The Police Station Building Committee held a meeting on December 5, 2018 in the Training Room at the Lakeville Police Station. The meeting of the Police Station Building Committee was called to order by Aaron Burke at 5:30 PM. Members present were: Frank Alvilhiera, Michael Bois, Aaron Burke, Nathan Darling, Tim LaChapelle and Tom Robinson. Brian Humes from Jacunski Humes; Taylor MacDonald and Bob Rice from Pomroy Associates were in attendance. Rita Garbitt, Town Administrator, and Jennifer Jewell, Recording Secretary were also present. Pauline Ashley, Richard LaCamera, and Michael Forth were absent. LakeCam recorded the meeting.

**Meeting Minutes**

Upon motion made by Mr. Darling and seconded by Mr. Bois the Committee

**VOTED:** To approve the minutes for November 7, 2018 meeting. 
Unanimous vote.

**Invoices**

Upon motion made by Mr. Darling and seconded by Mr. Bois the Committee

**VOTED:** To approve the invoices from AP Whitaker in the amount of $389,911.69, Jacunski Humes in the amount of $7,000.00, WSP in the amount of $1,000.00, Utility backcharges for Verizon and Middleborough Gas and Electric in the amount of $25,057.46, Signet Electronic Systems in the amount of $15,000.00, and SW Cole in the amount of $1,818.72. 
Unanimous vote.

**Change Orders**

The Committee signed Change Order #4, which was approved at the last meeting. Mr. Humes reviewed the change order log dated December 5, 2018. Change Order #5 is for the addition of a gypsum board ceiling in the outbuilding and additional electrical needed for the motorized gate operator and interview room. The Committee had previously approved the gypsum board for an amount not to exceed $12,000. The proposal came in at a higher cost; however the General Contractor will honor the original approved amount. Upon motion made by Mr. Burke and seconded by Mr. Darling the Committee

**VOTED:** To approve the additional electrical and data work for the interview room, in the amount of $3,322.67. 
Unanimous vote.

An additional camera to monitor the impound lot was suggested. The proposed camera would have digital zoom and would be motion activated. Data would be stored for thirty days and additional storage can be purchased if needed. Mr. Humes recommends approval of this change order item. Upon motion made by Mr. Burke and seconded by Mr. Darling the Committee

**VOTED:** To approve the exterior multi-sensor camera for the Outbuilding in the amount of $5,272.00. 
Unanimous vote.
Pending change requests include underground access for the fiber pull box, revision to the locker room floor tiles, pricing on the antenna mount, and the construction of the impound lot. The cost of impound lot is estimated at $43,000 and includes site work, grading, a stone base, fencing with gates, survey work, electrical power, and lighting. Mr. Humes recommended that electrical work be done in the near future as it would coincide with the electrical work currently scheduled in the outbuilding. Upon motion made by Mr. Burke and seconded by Mr. Darling the Committee

VOTED: To authorize an amount not to exceed $5,000.00 for electrical infrastructure and lighting. Unanimous vote.

**Owner/Vendor Items**

There was a review of the owner’s items for the project including: the MassDOT curb cut modification, the electronic sign, the building plaque, repair of the parking area at Ted Williams Camp, and site irrigation. Mr. Humes will prepare a design for the electronic sign and obtain pricing. The building plaque is proposed to be a Lakeville Police Department patch and estimates will be obtained from local sign vendors. Zenith Consulting will prepare a scope of work to address the drainage issues at the Camp. It was suggested that the problem was exacerbated by the work on the Police Station site and if funds are available the work should be incorporated into this budget. The Committee will vote on this issue at the next meeting. The irrigation conduit is under the road but no plan has been prepared at this time. There was discussion regarding water sources and possibilities include drilling an irrigation well that could service the Police Station and the Camp, using the municipal water source, or connecting to the existing Camp irrigation. It was suggested that the Committee obtain an estimate from a contractor assuming a municipal water hookup. Mr. Humes recommended any well controls be located in the outbuilding. There was discussion regarding the depth of the well versus water quality. The propane tanks have been installed and filled to be used for heat during construction.

The furnishings order was placed prior to any increase in contract pricing. Colors have been selected and the high density storage was finalized. Funds remain in this budget allowing for the purchase of storage in the outbuilding.

**Budget Update**

Mr. MacDonald noted that there have been no changes to the budget, with the exception of Change Order #4.

**Project Schedule Update**

Mr. Rice provided a status update on the project. The General Contractor is on schedule, working weekends with additional labor. Mr. Burked noted the visible progress on the site.

**Upcoming Meeting**

The next meeting of the Committee will be Wednesday, January 9, 2019 at 5:30 PM. The meeting will be held in the training room at the Lakeville Police Station. Upon motion made by Mr. Darling and seconded by Mr. Bois the Committee

VOTED: To adjourn the meeting at 6:14 PM. Unanimous vote.