The Police Station Building Committee held a meeting on January 9, 2019 in the Training Room at the Lakeville Police Station. The meeting was called to order by Aaron Burke at 5:30 PM. Members present were: Frank Alvilhiera, Michael Bois, Aaron Burke, Nathan Darling, and Richard LaCamera. Brian Humes from Jacunski Humes; Taylor MacDonald and Bob Rice from Pomroy Associates were in attendance. Rita Garbitt, Town Administrator, and Jennifer Jewell, Recording Secretary, were also present. Pauline Ashley, Tim LaChapelle, Tom Robinson, and Michael Forth were absent. LakeCam recorded the meeting.

Meeting Minutes

Upon motion made by Mr. Darling and seconded by Mr. Burke the Committee

VOTED: To approve the minutes for December 5, 2018 meeting.
4 in favor, Mr. LaCamera abstained. Motion carried.

Construction Update

Mr. Rice provided a status update on the project. The General Contractor, AP Whitaker, is on schedule and Mr. McDonald noted the trades are on or ahead of schedule, with the exception of the exterior trim. The Committee will schedule a tour of the facility in the near future. There was discussion regarding the exposure limit of the exterior plywood. Mr. Humes is not currently concerned about exposure, however it will be requested that AP Whitaker install Tyvek for protection.

Change Orders

Mr. Humes reviewed the Contract Summary dated January 9, 2019. Change Order #6 will include construction of the impound lot: fencing, gates and hardware in the amount of $22,262.56 and gravel and grading in the amount of $16,645.47. The Board of Selectmen discussed this request at a previous meeting. Upon motion made by Mr. Darling and seconded by Mr. Burke the Committee

VOTED: To approve PCO 18-R1 in the amount of $22,262.56 and PCO 18-R2 in the amount of $16,645.47 for the construction of the impound lot.
Unanimous vote.

It was decided the Committee would request feedback from the Park Commission regarding the need to either cut the pavement at the entrance or tunnel under to install conduit. Mr. Humes reviewed the installation process. The proposed locker room floor tiles have been discontinued. Alternate tiles in the same color have been located but require additional funds and a large lead time. There was discussion regarding the color choices and the impact of changing the color scheme at this point. It was noted that changes at a later date would further delay the purchase and installation. Upon motion made by Mr. Bois and seconded by Mr. Darling the Committee

VOTED: To authorize the purchase of blue locker room floor tiles for an amount not to exceed $6,500.
Unanimous vote.
**Owner/Vendor Items**

MassDOT is aware that the Police Station entrance is tied into the park entrance. Zenith Consulting is acting as the engineering consultant for the modifications to the park entrance/curb cut. Mr. Humes will design the road sign and present a draft at the next PSBC meeting. Mr. MacDonald will obtain pricing on the building plaque using a local sign vendor. The General Contractor will install the plaque. Mr. Darling is working with Zenith to design a solution to flooding in the soccer field parking lot at Ted Williams Camp.

Mr. Humes requested a landscaping plan for the site. Loam and seed as well as a stone building perimeter are included in the bid documents. Mr. Darling suggested that a local engineer be retained to prepare the landscape and irrigation plan. Mr. MacDonald will contact local vendors to obtain preliminary irrigation pricing. There was discussion regarding the water source for the irrigation system.

The furniture and shelving order has been placed. The radio bid will be going out in the near future and will be coordinated with the dispatch consoles.

**Budget**

It was noted that Budget Report #9 includes all approved change orders.

**Action Log**

There was a brief review of the Action Log dated January 9, 2019.

**Invoices**

Upon motion made by Mr. Darling and seconded by Mr. Burke the Committee

VOTED: To approve the invoices from AP Whitaker in the amount of $521,584.75, Jacunski Humes in the amount of $7,000.00, Pomroy Associates in the amount of $28,952.00, and SW Cole in the amount of $1,832.21 and $859.63.

Unanimous vote.

**Other Business**

The Committee discussed maintenance and grounds keeping staff for the new building. There was question as to whether the Town would enter into a contract for janitorial services or hire an employee. Staff will need to be on hand to set up and break down meetings in the conference room. Additional staff will also be necessary for snow removal. Mr. Burke will request feedback from the Board of Selectmen.

**Upcoming Meeting**

The next meeting of the Committee will be Wednesday, February 6, 2019 at 5:30 PM. The meeting will be held in the training room at the Lakeville Police Station. Upon motion made by Mr. Darling and seconded by Mr. Burke the Committee

VOTED: To adjourn the meeting at 6:25 PM. Unanimous vote.