



# TOWN OF LAKEVILLE MEETING POSTING & AGENDA

Town Clerk's Time Stamp  
received & posted:

*K DeGuzia*

LAKEVILLE TOWN CLERK  
RCUD 2024 APR 17 PM 12:16

48-hr notice effective  
when time stamped

Notice of every meeting of a local public body must be filed and time-stamped with the Town Clerk's Office at least 48 hours prior to such meeting (excluding Saturdays, Sundays and legal holidays) and posted thereafter in accordance with the provisions of the Open Meeting Law, MGL 30A §18-22 (Ch. 28-2009). Such notice shall contain a listing of topics the Chair reasonably anticipates will be discussed at the meeting.

Name of Board or Committee:	<b>Town Administrator Search Committee</b>
Date & Time of Meeting:	<b>Friday April 19, 2024 @ 6pm</b>
Location of Meeting:	<b>Lakeville Police Station 323 Bedford Street</b>
Clerk/Board Member posting notice:	<b>Lacey Marshall, Human Resources Director</b>

Cancelled/Postponed to: \_\_\_\_\_ (circle one)

Clerk/Board Member Cancelling/Postponing: \_\_\_\_\_

## AGENDA

1. Called to Order
2. Ask if anyone is recording the meeting and announce if LakeCAM is recording the meeting.
3. Introduction of Municipal Resources Incorporated (MRI)
4. Introduction of Search Committee members
5. Appoint a Chair of the Search Committee
6. Discuss and possible vote on Town Administrator job Description
7. Discuss and possible vote on Lakeville Profile
8. Discuss and possible vote on Town Administrator Advertisement
9. Discuss and possible vote on Timeline
10. Discuss and possible vote on number of finalists (must be a minimum of 2)
11. Discuss how communications between MRI/Search Committee/HR Director. Primary contacts?
12. Questions?
13. Any other business that may properly come before the meeting
14. Adjourn

Please be aware that this agenda is subject to change. If other issues requiring immediate attention of the TA Search Committee arise after the posting of this agenda, they may be addressed at this meeting.