The Police Station Building Committee held a meeting on October 3, 2018 in the Training Room at the Lakeville Police Station. The meeting of the Police Station Building Committee was called to order by Aaron Burke at 5:30 PM. Members present were: Frank Alvilhiera, Pauline Ashley, Michael Bois, Aaron Burke, Nathan Darling, Tim LaChapelle, and Tom Robinson. Tim Grabarz from Secure Restore; and Taylor MacDonald and Bob Rice from Pomroy Associates were in attendance. Rita Garbitt, Town Administrator, was also present. Michael Forth and Richard LaCamera were absent. LakeCam recorded the meeting.

**Meeting Minutes**

Upon motion made by Mr. Darling and seconded by Mr. Bois the Committee

VOTED: To approve the minutes for the August 1, 2018 and September 12, 2018 meetings.

Unanimous vote.

**Construction & Project Schedule Update**

Mr. Rice reviewed the construction update. The concrete slabs for the sally port and outbuilding are complete and have been tested. The primary and secondary communication conduits are installed. Current site work includes catch basins, roof drainage, and piping. The tight tank for the sally port has been put in. The General Contractor will schedule testing of the field welds on the steel framing. The exterior metal studs are 40% complete. The exterior wood framing of the outbuilding is finished and the contractor has moved on to the main building. The wooden trusses will be installed on the outbuilding this week and work will progress to the main building. The masons will begin work in the detention area and on the sally port walls. The septic installation has been scheduled and the asphalt binder coat should be complete by October 31st. The General Contractor is presently on schedule and plans to have the building weather-tight by winter.

**Budget Update**

Mr. MacDonald reviewed the addition of Change Order #3 to the budget. Chairman Burke discussed the contingency and noted that the Board of Selectmen had questions regarding how the contingency funds are shown on the project budget. Chairman Burke has suggested that the other Selectmen contact Mr. MacDonald for clarification. It was noted that the security gate is the only value engineering item that has been reintroduced to the project.

**Change Orders**

Mr. MacDonald reviewed two outstanding change orders. 7R is for the change of laminate countertops to solid surface and 8B, in the amount of $16,780.00, is the security component of the vehicle gate. Upon motion made by Mr. Bois and seconded by Mr. Darling the Committee

VOTED: To approve Change Order 7R in the amount of $5,550.54 and Change Order 8B in the amount of $16,780.00.

Unanimous vote

It was noted that any additional security cameras for the outbuilding would be covered under a separate change order.
**Action Log**

Utility notifications and E-911 coordination are ongoing throughout the project and there have been no issues to report. Zenith Consulting is preparing the curb cut application for MassDOT on behalf of the Park Commission. Mr. MacDonald and Chief Alvilhiera met with W.B. Mason to provide a detailed listing of required furnishings. W.B. Mason is updating the quotation. It was noted that the previous quote which was under budget, included high density storage, a value engineering item.

The RFP for the radio equipment is nearly complete. Chief Alvilhiera will review dispatch equipment options. The road sign will be selected near the end of the project. The Board of Selectmen will sign the updated easement form for the Middleboro Gas and Electric Company.

Mr. MacDonald suggested the Committee discuss the need for a docking station to accommodate a pull-up generator as a post-construction option. The docking station would provide access for a back-up generator to be used if the main generator is not operational. It was noted that the Police Department can establish a protocol with a local company to make a generator available to the building should the need arise.

**Town IT Integration**

Mr. Darling summarized the IT integration status. The town wide IT equipment will be located in the Police Station. A small group or subcommittee will meet to discuss specifics. Mr. Grabarz verified that the cabling will be done by the electrical contractor and is in contact with TMLP regarding the fiber. It was noted that LakeCam has requested a fiber line be installed from the Police Station to the Library to accommodate live broadcasting. Mr. LaChapelle questioned whether there was a way to ensure that any live broadcasting be stopped from the Police Station location.

**New Business**

The Park Commission contacted Mr. Darling regarding ponding water in the soccer field parking lot. Because of the building site, water can no longer flow and infiltrate. Mr. Darling requested permission to retain Zenith Consulting to provide a drainage proposal for the parking area. Mr. Darling will present the plan to the Park and Board of Selectmen for review. Funding options for this work were discussed. The possibility of additional security cameras and lighting was mentioned.

**Invoices**

Upon motion made by Mr. LaCamera and seconded by Mr. Darling the Committee

VOTED: To approve the invoices from AP Whitaker in the amount of $293,728.79, Jacunski Humes in the amount of $7,000, Pomroy Associates in the amount of $14,476.00, and SW Cole in the amount of $2,377.54.

Unanimous vote.

**Upcoming Meeting**

The next meeting of the Committee will be Wednesday, November 7, 2018 at 5:30 PM. The meeting will be held in the training room at the Lakeville Police Station. Upon motion made by Mr. Darling and seconded by Mr. Robinson the Committee

VOTED: To adjourn the meeting at 6:07 PM. Unanimous vote.