 Presidential Election, their value was immediately evident. The Poll Pads will display all choices available for each voter as they check-in: the display will indicate what party ballot they may receive for primaries, if they are an inactive voter and require additional action before receiving a ballot, and if they are in the wrong precinct their correct precinct can be seen to direct them – *thus taking away all these elements subject to human error.* We have continuously used our Poll Pads not only for all early voting sessions since 2016, but also for checking-in voters at every election and town meeting since then, as well as for scanning all mailed-in ballot envelopes from the 2020 primary and election . . . *our reliance and confidence with the Poll Pads is far greater than that with the paper voting list.*



Barbara Stats  
Town Clerk  
North Reading, MA

Their ease-of-use and accuracy is immediately apparent, the running totals of voters on each device invaluable for open town meeting votes, and the straightforward uploading of data into the State VRIS system following each event makes scanning a voting list obsolete. *Not only did our mostly-senior election workers adapt to their use from the beginning, they have looked forward to using them for every event since then* – so much so that their positions are rotated to give everyone a chance to be on a device!

In addition, the training, documentation and support from the LHS Team has prepared us for every event without fail; the natural anxiety felt prior to their first use at early voting in 2016 was quickly replaced with reliance and confidence. *Our continued experience with both the Poll Pads and the LHS support team has been both flawless and outstanding!*

After four years of great success using two Poll Pads primarily for Early Voting, the City of Methuen recently ramped up its commitment to Poll Pad technology by acquiring twelve new machines to be used at all precincts on election days. *Poll Pads allow our election workers, all of whom have embraced the technology, to manage the voter check-in process not only more efficiently, but in an exceptionally user-friendly manner.* Going forward, the new Poll Pads will enable the City to optimize overall election and post-election management, including reporting voting activity and integration with the Massachusetts Central Voter Registry. Most importantly--and what really distinguishes the LHS Associates relationship--is exemplary customer service. *Turnaround time and quality results are what set LHS apart.*



Jack Wilson  
City Clerk  
Methuen, MA



Richard Jones  
City Clerk  
Newburyport, MA

Our experience with the Poll Pads has been very good. We started using them during the Presidential Primary and continued using them through the final election in November 2020. Particularly during the 14 days of early voting at our senior/community center, the pads were essential. Daily we would update the pads and bring them across town to the center. *In short, the poll workers fell in love with them and could not imagine doing another election without them.*

I am happy to attest to the efficiency of our 3 new Poll Pads. We have only had the opportunity to use them for our back-to-back Annual Town Meetings as check-in devices, and *my staff as well as the public checking in absolutely loved them*. My Finance Director already said to order more—he was that impressed at the speed and accuracy of our check-in process. He particularly loved the option for a driver's license to be scanned and used as check in. It was especially important, as our last meeting with COVID (masks being worn, eyeglasses getting fogged) our check-in was long and drawn out with errors being made. I would love nothing more than to be able to have these machines at all our elections. I look forward to using these even more in the future in my role as Clerk.



Cara Dahill  
Town Clerk  
Carver, MA

In 2018 Rehoboth had the wonderful opportunity to purchase our first set of three Poll Pads in an effort to streamline the antiquated "paper" check-in / check-out process of our Elections and Town Meetings. Since that time, we have purchased a total of eight Poll Pads for our three precincts and have been extremely pleased with the product and the professionalism, accessibility / response time and expertise of the Poll Pad Staff. Through the use of the Poll Pads, we have increased the speed in which a voter is processed, improved the accuracy of processing the voters throughout the day, and eliminated the need to spend hours at the end of the Election Day reconciling the paper check-in and check-out tally numbers with the ballot scanner totals.



Laura Schwall  
Town Clerk  
Rehoboth, MA

My only concern when deciding to use Poll Pads in Rehoboth was my election workers, as most are retired and a bit technophobic. *Thanks to the in-person hands-on training by the wonderful LHS staff, this concern never materialized*. All Rehoboth election workers are now able to set up, operate, problem solve, breakdown and securely store away the Poll Pads with ease.

The final benefit of the LHS Poll Pad is the ePulse managing software. This is an up-to-the-minute voter check-in program, which provides endless reports, dashboards and helpful voter and election information at a click of the button. *The LHS Poll Pads, Poll Pad Staff and e-Pulse management software are truly one of those "priceless", timesaving, user-friendly, accurate, professional and secure packages that has streamlined the election process over the years.*

I can truly say that I and my poll workers love using the Poll Pads! I have been using the Poll Pads I believe now going on 4 years and *I cannot imagine running elections or town meetings without them*. The checking-in process is so much quicker and efficient—not only do the workers like it but the voters do as well. I like being able to compare the Poll Pad figures throughout the day to the ballots processed. Post-election/town meeting uploading voter history and *BOOM! No scanning! How great is that!*



Kathy Kelly-Regan  
Town Clerk  
Granby, MA

My help has caught on very easily and enjoy using the Poll Pads—*it is so much easier than flipping through a paper book!* I am not a savvy computer person and the LHS support group has explained the process so even I can understand how things work. They've always been there for me!

I have worked with LHS Associates since becoming a Town Clerk for Wenham, MA in 2010, from printing ballots and programming the memory cards used in their tabulators.



Trudy Reid  
Town Clerk  
Wenham, MA

Former Town Clerk  
North Andover, MA

Former Town Clerk  
Lynnfield, MA

While I was the Town Clerk in Lynnfield, MA, we were introduced to the Poll Pads and in 2018, purchased several. *Knowing the customer service of LHS, I did not hesitate to purchase the Poll Pads*. At that time, we were able to look up voter information on the day of the election instead of using paper lists. We also used the Poll Pads for voter check-in during early voting for the November 2018 State Election. In 2020, during a very busy election year, the Poll Pads, along with a paper list, were used during the early voting sessions and on Election Day to check the voters in, which helped to move the voters through the line at a quicker pace while making the voters feel confident their name was processed accordingly.

*I have been the Town Clerk in several municipalities since 2010, and I have continued to use the Poll Pads in every one*. The customer service at LHS has continued to be top notch, from updating the software on the poll pads, to helping me prepare for an election, and walking me through any issues that may arise during the election season.

## FACTS to Remember: Precincts & Census Blocks

1. A *precinct* may have no more than 4,000 residents; all town precincts must be population-proportional
  - a. The Commonwealth defines voting locales by precincts (not districts or wards)
  - b. All precincts must be within -.5% or +.5% population of each other
  - c. Precincts are made up of federally designated Census Blocks which may not, without some difficulty, be changed in size or dimension

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## POPULATION: FEDERAL CENSUS

### In 2010 population was (10,620)

- a. Precinct 1- 3,407
- b. Precinct 2- 3,510
- c. Precinct 2- 3,685

### Lakeville currently has 3 precincts

- . All 3 precincts are nearing the maximum, allowable population (4,000)
  - a. 2020 census data is estimated to be at least 11,649 residents (*diff: 1,029*)
  - b. Precinct 1- 3,824
  - c. Precinct 2- 4,044
  - d. Precinct 3- 3,781

If the 3 precincts are kept and the number are shifted, they would be as follows:

- a. Precinct 1- 3,824
- b. Precinct 2- 3,987
- c. Precinct 3- 3,838; so, as you can see, there's no room to grow in the next 10yrs.

### So, the 4<sup>th</sup> precinct would consist of:

Precinct 1 - 2,909  
Precinct 2 - 2,887  
Precinct 3 - 2,881  
Precinct 4 - 2,972

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## TIMELINE

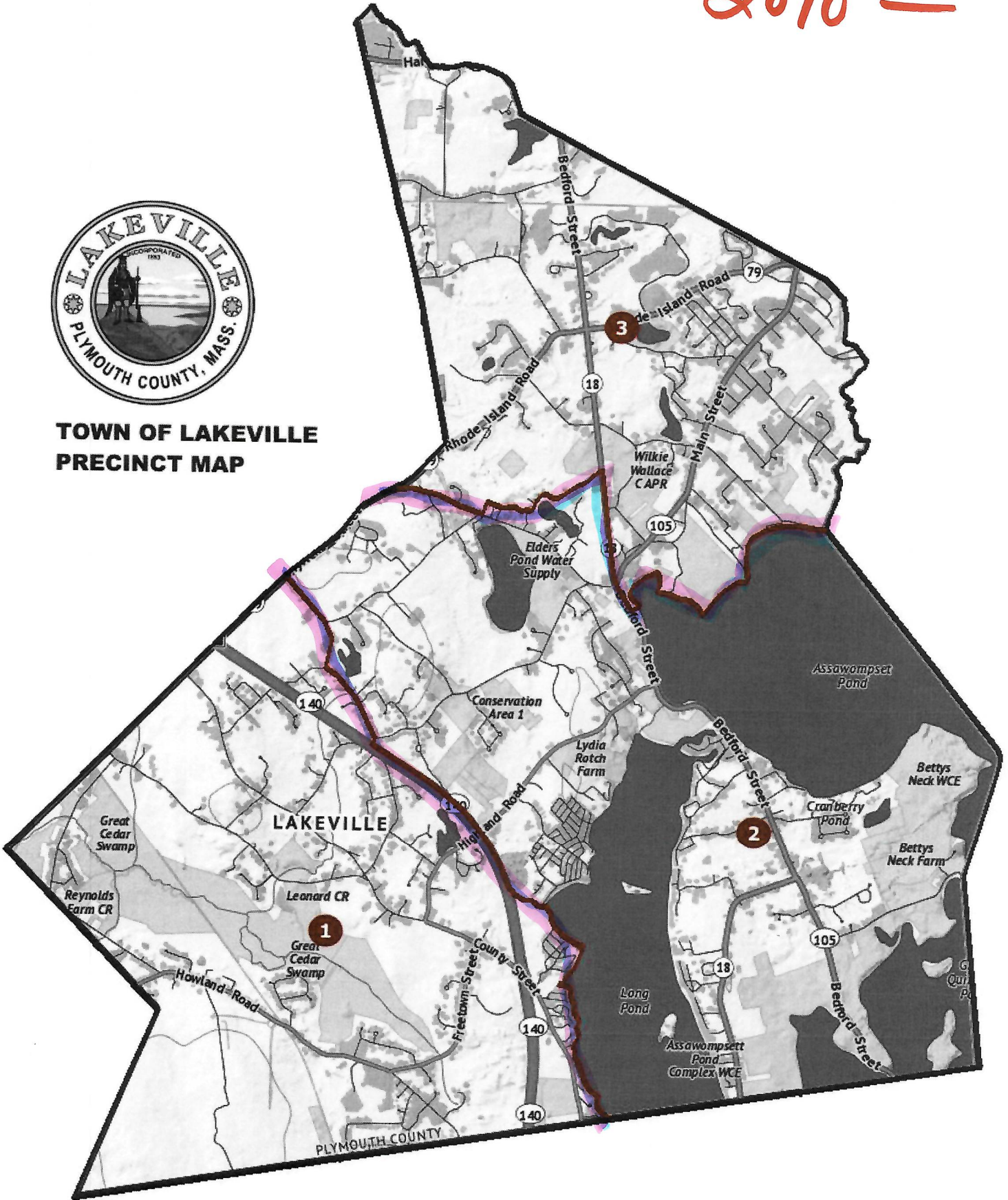
- Currently working on the simulation map based on 2020 Census data estimates
- Official Census Date released- anticipated September 30, 2021
- October 2021- local approval of updated precinct map and to submit for approval to Selectboard
- City/Town Clerks must give written notice of approved map to the Local Election Districts Review Committee (LEDRC- 3 members: consist of Attorney General, Secretary of State and a member appointed by the Governor) by October 30th
- But the Legislature is looking to draft a NEW reprecincting legislation. – they are seeking drawing their districts first without regard to any new precinct lines established locally. It would need to be voted upon by both the Senate and House.



- 2010 -



**TOWN OF LAKEVILLE  
PRECINCT MAP**



- Federal Population -  
- 10,620 -

