Members present: Chairman Bouchard, Mark Knox, Joe Chamberlain, John LeBlanc, Josh Faherty, and Nancy Yeatts. LakeCam was present to record.

**NOI 13 Cottage Lane (Arruda)** - Chairman Bouchard read the legal notice into the record. Brandon Arruda was present for discussion. The proposed project is a raze and rebuild in the same footprint. The owner is also looking to add a well to the property. Member Yeatts asked about the well. The well is within the 100’ buffer zone. She requested that the Commission be notified prior to work being done. Member LeBlanc said they would like to see a dewatering pit. Mr. Arruda asked if they would recommend a vacuum truck. Chairman Bouchard said that when they notify the Commission prior to the work, to let them know which method they will be using. Les Dakin (abutter to the property -15 Cottage Lane), he said at one time 10, 13, and 15 Cottage Lane was owned by the same person. The well and septic were shared, in order to sell 15 Cottage Lane, there was a leaching field installed, but the tank is at 13 Cottage. Member Knox asked about the lengthy stone drain along the property line. Mr. Arruda said it was to stop any run-off onto the abutting property at 15 Cottage Lane. It will be lined with filter fabric and then a privacy fence will be added. Member Chamberlain asked what will happen at the end of the stone drain. Mr. Arruda said it will just drain out and flow to the pond.

Upon a motion made by Member Knox, seconded by John LeBlanc, it was:

**Voted:** to close the hearing and issue an Order of Conditions for the proposed work on the plan of record for 13 Cottage Lane with the condition that a dewatering truck be on site during the well drilling, all pending the response from Natural Heritage. And the Commission will be notified when the drilling will take place.

Unanimous approval.

Member Knox added that before the start of construction, the silt fence be up and inspected by the Conservation Agent.

**RDA 19 Twin Oaks Rd. (Yeatts)** - Member Yeatts recused herself and Chairman Bouchard read the legal notice into the record. Ms. Yeatts explained that with the ‘Nor’easters last March a lot of frontage was lost. Her plan is to use no machinery to haul rocks down to the shoreline, adding 50-ton of rock this year, and 50-ton next year. Chairman Bouchard said he did a site visit and approved of the proposed plan. He could not see any negative impact.

Upon a motion made by Member Knox, seconded by Member Chamberlain, it was:

**Voted:** to close the hearing and issue a negative determination for the rip-rap installation at 19 Twin Oaks.

5 in favor, 1 abstention (Yeatts, property owner)
Certificate of Compliance - Lakeside Landing (Hermaneau) - The engineer was not present to discuss. Chairman Bouchard said he had gone out to the property to inspect and found no issues. An as-built was given to the Commission which had several minor deviations from the original plan.

Upon a motion made by Member Knox, seconded by Member Chamberlain, it was:
   Voted: to accept the as-built plan as the Commission's final plan of record and issue a Certificate of Compliance for the 348-350 Bedford Street sanitary disposal upgrade.
   Unanimous approval.

Certificate of Compliance - 66 Highland Rd. (Turner) – There are three Certificates of Compliance being sought for 66 Highland Rd. under three different owners at three different times. The two oldest ones will be closed out first and then the current order. The DEP file numbers are 192-459, 192-532, and 192-803.

Upon a motion made by Member Knox, seconded by Member LeBlanc, it was:
   Unanimous approval.

50 Fuller Shores Rd. - tabled

Upon a motion to table by Member LeBlanc, seconded by Member Chamberlain, it was:
   Voted: to table discussion.
   Unanimous approval.

Approval of Meeting Minutes from September 24, 2019 –

Upon a motion made by Member Knox, seconded by Member Chamberlain, it was:
   Voted: to approve the September 24th minutes with changes as noted.
   Four in favor, one abstention (LeBlanc)

Adjournment - (7:38)

Upon a motion made by Member Yeatts, seconded by Member LeBlanc, it was:
   Voted: to adjourn.
   Unanimous approval.