The Police Station Building Committee held a meeting on February 6, 2019 in the Training Room at the Lakeville Police Station. The meeting was called to order by Aaron Burke at 5:30 PM. Members present were: Frank Alvilhiera, Michael Bois, Aaron Burke, Nathan Darling, Richard LaCamera, and Tim LaChapelle. Brian Humes from Jacunski Humes; Taylor MacDonald and Bob Rice from Pomroy Associates were in attendance. Rita Garbitt, Town Administrator, and Jennifer Jewell, Recording Secretary, were also present. Pauline Ashley, Tom Robinson, and Michael Forth were absent. LakeCam recorded the meeting.

Meeting Minutes

Upon motion made by Mr. Darling and seconded by Mr. Burke the Committee

VOTED: To approve the minutes for January 9, 2019 meeting.
Unanimous vote.

Construction Update

Mr. Rice provided a status update on the project. The General Contractor (GC), AP Whitaker, is on schedule; however, changes and upgrades to the project could have a 3-4 week impact to the timeline. The Committee will tour the facility on February 15th at 3:00 PM. Ms. Garbitt will invite the Board of Selectmen. It was noted the GC has a clean construction site and the project is progressing well.

Change Orders

Mr. Humes reviewed the Contract Summary dated February 6, 2019 and noted the current list of approved change orders compromise approximately 2.4% of the contract sum. Proposed Change Order (PCO) 14R is for the additional conduit to be installed under the park driveway ($13,432.64). The trench will be cut and patched. PCO 21 is to extend fire alarm protection to the outbuilding as an owner request ($17,126.71). PCO 22 is added electrical and data for camera and monitor locations ($4,387.01). PCO 23 is for the addition of a cast iron septic vent that was not coordinated on the project documents ($15,647.83). PCO 24 is for the installation of an irrigation sleeve under the driveway for a future connection ($785.61). Change Order #7 encompasses all of the discussed Proposed Change Orders.

Upon motion made by Mr. Burke and seconded by Mr. Bois the Committee

VOTED: To approve Change Order #7, including in the amount of $51,379.80.
Unanimous vote.

Mr. Darling met with the Park Commission regarding the proposed driveway cut and irrigation system. The Commission approved the driveway work but requested additional information on the irrigation system. It was noted that using the pond as the primary irrigation source is preferred by the PSBC. There was discussion regarding a municipal tie-in and the purchase of a new pump that would supply the existing infrastructure at the camp. Mr. LaCamera noted that DEP would monitor the water level and determine when the system would use the alternate water source.

There was a review of the Signet proposal dated 1/4/19 to furnish and install magnetic locks on the classroom doors. These locks would tie in to the existing system proposed for dispatch.
Upon motion made by Mr. Burke and seconded by Mr. Bois the Committee

VOTED: To approve the proposal from Signet, in the amount of $2,819.96 for magnetic locks on the classroom doors.
Unanimous vote.

While coordinating the locations for furniture and equipment, the Department requested additional power, data, and telephone locations. An estimate has not been obtained but all submittals will be reviewed by Mr. Humes. It was noted that this work would require approval prior to the March meeting. There was discussion regarding the amount authorized for approval by the sub-committee.

Upon motion made by Mr. Burke and seconded by Mr. Darling the Committee

VOTED: To authorize the sub-committee to review and approve the additional electrical work as requested.
Unanimous vote.

**Owner/Vendor Items**

The Committee reviewed the building plaque design. Ms. Garbitt will confirm the correct graphic to be used in the design. The GC will install the plaque and the metal lettering on the building.

There was a review of plan and photos for the road sign. A portion of the board will be lit internally. Message board options were discussed.

Upon motion made by Mr. Burke and seconded by Mr. Darling the Committee

VOTED: To move forward with the road sign design and obtain pricing.
Unanimous vote.

Mr. Darling met with Zenith Consulting regarding the parking lot drainage at the camp. The drainage design is complete and the site contractor will provide pricing for the work. The silt fence and gate must be double checked and repaired to ensure turtle protection is maintained.

The radio bids are due February 13th. The costs for Highway and Fire will be broken out of the total bid.

**Budget**

Budget Report #10 was reviewed by the Committee. Mr. Humes discussed a requested change to the window detail in the vestibule to maintain design continuity.

Upon motion made by Mr. Burke and seconded by Mr. Darling the Committee

VOTED: To approve PCO 25 for the redesign of the window detail in the amount of $3,212.08.
Unanimous vote.

Options for the phone system have been reviewed and the Committee is currently awaiting cost estimates. A meeting will be scheduled with the technology consultant to confirm details regarding the Town’s IT infrastructure. There was discussion regarding the use of a projection system in the meeting room as well as the benefits of smart televisions. The layout of the room and connectivity issues were discussed.
**Action Log**

There was a brief review of the Action Log dated February 6, 2019.

**Invoices**

Upon motion made by Mr. Darling and seconded by Mr. Burke the Committee

VOTED: To approve the invoices from South Shore Generator in the amount of $56,325.00, AP Whitaker in the amount of $449,757.42, Jacunski Humes in the amount of $7,000.00, Pomroy Associates in the amount of $14,476.00, and Signet in the amount of $29,000.00.

Unanimous vote.

**Upcoming Meeting**

The next meeting of the Committee will be Wednesday, March 6, 2019 at 5:30 PM. The meeting will be held in the training room at the Lakeville Police Station.

Upon motion made by Mr. Darling and seconded by Mr. Bois the Committee

VOTED: To adjourn the meeting at 6:51 PM.

Unanimous vote.