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HUMAN RESOURCES
TELEPHONE 508-946-8808

Town of Lakeville

Town Office Building
346 Bedford Street
Lakeville, MA 02347

INTERNAL/EXTERNAL JOB
POSTING

LIFEGUARD/WATER SAFETY INSTRUCTOR (SEASONAL) FULL-TIME & PART-TIME POSITIONS AVAILABLE

- POSTING DATE:** March 13, 2024
- POSITION:** Lifeguard/Water Safety Instructor for the Town of Lakeville Clear Pond Park. Full job description is attached to this posting and is available in the Human Resources Office. Apply to the HR Department at HR@lakevillema.org
- HOURS:** 10:00 a.m. to 6:00 p.m. Sunday-Saturday
- WAGES:** \$18.00 per hour, Non-Union employee
Additional \$0.50 per hour for Water Safety Instructor Certification
- DUTIES:** To perform water safety lifeguarding, swimming instruction, recreational activities, and related work as necessary at Clear Pond Park. This is a seasonal position, consisting of a nine to ten-week employment term.
- QUALIFICATIONS:** Must be at least 16 and have a valid work permit and the availability to work the required hours. Must have transportation to and from work. Current Lifeguarding certification, Water Safety Instructor Certificate, First Aid, and CPR/AED for the Professional Rescuer certified to perform lifeguard duties required.
- POSTING CLOSING:**

The Town of Lakeville provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, ancestry, disability status, genetics, pregnancy or pregnancy-related conditions, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal and state laws. Applicants with disabilities needing reasonable accommodation to participate in the job application or interview process, to perform essential job functions, and/or to receive other benefits and privileges of employment, please contact the Human Resources Department at HR@lakevillema.org or 508-946-8808.

**TOWN OF LAKEVILLE
LIFEGUARD/WATER SAFETY INSTRUCTOR
JOB DESCRIPTION**

GENERAL STATEMENT OF DUTIES: To perform water safety lifeguarding, swimming instruction, recreational activities, and related work as necessary at Clear Pond Park. This is a seasonal position, consisting of a nine to ten-week employment term.

SUPERVISION RECEIVED: Works under the general supervision received from the Clear Pond Park Director.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

Utilize appropriate waterfront skills and knowledge of approved lifesaving methods for water safety and rescue of swimmers.

Ability to rescue swimmers in distress; administer CPR, artificial respiration and other first aid.

Ability to instruct patrons of all levels of ability in swimming and skills necessary for safe aquatic recreation.

Maintain order and discipline at Clear Pond Park.

Evaluate an emergency situation and act decisively and effectively.

Establish and maintain effective working relationships with associates, participants and the public.

Maintain records of participation of individual swimming progress. Award certificates for completion of all levels of swimming instruction.

Responsible for maintaining/smoothing beach sand.

Monitors the location and use of floatation devices to ensure safety.

Performs other related duties as required.

QUALIFICATIONS AND SKILLS:

Ability to communicate effectively with individuals and groups.

Current certification in Cardio-pulmonary Resuscitation for the Professional Rescuer (CPR/FPR).

Current Waterfront Lifeguard Training Certificate.

Current certificate in First Aid, as prescribed by the Mass. State Dept. of Health.

With current Water Safety Instructor's Authorization Certificate (WSI) \$0.50 per hour.

EXPERIENCE AND TRAINING:

Must have a valid work permit and the availability to work the required hours. Must have transportation to and from work. Proof of current certifications to perform life guard duties required. Oral interview and reference check. CORI evaluation and drug test required.

PHYSICAL REQUIREMENTS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions.

Frequent strenuous physical effort may be required. Required to perform job duties during outdoor weather conditions for long periods of time. Specific vision abilities required of the job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus.

WORKING CONDITIONS:

This is a seasonal position, consisting of a nine to ten-week employment term. The Clear Pond Park hours of operation are from 10:00 AM to 6:00 PM Sunday through Saturday. Work is generally performed outdoors under variable weather conditions. Depending on various circumstances, start and finish times may vary.

This position is a non-exempt position as regarding federal and state minimum wage and overtime requirements and, therefore, is eligible to be paid at the rate of time and one half if included in operational budget (i.e. one- and one-half times) the regular rate of pay for all hours worked beyond forty hours in a workweek.)

This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.